

## Green Purchasing Tracking and Monitoring Tool

(06/06)

The Department of Veterans Affairs (VA) is committed to purchasing products and services that have a reduced impact on human health and the environment. This tool is provided to assist the VA acquisition community in tracking, monitoring, and assessing progress in the purchase of recycled content items designated by the U.S. Environmental Protection Agency (EPA) in its Comprehensive Procurement Guideline (CPG), and biobased items designated by the U.S. Department of Agriculture (USDA). The data gathered will also facilitate annual reporting on VA-wide purchases of these products. The mandates to purchase and report on purchases of recycled content and biobased items are found in Section 6002 of the Resource Conservation and Recovery Act and Section 9002 of the Farm Security and Rural Investment Act, respectively, as well as in Executive Order 13101, Greening the Government Through Waste Prevention, Recycling, and Federal Acquisition, and VA Directive and Handbook 0052, Acquisition, Recycling, and Waste/Pollution Prevention Programs.

EPA publishes guidance on purchasing CPG items at <http://www.epa/cpg> (see also tables below). USDA publishes guidance on purchasing biobased items at <http://www.biobased.oce.usda.gov>.

To date, EPA has designated the 61 CPG items listed below. They are grouped into the following 8 product categories:

Action Needed	Reference	Responsible for Action	Planned Action to Increase Procurement	Progress
<b>Construction Products</b>				
Building insulation products	<a href="http://www.epa.gov/cpg/products/building.htm">http://www.epa.gov/cpg/products/building.htm</a>			
Carpet	<a href="http://www.epa.gov/cpg/products/carpet.htm">http://www.epa.gov/cpg/products/carpet.htm</a>			
Carpet cushion	<a href="http://www.epa.gov/cpg/products/carpcush.htm">http://www.epa.gov/cpg/products/carpcush.htm</a>			
Cement and Concrete containing: 1. coal fly ash 2. ground granulated blast furnace slag	<a href="http://www.epa.gov/cpg/products/cement.htm">http://www.epa.gov/cpg/products/cement.htm</a> <a href="http://www.epa.gov/cpg/products/emspecc.htm">http://www.epa.gov/cpg/products/emspecc.htm</a>			
Consolidated and reprocessed latex paint	<a href="http://www.epa.gov/cpg/products/paint.htm">http://www.epa.gov/cpg/products/paint.htm</a>			
Floor tiles	<a href="http://www.epa.gov/cpg/products/floor.htm">http://www.epa.gov/cpg/products/floor.htm</a>			
Patio blocks	<a href="http://www.epa.gov/cpg/products/floor.htm">http://www.epa.gov/cpg/products/floor.htm</a>			

Action Needed	Reference	Responsible for Action	Planned Action to Increase Procurement	Progress
Flowable fill	<a href="http://www.epa.gov/cpg/products/flow-ast.htm">http://www.epa.gov/cpg/products/flow-ast.htm</a> <a href="http://www.epa.gov/cpg/products/flow-fil.htm">http://www.epa.gov/cpg/products/flow-fil.htm</a>			
Laminated paperboard	<a href="http://www.epa.gov/cpg/products/fiberbrd.htm">http://www.epa.gov/cpg/products/fiberbrd.htm</a>			
Modular threshold ramps	<a href="http://www.epa.gov/cpg/products/ramps.htm">http://www.epa.gov/cpg/products/ramps.htm</a>			
Nonpressure pipe	<a href="http://www.epa.gov/cpg/products/pipe.htm">http://www.epa.gov/cpg/products/pipe.htm</a>  <a href="http://www.epa.gov/cpg/products/pipe2.htm">http://www.epa.gov/cpg/products/pipe2.htm</a>			
Railroad grade crossing surfaces	<a href="http://www.epa.gov/cpg/products/rail.htm">http://www.epa.gov/cpg/products/rail.htm</a>			
Roofing materials	<a href="http://www.epa.gov/cpg/products/roof.htm">http://www.epa.gov/cpg/products/roof.htm</a>			
Shower and restroom dividers/partitions	<a href="http://www.epa.gov/cpg/products/shower.htm">http://www.epa.gov/cpg/products/shower.htm</a>			
Structural fiberboard	<a href="http://www.epa.gov/cpg/products/fiberbrd.htm">http://www.epa.gov/cpg/products/fiberbrd.htm</a>			
<b>Landscaping Products</b>				
Compost made from yard trimmings or food waste	<a href="http://www.epa.gov/cpg/products/compost.htm">http://www.epa.gov/cpg/products/compost.htm</a>			
<b>Landscaping Products (cont.)</b>				
Garden and soaker hoses	<a href="http://www.epa.gov/cpg/products/garden.htm">http://www.epa.gov/cpg/products/garden.htm</a>			
Hydraulic mulch	<a href="http://www.epa.gov/cpg/products/mulch.htm">http://www.epa.gov/cpg/products/mulch.htm</a>			
Lawn and garden edging	<a href="http://www.epa.gov/cpg/products/edging.htm">http://www.epa.gov/cpg/products/edging.htm</a>			

