

GENERAL ACQUISITION AND MATERIEL MANAGEMENT PROCEDURES

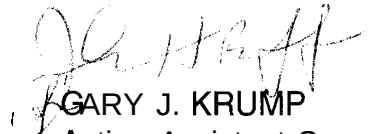
- 1. REASON FOR ISSUE.** To explain the revision of Departmentwide numbering system in relationship of VA to the Federal Property Management Regulations (FPMR).
- 2. SUMMARY OF CONTENTS.** This handbook describes the numbering system under which material that implements, supplements, or deviates from the FPMR is delineated.
- 3. RESPONSIBLE OFFICE.** Office of the Deputy Assistant Secretary for Acquisition and Materiel Management (90M).

CERTIFIED BY:

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100 Purpose and Scope. This handbook establishes the circumstances under which material that implements, supplements, or deviates from the Federal Property Management Regulations (FPMR) will be published. Only FPMR Subchapters E, G, H, and Part 101-I of Subchapter A are applicable.

103-50 Temporary Type Changes to VA Directives. Changes, deletions, or additions to directives or handbooks are made by publishing new or revised pages. Each page that includes new or changed information is identified with the current date of issue and the change number.

104-50 Publication of VA Directives. VA directives will not be published in the FEDERAL REGISTER.

106 Applicability of FPMR

a. The following portions of the FPMR will govern for VA use:

- (1) Subchapter A, Part 101-1, Introduction.
- (2) Subchapter E, Supply and Procurement.
- (3) Subchapter G, Transportation and Motor Vehicles.
- (4) Subchapter H, Utilization and Disposal.

b. GSA regional bulletins, circulars, etc., involving the activated portions of the FPMR, which are not in conflict with existing VA policy, will be observed.

108 Agency Implementation and Supplementation of FPMR

a. A&MMS directives/handbooks implement and supplement the activated portions of the FPMR. Except to assure continuity or understanding, material published in the FPMR is not repeated, paraphrased, or otherwise restated. Therefore, it is necessary to use the FPMR in conjunction with VA directives.

b. Implementing material published in VA A&MM directives/handbooks expands FPMR; supplementing material deals with subject matter not specifically covered.

c. Implementing or supplementing material published in a directive or handbook may supersede the FPMR, as when a deviation is authorized. When there is a conflict, the VA directive/handbook will govern.

109 Numbering in FPMR System

a. **General.** The numbering system used by VA will conform with the FPMR. The functional numbering format for the 7000-7499 A&MMS series of directives will incorporate the numbering system used in the FPMR. However, the first three digits [108], allocated to each agency by Title 41, Code of Federal Regulations (CFR), will not be used. All directives and handbooks published in the Department will carry a four-digit identification number based on the subject or function covered by the directive or handbook. VA Manual MP-2, 108-25 will now be VA Directive 7125. VA handbook(s) may be issued to provide detailed information related to directives. Handbooks will be numbered to correspond with the FPMR as described herein. The handbook for VA Directive 7125 would be numbered 7125, or 7125.1, 7125.2, etc., should more than one handbook be issued. Additional identifiers are added as a lead-in for subparts (example: Handbook 7125, Part 1, paragraph 1. 100 PURPOSE AND SCOPE).

b. **Implementation.** Where a VA directive sets forth implementation of the FPMR, the directive/handbook will be numbered and captioned to correspond to the FPMR as described in paragraph a.

c. **Supplementation.** Where a VA directive supplements the FPMR, the supplementing material is numbered and located within the VA Handbook following the directive that relates most closely to the FPMR. Supplementing regulations are numbered "50" or higher for the section, subpart, or part involved.

d. **Reports and Illustrations.** Reports will be located under number 98 in the handbook(s) that supplements a VA directive. Illustrations will be located under number 99 in the handbook(s). Refer to Subpart 49 in the FPMR for illustrations.

110 Deviation. The deviation procedure in VAAR Subpart 801.403 will be applied with respect to VA Directives Series 7000-7499.

9901 FPMR Subchapter Breakdown in VA

a. FPMR 101-I .109(b) provides that agency implementing parts (parts numbered under 50) will conform to FPMR numbering, but leaves the numbering of agency supplementing parts (parts numbered over 50) to agency discretion. In VA, the numbering system is as follows:

FPMR Subchapter	Parts Under 50 (Implement FPMR)	Parts 50 and above (Supplement FPMR)
A	7001 - 7049	7050 - 7099
E	7100 - 7149	7150 - 7199
G	7200 - 7049	7250 - 7299
H	7300 - 7349	7350 - 7399

b. VA directives, issued by OA&MM, implement or supplement material only in Subchapters E, G, and H, and Part 101-1, Subchapter A.

c. VA directives, other than those issued by OA&MM, implement and supplement material in Subchapters A (except for Part 101-1, which is in a directive issued by OA&MM), C, D, and F, but not in the FPMR numbering system.