



# **Skillsoft Learning Solutions**

**VA Library Network / Dept. of Veterans Affairs**

**Connie Mayts | Thursday, September 14, 2023**

# Agenda

- Introductions
- Content Overview
- Skillsoft Books
- Skillsoft Books Access via TMS or Direct Login
- Live Demonstration

# Program Manager Capabilities

## Areas of Expertise

- ✓ Consulting and Program Design
  - ✓ Learning Solution alignment and promotion
  - ✓ Marketing Strategy development
  - ✓ Blended Learning Design
  - ✓ Learning Governance
  - ✓ Evaluation and Value measurement
- Partner with you to achieve the learning and development objectives of the VA and gain maximum value from your Skillsoft investment
  - **Extends the reach of the HCSC team by acting as your ambassador to global business units**



As the program manager I am an adjunct member of the VA team to drive learning engagement, adoption and value



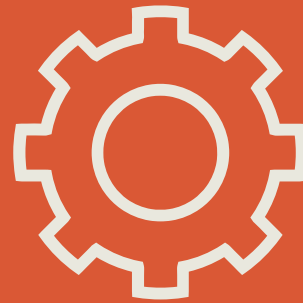
## OUR MISSION:

To create a future fit  
workforce skilled and ready  
for the jobs of tomorrow

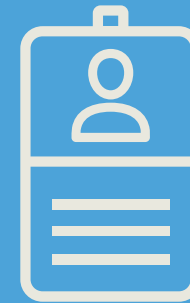
## OUR CLIENTS:

70% of the Fortune 1000  
160 countries  
Global enterprises  
Government | SMB

## UPSKILLING THE GLOBAL WORKFORCE



**TECHNOLOGY**



**LEADERSHIP  
& BUSINESS**



**COMPLIANCE**

**ON-DEMAND:** Courses | Microlearning | Books | Audiobooks  
**SKILL BUILDING:** Certifications | Assessments | Labs | Test Prep  
**LIVE:** Bootcamps | Live Events | Mentoring | Coaching  
**LEARNING PATHS:** Role-based | Skill-based

# WHAT MAKES SKILLSOFT CONTENT UNIQUE?

We deliver high-performance enterprise capability for a digital world.

## Designed for the Global Enterprise

Supporting the diverse and complex needs of the modern global organization.



Leadership  
& Business



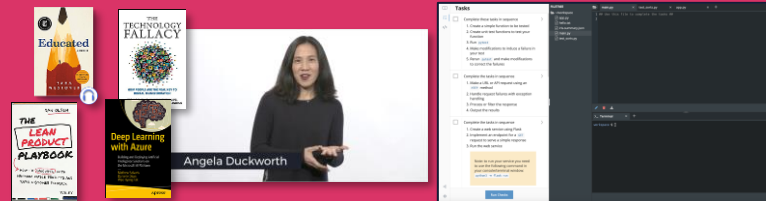
Tech & Dev



Compliance  
& Safety

## Real World Application

Multi-modal resources accelerate skill transfer and career progression.



# Unmatched coverage in key portfolio areas to drive specialized performance for the needs of the VA

## Technology + Developer

- Data Science, Analytics AI/ML
- Cybersecurity, Networking, O/S,
- Cloud, Virtualization, Storage
- Programing, Web Dev, Full Stack
- Testing Automation, Quality
- Agile, DevOps Tools, Serverless
- Certification Prep
- Practice Labs

## Leadership Development

- Leading Yourself – Mindfulness,, Agile, EI, Executive Presence, etc.
- Leading Teams – Coaching, Leading Change, Developing People, etc.
- Leading the Business – Digital Leadership, Vision, Innovation, Strategy, Influence, Critical Thinking

## Workforce Safety & Compliance

- Federal/Legal Compliance – EEO & Preventing Discrimination, No FEAR Act, Telework for Government Employees, Workplace Harassment Prevention, Domestic Violence Awareness, Accessibility and WCAG Compliance, etc..
- Environmental Safety & Health Lockout/Tagout, Chemical Safety, HAZCOM, Fall Protection, etc.

## Business Skills

Communication, Critical Thinking, Customer Service, Influence, Decision Making, Teamwork, Negotiation, Time Management, etc.

