



Pre-Determination Findings for Veteran-Owned Small Business Applicants Fact Sheet

Issue:

This new initiative is aimed at streamlining the way firms apply for Veteran-Owned Small Business (VOSB) “Veterans First” contract designations with the Department of Veterans Affairs (VA). The Center for Verification and Evaluation (CVE) initiative eliminates the large percentage of verification denials due to single points of failure that can be easily and quickly corrected. It is not intended to address more complicated issues with applications that will require a complete re-examination when corrected.

Discussion:

Firms that would otherwise be denied based on issues that are easily corrected will receive a Preliminary Findings Letter before a determination of eligibility is issued. They have 48 hours to respond with their intent to correct and resubmit the documents within a specified timeframe. All Veteran-owned companies receiving Preliminary Findings will be encouraged to work with verification assistance counselors to address identified issues that might result in denial.

Pre-Determination Process Steps:

1. Firms with issues that are easily corrected will receive an Email notification identifying these issues before the official determination
2. The Preliminary Findings Letter will be sent via Email and followed up by a telephone call within 24 hours to confirm receipt.
3. The sixty (60) day initial processing ‘clock’ will stop at the point that the Veteran owner notifies CVE of the applicant’s intent to participate in the Pre-Determination process.
4. The applicant will have 48 hours to inform CVE via Email, of the firm’s intent to participate in the Pre-Determination process. Within five (5) business days from receipt of the Preliminary Findings, the Veteran is required to submit amended documentation and other information in response to the Preliminary Findings.
5. If additional issues are discovered as a result of the changes made by the applicant or the issues identified in the Preliminary Findings are not adequately addressed, the Veteran will be notified that the applicant has two (2) business days to withdraw its application or CVE will proceed immediately to determination and the applicant will have the opportunity to request reconsideration.
6. If the submission is not made within five (5) business days, CVE will issue a determination letter on the issues identified in the Preliminary Findings.

letter of eligibility is issued.

7. If an application is withdrawn, all previously submitted documents will remain in CVE's secure case management system and need not be resubmitted when initiating a new application.
8. All Veteran-owned companies receiving Preliminary Findings are encouraged to work with our Verification Assistance Partner counselors to address the issues identified in the Preliminary Findings Letters.

Pre-Determination Program Eligible Errors:

Applications with points of failure (singularly or combined) regarding the issues listed below are eligible for the Pre-Determination process. These issues may be found in a company's business and organizational documents.

1. Quorum restrictions 38 CFR §§ 74.4(f)(2)
2. Weighted Voting 38 CFR §§ 74.4(f)(2)(i)
3. Serve as general partner for partnership 38 CFR § 74.4(d)
4. Serve as management member of limited liability company 38 CFR § 74.4(e)
5. Community Property 38 CFR § 74.3(f)
6. Living Trust and direct ownership 38 CFR § 74.3(a)

7. Highest compensation for Veteran 38 CFR § 74.4(g)(3)
8. Highest officer position 38 CFR § 74.4(c)(2)

To get more information about verification application resources, please visit [Verification Assistance](#).

Visit <http://www.va.gov/osdbu> for more information about CVE and the Verification Process.

The Center for Verification and Evaluation

866-584-2344

Monday-Friday

8 a.m. to 8 p.m. (EST)

Status Update:

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Profile Questions:

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