SOLICITATION MAILING LIST APPLICATION

1. TYPE OF APPLICATION	2. DATE	FORM APPROVED
☐ INITIAL ☐ REVISION		OMB NO. 2900-0445

NOTE: Please complete all items on this form. Insert N/A in items not applicable. See reverse for Instructions.

Public reporting burden for this collection of information is estimated to average .58 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the FAR Secretariat (MVR), Federal Acquisition Policy Division, GSA, Washington, DC 20405.

3. SUBMIT TO			4. APPLICANT			
A. FEDERAL AGENCY'S NAME			A. NAME			
B. STREET ADDRESS			B. STREET ADDRESS		C. COUNTY	
C. CITY	D. STATE	E. ZIPCODE	D. CITY		E. STATE	F. ZIPCODE

5. TYPE OF ORGANIZATION (Check one)	6. ADDRESS TO WHICH SOLICITATIONS ARE TO BE MAILED (IF DIFFERENT THAN ITEM 4		
☐ INDIVIDUAL ☐ NON-PROFIT ORGANIZATION ☐ PARTNERSHIP ☐ CORPORATION, INCORPORATED UNDER THE LAWS OF THE STATE OF:	A. STREET ADDRESS	B. COUNTY	
	C. CITY	D. STATE	E. ZIPCODE

6(A). EMAIL ADDRESS

7. NAMES OF OFFICERS, OWNERS, OR PARTNERS

A. PRESIDENT	B. VICE PRESIDENT	C. SECRETARY
D. TREASURER	E. OWNERS OR PARTNERS	

8. AFFILIATES OF APPLICANT (Names, locations and nature of affiliation. See definition on reverse)

NAME	LOCATION	NATURE OF AFFILIATION

9. PERSONS AUTHORIZED TO SIGN OFFERS AND CONTRACTS IN YOUR NAME (Indicate if agent)

NAME	OFFICIAL CAPACITY	TELEPHONE NUMBER	
		AREA CODE	NUMBER

10. IDENTIFY EQUIPMENT, SUPPLIES, AND/OR SERVICES ON WHICH YOU DESIRE TO MAKE AN OFFER, AND INCLUDE NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM CODE (NAICS)

11A. SIZE OF BUSINESS (See definitions on reverse)	11B. AVERAGE NUMBER OF EMPLOYEES (Including affiliates) FOR FOUR PRECEDING CALENDAR QUARTERS	11C. AVERAGE ANNUAL SALES OR RECEIPTS FOR PRECEDING THREE FISCAL YEARS
☐ SMALL BUSINESS (IF CHECKED, COMPLETE ITEMS 11B AND 11C) ☐ OTHER THAN SMALL BUSINESS		$

12. TYPE OF OWNERSHIP (See definitions on reverse) (Not applicable for other than small business)		13. TYPE OF BUSINESS (See definitions on reverse)
☐ DISADVANTAGED BUSINESS	☐ WOMEN-OWNED BUSINESS	☐ MANUFACTURER OR PRODUCER
☐ HUBZONE SMALL BUSINESS	☐ VETERAN-OWNED BUSINESS	☐ SERVICE ESTABLISHMENT
☐ VERY SMALL BUSINESS	☐ SERVICE DISABLED VETERAN	☐ CONSTRUCTION COINCERN
☐ 8(A)		☐ RESEARCH AND DEVELOPMENT
		☐ SURPLUS DEALER
14. DUN AND BRADSTREET NUMBER (If applicable)		15. HOW LONG IN PRESENT BUSINESS
16. FLOOR SPACE (In square feet)		17. NET WORTH

A. MANUFACTURING	B. WAREHOUSE	A. DATE	B. AMOUNT

18. SECURITY CLEARANCE (If applicable, check highest clearance authorized)

FOR	TOP SECRET	SECRET	CONFIDENTIAL	C. NAME OF AGENCIES WHICH GRANTED SECURITY CLEARANCES	D. DATES GRANTED
A. KEY PERSONNEL					
B. PLANT ONLY					

CERTIFICATION -- I certify that information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (for concern) in any connection with the applicant as a principal or officer, so far as it known, is now debarred or otherwise declared ineligible by any agency of the Federal Government from making offers for furnishing materials, supplies, or services to the Government or any agency thereof.

19. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN (Type or Print)	20. SIGNATURE	21. DATE SIGNED

INSTRUCTIONS

Persons of concerns wishing to be added to a particular agency's bidder's mailing list for supplies or services shall file this properly completed Solicitation mailing List Application, together with such other lists as may be attached to this application form, with each procurement office of the Federal agency with which they desire to do business. If a Federal agency has attached a Supplemental Commodity list with instructions complete the application as instructed. Otherwise, identify in item 10 the equipment, supplies and/or services on which you desire to bid. (Provide Federal Supply Class or North American Industry Classification Codes, if available.) The application shall be submitted and signed by the principal as distinguished from an agency, however constituted.

