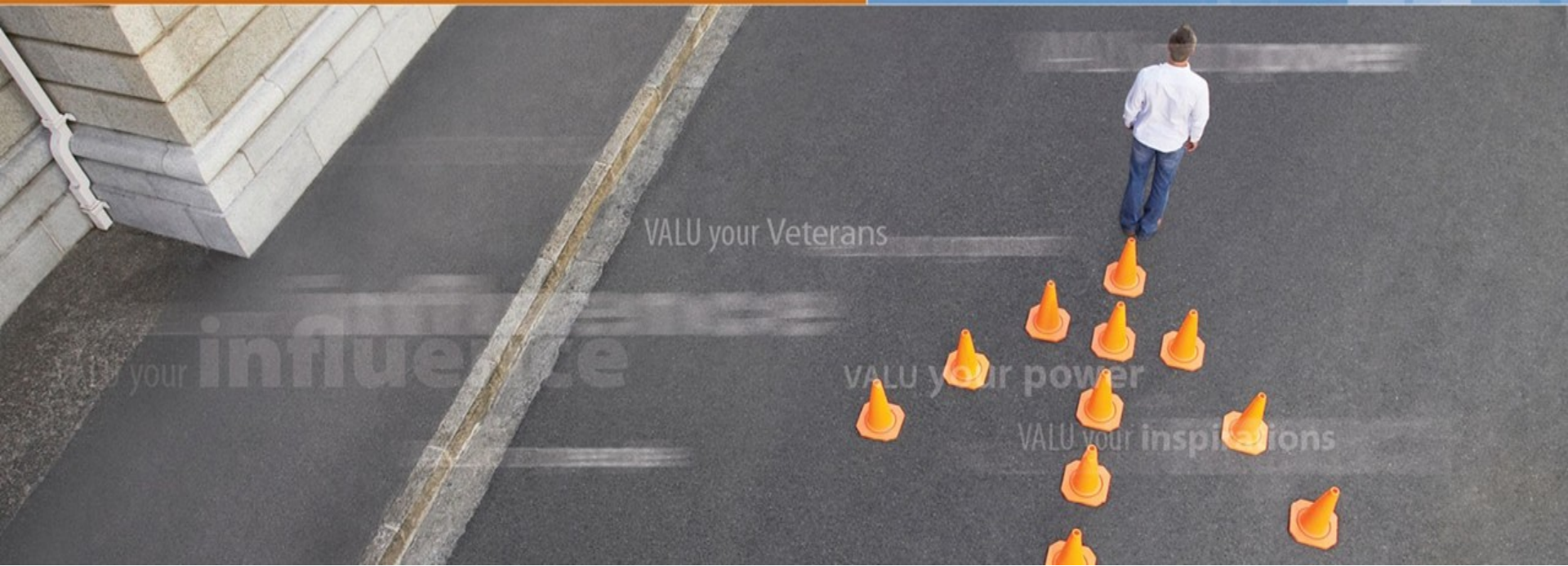


# VA Pathways Orientation for Interns Module 3



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# Module 3

## How to Make the Most of My Internship at VA



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# Objectives for Module 3



- Set the stage for success
- Know what I bring to the table
- Know where I fit in
- Stay proactive

# Set the Stage for Success



- Review responsibilities
- Ask clarifying questions
- Check in frequently
- Know indicators of success
- Give time to adjust



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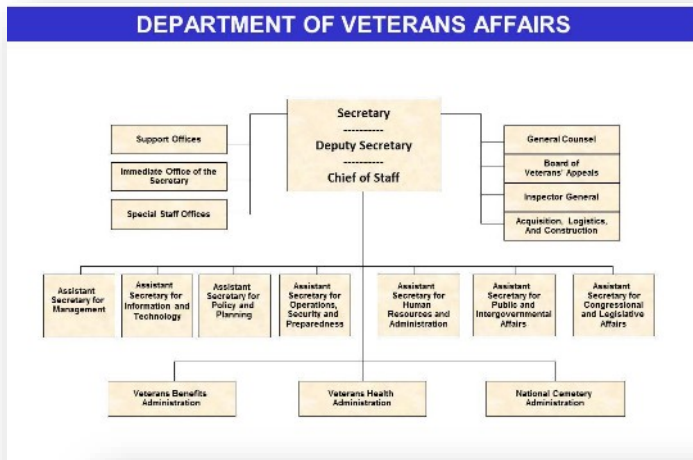
# Know What I Bring to the Table

- Personality
- Values
- Interests



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# Know Where I Fit In



- The organization
- The profession or job
- The team
- The work



Answer questions to match your work interests with VA jobs

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# Stay Proactive



- Get Feedback
- Plan Ahead
- Request Letter of Recommendation



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# Frequently Asked Questions



- Does my internship need to be related to my academic field of study?
  - Yes, field of study or interest
- Can my internship turn into a full-time position?
  - Yes, option must be indicated in Job announcement, conditions met for conversion
- Can I contact the Pathways Program Management Office directly with a question?
  - Yes, email: [pathways@va.gov](mailto:pathways@va.gov)



## Next Steps

- Download Companion Guide and Master Checklist for Interns
- Connect to your supervisor and HR representative and start to fill out required forms