Action Needed	Reference	Responsible for Action	Planned Action to Increase Procurement	Progress
	<a href="http://www.epa.gov/cpg/products/edging.htm">ov/cpg/products/edging.htm</a>			
Plastic lumber landscaping timbers and posts	<a href="http://www.epa.gov/cpg/products/timbers.htm">http://www.epa.gov/cpg/products/timbers.htm</a>			
<b>Non-paper Office Products</b>				
Binders, clipboards, file folders, clip portfolios, and presentation folders	<a href="http://www.epa.gov/cpg/products/binders.htm">http://www.epa.gov/cpg/products/binders.htm</a>			
Office furniture	<a href="http://www.epa.gov/cpg/products/furniture.htm">http://www.epa.gov/cpg/products/furniture.htm</a>			
Office recycling containers	<a href="http://www.epa.gov/cpg/products/office.htm">http://www.epa.gov/cpg/products/office.htm</a>			
Office waste receptacles				
Plastic desktop accessories	<a href="http://www.epa.gov/cpg/products/desktop.htm">http://www.epa.gov/cpg/products/desktop.htm</a>			
Plastic envelopes	<a href="http://www.epa.gov/cpg/products/envelope.htm">http://www.epa.gov/cpg/products/envelope.htm</a>			
Plastic trash bags	<a href="http://www.epa.gov/cpg/products/trashbag.htm">http://www.epa.gov/cpg/products/trashbag.htm</a>			
Printer ribbons	<a href="http://www.epa.gov/cpg/products/ribbons.htm">http://www.epa.gov/cpg/products/ribbons.htm</a>			
Toner cartridges	<a href="http://www.epa.gov/cpg/products/toner.htm">http://www.epa.gov/cpg/products/toner.htm</a>			
Paper and Paper Products	<a href="http://www.epa.gov/cpg/products/define.htm">http://www.epa.gov/cpg/products/define.htm</a>			
Commercial/industrial sanitary tissue products	<a href="http://www.epa.gov/cpg/products/tissue.htm">http://www.epa.gov/cpg/products/tissue.htm</a>			
Miscellaneous papers	<a href="http://www.epa.gov/cpg/products/paper.htm">http://www.epa.gov/cpg/products/paper.htm</a> <a href="http://www.epa.gov/cpg/products/misc.htm">http://www.epa.gov/cpg/products/misc.htm</a>			
Newsprint	<a href="http://www.epa.gov/cpg/products/newsprnt.htm">http://www.epa.gov/cpg/products/newsprnt.htm</a>			

Action Needed	Reference	Responsible for Action	Planned Action to Increase Procurement	Progress
Paperboard and packaging products	<a href="http://www.epa.gov/cpg/products/paperbrd.htm">http://www.epa.gov/cpg/products/paperbrd.htm</a>			
Printing and writing papers <a href="http://www.epa.gov/cpg/prducts/print.pdf">http://www.epa.gov/cpg/prducts/print.pdf</a>	<a href="http://www.epa.gov/cpg/products/printing.htm">http://www.epa.gov/cpg/products/printing.htm</a> <a href="http://www.epa.gov/cpg/products/printing2.htm">http://www.epa.gov/cpg/products/printing2.htm</a>			
<b>Park and Recreation Products</b>				
Park benches and picnic tables	<a href="http://www.epa.gov/cpg/products/pk-bench.htm">http://www.epa.gov/cpg/products/pk-bench.htm</a>			
Plastic fencing	<a href="http://www.epa.gov/cpg/products/fencing.htm">http://www.epa.gov/cpg/products/fencing.htm</a>			
Playground equipment	<a href="http://www.epa.gov/cpg/products/plgrndeq.htm">http://www.epa.gov/cpg/products/plgrndeq.htm</a>			
Playground surfaces	<a href="http://www.epa.gov/cpg/products/playgrnd.htm">http://www.epa.gov/cpg/products/playgrnd.htm</a>			
Running tracks	<a href="http://www.epa.gov/cpg/products/running.htm">http://www.epa.gov/cpg/products/running.htm</a>			
<b>Transportation Products</b>				
Channelizers	<a href="http://www.epa.gov/cpg/products/channel.htm">http://www.epa.gov/cpg/products/channel.htm</a>			
Delineators	<u>See above</u>			
Flexible delineators	<u>See above</u>			
Parking stops	<a href="http://www.epa.gov/cpg/products/parking.htm">http://www.epa.gov/cpg/products/parking.htm</a>			
Traffic barricades	<a href="http://www.epa.gov/cpg/products/barricds.htm">http://www.epa.gov/cpg/products/barricds.htm</a>			
Traffic cones	<a href="http://www.epa.gov/cpg/products/cones.htm">http://www.epa.gov/cpg/products/cones.htm</a>			
<b>Vehicular Products</b>				
Engine coolants	<a href="http://www.epa.gov">http://www.epa.gov</a>			