RESPONDENT BURDEN: VA may not conduct or sponsor, and the respondent is not required to respond to this collection of information unless it displays a valid OMB Control Number. Standard Form 129 is approved under OMB Number 9000-0002. Public reporting burden for this collection of information is estimated to average 33 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Responding to Item 11A (Veteran-Owned Business, Service Connected Disabled Veteran-Owned Business) is voluntary and approved under OMB Number 2900-0445. The information will be used to assure that efforts are being made in VA to identify veteran business concerns, and to monitor accomplishments and to conduct customer surveys. Public reporting burden for this additional collection of information is estimated to average 5 seconds per response.

After placement on the bidder's mailing list of an agency, your failure to respond (submission of bid, or notice in writing, that you are unable to bid on that particular transaction, but wish to remain on the active bidder's mailing list for that particular item) to solicitations will be understood by the agency to indicate lack of interest and concurrence in the removal of your name from the purchasing activity's solicitation mailing for items concerned.

DEFINITIONS

AFFILIATES: means associated business concerns or individuals, if, directly or indirectly, either one controls or has the power to control the other, or another concern controls or has the power to control both. In determining whether affiliation exists, consideration is given to all appropriate factors including common ownership, common management, and contractual relationships; provided, that restraints imposed by a franchise agreement are not considered in determining whether the franchisor controls or has power to control the franchisee, if the franchisee has the right to profit from its effort, commensurate with ownership, and bears the risk or loss or failure. Any business entity may be found to be an affiliate, whether or not it is organized for profit or located inside the United States.

DISADVANTAGED BUSINESS: means an offeror that represents as part of its offer, that it is a small business under the size standard applicable to the acquisition and either it has received certification as small disadvantaged business concern consistent with 13 CFR part 124 subpart b; and no materiel change in disadvantaged ownership and control has occurred since its certification; where the concern is owned by one or more disadvantaged individuals the net worth of each individual upon whom the certification is based does not exceed $750,000 after taking into account their applicable exclusion set forth at 13 CFR 124.104(c)(2) and it is identified on the date of its representation as a certified small disadvantaged business concern in the database maintained by the Small Business Administration (Pro-Net).

HUBZONE SMALL BUSINESS: means a historically underutilized business zone which is an area located within one or more qualified census tracts, qualified nonmetropolitan counties or lands within the external boundaries of an Indian reservation. A small business concern that appears on the List of Qualified HUBZone Small Business Concerns maintained by the SBA.

MANUFACTURER OR PRODUCER: means a person (for concern) owning, operating, or maintaining a store, warehouse, or other establishment that produces, on the premises, the materials, supplies, articles or equipment of the general character of those listed in item 10, or in the Federal Agency's Supplemental Commodity List, if attached.

NUMBER OF EMPLOYEES: In connection with the determination of small business status, number of employees means the average employment of any concern, including the employees of its domestic and foreign affiliates, based on the number of persons employed on a full-time, part-time, temporary or other basis during each of the pay periods of the preceding 12 months. If a concern has not been in existence for 12 months, number of employees means the average employment of such concerns and its affiliates during the period that such concern has been inexistence based on the number of persons employed during each of the pay periods of the period that such concern has been in business.

SERVICE CONNECTED DISABLED VETERAN-OWNED SMALL BUSINESS: means a veteran with a disability that is service-connected. Small business concern owned and controlled by service-disabled veterans' means a small business concern not less that 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and the management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of veteran with permanent and severe disability, the spouse or permanent caregiver of such veterans.

SERVICE ESTABLISHMENT: means a concern (or person) which owns, operates, or maintains any type of business which is principally engaged in the furnishing of nonpersonal services, such as (but not limited to) repairing, cleaning, redecorating, or rental of personal property, including the furnishing of necessary repair parts or other supplies as a part of the services performed.

VERY SMALL BUSINESS: means a small business concern whose headquarters is located within the geographic area served by a designated SBA district and which together with its affiliates has no more than 15 employees and has average annual receipts that do no exceed $1 million.

VETERAN-OWNED SMALL BUSINESS: means not less than 51 percent of which is owned by one or more veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and the management and daily business operations of which are controlled by one or more veterans.

WOMEN-OWNED SMALL BUSINESS: means a small business concern which is at least 51 percent owned by one or more women or in the case of any publicly owned business at least 51 percent of the stock of which is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

8(A): Section 8(a) of the Small Business Act established a program that authorizes the Small Business Administration to enter into all types of contracts with other agencies and let subcontract for performing those contracts to firms eligible for program participation. The Small Business Administration for this program must certify you.