#####  VistALogo. PHARMACY DATA MANAGEMENT USER MANUAL. Version 1.0 September 1997 (Revised January 2009) Department of Veterans Affairs Office of Enterprise Development Veterans Health Information Technology

PHARMACY DATA MANAGEMENT

**USER MANUAL**

Version 1.0

September 1997

### (Revised April 2011)

Department of Veterans Affairs Product Development

#  Revision History

### Each time this manual is updated, the Title Page lists the new revised date and this page describes the changes. If the Revised Pages column lists “All,” replace the existing manual with the reissued manual. If the Revised Pages column lists individual entries (e.g., 25, 32), either update the existing manual with the Change Pages Document or print the entire new manual.

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Revised Pages** | **Patch Number** | **Description** |
| 04/11 | i-ii, 38, 40,62d-f, 64, 64a | PSS\*1\*153 | Renamed the MED ROUTE field (#.06) of the PHARMACY ORDERABLE ITEM file (#50.7) to be DEFAULT MEDROUTE. Provided the ability to print the POSSIBLE MED ROUTES multiple on *the Default Med Route For OI Report* [PSS DEF MED ROUTE OI RPT] option.REDACTED |
| 02/11 | i, 63 | PSS\*1\*142 | Added functionality to denote the default med route for IV orders in the selection list in CPRS if all of the orderable items on the order have the same default med route defined. Updated TOC. Released with CPRS version 28.REDACTED |
| 02/10 | iii-iv, 3-4, 44a-d, 47-48, 61- 62d, 89-90b,112, 203-206 | PSS\*1\*147 | Described new process for requesting changes to Standard Medication Routes and the New Term Rapid Turnaround (NTRT) process;Added *IV Additive/Solution Reports* menu, with suboptions *IV Solution Report* option and *V Additive Report* [PSS IV ADDITIVE REPORT] optionAdded *Default Med Route for OI Report* option to the *Medication Routes Management...* menu*.*(this change was made but not documented with PSS\*1\*140)Updated *Drug Enter/Edit* option to display NUMERIC DOSE and DOSE UNIT fields defined for Local Possible Dosage Updated the Drug Enter/Edit option display to include the new ADDITIVE FREQUENCY fieldUpdated Table of Contents and Index REDACTED |
| 10/09 | i, 64a-b, 65,65a-b, 66 | PSS\*1\*141 | Added ASSOCIATED IMMUNIZATION field to *Edit**Orderable Items* option and *Dispense Drug/Orderable Item Maintenance* option. Reorganized content within sections to accommodate new information.REDACTED |
| 08/09 | iii-iv, 53,62a-b, 63, 81,203 | PSS\*1\*140 | Added DEFAULT MED ROUTE FOR CPRS field and *Default Med Route For OI Report* [PSS DEF MED ROUTE OI RPT] option for the enhancement of default medication route being defined for an orderable item.REDACTED |
| 07/09 | 27-34 | PSS\*1\*131 | Added explanations of DEA special handling code U for sensitive drug. |

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| --- | --- | --- | --- |
| **Date** | **Revised Pages** | **Patch Number** | **Description** |
|  |  |  | REDACTED |
| 05/09 | 81 | PSS\*1\*137 | Added Automate CPRS Refill field to the *Pharmacy System Parameters Edit* [PSS MGR] option.REDACTED |
| 02/09 | All | PSS\*1\*129 | Pages renumbered to accommodate added pages. Pharmacy Reengineering (PRE) V.0.5 Pre-Release. Restructured *Pharmacy Data Management* menu:* Grouped related options under the following new sub-menus: *Drug Text Management, Medication Instruction Management, Medication Routes Management,* and *Standard Schedule Management*
* Added temporary *Enhanced Order Checks Setup Menu*
* Added the following options: *Find Unmapped Local Medication Routes, Find Unmapped Local Possible Dosages, Map Local Medication Route to Standard, Map Local Possible Dosages, Mark PreMix Solutions, Request Change to Dose Unit*, and *Request Change to Standard Medication Route*
* Added the following reports: *Administration Schedule File Report, IV Solution Report, Local Possible Dosages Report, Medication Instruction File Report, Medication Route Mapping Report, Medication Route Mapping History Report,* and *Strength Mismatch Report*
* Updated Table of Contents, Index, and Glossary REDACTED
 |
| 09/97 |  |  | Original Release of User Manual |

#### Example 3: Drug Enter/Edit Editing Local Possible Dosages and Orderable Item (continued)

Do you wish to match/rematch to NATIONAL DRUG file? No// <**Enter**> (No)

Just a reminder...you are editing TIMOLOL MALEATE 0.5% OPH SOLN.