Action Needed	Reference	Responsible for Action	Planned Action to Increase Procurement	Progress
	<a href="http://www.epa.gov/cpg/products/engine.htm">ov/cpg/products/engine.htm</a>			
Rebuilt vehicular parts	<a href="http://www.epa.gov/cpg/products/vehicle.htm">http://www.epa.gov/cpg/products/vehicle.htm</a>			
Re-refined lubricating oils	<a href="http://www.epa.gov/cpg/products/lubricat.htm">http://www.epa.gov/cpg/products/lubricat.htm</a>			
Retread tires	<a href="http://www.epa.gov/cpg/products/retread.htm">http://www.epa.gov/cpg/products/retread.htm</a>			
Miscellaneous Products				
Awards and plaques	<a href="http://www.epa.gov/cpg/products/awards.htm">http://www.epa.gov/cpg/products/awards.htm</a>			
Bike Racks	<a href="http://www.epa.gov/cpg/products/bikes.htm">http://www.epa.gov/cpg/products/bikes.htm</a>			
Manual-grade strapping	<a href="http://www.epa.gov/cpg/products/trappin.htm">http://www.epa.gov/cpg/products/trappin.htm</a>			
Mats	<a href="http://www.epa.gov/cpg/products/mats.htm">http://www.epa.gov/cpg/products/mats.htm</a>			
Pallets	<a href="http://www.epa.gov/cpg/products/pallets.htm">http://www.epa.gov/cpg/products/pallets.htm</a>			
Signage	<a href="http://www.epa.gov/cpg/products/signage.htm">http://www.epa.gov/cpg/products/signage.htm</a>			
Sorbents	<a href="http://www.epa.gov/cpg/products/sorbents.htm">http://www.epa.gov/cpg/products/sorbents.htm</a>			

To date, the USDA has designated six biobased items in a procurement rule effective as of April 17, 2006. Federal Agencies have up to one-year from the effective date to implement procurement preference for mobile equipment hydraulic fluids, roof coatings, diesel

Action Needed	Reference	Responsible for Action	Planned Action to Increase Procurement	Progress
---------------	-----------	------------------------	--	----------

fuel additives and bedding, bed linens, and towels. However, federal agencies are not required to give procurement preference to water tank coatings and bedding, bed linens, and towels until the USDA has learned of two or more manufacturers of products within that item and announces that availability in a future Federal Register notice.

Mobile Equipment Hydraulic Fluids (Hydraulic fluids formulated for general use in non-stationary equipment, such as tractors, end loaders, or backhoes)				
Roof Coatings (Coatings formulated for use in commercial roof deck systems to provide a single-coat monolith coating system)				
Water Tank Coatings (Coatings formulated for use in potable water storage systems)				
Diesel Fuel Additives ((1) Any substance, other than one composed solely of carbon and/or hydrogen, that is intentionally added to diesel fuel (including any added to a motor vehicle's fuel system) and that is not intentionally removed prior to sale or use. (2) Neat biodiesel, also referred to as B100, when used as an additive. Diesel fuel additive does not mean neat biodiesel when used as a fuel or blended biodiesel fuel (e.g., B20)				
Penetrating Lubricants (Products formulated to provide light lubrication and corrosion resistance in close tolerant internal and external applications including frozen nuts and bolts, power tools, gears, valves, chains, and cables)				
Bedding, Bed Linens, and Towels (Bedding is that group of woven cloth products used as coverings on a bed. Bedding includes products such as blanket, bedspreads, comforters, and quilts. Bed linens are woven cloth sheets and pillowcases used in bedding. Towels are woven cloth products used primarily for drying and wiping)				

# Procurement Profile for FY \_\_\_ - Recycled, Biobased and Other Environmentally Preferable Products

Facility Name and Station Number: \_\_\_\_\_

If any items are marked in this column, "Purchased - with recycled content," please list those items purchased with recycled content at or above the EPA recommended level after this table.

