

Manual M-3, Research and Development in Medicine. Part I, General

**Chapter 7, Employee Transfer
(Paragraphs 7.01 through 7.04)**

This document includes:

Title page and title page verso for M-3, Part I, dated **March 5, 1985**

Foreword for M-3, Part I, dated **October 30, 1992**

Rescissions page M-3, Part I, dated **October 30, 1992**

Contents page M-3, Part I, dated **May 20, 1994**

Detailed Contents pages for M-3, Part I, dated **May 20, 1994**

Text for Chapter 7, dated **March 5, 1985**

Change prior to 1974 located at the end of the document:

Change 6, dated **November 3, 1969**

7-1-85



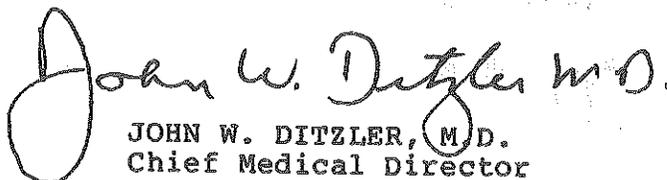
Research and Development in Medicine General

M-3, Part I
March 5, 1985

Department of Medicine
and Surgery
Washington DC 20420

March 5, 1985

Part I, "General," VA Department of Medicine and Surgery Manual M-3, "Research and Development in Medicine," is published for the compliance of all concerned.


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Distribution: RPC: 1041
FD

Printing Date: 5/85

FOREWORD

VA (Department of Veterans Affairs) Veterans Health Administration Manual M-3, "Research and Development in Medicine," Part I, "General," April 27, 1982, has been completely rewritten to incorporate all policy and procedural changes and additions in the administration of research and development since that date. Parts II, III, and IV have also been completely rewritten to provide a convenient, readable set of documents for clear communication and effective administration of research and development. Similar reissuances are planned at 2-year intervals in the future.

The Research and Development Manual covers all three Research and Development Services and is organized as follows:

- Part I General
- Part II Medical Research Program
- Part III Health Services Research and Development Program
- Part IV Rehabilitation Research and Development Program

The provisions of this manual apply to all medical, rehabilitation and health services research conducted in VA medical centers, both locally and centrally reviewed.

RESCISSIONS

The following material is rescinded:

1. COMPLETE RESCISSIONS

a. Manuals

M-3, part I, chapter 9, dated March 5, 1985, and change 3 dated January 6, 1988
M-3, part I, chapter 12, dated January 31, 1989

b. Interim Issues

II 10-68-2
II 10-68-3
II 10-69-14
II 10-81-44

c. Circulars

10-84-75
10-84-198 and Supplement No. 1
10-85-128
10-87-27 and Supplement No. 1
10-87-53 and Supplement No. 1
10-87-110 and Supplement No. 1
10-89-034 and Supplement No. 1
10-89-131 and Supplement No. 1
10-90-044 and Supplement No. 1
10-90-046 and Supplement No. 1
10-90-052 and Supplement No. 1
10-90-069 and Supplement No. 1
10-90-115

Revised by VHA Dir 1200 dtd 11/01/01
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CHAPTER 7. EMPLOYEE TRANSFER

7.01 PERSONAL TRANSPORTATION

R&D (Research and Development) employees, their families, and household goods may be transported using R&D funds in accordance with existing policy. Prior approval must be obtained from the Director of the pertinent R&D service in VA Central Office. In soliciting VA Central Office approval, the move must be justified and the request must include approval of the Director of each facility involved.

7.02 MATERIALS TRANSFER

R&D equipment and materials may be transferred with an investigator at research and development appropriation expense upon approval of the Director of the R&D service. The request for permission to transfer equipment and materials must include specific approval by the Director of each facility involved as well as the justification for and details of what is being transferred.

7.03 FUNDING OF RESEARCH

Salary and funding of an investigator are not transferred directly from the former to the new facility. The Director of the R&D service involved must approve any interim funding arranged at the new facility and a project already funded at the prior location must be resubmitted by the Director of the new facility after R&D Committee approval. The Director of the R&D service may also approve funding for a "phase out" period after the investigator's departure from the prior facility. If a project in a centrally directed program is to be transferred, it must be reviewed and approved by the new facility's R&D Committee, a new budget submitted, and the transfer requested by the new facility's Director. If there are operational implications for the prior facility, concurrence of the facility's Director is also required. (See also par. 4.06.)

7.04 EXPENDITURE CONTROL

In effecting transfers, the facility Directors will avoid, insofar as possible, any requirement for additional funds from VA Central Office.

November 3, 1969

Part I, Revised, "Research Program," VA Department of Medicine and Surgery Manual M-3, "Research and Education in Medicine," is changed as indicated below:

NOTE: The purpose of this change is to formalize the Research and Education Career Development Program by including all instructions and procedures in chapter 6.

Page ii, paragraph 1

✓ Subparagraph a: Add "Change 3, dated February 28, 1964, to M-3, part I".

Subparagraph b: Add:

✓ "II 10-68-2

✓ II 10-68-3"

✓ Pages iii and iv: Remove these pages and substitute pages iii and iv attached. (Contents brought up to date.)

✓ Pages 6-1 through 6-4: Remove these pages and substitute pages 6-1 through 6-11 attached.

✓ Page 7-1: Remove this page. (Ch. 7 incorporated in ch. 6.)

✓ RESCISSIONS: Change 3, dated February 28, 1964, to M-3, part I; II 10-68-2 and II 10-68-3. ✓


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Distribution: RPC: 1041
FD