Memorandum of Understanding

The following constitutes an agreement between the Department of Veterans Affairs (VA) and the National Federation of Federal Employees VA Consolidated Locals (NFFE) concerning VA Directive and Handbook 0637, VA Vehicle Fleet Management Program.

In accordance with the VA/NFFE Master Agreement Article 30, NFFE Bargaining Unit Employees (BUEs) will be afforded the opportunity to a lunch period during their tour while operating a U.S. Government vehicle.

Subject to VA/NFFE Master Agreement Article 36, BUEs who are required to complete a mandatory Vehicle Safety Course will be scheduled for training during duty time.

If a BUE fails to obtain a required passing score and he/she is prohibited from using a U.S. Government vehicle, to the extent permitted by the Federal Travel Regulations (FTR), the Employer will reimburse appropriate mileage to BUEs who use their personally owned vehicle.

Where appropriate, BUEs responsible for traffic violation(s) while operating a U.S. Government vehicle and who must appear in court to contend with the violation will be approved annual leave in accordance with Article 22.

Prior to departing the facility in a U.S. Government vehicle, BUEs can locate an Alternative Fueling Station (AFS) by clicking on the Department of Energy (DOE) website at: <u>http://www.afdc.energy.gov/locator/stations/</u>. The Employer will not prevent BUEs from using VA computer systems to access the DOE website to locate an AFS. As an alternative, BUEs may contact the facility VA Fleet manager for information concerning AFS.

The primary purpose of installing vehicle telematics is to increase drivers' safety and security by monitoring a government owned vehicle for malfunctions, providing access to roadside assistance, helping track stolen vehicles, and meeting required regulations for vehicle data collection and reporting.

BUEs or their designated local union representative may request in writing Telematics data that is necessary to address concerns specific to the particular day he/she operated the U.S. Government vehicle.

U.S. Government vehicles with telematics shall have notice affixed identifying the type of technology installed. BUEs who need additional information regarding telematics such as the particular data collected, and how such devices report data to VA may contact their facility Vehicle Fleet manager for the appropriate information.

Subject to State and local traffic laws and regulations, BUEs may use personal handsfree devices such as Bluetooth to answer an incoming call, but only when not transporting any passengers. Drivers will exercise prudent judgment to protect their safety and the safety of others while driving a government operated vehicle.

Upon receipt, the Employer will provide a copy of this MOU to NFFE local Presidents.

In exchange for the Department's agreement to sign this MOU the Union agrees to withdraw the unfair labor practice charge in Case No CH-CA-14-0263.

Edson Morales, LR Specialist For the Department (VA)

Jeffrey J. Shapird, NFFE VA Council President For the Union

Date

10/14

Date