LOCAL POSSIBLE DOSAGES:

1. DROP PACKAGE: IO
2. DROPS PACKAGE: IO

Do you want to edit Local Possible Dosages? N// **YES**

This drug has the following Local Possible Dosages:

1. DROP PACKAGE: IO
2. DROPS PACKAGE: IO

Do you want to merge new Local Possible Dosages? Y// **NO**

Strength: 0.5 Unit: %

Select LOCAL POSSIBLE DOSAGE: 1 DROP IO

LOCAL POSSIBLE DOSAGE: 1 DROP//<**Enter**> OTHER LANGUAGE DOSAGE NAME: <**Enter**>

PACKAGE: Both// <**Enter**>

BCMA UNITS PER DOSE: <**Enter**> DOSE UNIT: DROP(S)// <**Enter**> NUMERIC DOSE: 1// <**Enter**>

Strength: 0.5 Unit: %

Select LOCAL POSSIBLE DOSAGE: <**Enter**>

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* This entry is marked for the following PHARMACY packages:

Outpatient Unit Dose Non-VA Med

MARK THIS DRUG AND EDIT IT FOR:

O - Outpatient U - Unit Dose I - IV

W - Ward Stock

D - Drug Accountability

C - Controlled Substances X - Non-VA Med

A - ALL

Enter your choice(s) separated by commas : **O**

O - Outpatient

\*\* You are NOW editing OUTPATIENT fields. \*\*

AN Outpatient Pharmacy ITEM? Yes// <**Enter**> (Yes) CORRESPONDING INPATIENT DRUG: <**Enter**>

MAXIMUM DOSE PER DAY: <**Enter**> LOCAL NON-FORMULARY: <**Enter**> NORMAL AMOUNT TO ORDER: <**Enter**> SOURCE OF SUPPLY: 6P// <**Enter**> CURRENT INVENTORY: <**Enter**>

ACTION PROFILE MESSAGE (OP): <**Enter**> MESSAGE: <**Enter**>

QUANTITY DISPENSE MESSAGE: <**Enter**> OP EXTERNAL DISPENSE: <**Enter**>

Do you wish to mark to transmit to CMOP? Enter Yes or No: **YES**

This option allows you to choose entries from your drug file and helps you review your NDF matches and mark individual entries to send to CMOP.

#### Example 3: Drug Enter/Edit Editing Local Possible Dosages and Orderable Item (continued)

If you mark the entry to transmit to CMOP, it will replace your Dispense Unit with the VA Dispense Unit. In addition, you may overwrite the local drug name with the VA Print Name and the entry will remain uneditable.

Local Drug Generic Name: TIMOLOL MALEATE 0.5% OPH SOLN

ORDER UNIT: BT DISPENSE UNITS/ORDER UNITS: 5

DISPENSE UNIT: ML PRICE PER DISPENSE UNIT: 0.1780

VA Print Name: TIMOLOL MALEATE 0.5% OPH SOLN VA Dispense Unit: ML VA Drug Class: OP101 CMOP ID: T0056

Do you wish to mark this drug to transmit to CMOP? Enter Yes or No: **YES**

QUANTITY DISPENSE MESSAGE: DISP IN MLS

Do you wish to overwrite your local name? Enter Yes or No: **NO**

Do you wish to mark/unmark as a LAB MONITOR or CLOZAPINE DRUG? Enter Yes or No: **NO**

\*\* You are NOW in the ORDERABLE ITEM matching for the dispense drug. \*\*

TIMOLOL MALEATE 0.5% OPH SOLN is already matched to

TIMOLOL SOLN,OPH

Do you want to match to a different Orderable Item? NO// **YES**

Dosage Form -> SOLN,OPH

Match to another Orderable Item with same Dosage Form? NO// <**Enter**>

Dosage Form -> SOLN,OPH

Dispense Drug -> TIMOLOL MALEATE 0.5% OPH SOLN

Orderable Item Name: TIMOLOL// <**Enter**>

Matching TIMOLOL MALEATE 0.5% OPH SOLN

to

TIMOLOL SOLN,OPH

Is this OK? YES// <**Enter**> Match Complete!

