

**FEDERAL PROCUREMENT DATA SYSTEM (FPDS)  
INDIVIDUAL CONTRACT ACTION REPORT (ICAR)**

**OCTOBER 2002**

1. REPORTING AGENCY CODE <b>3600</b>		2. CONTRACT NUMBER (No special characters or punctuation, max. 15 characters, alpha "O" must be coded as zero.)				3. MODIFICATION NUMBER (No special characters or punctuation, max. 5 characters)	
4. CONTRACTING OFFICE ORDER NUMBER (No special characters or punctuation, max. 15 characters)				5. CONTRACTING OFFICE CODE (must be 6 characters)		6. ACTION DATE (4 digit calendar year and 2 digit month, e. g., 200008)	
7. TYPE OF DATA ENTRY A. Original B. Deleting (Use Delete ICAR icon) C. Correcting		8. REPORT PERIOD (4 digit fiscal year and 1 digit quarter, e.g., 20004.)		9. KIND OF CONTRACT ACTION (1 Character) A. Initial Letter Contract B. Definitive Contract Superseding Letter Contract C. New Definitive Contract D. Purchase Orders/BPA Calls Using Simplified Acquisition Procedures E. Order Under Single Award Indefinite Delivery Contract F. Order Under BOA G. Order/Modification Under FSS Contract H. Modification J. Termination for Default K. Termination for Convenience L. Order Under Multiple Award Contract Z. Initial Load of FSS Contract			
10. DOLLARS OBLIGATED OR DEOBLIGATED THIS ACTION (Right justify, report to nearest whole dollar, e.g., \$37,500.75 is reported as 37501), max. 11 characters			11. TYPE OF OBLIGATION A. Obligated B. Deobligated		12. PRINCIPAL PRODUCT OR SERVICE CODE (4 characters)	13. PRINCIPAL NAICS CODE (6 characters)	14. COMMERCIAL ITEM ACQUISITION PROCEDURES Y = Yes N = No
15. CONTRACTOR NAME (30 characters)						16. CONTRACTOR ID NUMBER (DUNS) (9 characters)	
17A. PRINCIPAL PLACE OF PERFORMANCE STATE (2 characters)  CITY (5 characters)		17B. FOREIGN COUNTRY (2 characters)	18. CONTRACT FOR FOREIGN GOVERNMENT OR INTERNATIONAL ORGANIZATION Y = Yes N = No		19A. USE OF EPA DESIGNATED PRODUCTS A. EPA designated products or products purchased and all contained the required minimum recovered material content B. EPA designated products or products were purchased without required minimum recovered material content and a justification was completed based on inability to acquire the products competitively within a reasonable time. C. EPA designated products or products were purchased without the required minimum recovered material content and a justification was completed based on inability to acquire products at a reasonable price. D. EPA designated product or products were purchases without the required minimum recovered material content and a justification was completed based on inability to acquire products to reasonable performance standards in the specifications E. No EPA designated products were required		
19B. USE OF RECOVERED MATERIAL AND WASTE REDUCTION CLAUSES A. Recovered Material and Waste Reduction Clauses Included B. Clauses Not Included			20. PERFORMANCE BASED SERVICE CONTRACTING (1 character) Y = Yes N = No		21. BUNDLING OF CONTRACT REQUIREMENTS (1 character) Y = Yes N = No	22. COUNTRY OF MANUFACTURE (2 characters)	
23. SYNOPSIS OF PROCUREMENT PRIOR TO AWARD A. Synopsized Prior to Award Sealed Bid B. Not Synopsized Due To Urgency C. Not Synopsized for Other Reasons D. Not Synopsized Under SBA/OFPP Waiver Pilot		24. TYPE OF CONTRACT OR MODIFICATION A. Fixed-Price Redetermination J. Fixed-Price K. Fixed-Price with Economic Price Adjustment L. Fixed-Price Incentive And Open S. Cost - No Fee T. Cost-Sharing U. Cost-Plus-Fixed-Fee V. Cost-Plus-Incentive Y. Time and Materials Z. Labor Hour			25. CICA APPLICABILITY A. CICA Applicable B. Purchase Orders/BPA Calls Using Simplified Acquisition Procedures C. Subject to Statute Other than CICA D. Pre-CICA E. Commercial Item Acquisition Procedures Under Test Program		
26. SOLICITATION PROCEDURES (Complete only if Item 25 = A) A. Full and Open Competition – Sealed Bid B. Full and Open Competition Competitive Proposal C. Full and Open Competition - Combination D. Architect-Engineer Procedures E. Basic Research F. Multiple Award Schedules G. Alternative Sources H. Reserved J. Reserved K. Set-Aside L. Other Than Full And Open Competition				27. AUTHORITY FOR OTHER THAN FULL AND OPEN COMPETITION (Complete only if Item 26 = L) A. Unique Source B. Follow-on Contract C. Unsolicited Research Proposal D. Patent/Data Rights E. Utilities F. Standardization G. Only One Source – Other H. Urgency J. Mobilization, Essential R&D Capability or Expert Services K. Reserved L. International Agreement M. Authorized by Statute N. Authorized for Resale P. National Security Q. Public Interest			