## Productivity & Collaboration Tools

MS Teams, Office 365, G-Suite, Slack, iOS, Chrome, Power BI, MS Project, Tableau, Basecamp, OneDrive, etc.

## Digital Transformation

Decision Science, Digital Customer Experience, Digital Experiences, Data Science, Agile, Digital Marketing, Virtual Work, RPA, IoT, Design Thinking, Customer Journey Mapping, UX/UI, Cloud, Mobile, Bus. Models, etc.

# Multiple Modalities of Content



Watch



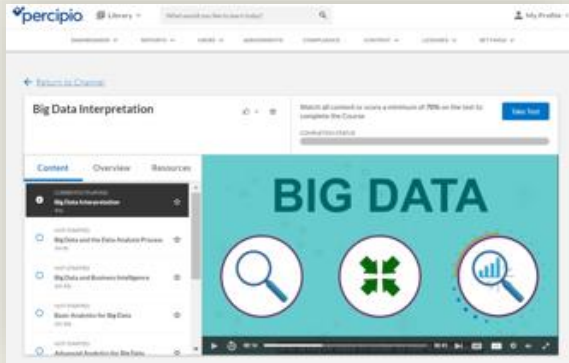
Read



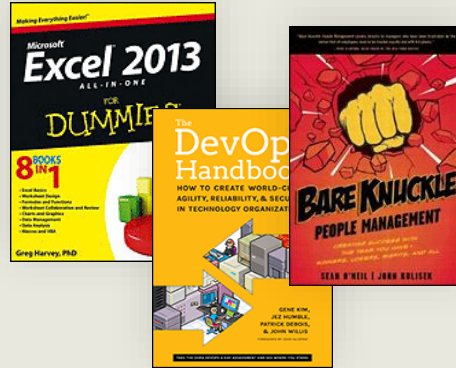
Listen



Practice



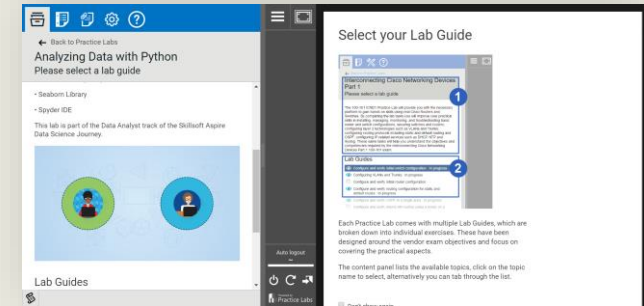
- Expert-driven, video-courses
- Hands-on Insights from real-world technologists
- Micro-learning for agile delivery
- Assessment and exam prep



- Thousands of books from the industry's leading technology publishers
- Access to code examples and other support resources
- Certification prep



- Industry's largest collection of audiobooks
- Relevant strategy and leadership titles



- Hands-on practice labs for both coding and infrastructure scenarios
- Live, virtual bootcamps
- Integrated mentoring and support

# Course Design and Development: Brain Science Research

## MODULAR



- Micro-sized content can be targeted to specific jobs, problems, and processes
- Short bursts for better retention
- Rapid acquisition of singular concepts

## BEST-IN-CLASS VIDEO EXPERIENCE



- High-definition, studio-quality production
- Professional writers, animators, presenters
- High-quality text and graphics
- Instructional design techniques tightly connected to learning objectives

## CAPTIVATING, ENGAGING AND FUN!



- High entertainment value through acting, 3D graphics, rapid motion
- Strong interest factor presentation significantly improves recall
- Not linear or overly programmatic in nature

## CONTEXTUALIZED



- Real-world scenarios/storytelling
- Pragmatic issues, problems, situations

## CUSTOM DESIGN APPROACH



- Emphasis on simplicity minimize friction/distraction
- Spotlight on content



# SKILLSOFT BOOKS



## WHEN LEARNERS **CHOOSE**, THEY CHOOSE **BOOKS**.\*

# #1

Top modality choice for learning new skills

# 80%

of learners rely on books as part of their learning experience

# 85%

of IT learners use books for increased skills development

# 74%

of business learners use books for increased skills development

## BOOKS ARE **CRITICAL** WHEN...



...**CONTENT CREDIBILITY** is important and complex.

