

## Conference Minutes

### New Capital Grant Awardees Call for January 19, 2011 @ 1 p.m. Eastern 1-800-767-1750 # 58099

#### I. Announcements

A. The next call will be March 16, 2011.

1. The February call is cancelled.
2. The 2010 New Awardees Capital Grant training conference will be held in Tampa, Florida, in February, 2011.

B. Reminders:

1. Project Development Quarterly Reports were due January 4, 2011.
2. GPD New Capital Grant Awardees Call 3<sup>rd</sup> Wednesday of the month at 1PM. 1800-767-1750 access code 58099
3. Agenda items for future calls should be sent to Susan Langer at [Susan.langer@va.gov](mailto:Susan.langer@va.gov)
4. Notify the GPD Program Office in writing when projects are 90 days to completion. Request that a GPD liaison be assigned to the project.
5. Complete the Per Diem Request Form located on the GPD Provider Website and send to the GPD Program Office.
6. All correspondence, forms, and e-mails should contain your project number and the official name of your agency/organization.

#### II. Agenda

A. GPD Regulations- 38 CFR Highlights:

**1. Sec. 61.80 General operation requirements for supportive housing and service centers.**

(a) Must comply with Life Safety Code of the National Fire Protection Association and all applicable State and local housing codes, licensing requirements, fire and safety requirements, and any other requirements in the jurisdiction in which the project is located.

(b) Each resident must be afforded appropriate space and security for themselves and their belongings, including an acceptable place to sleep that is in compliance with all applicable local, state and federal requirements.

(c) Residents must have access to sufficient sanitary facilities that are in proper working condition that may be used in privacy.

(d) All food preparation areas must contain suitable space and equipment to store, prepare and serve food in a sanitary manner.

(e) Residents with disabilities must be provided meals or meal preparation facilities must be available.

(f) Residential supervision from a paid staff member, volunteer, or senior resident participant must be provided 24 hours per day, 7 days per week and for those times that a volunteer or senior resident participant is providing residential supervision a paid staff member must be on call for emergencies 24 hours a day 7 days a week.

(g) Residents must be provided a clean and sober (free from illicit drugs) environment.

(h) A service center shall be equipped to provide, or assist in providing, health care, mental health services, hygiene facilities, benefits and employment counseling, meals, and transportation.

(i) A service center for homeless Veterans shall provide services to homeless Veterans for a minimum of 40 hours per week over a minimum of 5 days per week.

**2. Sec. 61.82 Resident rent for supportive housing.**

(a) Each resident of supportive housing may be required to pay rent in an amount determined by the recipient, except that such rent may not exceed 30 percent of the resident's monthly income after deducting medical expenses, child care expenses, court ordered child support payments, or other court ordered payments.

(b) Resident rent may be used for costs of operating the supportive housing or to assist supportive housing residents move to permanent housing.

(c) In addition to resident rent, recipients may charge residents reasonable fees for services not covered by VA per diem funds and not otherwise provided by VA.

Please see the GPD Provider Website for a complete copy of all the regulations under 38 CFR Parts 61

**Here is a list of web pages that you may find helpful:**

GPD Website: <http://www.va.gov/HOMELESS/GPD.asp>

GPD Regulations: [http://www.va.gov/HOMELESS/docs/GPD/gpd\\_38cfr61\\_revisedsec64.pdf](http://www.va.gov/HOMELESS/docs/GPD/gpd_38cfr61_revisedsec64.pdf)

GPD Provider Site: [http://www.va.gov/HOMELESS/GPD\\_ProviderWebsite.asp](http://www.va.gov/HOMELESS/GPD_ProviderWebsite.asp)

Federal Register Site: <http://www.gpoaccess.gov/fr/browse.html>

**Our next conference call will be March 16, 2011 @ 1pm 1-800-767-1750 Access code: 58099**