Now editing Orderable Item: TIMOLOL SOLN,OPH

FORMULARY STATUS: <**Enter**>

Select OI-DRUG TEXT ENTRY: <**Enter**> INACTIVE DATE: <**Enter**>

DAY (nD) or DOSE (nL) LIMIT: <**Enter**> DEFAULT MED ROUTE: <**Enter**>

SCHEDULE TYPE: <**Enter**> SCHEDULE: <**Enter**>

PATIENT INSTRUCTIONS: <**Enter**>

OTHER LANGUAGE INSTRUCTIONS: <**Enter**>

Select SYNONYM: <**Enter**>

#### Example 4: Drug Enter/Edit Editing Non-VA Medications

Select DRUG GENERIC NAME: **GINGER ROOT TAB/CAP**

Are you adding 'GINGER ROOT' as a new DRUG (the 1756TH)? No// **Y** (Yes) DRUG NUMBER: 112// **<Enter>**

DRUG VA CLASSIFICATION: **<Enter>**

DRUG FSN: **<Enter>**

DRUG NATIONAL DRUG CLASS: **<Enter>**

DRUG LOCAL NON-FORMULARY: **N <Enter>** N/F DRUG INACTIVE DATE: **<Enter>**

DRUG MESSAGE: **<Enter>**

DRUG RESTRICTION: **<Enter>**

GENERIC NAME: GINGER ROOT TAB/CAP// **^DI**

1. DISPENSE UNIT
2. DISPENSE UNITS PER ORDER UNIT CHOOSE 1-2: **2** DISPENSE UNITS PER ORDER UNIT DISPENSE UNITS PER ORDER UNIT: **<Enter>**

PRICE PER DISPENSE UNIT: 0.0000

DAW CODE: 0// **<Enter>** - NO PRODUCT SELECTION INDICATED

Do you wish to match/rematch to NATIONAL DRUG file? Yes// (Yes)

Deleting Possible Dosages...

Match local drug GINGER ROOT

ORDER UNIT:

No NDC to match...

DISPENSE UNITS/ORDER UNITS: 2

DISPENSE UNIT:

I will attempt to match the NDCs from your SYNONYMS.

No match by Synonym NDC... now first word

Match made with GINGER ROOT TAB/CAP Now select VA Product Name

1 GINGER CAP/TAB CAP/TAB HA000 G0226 Enter your choice: **1**

Is this a match < Reply Y, N or press return to continue > : **Y**

CHOOSE FROM:

1. 60 BOTTLE
2. OTHER

Enter Package Size & Type Combination: **1**

Local drug ginger root matches GINGER CAP/TAB PACKAGE SIZE: OTHER PACKAGE TYPE: OTHER

< Enter "Y" for yes >

< Enter "N" for no > OK? : **Y**

LOCAL DRUG NAME: GINGER ROOT TAB/CAP

ORDER UNIT:

DISPENSE UNITS/ORDER UNITS:

DISPENSE UNIT:

VA PRODUCT NAME: GINGER CAP/TAB

VA PRINT NAME: GINGER CAP/TAB CMOP ID: G0226

VA DISPENSE UNIT: CAP/TAB MARKABLE FOR CMOP: NO PACKAGE SIZE: BOTTLE

PACKAGE TYPE: OTHER

VA CLASS: HA000 HERBS/ALTERNATIVE THERAPIES INGREDIENTS:

#### Example 4: Drug Enter/Edit Editing Non-VA Medications (continued)

NATIONAL FORMULARY INDICATOR: NO NATIONAL FORMULARY RESTRICTION:

< Enter "Y" for yes, "N" for no >

Is this a match ? **Y**

You have just VERIFIED this match and MERGED the entry.

Resetting Possible Dosages..

