



Department of
Veterans Affairs

Memorandum

Date: January 15, 2014

From: Director, National Veterans Wheelchair Games (NVWG)

To: National Veterans Wheelchair Games Coaches, Caregivers and other authorized VA Staff

Subj: Travel Authorization regarding the 2014 National Veterans Wheelchair Games, Philadelphia, PA, August 12 – 17, 2014

On January 7, 2014, the Secretary signed the "Request Approval to Implement the 34th National Veterans Wheelchair Games, Philadelphia, PA, Aug 12 – 17, 2014". This action authorizes the execution of the 2014 NVWG including the estimated VA staff involvement on VA travel as coaches, caregivers and other identified roles supporting Veterans and the operations of the event.

Stations are able to authorize and fund VA staff involvement in association with the 2014 NVWG. Office of National Veterans Sports Programs & Special Events will be tracking VA staff involvement using VA travel funds for reporting in the conference after action requirements. VA employees using VA travel dollars attending as VA Coaches or VA Caregivers have been requested to prioritize their attendance to supporting the "Novice" Veterans or those Veterans with associated rehabilitation goals. All other VA funded attendees should be approved to validate the travel in accordance to the approved 2014 NVWG TEP request.

If a copy of the signed 2014 NVWG TEP Conference Approval is necessary, or you have any questions, please contact me at (202) 560-7352 or by e-mail at david.tostenrude@va.gov.

Sincerely,

A handwritten signature in black ink that reads "Dave Tostenrude".

Dave Tostenrude
Director, National Veterans Wheelchair Games