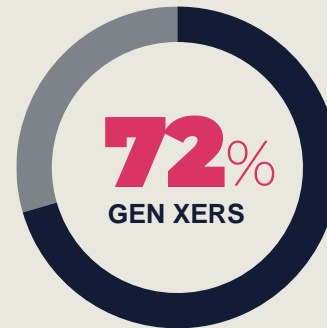
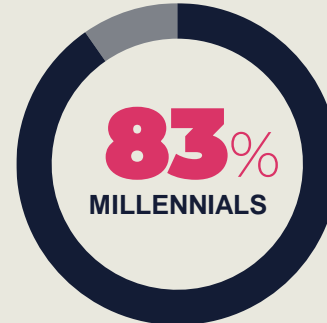


...outcomes have **HIGH STAKES**, such as, **CERTIFICATIONS**.



...learners seek to **BALANCE** technical **SKILLS** with soft skills & leadership development.

## BOOKS APPEAL TO A **MULTI- GENERATIONAL** WORKFORCE.



## ENABLE LEARNING ANYWHERE. **ANYTIME.**



PORTABLE



AUDIBLE



SEARCHABLE



DIGITAL

**MAXIMUM  
CHOICE &  
FLEXIBILITY**

digital books  
audiobooks,  
book summaries



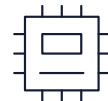
**Leadership  
& Business**



**Technology  
& Developer**



**Productivity &  
Collaboration  
Tools**



**Engineering**

# BEST-IN-CLASS CONTENT

Supporting various learning styles

## DIGITAL BOOKS



Thousands of popular business and finance books, spanning a broad spectrum of topics, from preeminent publishers and authors. Read or reference from any device.

## AUDIO-BOOKS



Audiobook usage is exploding. Skillsoft delivers the most high-profile audiobooks for learners and offers the largest audiobooks collection of any corporate learning provider. Listen anywhere on any device.

## SKILLSOFT SUMMARY PRODUCT



Over 1,000 exclusive 4 to 6-page summaries and reviews of bestselling business books and top Skillsoft business books. Summaries distill key concepts and conclude with insights and best practices. Downloadable as PDF and MP3 audio.



# LEADERSHIP & BUSINESS BOOKS

Helping business professionals sharpen their business acumen, gain inspiration and learn about the traits for success and crucial business lessons learned. Thousands of best-in-class business Digital Books, Audiobooks and Skillsoft Summary Products from well-respected thought leaders and executives in the world.



# CURATED CONTENT FROM LEADING PUBLISHERS

## 200+ Reputable Partners



## Hand-picked Titles to Supplement Video-based Courses In 100+ Topical Channels

- Leadership Foundations
- Business Processes
- Developing as a Leader
- Innovation & Creativity
- Project Management Essentials
- Operations Management
- Global Strategy
- Communication Essentials
- Marketing Essentials
- Digital Marketing/ Social Media
- Financial Analysis & Essentials
- Supply Chain
- Decision Making
- Ethics, Integrity, & Trust
- Selling Essentials
- Strategic Planning & Execution
- Essential Customer Service Skills
- Growth Strategy
- Competition
- Leading Change
- Operational Excellence
- Coaching

# TECHNOLOGY & DEVELOPER BOOKS

Enabling technology and developer professionals at all levels to advance their skills, solve problems and stay on the leading edge of technology.





# A BROAD AND DEEP CONTENT COLLECTION

## 100+ REPUTABLE PARTNERS



## HAND-PICKED TITLES TO SUPPLEMENT VIDEO-BASED COURSES IN 200+ TOPICAL CHANNELS

Software Development	HTML5 & CSS3
Java	SQL Database Administration
Networking	Predictive Analytics
Cybersecurity & Security	Internet of Things
Data Science	Software Testing
Oracle Database Administration	ASP.NET
Big Data	Android Development
Information Security Operations	Agile Development
Python	SAP
SAS	UX Design
JavaScript	Secure Programming
Cloud Basics	iOS Development
Cisco	Enterprise Architecture
C#	Server Core Concepts
Web Design	Information Systems Auditing
Machine Learning & Artificial Intelligence	

# PRODUCTIVITY & COLLABORATION TOOLS BOOKS

Preparing every person with the skills to navigate today's digital technologies.