Press Return to continue:

Just a reminder...you are editing GINGER ROOT TAB/CAP..

LOCAL POSSIBLE DOSAGES:

Do you want to edit Local Possible Dosages? N// **<Enter> O**

MARK THIS DRUG AND EDIT IT FOR:

O - Outpatient U - Unit Dose I - IV

W - Ward Stock

D - Drug Accountability

C - Controlled Substances X - Non-VA Med

A - ALL

Enter your choice(s) separated by commas : **X**

X - Non-VA Med

\*\* You are NOW Marking/Unmarking for NON-VA MEDS. \*\* A Non-VA Med ITEM? No// **Y** (Yes)

\*\* You are NOW in the ORDERABLE ITEM matching for the dispense drug. \*\*

There are other Dispense Drugs with the same VA Generic Name and same Dose Form already matched to orderable items. Choose a number to match, or enter '^' to enter a new one.

Disp. drug -> GINGER ROOT TAB/CAP

1 GINGER CAP/TAB

Choose number of Orderable Item to match, or '^' to enter a new one: 1

Matching GINGER ROOT TAB/CAP to

GINGER CAP/TAB

Is this OK? YES// **<Enter>**

Match Complete!

Now editing Orderable Item: GINGER CAP/TAB

Enter an up-arrow at the “FORMULARY STATUS”

prompt to jump to the “Select SYNONYM” prompt.

FORMULARY STATUS: **<Enter>**

Select OI-DRUG TEXT ENTRY: **<Enter>**

INACTIVE DATE: **<Enter>**

DAY (nD) or DOSE (nL) LIMIT: **<Enter>**

DEFAULT MED ROUTE: **<Enter>** SCHEDULE TYPE: **<Enter>** SCHEDULE: **<Enter>**

PATIENT INSTRUCTIONS: **<Enter>**

OTHER LANGUAGE INSTRUCTIONS: **<Enter>**

Select SYNONYM: **<Enter>**

#### Example 4: Reactivated Standard Medication Route

Subj: Standard Medication Route File Update [#136380] 08/21/09@09:58 64 lines From: STANDARD MEDICATION ROUTE FILE PROCESSOR In 'IN' basket. Page 1 \*New\*

The following entries have been added to the Standard Medication Routes (#51.23) File:

(None)

The following entries have been inactivated in the Standard Medication Routes (#51.23) File:

(None)

The following entries have been reactivated in the Standard Medication Routes (#51.23) File:

INTRADUCTAL

FDB Route: INTRADUCTAL

The following entries in the Medication Routes (#51.2) File have been mapped/remapped to a Standard Medication Route (#51.23) File entry.

(None)

PLEASE REVIEW, MAY REQUIRE YOUR ATTENTION!

The following entries in the Medication Routes (#51.2) File have been unmapped from a Standard Medication Route (#51.23) File entry.

(None)

The following entries in the Standard Medication Routes (#51.23) File have had changes to the associated First DataBank Med Route and/or Replacement Term.

INTRADUCTAL

Replacement Term: <deleted>

The following entries in the Medication Routes (#51.2) File were to be mapped/remapped to a Standard Medication Route (#51.23) File entry, but could not occur because the Medication Route (#51.2) File entry was locked.

(None)

The following entries in the Medication Routes (#51.2) File were to be unmapped from a Standard Medication Route (#51.23) File entry, but

could not occur because the Medication Route (#51.2) File entry was locked.

(None)

Enter message action (in IN basket): Ignore //

1.8.1 Default Med Route for OI Report

**[PSS DEF MED ROUTE OI RPT]**

The *Default Med Route for OI Report* option is listed on the *Medication Routes Management* [PSS MEDICATION ROUTES MGMT] menu. This report can be used to help identify the current default medication routes for the orderable items. Example 3 below illustrates the report.

