



**Enter Product Information  
for Recall (ER)  
Release Notes**

**Patch RMPR\*3\*87**

Version 3.0

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Department of Veterans Affairs  
*VISTA* Health System Design and Development (HSD&D)

# Enter Product Information for Recall (ER)

## Overview

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### Introduction

Announcing a new Prosthetics menu option with the release of Patch RMPR\*3\*87. The **Enter Product Information for Recall (ER)** menu option is available through the **Purchasing Menu (PU)**. This option provides an easier and quicker method to enter and document the serial numbers into Prosthetics. You can enter the serial number, make and model for a Prosthetics appliance on a patient record.

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### Prosthetics Main Menu

```
PU    Purchasing ...
DD    Display/Print ...
UT    Utilities ...
AM    AMIS ...
SU    Suspense ...
CO    Correspondence ...
SC    Scheduled Meetings and Home/Liaison Visits ...
PS    Process Form 2529-3 ...
EL    Eligibility Inquiry
ET    PSC/Entitlement Records ...
HO    Home Oxygen Main Menu ...
INV   Pros Inventory Main ...
ND    NPPD Tools ...
OC    CoreFLS Order Control
VR    VERIFY/REPAIR PURCHASE CARD NUMBER
```

Select Prosthetic Official's Menu Option: **PU <Enter>** Purchasing

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### Purchasing Menu (PU)

```
EN    Enter New Request ...
SI    Stock Issues ...
RP    Reprints ...
RE    Record 2237 Purchase to 2319
ED    Edit/Delete 2237 from 10-2319
CA    Cancel a Transaction
CO    Close Out
CPC   Cancel Purchase Card Transaction
CPO   Reconcile/Close Out Purchase Card Transaction
ED2   Edit 2319
EDPC  Edit Purchase Card Transaction
ER  Enter Product Information for Recall
HI    Add Historical Data
HID   Delete Historical Data Entry
LI    List Open 1358 Prosthetic Transactions
LII   List Open 1358 Transactions By Initiator
LPC   List Open Purchase Card Transactions
LPCI  List Open Purchase Card Transactions By Initiator
LPS   Purchase Card Summary Sheet
```

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# Enter the Serial Number, Make and Model

## Steps

To enter the serial number for a PO, follow the steps below:

Step	Action
1	At the <b>Purchasing Option</b> prompt, type <b>ER</b> for <b>Enter Product Information for Recall</b> and press <b>&lt;Enter&gt;</b> .
2	Enter the <b>Patient Name or PO Number</b> at the next prompt and press <b>&lt;Enter&gt;</b> .
3	Data then displays that pertains toward the Purchase Order Line Item.
4	The <b>Serial Number</b> prompt displays. You can enter the serial number here and it will appear on various Prosthetic menu options. This is the serial number of the issued or repaired appliance.  <b>Note:</b> If the serial number is longer than 20 characters, use the first 20 characters.

## Enter Product Information for Recall screen sample

[The shaded area automatically displays after you enter the patient name.]

```
Select Purchasing Option: ER <Enter> Enter Product Information for Recall
Enter Patient Name or PO Number      8-28-2003 PURCHASE ORDER #33.
...OK? Yes// <Enter> (Yes)

Patient Name: PROSPATIENT,ONE <Enter>
Form: VISA
Transaction #: PA7115
Brief Desc: THIS IS A TEST.
PSAS HCPCS: L5100
Item: DRESSING-1000/ISLAND-IND/200S
Vendor: VENDOR,ONE
Initiator: PROSPROVIDER, ONE

SERIAL NBR: 123456 <Enter>
```

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## Enter the Serial Number, Make and Model, Continued

### Steps (continued)

To enter the product description, model and lot number for a PO, follow the steps below:

Step	Action
5	Enter a 55-character maximum description at the <b>Product Description</b> prompt, and press <Enter>. (This prompt is optional, but may become required in the future. <b>This is a very important piece of information that should be included.</b> This information is also transmitted to NPPD for future compliance reports. All effort should be made to answer this prompt.)
6	Enter the product model that will be used for recalls at the <b>Product Model</b> prompt and press <Enter>. (This prompt is optional, but may become required in the future. <b>This is a very important piece of information that should be included.</b> This information is also transmitted to NPPD for future compliance reports. All effort should be made to answer this prompt.)
7	The <b>Lot Number</b> prompt stores the lot number of the item being furnished to the patient. Enter the manufacturer's lot number, if known and press <Enter>.
8	To exit, press <Enter> to bypass the <b>Enter Patient Name or PO Number</b> prompt or continue with a new patient or PO number.

### Screen sample

```

PRODUCT DESCRIPTION: DRESSING 1000 <Enter>

PRODUCT MODEL: vendol <Enter>

LOT NUMBER: 333444 <Enter>

Enter Patient Name or PO Number <Press <Enter> to Exit here.>

```