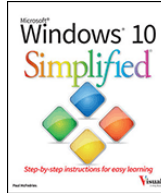
# THE FIRST LINE OF SUPPORT FOR EVERYDAY QUESTIONS

## PHOTOSHOP



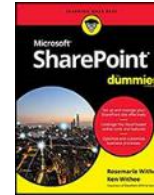
How Do I Do That in Photoshop? The Quickest Ways to Do the Things You Want to Do, Right Now!

## WINDOWS END USER



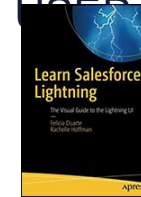
Windows 10 Simplified

## SHAREPOINT END USER



SharePoint 2019 For Dummies

## SALESFORCE END USER



Learn Salesforce Lightning: The Visual Guide to the Lightning UI

## EXCEL



Power Excel with MrExcel: 617 Excel Mysteries Solved

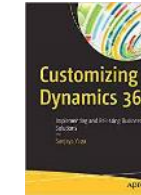


PRODUCTIVITY

COLLABORATION

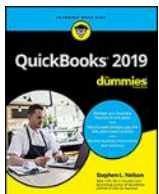
HAND-PICKED TITLES TO SUPPLEMENT VIDEO-BASED COURSES IN 95+ TOPICAL CHANNELS

## MICROSOFT DYNAMICS 365



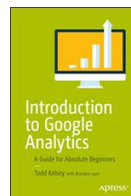
Customizing Dynamics 365: Implementing and Releasing Business Solutions

## QUICKBOOKS



QuickBooks 2019 for Dummies

## GOOGLE ANALYTICS FOR MARKETERS



Introduction to Google Analytics: A Guide for Absolute Beginners

## MICROSOFT TEAMS



Mastering Microsoft Teams: End User Guide to Practical Usage, Collaboration, and Governance

## PROJECT



Microsoft Project 2019 for Dummies

# ENGINEERING BOOKS

Providing engineers and technicians with trusted, web-based content that empowers them to advance their knowledge, find ideas and technologies to aid their work and solve challenges on the job.





# ROBUST, RELEVANT TOPICAL COVERAGE

## Aerospace



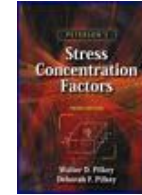
Fundamentals of Kalman Filtering: A Practical Approach, Fourth Edition

## Electronics



Digital Integrated Circuit Design Using Verilog and SystemVerilog

## Mechanical



Peterson's Stress Concentration Factors, Third Edition

## Manufacturing



Lean Assembly: The Nuts and Bolts of Making Assembly Operations Flow

## Plant Design & Operation

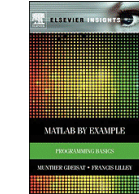


Process Plant Layout, Second Edition



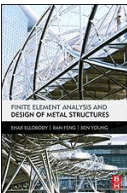
Hand-picked titles featured in 27 topical channels

## Computer Tools



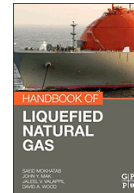
Matlab by Example: Programming Basics

## Civil Fields



Finite Element Analysis and Design of Metal Structures

## Oil & Gas



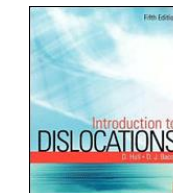
Handbook of Liquefied Natural Gas

## Systems Engineering



INCOSE Systems Engineering Handbook: A Guide for System Life Cycle Processes and Activities, Fourth Edition

## Materials Science



Introduction to Dislocations, Fifth Edition

skillsoft▶▶

# Skillsoft OFF THE SHELF.

A virtual book club for  
the modern learner



# WHY BOOK CLUBS MATTER

Let's take a minute to think of the obvious benefits of launching a business book club...

