Manual M-3, Research and Development in Medicine.

Part II, Medical Research Program

Chapter 3, Eligibility Determination for Clinician-Investigators (Paragraph 3.01)

Rescinds Chapter 3 dated November 11, 1985

This document includes:

Title page and page ii for M-3, Part II, dated **October 30, 1989**
Contents page for M-3, Part II, dated **December 4, 1995**
Rescissions page for M-3, Part II, dated **December 4, 1995**

Contents page for Chapter 3, dated **October 30, 1989**
Text for Chapter 3, dated **October 30, 1989**

Transmittal sheet located at the end of the document:

Sheet dated **October 30, 1989**

Department of Veterans Affairs

RECEIVED
JAN 11 1990

Research and Development in Medicine

Medical Research Program

October 30, 1989
M–3, Part II

Veterans Health Services and Research Administration
Washington DC 20420

Department of Veterans Affairs
Veterans Health Services and
Research Administration
Washington, DC 20420

October 30, 1989

Department of Veterans Affairs, Veterans Health Services and Research Administration Manual M-3, "Research and Development in Medicine," Part II, "Medical Research Program," is published for the compliance of all concerned. Part II has been extensively revised and expanded to incorporate all circulars pertaining to Part II published since November 12, 1985, and to present additional policy development.

RESCISSION: M-3, Part II, dated November 12, 1985.

John A. Gronvall, M.D.
JOHN A. GRONVALL, M.D.
Chief Medical Director

Distribution: RPC: 1041
FD

Printing Date: 10/89

CONTENTS

CHAPTERS

1. GENERAL
2. ORGANIZATIONAL STRUCTURE
3. ELIGIBILITY DETERMINATION FOR CLINICAL-INVESTIGATORS
4. MERIT REVIEW BOARD- Program
5. MERIT REVIEW COUNCIL
6. MERIT REVIEW APPEAL PROCESS
7. RESEARCH ADVISORY GROUP (RAG) PROGRAM
8. CAREER DEVELOPMENT PROGRAM
9. COOPERATIVE STUDIES PROGRAM
10. NONCLINICIAN PH.D. SCIENTISTS
11. RESEARCH EQUIPMENT COMMITTEE
12. ANIMAL FACILITY EQUIPMENT COMMITTEE
13. PROGRAM SPECIALISTS
14. MIDDLETON AWARD

RESCISSIONS

The following material is rescinded:

Manuals

M-3, Part II, Chapter 12, dated October 30, 1989.
M-3, Part II, Chapter 14, dated October 30, 1989.

CONTENTS

CHAPTER 3. ELIGIBILITY DETERMINATION FOR CLINICIAN-INVESTIGATORS

PARAGRAPH PAGE

3.01 General 3-1

CHAPTER 3. ELIGIBILITY DETERMINATION FOR CLINICIAN-INVESTIGATORS

3.01 GENERAL

Clinician-investigators are eligible for VA Central Office medical research support only if they have or will have a significant role at a VA medical center. A 5/8 VA salaried position at a VA medical center is taken as evidence of a significant role. Principal and co-principal investigators who receive less than 5/8 of their salary from VA must have their eligibility to receive Medical Research Service funds determined by the Eligibility Committee each time a proposal is submitted for Merit Review or RAG (Research Advisory Group) funding. The determination of eligibility is based on the individual's contribution to the medical center, as documented by the medical center Director and must be equivalent to that of a 5/8 VA salaried employee.

a. A letter requesting eligibility for research funds for investigators who receive less than 5/8 VA salary support must be sent **(eight copies under separate cover)** prior to submission of a merit review or RAG application. It should be originated by the ACOS for R&D for the medical center Director's signature each time the investigator submits a research proposal. The Director's letter must include quantitative information that precisely details the investigator's clinical and research role at VA medical center; e.g., number of hours per week assigned to patient care.

b. If the salary support for an investigator decreases to less than 5/8, a letter of justification from the Director is required to continue a research program.

c. A 5/8 or more geographic time commitment to a VA medical center constitutes justification of eligibility regardless of the investigator's salary source. The salary source should be stipulated, but it will not affect the eligibility determination.

d. A functional 5/8 geographic time may include both clinical and research time. The investigator's laboratory should be within VA medical center; however, the Eligibility Committee will, on a case-by-case basis, consider written requests for exceptions to this stipulation.

e. A VA medical center Director may request eligibility for an investigator prior to recruitment to the medical center. The request should stipulate the investigator's expected commitment to the center in terms of patient care responsibilities and research time.

f. Investigators who are employed by contract are usually not eligible for medical research support. However, an exception may be made in situations when the Eligibility Committee believes that it would be in the best interest of the medical center, as documented in detail by the medical center Director.

g. The Medical Research Service Eligibility Committee will make recommendations to the Director, Medical Research Service, on the eligibility of investigators to receive research support on the basis of the justification provided.

h. The deadlines for receipt of letters from the medical center Director requesting eligibility determination are December 15 and June 15, for spring and fall merit review, respectively. The Eligibility Committee, consisting of six VA investigators, meets twice a year, in January and July.

i. Questions regarding this procedure should be directed to Director, Medical Research Service (151C2).

Department of Veterans Affairs
Veterans Health Services and
Research Administration
Washington, DC 20420

M-3, Part II

October 30, 1989

1. Transmitted is a revision to Department of Veterans Affairs, Veterans Health Services and Research Administration Manual M-3, "Research and Development in Medicine," Part II, "Medical Research Program." Brackets have not been used to indicate the changes.

2. The purpose of this revision is to completely update M-3, "Research and Development in Medicine," Part II, "Medical Research Program."

3. **Filing Instructions:**

Remove pages	Insert pages
Cover through v	Cover through iv
1-1 through 5-1	1-i through 14-2

4. **RESCISSIONS:** M-3, part II, dated November 12, 1985; Circular 10-88-88 and Supplement No. 1, and Circulars 10-88-95, 10-88-121, 10-88-124, 10-88-125, 10-88-127, 10-88-143 and 10-89-7.

John A. Gronvall, M.D.
JOHN A. GRONVALL, M.D.
Chief Medical Director

Distribution: RPC: 1041
FD

Printing Date: 10/89