

Department of Veterans Affairs
(medical center name)

Service

Date

Clinical Memorandum No. #

POLICY & PROCEDURE ON CLEANING & MAINTAINING EQUIPMENT

I. PURPOSE:

- To insure proper maintenance of equipment -
- To prevent cross contamination -
- To establish quality control in clinical equipment maintenance -

II. POLICY:

Clinical equipment will be appropriately cleaned and maintained per individual manufacturer's recommendations.

III. PROCEDURES:

- A. Wear gloves to protect the hand, and wear goggles if splashes or fumes can infiltrate the eyes.
- B. Orientation for professional staff will include proper cleansing and maintenance of clinical equipment which includes:
 - 1. Blood Pressure Cuff
 - 2. Stethoscope
 - 3. Glucometers
 - 4. Scales
 - 5. Pulse Oximeters (if applicable)
- C. Caution will be used in site selection for blood pressure cuffs and barriers used if they might be in contact with open areas, rashes, or wounds. Soiled cuffs can be wiped with a disinfecting towelette. If gauge is in need of calibration, follow instructions per manufacturer's warranty or send biomedical engineering.
- D. Stethoscopes will be cleaned with alcohol or antibacterial cleanser.
- E. Adult scales will be wiped after each use with a wet paper towel.
- F. Pulse oximeters and glucometers will be cleaned after each use per individual manufacturer's recommendations.
- G. Always read the label on the disinfectant and follow directions
- H. Use disinfectants in a well-ventilated room.
- I. Telecare machine will be wiped down with a disinfecting towelette before reissuing.

IV. REFERENCE:

None.

V. RESCISSION:

None.

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VI. REVIEW DATE: Date

Service Chief signature

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