1

**Foster...**

the practice of  
reading and  
learning

2

**Start...**

a provocative  
discussion

3

**Get teams...**

talking and  
listening to each  
other

4

**Apply...**

ideas and  
concepts to  
your business

# THE SOLUTION—SKILLSOFT **OFF THE SHELF.**

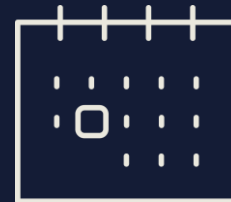
## HAND SELECTED TITLES

- Key titles chosen from the Skillsoft library
- Offers a relevant and meaningful learning experience



## MONTHLY BOOK SELECTIONS

- Learners can add the ebook, audiobook, or book summary to their playlist
- Flexibility to read or listen at their convenience



## FACILITATOR'S GUIDE

- Helps organizations support their own virtual book club discussions
- Readers can apply the book's ideas and elevate the conversation



# OFF THE SHELF. BOOK OF THE MONTH

[skillsoft.com/off-the-shelf](https://skillsoft.com/off-the-shelf)


SEPTEMBER 2023

skillsoft<sup>™</sup>

Solutions ▾ Products ▾ Partners ▾ Resources ▾ Company ▾

REQUEST A DEMO ▶


FREE AC



**PREPAREDNESS  
MONTH**

SEPTEMBER 2023


Being adequately prepared for natural disasters, public health



**EMOTIONAL  
INTELLIGENCE MONTH**

SEPTEMBER 2023

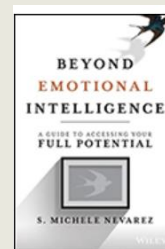
Working and leading with emotional intelligence is crucial



**MONTHLY  
SELECTIONS**

UPDATED MONTHLY

Each month we feature one of our most popular titles on



## BEYOND EMOTIONAL INTELLIGENCE

by S. Michele Nevarez | Gildan Media, © 2022

In *Beyond Emotional Intelligence*, renowned educator and leadership expert S. Michele Nevarez delivers a powerful guide to building ingrained mental habits to help us achieve desired outcomes, improve our relationships, and live in alignment with our values. You'll discover how to use the author's 12 Self-Discoveries to get to know yourself and stop getting in your own way. You'll retrain your mind to develop new patterns of thought and behavior that will serve you better as you achieve your life goals.

DISCUSSION QUESTIONS

# **Skillsoft Books**

**Access via TMS or Direct Login**



# Access Books from TMS

**My Learning**

⚠ Your Talent Profile is Incomplete

**OVERDUE**

Icon	Days Overdue	Course Title	Description	Action
?	415 DAYS OVERDUE	Skillsoft Level 1 Eval	For Course Managing the Stress of Organizational Change Business Impact video	START SURVEY >
?	379 DAYS OVERDUE	Skillsoft Level 1 Eval	For Course Attracting and Retaining Talent	START SURVEY >
?	352 DAYS OVERDUE	Skillsoft Level 1 Eval	For Course The Angry Caller: What's Your Plan?	START SURVEY >
?	352 DAYS OVERDUE	Skillsoft Level 1 Eval	For Course Acting Decisively Business Challenge Series Video	START SURVEY >

**Find Learning**

Q 30086 Go

[Browse all courses](#)

**Links**

- Enterprise Service D...
- Options and Settings
- Record Learning
- Reports
- Skillsoft Books**
- TMS Resources
- VA Mandatory Traini...
- VAKN Calendar
- VHA Desktop Library

**Featured**

★ 0

➤ Skillsoft Books can be found in My Learning


➤ Search by TMS ID: Type in "30086" or "Skillsoft Books"

➤ Click on the **Skillsoft Books** link in the Links section


# Direct Access to Skillport Site

Go to <https://valo.skillport.com> and select 'Register'

- Must have a valid va.gov address to register
- Select **VA Skillsoft Books and Videos** as your Group
- Temporary password will be sent to you, and you will change to something you can remember



v 8.0.7924



### VA Skillsoft Books and Videos

Welcome to Skillport, your gateway to learning when and where you need it. Skillport helps you access the information you need. Apply new skills to your daily work. Get better at what you do.

Log in to get started.

☐ Enable Web Accessibility [?](#)


**Log In**

VA email address

Password

[Forgot your user ID?](#) [Forgot your password?](#) [Login to Skillport](#) [Register](#)

☐ I understand that I must use my VA email address to access Skillsoft books directly through Skillport.