<b>28. NUMBER OF OFFERS RECEIVED (Complete only if Item 25 = A or E)</b> A. 1 B. 2 - 5 C. 6 - 10 D. 11 - 15 E. 16 - 20 F. 21 - 50 G. Over 50		<b>29. EXTENT COMPETED</b> A. Competed Action B. Not Available for Competition C. Follow-on to Competed Action D. Not Competed (sole source)		<b>30. TYPE OF CONTRACTOR</b> A. Small Disadvantaged Business B. Other Small Business C. Large Business D. JWOD Nonprofit Agency E. Educational Institution F. Hospital G. Nonprofit Organization H. Reserved J. Reserved K. State/Local Government L. Foreign Contractor M. Domestic Contractor Performing Outside US U. Historically Black College or University or Minority Institution (HBCU/MI)			<b>31. WOMEN-OWNED SMALL BUSINESS</b>  Y = Yes N = No
<b>32. HUBZONE SMALL BUSINESS CONCERN</b>  Y = Yes N = No	<b>33A. HUBZONE PROGRAM</b> A. HUBZone Sole Source B. HUBZone Set-Aside C. HUBZone Price Evaluation Preference D. Combined HUBZone Preference/Small Disadvantaged Business Price Adjustment E. Not Applicable		<b>33B. SMALL DISADVANTAGED BUSINESS PROGRAMS</b> A. 8(a) Contract Award B. 8(a) with HUBZone Priority D. SDB Price Evaluation Adjustment E. SDB Participation Program F. Not Applicable		<b>33C. OTHER PREFERENCE PROGRAMS</b> A. Directed to JWOD Nonprofit Agency B. Small Business Set-Aside C. Buy Indian/Self Determination D. No Preference/Not Listed E. Very Small Business Set-Aside		
<b>33D. HUBZONE PRICE EVALUATION PREFERENCE % DIFFERENCE (2 characters)</b>		<b>33E. SDB PRICE EVALUATION ADJUSTMENT % DIFFERENCE (2 characters)</b>		<b>34. SUBCONTRACTING PLAN</b> A = Required B = Not Required			
<b>35. SUBJECT TO LABOR STATUTES</b> A. Walsh-Healey Act B. Reserved C. Service Contract Act D. Davis-Bacon Act E. Not Subject to Walsh-Healey, Service Contract or Davis-Bacon			<b>36. ESTIMATED CONTRACT COMPLETION DATE (4 digit, year and 2 digit month)</b>		<b>37. CONTRACTOR'S TIN (9 characters)</b>		
<b>38. COMMON PARENT'S NAME (30 characters)</b>					<b>39. COMMON PARENT'S TIN (9 characters)</b>		
<b>40. VETERAN-OWNED BUSINESS (1 character)</b> A. Service Disabled Veteran-Owned Small Business B. Other Veteran-Owned Small Business C. Not Veteran-Owned Small Business			<b>41. MULTIPLE AWARD CONTRACT FAIR OPPORTUNITY (1 character)</b> A. Fair Opportunity Process B. Urgency C. One/Unique Source D. Follow-on Contract E. Minimum Guarantee				
<b>42. SMALL BUSINESS COMPETITIVENESS DEMONSTRATION PROGRAM</b>  Y = Yes N = No	<b>43. EMERGING SMALL BUSINESS</b>  Y = Yes N = No	<b>44. EMERGING SMALL BUSINESS RESERVE AWARD</b>  Y = Yes N = No	<b>45. SIZE OF SMALL BUSINESS</b> Number of Employees or Average Annual Gross Revenue A. 50 or Less B. 51 - 100 C. 101 - 250 D. 251 - 500 E. 501 - 750 F. 751 - 1,000 G. Over 1,000 M. \$1,000,000 or Less N. \$1,000,001 to \$2,000,000 P. \$2,000,001 to \$3,500,000 R. \$3,500,001 to \$5,000,000 S. \$5,000,001 to \$10,000,000 T. \$10,000,001 to \$17,000,000 Z. Over \$17,000,000				
<b>46A. FUNDING AGENCY CODE (4 characters)</b>	<b>46B. DOD ACTIVITY ADDRESS CODE (DODAAC) (6 characters)</b>		<b>46C. FUNDING AGENCY - COMMERCIAL ITEM CATEGORY</b> A. Commercially Available Off-The-Shelf Item B. Other Commercial item C. Nondevelopmental Item D. Noncommercial Item E. Commercial Service F. Noncommercial Service				
<b>46D. FUNDING AGENCY - REASON FOR PURCHASE</b> A. Convenience and Economy B. Expertise C. Specifically Authorized D. Authorized by Executive Order E. Modification or Extension F. Other		<b>46E. FUNDING AGENCY - CLINGER-COHEN ACT</b>  Y = Yes N = No		<b>47. USE OF METRICS IN THE PROCUREMENT</b> A. Entirely Hard Metrics B. Soft Metrics (Inch/lb. with Metric in Parenthesis) C. Metric Measurements Are Acceptable D. No Reference or Statement on Metric Measurements E. Exempt from Conversion to Metrics F. No Requirement for Measurements G. Hybrid (Combination Inch/Pound and Metrics)			
<b>48. ACQUISITION OF MEDICAL SERVICES</b> A. Scarce Medical Specialist Services using 38 USC 7409 B. Sharing of Health-Care Services Not Using VAAR 873 C. Sharing of Health-Care Services Using VAAR 873				Accepted Into FPDS On:			