### Patch PSS\*1\*153 added the ability to include printing the POSSIBLE MED ROUTES multiple. If the DEFAULT MED ROUTE field is populated then that value will be returned as the default value. If the DEFAULT MED ROUTE field is not populated and the POSSIBLE MED ROUTES multiple is populated with a single entry and the USE DOSAGE FORM MED ROUTE LIST field is set to “NO”, the single entry will be returned as the default value. If the DEFAULT MED ROUTE field is not populated and the POSSIBLE MED ROUTES multiple is populated with more than one entry and the USE DOSAGE FORM MED ROUTE LIST field is set to “NO”, no value will be returned as the default value. The med routes selection list in CPRS will be populated with entries in all the medication routes associated with the orderable item’s dosage form if the USE DOSAGE FORM MED ROUTE LIST field is set to "YES"; otherwise it will be populated from the POSSIBLE MED ROUTES multiple. These conditions are shown in the following table and examples are provided.

|  |  |  |  |
| --- | --- | --- | --- |
| **DEFAULT MED ROUTE FIELD POPULATED?** | **POSSIBLE MED ROUTES FIELD** | **USE DOSAGE FORM MED ROUTE LIST** | **VALUE RETURNED – MED ROUTES SELECTION IN CPRS** |
| Y | -- | -- | DEFAULT MED ROUTE field value |
| N | Single Entry | N | Single Entry |
| N | More Than One Entry | N | None |
|  |  | Y | All medication routes associated with orderable item’s dosage form |

#### Example 1: Edit Orderable Items with USE DOSAGE FORM MED ROUTE LIST set to “NO”

Select Orderable Item Management Option: Edit Orderable Items

Select PHARMACY ORDERABLE ITEM NAME:

INSULIN INJ

Orderable Item -> INSULIN Dosage Form -> INJ

List all Drugs/Additives/Solutions tied to this Orderable Item? YES// Y YES Orderable Item -> INSULIN

Dosage Form -> INJ

Dispense Drugs:

INSULIN REGULAR U-100 INJ

Are you sure you want to edit this Orderable Item? NO//Y YES

Now editing Orderable Item: INSULIN INJ

**Example 1: Edit Orderable Items with USE DOSAGE FORM MED ROUTE LIST set to “NO” continued**

Orderable Item Name: INSULIN// This Orderable Item is Formulary.

This Orderable Item is marked as a Non-VA Med.

Select OI-DRUG TEXT ENTRY:

INACTIVE DATE:

DAY (nD) or DOSE (nL) LIMIT:

DEFAULT MED ROUTE: SUBCUTANEOUS//

List of med routes associated with the dosage form of the orderable item: INTRAVENOUS

INTRAMUSCULAR

If you answer YES to the next prompt, the DEFAULT MED ROUTE (if defined) and this list will be displayed as selectable med routes in CPRS in the medication ordering dialog. If you answer NO, the DEFAULT MED ROUTE (if defined) and POSSIBLE MED ROUTES list will be displayed instead.

USE DOSAGE FORM MED ROUTE LIST: N NO

List of Possible Med Routes associated with the orderable item: INTRAVENOUS

Select POSSIBLE MED ROUTES: ORAL

1 ORAL PO

2

3

4

ORAL (BY MOUTH)

PO

ORAL INHALATION

ORALINHL

ORAL INTRADERMAL PERIOSTEAL

ORALID PER

5 ORAL INTRAMUSCULAR ORALIM

Press <RETURN> to see more, '^' to exit this list, OR CHOOSE 1-5: 1 ORAL PO

The selected entry does not match any of the dosage form med routes. Are you adding 'ORAL' as a new POSSIBLE MED ROUTE? NO// YES

Select POSSIBLE MED ROUTES: SCHEDULE TYPE:

SCHEDULE:

PATIENT INSTRUCTIONS:

Select SYNONYM:

#### Example 2: Edit Orderable Items with USE DOSAGE FORM MED ROUTE LIST set to “YES”

Select PHARMACY ORDERABLE ITEM NAME:

INSULIN INJ

Orderable Item -> INSULIN Dosage Form -> INJ

List all Drugs/Additives/Solutions tied to this Orderable Item? YES// Y YES Orderable Item -> INSULIN

Dosage Form -> INJ

Dispense Drugs:

INSULIN REGULAR U-100 INJ

**Example 2: Edit Orderable Items with USE DOSAGE FORM MED ROUTE LIST set to “YES” continued**

###### Are you sure you want to edit this Orderable Item? NO//Y YES

Now editing Orderable Item:

###### INSULIN INJ

Orderable Item Name: INSULIN// This Orderable Item is Formulary.