### Sign up for Skillport

\*Required fields

VA email address\*

Select Group\*

First Name

Last Name

Email Address\*

To be valid, your password must not start with or end with your user ID, first name, last name, email address, or email mailbox. It must be at least 12 characters long and contain at least 2 letters, 1 lower case letter, 1 upper case letter, 1 digit, 1 non-alphanumeric character


☐ Enable Web Accessibility [?](#)

☐ I understand that I must use my VA email address to access Skillsoft books directly through Skillport.


[Privacy and Cookie Policy](#) [Terms of Use](#)

[Sign Up](#) [Cancel](#)


# VA Home Page




U.S. Department  
of Veterans Affairs  
Click here for home




Learning Plan




The Library

Enable Web Accessibility   What is Web Accessibility? 


Search Content 



Content Language  
English (US) ▼





My Profile ▼

Quick Links

 [My History](#)


 [24x7 Learning Resources](#) 

 [Support](#) ▼

 [Admin](#)

Upcoming Events

Live Events **5**



## Welcome to VA Skillsoft Learning Resources

As a VA employee, you are a leader who brings top-level service to veterans and their families. We encourage you to use this extensive online library for your professional and personal growth. Content is available in a variety of formats to meet your learning style - including books, videos, summaries, and audio recordings. You can find content on business skills, leadership, IT, desktop applications, safety compliance, and much more. Easily find content through the Library or Search Content features above.

**Technical Difficulties?** [Click Here](#) to Email Skillsoft Learning Resources Support

How to find Books and Videos:

- **The Library**
- **Featured Topics**
- **Search Content**

# Home Page Features

## Featured Content

Featured Content



BOOK  
**Cultural Intelligence: Surviving and Thriving in the Global Village**  
Audio Book: 5 Hours, 29 Minutes  
Publisher: Berrett-Koehler Audio © 2017

DETAILS ▾



BOOK  
**Culture Crossing: Discover the Key to Making Successful Connections in the New Global Era**  
Book: 208 Pages  
Publisher: Berrett-Koehler Publishers © 2017


LAUNCH ▾




BOOK  
**How to Work with and Lead People not Like You: Practical Solutions for Today's Diverse Workplace**  
Book: 160 Pages  
Publisher: John Wiley & Sons © 2017

LAUNCH ▾


## Recommended for You



BOOK  
**Office 2016 For Seniors For Dummies**  
John Wiley & Sons © 2016



BOOK  
**Leading When There's Too Much Change**  
Association for Talent Development © 2016




BOOK  
**Excel Sales Forecasting for Dummies, 2nd...**  
John Wiley & Sons © 2016

## Recommended for You

## Recently Viewed

Recently Viewed



BOOK  
**Your Excel Survival Ki...**  
Publisher: Holy Macro! Books © 2016  
Viewed: Jul 16, 2018 3:29 PM EDT

LAUNCH ▾



BOOK  
**The Serious Business...**  
Publisher: Berrett-Koehler Publishers © 2018  
Viewed: Jun 28, 2018 12:09 PM EDT

LAUNCH ▾



VIDEO  
**Microsoft Office 2016...**  
Publisher: Skillsoft: Ireland Limited © 2016  
Viewed: Jun 19, 2018 9:30 AM EDT


LAUNCH ▾




BOOK  
**The Conflict Resoluti...**  
Publisher: Career Press © 2017  
Viewed: Jun 7, 2018 11:42 AM EDT

LAUNCH ▾


# Browse Views



U.S. Department  
of Veterans Affairs  
Click here for home



Learning Plan



The Library

Content Language: English (US) ▾ You are browsing all of the English (US) language content in the Library. To access content in another lan

### VA Skillsoft Library

Business Skills	Skillsoft Aspire
Productivity & Collaboration Tools	Business Continuity
Government	
IT Skills	
Certification	
Compliance	

### VA Featured Books and Videos

Business Continuity	Servant Leadership
Remote Work Environment	ACHE Board of Governors Study Set
Communications	Customer Service
MS Teams	Teamwork
Healthcare	Windows 10
Lean & Six Sigma	

