

Conference Minutes

**New Capital Grant Awardees September 21, 2011 @ 1 p.m. Eastern
1-800-767-1750 Access code: 58099**

I. Announcements

- A. Project Development Quarterly Reports are due October 3, 2011.
- B. Capital Grants awarded in 2010 that have not established site control will need to submit a letter to the GPD Program office requesting an extension. Please include circumstance as to why site control has not been established and action plan.
- C. As of October 1, 2011, all operational GPD providers will submit monthly per diem invoices through the Vendor Inquiry System (VIS). There are 2 websites you can visit for additional information:
<http://www.va.gov/HOMELESS/VIS.asp> and <https://www.vis.fsc.va.gov>

II. Reminders

- A. Project Development Quarterly Reports are due October 3, 2011.
- B. GPD New Capital Grant Awardees Call is the third Wednesday of every month at 1 pm Eastern. Call in number is 1-800-767-1750; access code 58099.
- C. Agenda items for future calls may be sent to Susan.Langer@va.gov and Michelle.Lewis1@va.gov
- D. Notify the GPD Program Office in writing when projects are within 90 days of completion to request that a GPD liaison be officially assigned to the project. Your liaison will facilitate the initial inspection by the local VA medical center.
- E. Complete the Per Diem Request Form located on the GPD Provider website and send to the GPD Program office.
- F. All correspondence, forms, and emails should contain your project number and the official name of your agency/organization.

III. Agenda items/questions

- A. Today's presentation was a review of the Capital Grant process from award to project completion. During FY 2011, GPD operationalized 29 Capital Grant projects, providing 757 beds, and 77 Per Diem Only projects, providing 1,129 beds. Altogether, we have operationalized 589 projects, providing nearly 14,000 beds, and approximately 3000 beds are under development, which are expected to operationalize over the next 2-3 years.

Here is a list of web pages that you may find helpful:

GPD Website: <http://www.va.gov/HOMELESS/GPD.asp>

GPD Provider Site: http://www.va.gov/HOMELESS/GPD_ProviderWebsite.asp

Our next conference call will be October 19, 2011 @ 1pm Eastern.