###### This Orderable Item is marked as a Non-VA Med.

Select OI-DRUG TEXT ENTRY:

###### INACTIVE DATE:

DAY (nD) or DOSE (nL) LIMIT:

###### DEFAULT MED ROUTE: SUBCUTANEOUS//

List of med routes associated with the dosage form of the orderable item: INTRAVENOUS

###### INTRAMUSCULAR

If you answer YES to the next prompt, the DEFAULT MED ROUTE (if defined) and this list will be displayed as selectable med routes in CPRS in the

###### medication ordering dialog. If you answer NO, the DEFAULT MED ROUTE (if defined) and POSSIBLE MED ROUTES list will be displayed instead.

USE DOSAGE FORM MED ROUTE LIST: Y YES SCHEDULE TYPE:

###### SCHEDULE:

PATIENT INSTRUCTIONS:

Select SYNONYM:

**Example 3: Default Med Route for Orderable Item Report**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| DEFAULT MEDOI NAME | ROUTE FOR ORDERABLE ITEMDOSAGE FORM ASSOCIATED | REPORTROUTES | JUN 17,2009DEFAULT ROUTE | PAGEPOSSIBLE | 1MED | ROUTES | DRUG |
| IBERET | LIQUID | ORAL (BY MOUTH) |  | IBERET-500 ORAL |
| IBUPROFEN | TAB | ORAL (BY MOUTH) |  | IBUPROFEN 600MG |
| IDOXURIDINE | OINT,OPH | RIGHT EYE |  |  |
|  | LEFT EYE |  |  |
|  | BOTH EYES |  | IDOXURIDINE 0.5% |
| IMIPRAMINE | TAB | ORAL (BY MOUTH) |  | IMIPRAMINE 25MG |
|  |  |  | IMIPRAMINE 50MG |
| INDOCYANINE | INJ,SOLN | INTRAMUSCULAR |  |  |
|  | INTRAVENOUS | INTRAVENOUS | INDOCYANINE 25MG |
| INSULIN | INJ | INTRAMUSCULAR |  |  |
|  | INTRAVENOUS |  |  |
|  | ORAL |  |  |
|  | SUBCUTANEOUS | INTRAVENOUS | INSULIN LENTE |
|  |  |  | INSULIN NPH |

# 1.5 Orderable Item Management

## [PSS ORDERABLE ITEM MANAGEMENT]

The *Orderable Item Management* sub-menu provides an option through which the Pharmacy Orderable Items are maintained.

**1.9.1** Edit Orderable Items

## [PSS EDIT ORDERABLE ITEMS]

### The *Edit Orderabl*e *Items* option allows the user to enter and edit data in the PHARMACY ORDERABLE ITEM file (#50.7). If a Pharmacy Orderable Item Drug Text Entry is identified at the “OI-DRUG-TEXT” prompt, it will be viewable during medication order entry processes through CPRS, Outpatient Pharmacy, and Inpatient Medications. Pharmacy Orderable Item defaults can be entered for selected fields. These defaults will be displayed to the user during the medication order entry processes for all applications through which medication orders can be entered.

The *Edit Orderable Items* option allows the user to enter a default medication route. If a default medication route has been defined for an orderable item and the Default Med Route for CPRS field is set to YES (see the *Pharmacy System Parameters Edit* [PSS SYS EDIT] section for details), that default medication route will be the only route displayed for selection from the drop-down list on the CPRS Inpatient Medications dialog and the Outpatient Pharmacy dialog. However, the provider can still type in a valid medication route or valid medication route abbreviation to change the medication route for the order. If the Default Med Route for CPRS is set to NO and a default medication route has been defined for an orderable item, the medication route in the order dialog will be the default medication route; however the additional medication routes associated with the dosage form will display for selection from the drop-down list. If a default medication route has not been defined for the orderable item, all possible medication routes for the dosage form will be available for the provider to select in CPRS.

### Additionally, a report is available to view all current default medication routes for the listed orderable items. See the section entitled *Default Med Route For OI Report* [PSS DEF MED ROUTE OI RPT].