Comprehensive Procurement Guidelines - Categories and Designated Items	Responsible	Not purchased by facility	Purchased - with no recycled content	Purchased - with recycled content (% of purchases, if not 100%)	Purchased through services contractor	Don't know if purchased at facility	Comments (Note any impediments to purchasing product or exception to purchase based on price, performance or availability )
<b>VEHICULAR PRODUCTS</b>		<b>Place an X in all appropriate boxes.</b>					
Engine coolants - antifreeze							
Re-refined lubricating oils -including motor oil							
Retread tires							
Rebuilt vehicular parts							
<b>CONSTRUCTION PRODUCTS</b>							
Cement							
Concrete							
Building insulation products							
Carpet							
Carpet cushion							
Consolidated & Reprocessed Latex Paint							
Floor tiles							
Flowable fill							
Laminated paperboard							
Module threshold ramps							
Nonpressure pipe							
Patio blocks							
Railroad grade crossings /surfaces							
Roofing materials							
Shower and restroom dividers/partitions							
Structural fiberboard							

Comprehensive Procurement Guidelines - Categories and Designated Items		Not purchased by facility	Purchased - with no recycled content	Purchased - with recycled content (% of purchases, if not 100%) *	Purchased through services contractor	Don't know if purchased at facility	Comments (Note any impediments or purchasing product)
---	--	---------------------------------	---	--	--	---	--

<b>LANDSCAPING PRODUCTS</b>							
Compost made from yard trimmings or food waste							
Garden and soaker hoses							
Hydraulic mulch							
Lawn and garden edging							
Plastic lumber landscaping timbers and posts							
<b>NON-PAPER OFFICE PRODUCTS</b>							
Plastic binders, clipboards, file folders, clip portfolios, and presentation folders							
Office furniture							
Office recycling containers							
Office waste receptacles							
Plastic desktop accessories							
Plastic envelopes							
Plastic trash bags							
Printer ribbons							
Toner cartridges							
<b>PAPER AND PAPER PRODUCTS</b>							
Commercial/industrial sanitary tissue products							
Miscellaneous papers							
Newsprint							
Paperboard and Packaging							
Printing and writing papers							
<b>PARK AND RECREATION PRODUCTS</b>							
Park benches and picnic tables							
Plastic fencing							
Playground equipment							
Playground surfaces							
Running tracks							

Comprehensive Procurement Guidelines - Categories and Designated Items		Not purchased by facility	Purchased - with no recycled content	Purchased - with recycled content (% of purchases, if not 100%) *	Purchased through services contractor	Don't know if purchased at facility	Comments (Note any impediments or purchasing product)
---	--	---------------------------	--------------------------------------	---	---------------------------------------	-------------------------------------	---

TRANSPORTATION PRODUCTS							
Channelizers							
Delineators							
Flexible delineators							
Parking stops							
Traffic barricades							
Traffic cones							
MISCELLANEOUS PRODUCTS							
Awards and plaques							
Bike racks							
Blasting grit							
Industrial drums							
Manual-grade strapping							
Mats							
Pallets							
Signage							
Sorbents	t						

Biobased Designated Items	Responsible	Not purchased by facility	Purchased - with no biobased content	Purchased - with biobased content (% of purchases, if not 100%) *	Purchased through services contractor	Don't know if purchased at facility	Comments (Note any impediments to purchasing product or exception to purchase based on price, performance, or availability)
Mobile Equipment Hydraulic Fluids							
Roof Coatings							
Water Tank Coatings							
Diesel Fuel Additives							
Penetrating Lubricants							
Bedding, Bed Linens, Towels							

Comprehensive Procurement Guidelines - Categories and Designated Items		Not purchased by facility	Purchased - with no recycled content	Purchased - with recycled content (% of purchases, if not 100%) *	Purchased through services contractor	Don't know if purchased at facility	Comments (Note any impediments or purchasing product)
---	--	---------------------------	--------------------------------------	---	---------------------------------------	-------------------------------------	---

**Section 6002 RCRA/Section 9002 FSRIA/EO 13101 Facility Contact (or Name of Person Completing Facility Profile):**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone #: \_\_\_\_\_

E-mail address: \_\_\_\_\_