# U.S. Department of Veterans Affairs World Class HARASSMENT PREVENTION & RECOURSE

## **OUR CULTURE**

- VA is committed to a culture where everyone is treated with civility, compassion, and respect.
- VA has **zero-tolerance** for harassing, disruptive, abusive, or violent behavior.
- VA takes reported harassment allegations seriously. VA will investigate and take actions as appropriate.
- Everyone should feel welcomed and safe when doing business with VA.

If you are **HARASSED** or Witness **HARASSMENT** Who Do You CONTACT...



#### If you are a VETERAN

Tell a VA Employee Contact a Patient Advocate Call On-site VA Police or **Building Security** 

### If you are an EMPLOYEE

Tell a VA Manager or Supervisor Contact the Harassment Prevention Coordinator Call the VA Harassment Prevention Office 1-888-566-3982, press#3

http://www.va.gov/ORMDI/HPP.asp

## IF SEXUALLY ASSAULTED

Call On-Site VA Police, Building Security or **Dial 911** 

#### If you are a VISITOR

Tell a VA Employee Call On-site VA Police or **Building Security** 



#### **HARASSMENT**

Conduct that creates an intimidating, hostile, or offensive work environment and becomes a condition of continued employment to reasonable people.

- Bullying
- Threat of assault
- Physical assault
- Intimidation, ridicule
- Jokes, slurs, epithets
- Insults, put-downs
- Objects, images, videos
- Degrading comments or materials about a person's sex, sexual identity, gender identity, transgender status

#### SEXUAL HARASSMENT

Another form of harassment prohibited by the Harassment Prevention Policy for Federal agencies. Conduct of a sexual nature. Includes physical conduct.

#### Visual Behavior seen



- Leering/Ogling
- Gestures or expressions
- Objects, images, videos
- Intentional body exposure

## Verbal/Written Behavior heard/read





- Catcalls, whistles
- "HEY BABY!"
- Jokes, teasing, flirtations, name calling
- Pressure for sex, sex favors
- Emails, text messages, graphics, notes, internet content

#### **SEXUAL ASSAULT**

Sexual contact or behavior that occurs without the consent of the individual.

### **Physical Behavior felt**



- Grabbing, hugging, stroking
- Intentional brushing/rubbing up against someone
- Fondling or unwanted sexual touching
- Attempted rape
- Forced sexual acts



#### **FEDERAL EMPLOYEES**

**HARASSMENT** is a form of employment discrimination that violates Title VII of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990 (ADA), and Age Discrimination in Employment Act of 1967 (ADEA).

Allegations reported to the Harassment Prevention Program do NOT preserve one's rights to file an EEO complaint. The aggrieved has 45 days to contact an ORMDI EEO Counselor to report an alleged harassing event.



**Harassment Prevention Program (HPP) HPP Coordinators (HPCs) HPP Policy and Procedures** 