The *Edit Orderable Items* option allows the user to enter patient instructions in a language other than English. PDM does not translate English terms into another language; instead, it allows the user to enter a translation of a term. If a value has not been entered in the OTHER LANGUAGE INSTRUCTIONS field, PDM will default to the value entered in the PATIENT INSTRUCTIONS field. If the PATIENT INSTRUCTIONS field does not contain data for the selected orderable item, the system will not present default patient instructions to the user during CPRS or Outpatient Pharmacy prescription order processing. However, when building the SIG, Outpatient Pharmacy will default to the value the user input through backdoor Outpatient Pharmacy order entry.

#### Example: Editing Pharmacy Orderable Items

Select Orderable Item Management Option: **EDIT** Orderable Items

This option enables you to edit Orderable Item names, Formulary status, drug text, Inactive Dates, and Synonyms.

Select PHARMACY ORDERABLE ITEM NAME: **IBUPROFEN**

1. IBUPROFEN TAB
2. IBUPROFEN SUSP CHOOSE 1-2: **1** IBUPROFEN TAB

Orderable Item -> IBUPROFEN Dosage Form -> TAB

List all Drugs/Additives/Solutions tied to this Orderable Item? YES// **<Enter>**

Orderable Item -> IBUPROFEN Dosage Form -> TAB

Dispense Drugs:

IBUPROFEN 200MG TAB IBUPROFEN 400MG TAB IBUPROFEN 800MG TAB

Are you sure you want to edit this Orderable Item? NO// **YES**

**Example: Editing Pharmacy Orderable Items (continued)**

Now editing Orderable Item: IBUPROFEN TAB

Orderable Item Name: IBUPROFEN// **<Enter>**

This Orderable Item is Formulary.

This Orderable Item is marked as a Non-VA Med. Select OI-DRUG TEXT ENTRY: **<Enter>**

INACTIVE DATE: **<Enter>**

DAY (nD) or DOSE (nL) LIMIT: 7D// **<Enter>**

DEFAULT MED ROUTE: **<Enter>** SCHEDULE TYPE: PRN// **<Enter>** SCHEDULE: BID// **<Enter>**

PATIENT INSTRUCTIONS: WF// **<Enter>**

OTHER LANGUAGE INSTRUCTIONS: **CON ALIMENTO**

Select SYNONYM: **<Enter>**

### If the orderable item being edited is matched to any dispense drugs that are in VA drug classes IM100 through IM900, an additional prompt will appear to permit mapping for the orderable item to an associated immunization file entry. This feature is introduced with the Immunizations Documentation by BCMA application in patches PSS\*1\*141 and PSB\*3\*47.

#### Example: Editing Immunization-Related Pharmacy Orderable Items

###### Select PHARMACY ORDERABLE ITEM NAME: **INFLUENZA** INFLUENZA INJ

Orderable Item -> INFLUENZA Dosage Form -> INJ

###### List all Drugs/Additives/Solutions tied to this Orderable Item? YES// **<Enter>**

Orderable Item -> INFLUENZA Dosage Form -> INJ

###### Dispense Drugs:

INFLUENZA VACCINE

###### Are you sure you want to edit this Orderable Item? NO// **YES**

Now editing Orderable Item:

Note: The ASSOCIATED

IMMUNIZATION field (#9) is **only** presented when at least one of the dispense drugs tied to the selected orderable item is in a VA Drug Class in the IM100 to IM900 range.

Immunizations are typically found in VA Drug Classes IM100, IM105, IM109, IM700 or IM900.

###### INFLUENZA INJ

Orderable Item Name: INFLUENZA// **<Enter>**

###### This Orderable Item is Formulary.

This Orderable Item is marked as a Non-VA Med. Select OI-DRUG TEXT ENTRY: **<Enter>**

INACTIVE DATE: **<Enter>**

###### DAY (nD) or DOSE (nL) LIMIT: **<Enter>**

DEFAULT MED ROUTE: **<Enter>** SCHEDULE TYPE: **<Enter>** SCHEDULE: **<Enter>**

PATIENT INSTRUCTIONS: **<Enter>**

###### ASSOCIATED IMMUNIZATION: **INFLUENZA** FLU,3 YRS INFLUENZA

Select SYNONYM: **<Enter>**

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