## Two Browse Views:

- ❖ VA Skillsoft Library
- ❖ VA Featured Books and Videos

# Category example – Microsoft 365

IBM for End Users

IBM Notes

Microsoft Office 2003

Microsoft Office 2007

Microsoft Office 2010

Microsoft Office 2013

Microsoft Office 2016

Microsoft Office 2019

Microsoft Office 365

Microsoft Office 97 and 2000

Microsoft Office for Mac 2008

Microsoft Office for Mac 2011

Books

Videos

the Ultimate LinkedIn® Messaging Guide

50

How to Grow Your Business, Build Your Network, and Master LinkedIn to Your Advantage

Daniel Disney

WILEY

[The Ultimate LinkedIn Messaging Guide: How to Use Written, Audio, Video and InMail Messages to Start More Conversations and Increase Sales, 2nd Edition](#)

By: Daniel Disney

Book: 304 Pages

Publish

Transitioning to Microsoft Power Platform

An Excel User Guide to Building Integrated Cloud Applications in Power BI, Power Apps, and Power Automate

David Ding

agence

[Transitioning to Microsoft Power Platform: Building Integrated Cloud Applications in Power Automate](#)

By: David Ding

Book: 516 Pages

Publish

Books

Videos

Microsoft Office 365 for Advanced Business Users: Manage Video Content and Delve

By: Pierre Devereux

Duration: 4 Minutes

[Microsoft Office 365 for Advanced Business Users: Manage Video Content and Delve](#)

By: Pierre Devereux

Duration: 4 Minutes

Microsoft Office 365 for Advanced Business Users: Spotlighting Videos and Channels

By: Pierre Devereux

Duration: 2 Minutes

[Microsoft Office 365 for Advanced Business Users: Spotlighting Videos and Channels](#)

By: Pierre Devereux

Duration: 2 Minutes

Microsoft Office 365 for Advanced Business Users: Using Permissions to

By: Pierre Devereux

Duration: 2 Minutes

[Microsoft Office 365 for Advanced Business Users: Using Permissions to](#)

