

**Conference Minutes**  
**New Capital Grant Awardees Call for February 17, 2010 @ 1 p.m. Eastern**  
**1-800-767-1750 # 58099**

I. Announcements

- A. Bob Gegan, Auditor, will be the featured speaker on March 17, 2010
1. Bob will discuss OMB Circulars, allowable costs and Fiscal regulations.
  2. The instructions for the new Federal Financial form SF 425 can be located on the Grant and Per Diem Provider website.
  3. Web addresses are going to change at the end of the month. Click on links you bookmarked and you will be redirected to the VA Homeless Programs Homepage and can then navigate to the GPD site.
- B. Reminders:
1. GPD New Capital Grant Awardees Call 3<sup>rd</sup> Wednesday of the month at 1PM. 1800-767-1750 access code 58099
  2. Agenda items for future calls should be sent to Susan Langer at [Susan.langer@va.gov](mailto:Susan.langer@va.gov) and Mike Lamb at [mike.lamb@va.gov](mailto:mike.lamb@va.gov)
  3. Project Development Quarterly Reports are due January 4, 2010.

II. Agenda

- A. Guy Liedke, Ph.D Policy Analyst provided an overview of Grant and Per Diem policy and regulations.
1. The facility you created with grant project must be able to house or accommodate the design as set forth in the proposal and meet Life Safety Codes of the National Fire Protection Association (NFPS) as it relates to that facility.
  2. The organization structure and project design must be in place and the same as stated in the proposal.
  3. The operations of the program must meet the criteria of section 61.80 of the Grant and Per Diem Program rules and regulations.
  4. It is expected that projects will be brought up in their entirety prior to beginning receipt of per diem payments.
  5. Retroactive payment of per diem is limited to not more than three days before VA approval of participant eligibility is determined.
  6. Must demonstrate site control in order to draw funds.
  7. Any change to your original grant proposal requires written notification to the Grant and Per Diem Program requesting a change in scope.
- B. Susan Langer, MSW, LCSW, Project Development Specialist, provided an overview of the 2009 New Awardees training Conference.
1. The training conference had a total of 54 participants representing 28 agencies.

**Here is a list of web pages that you may find helpful;**

GPD Website: <http://www1.va.gov/homeless/page.cfm?pg=3>

GPD Regulations: [http://www1.va.gov/homeless/docs/GPD\\_Regs\\_38\\_CFR\\_Part\\_61.pdf](http://www1.va.gov/homeless/docs/GPD_Regs_38_CFR_Part_61.pdf)

GPD Provider Site: <http://www1.va.gov/homeless/page.cfm?pg=35>

Federal Register Site: <http://www.gpoaccess.gov/fr/browse.html>

**Our next conference call will be March 17, 2010 @ 1pm 1-800-767-1750**

**Access code: 58099**