



U.S. Department  
of Veterans Affairs

## SSVF Program Office

### Good News Story Information

Below lists information needed to develop good news stories that may appear in SSVF's Annual Report and/or website. Upon completion of this document, return to your SSVF Regional Coordinator.

#### Provide the following information about Grantee:

<b>Organization Name</b>	
<b>Grant ID Number</b>	
<b>Program Manager/Email</b>	
<b>Case Manager/Email</b>	

#### Provide the following information about Veteran:

(The Veteran may choose not to disclose demographic information.)

<b>Name</b>	
<b>Phone/Email</b>	
<b>Branch(s) of Service</b>	
<b>Age</b>	
<b>Race</b>	
<b>Ethnicity</b>	
<b>Gender Identity</b>	
<b>Household Composition (# of adults, children)</b>	
<b>Geographic Location (City/State)</b>	

#### Include the following information in the story when possible:

- Enrollment type (HP or RRH)
- TFA types provided
- Key services provided

#### Story:

Provide a description of the Veteran's journey. This could include how the Veteran entered homelessness or came to need HP/RRH services, living situation prior to entry, connected to SSVF, the interventions provided, how SSVF services have helped the household obtain housing and sustainability, etc.

Ensure the following items are obtained for each story in addition to this information:

- Signed Release of Information VA Form 10-3203 (Media)
- Signed Release of Information VA Form 10-5345 (General)
- Picture of Veteran (optional)