

Conference Agenda

New Capital Grant Awardees Call for May 20th, 2009 @ 1 p.m. Eastern
1-800-767-1750 # 58099

I. Announcements

- A. During the monthly call for May 2009, it was announced that a guest speaker would not be available for June. Since May, the GPD Program has received several inquiries from grantees requesting assistance in completing Form 424C. Michelle Lewis, GPD Program Budget Analyst has agreed to join June's call to discuss and answer questions on Form 424C.
- B. Guest speaker for the July 2009 monthly call will be Jeff Quarles, Clinical Manager, GPD Program. Jeff will provide an overview of the GPD Liaison's role in working with VA grant recipients.
- C. In August 2009, several GPD Liaisons will join the call to discuss their roles in working with grantees providing transitional housing and support services for homeless veterans.
- D. Reminder: Please submit project Quarterly Reports to Project Development Specialists when due; next report is due on July 1st, 2009.
- E. Reminder: GPD "New Capital Grant Awardees Call" is scheduled for 3rd Wednesday of the month at 1:00 PM, Eastern Time.
- D. Agenda items for future calls should be sent to Susan Langer at Susan.Langer@va.gov and Mike Lamb at mike.lamb@va.gov.

II. Agenda

- A. Per Diem Activation Letter and Action Sheet – Susan Langer and Mike Lamb
 - 1. When a grant recipient inspection package has been approved by local VA staff and reviewed by the GPD Program Office, the Office will issue to the recipient's organization and local VA medical center a Per Diem Activation Letter and Action Sheet.
 - 2. The activation letter informs the grant recipient of its per diem rate based on information provided on the Per Diem Rate Request Form. In general, per diem payments may be paid retroactively for services provided not more than three days prior to VA approval. VA approval is generally the **last signature/date** by a local VA official on the Memorandum of Agreement between grant recipient and local VA medical center. If the MOA was signed prior to completion of all inspection items, VA approval would be **last signature/ date** on inspection package submitted to GPD Program Office.
 - 3. The Per Diem Action Sheet indicates the activation date of project, approved per diem rate, approved number of beds, and assigned GPD Liaison. Finally, the Action Sheet highlights the project's inspection areas of compliance as determined by the local VA medical center Director and Network Homeless Coordinator.

4. Some organizations may choose to admit veterans to project sites prior to the issuance of the Per Diem Action Sheet. When this occurs, there is no guarantee of per diem reimbursement by VA.
- B. Items from the Field
1. Several providers made brief comments on milestone activities related to their projects.

Here is a list of web pages that you may find helpful:

GPD Website: <http://www1.va.gov/homeless/page.cfm?pg=3>

GPD Regulations: http://www1.va.gov/homeless/docs/GPD_Regs_38_CFR_Part_61.pdf

GPD Provider Site: <http://www1.va.gov/homeless/page.cfm?pg=35>

Federal Register Site: <http://www.gpoaccess.gov/fr/browse.html>

Mike Lamb: mike.lamb@va.gov

Susan Langer: susan.langer@va.gov

Once again, our next conference call will be June 17th, 2009 @ 1pm 1-800-767-1750 #58099