By: Pierre Devereux

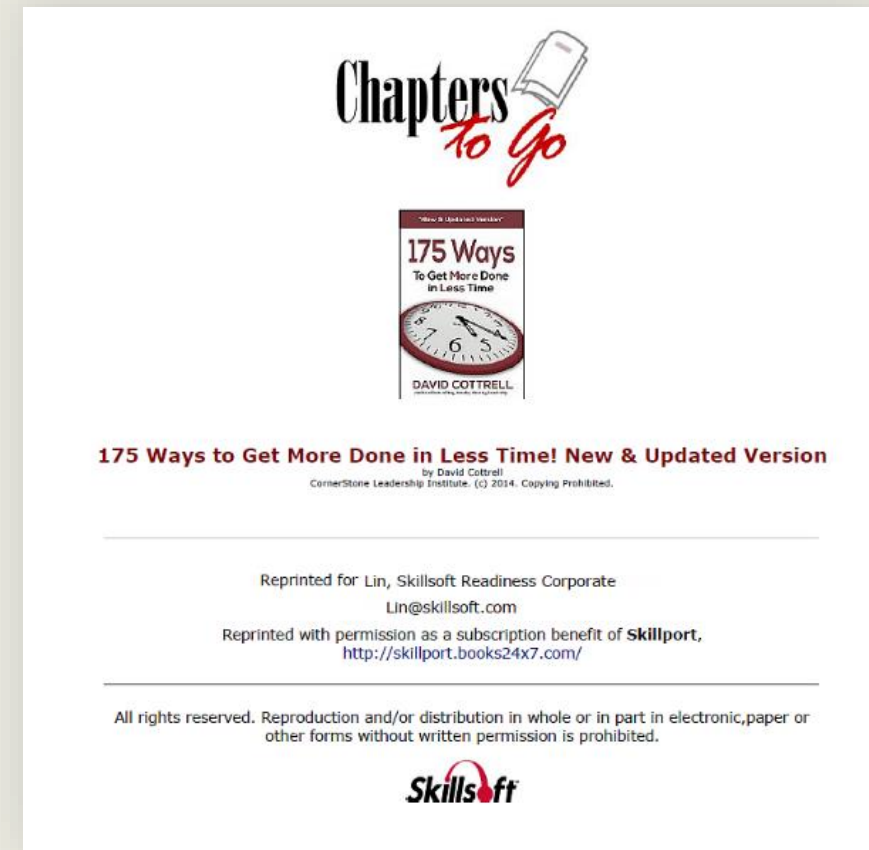
Duration: 2 Minutes

skillsoft

# Books – Chapters To Go

## Provides learner the ability to download books chapters

- 15 chapter-level downloads are refreshed every 90 days on the anniversary of the user's first login
- Available in PDF, Kindle-ready mobi or e-PUB file formats
- Includes the email, organization name, notes, bookmarks and other personalization
- Formatted for printing or offline reading
- Subject to the same terms of use as the normal Skillsoft Books user agreement





# Skillsoft Learning App

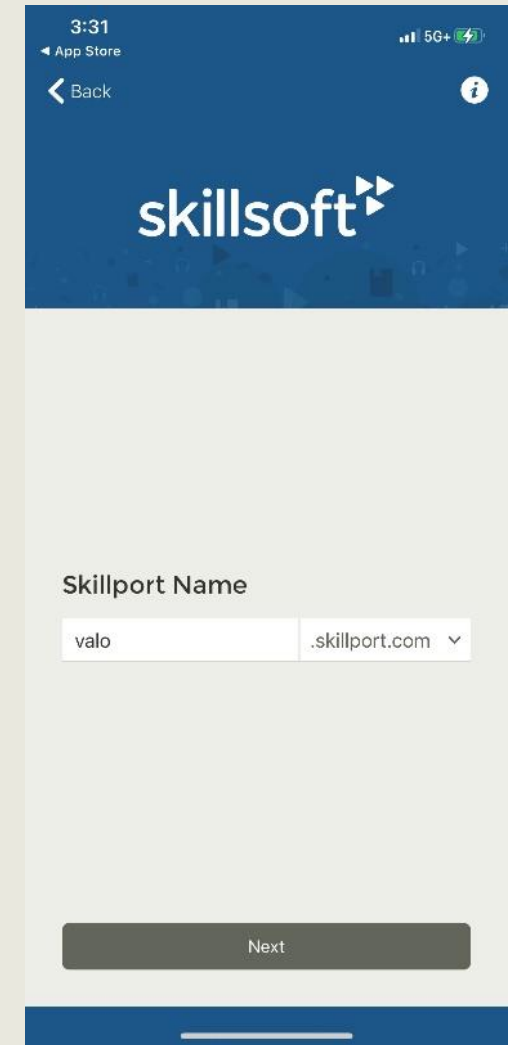
## Access Skillport directly from your personal device!

1) Install the Skillsoft Learning App on your smartphone from the appropriate app store (Apple or Google Play)

2) Sign into the Learning App:

- **Enter the VA Skillport Books site name (valo) and tap Next.**
- Enter your VA email address and password. Note that passwords are case-sensitive.
- Tap **Sign In**.

**Note:** You must be a registered user with a valid VA email address on the Skillsoft Books site in order to use the Learning App. If not, go directly to <https://valo.skillport.com> from your computer to self-register.



The screenshot shows the Skillsoft Learning App interface on a smartphone. At the top, there's a blue header with the Skillsoft logo. Below the header, the screen is white. There's a section titled "Skillport Name" with two input fields. The first field contains the text "valo" and the second field contains ".skillport.com" with a dropdown arrow. Below these fields is a large, dark grey button labeled "Next". At the very bottom, there's a blue bar with a white horizontal line in the center, indicating a home indicator for iOS devices.



**Live Demonstration**

# Contact Us

**Connie Mayts**

**Nan.Mayts@skillsoft.com**

**813-842-0821**

 [linkedin.com/company/skillsoft](https://www.linkedin.com/company/skillsoft)

 [twitter.com/skillsoft](https://twitter.com/skillsoft)

 [facebook.com/skillsoft](https://facebook.com/skillsoft)

 [skillsoft.com](https://skillsoft.com)

 **866-757-3177**