From: RLW
Sent: Tue, 1 Dec 2020 14:57:08 +0000
Subject: HOLD - Meet w[8][b]
## DAILY BRIEFING BOOK

**Wednesday, December 2, 2020**

**SECRETARY ROBERT L. WILKIE**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity Description</th>
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<tbody>
<tr>
<td>7:00 — 7:30 am</td>
<td>ERT National Army Museum, 1775 Liberty Dr., Fort Belvoir, VA</td>
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<tr>
<td>7:30 — 9:30 am</td>
<td>Tour National Army Museum w/Judge Halee Weinstein</td>
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<tr>
<td>9:30 — 10:00 am</td>
<td>ERT VACO</td>
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<tr>
<td>10:15 — 10:45 am</td>
<td>(b)(6)</td>
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<tr>
<td>11:30am-12:30pm</td>
<td>Bi-Weekly W/ Under Secretaries ** Dr. Stone will attend in person ** Dr. Lawrence will attend in person</td>
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<tr>
<td>4:45 — 5:00 pm</td>
<td>ERT WH</td>
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<tr>
<td>5:00 — 5:30 pm</td>
<td>Meet w/ VPOTUS</td>
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<td>5:30 — 6:00 pm</td>
<td>ERT Residence</td>
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<td>Time</td>
<td>Event</td>
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<tr>
<td>7:45 – 8:15 am</td>
<td>Daily Sync Meeting</td>
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<tr>
<td>8:30 – 9:30 am</td>
<td>Phone Call w/ VSOs ** 1-877-446-3914 / code ** 1-888-512-3146 Code</td>
</tr>
<tr>
<td>10:00 – 10:30 am</td>
<td>Phone Call w/ General Mattis ** He will call us on **</td>
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<tr>
<td>11:00 – 11:30 am</td>
<td>Phone Call w/ General Mattis ** He will call us on **</td>
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<tr>
<td>11:30 am – Noon</td>
<td>ERT White House Historical Assoc. Gift Shop w/ **</td>
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<tr>
<td>12:00 – 12:30 pm</td>
<td>Visit w/Association</td>
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<tr>
<td>12:30 – 1:00 pm</td>
<td>ERT VACO</td>
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<tr>
<td>1:00 – 1:30 pm</td>
<td>Lunch</td>
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<tr>
<td>1:45 – 2:15 pm</td>
<td>German POW Headstone Issue ** Attendees include A/DEPSEC, A/COS, NCA, OGC, OCLA, &amp; OPIA</td>
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<tr>
<td>3:00 – 3:30 pm</td>
<td>Phone Call w/ **</td>
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<tr>
<td>4:15 – 5:00 pm</td>
<td>Virtually Speak w/ VHA Covid 20 Fireside Chat</td>
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</table>
All,

There will be a White House Coronavirus Task Force meeting at 3:00pm on Tuesday, December 1st. Materials attached.

Thank you,
Operations Coordinator, White House Coronavirus Task Force
Office of the Vice President
Withheld pursuant to exemption
(b)(5)
of the Freedom of Information
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of the Freedom of Information
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From: RLW
Sent: Tue, 1 Dec 2020 17:42:09 +0000
Subject: En Route to
From: RLW
Sent: Tue, 1 Dec 2020 17:42:09 -0000
To: RLW
Subject: En Route to White House Historical Association Gift Shop
En Route to VACO
From: RLW
Sent: Tue, 1 Dec 2020 17:44:50 +0000
To: RLW
Subject: LUNCH
From: RLW
Sent: Tue, 1 Dec 2020 17:45:25 +0000
Subject: Visit with Assoc.
From: RLW
Sent: Tue, 1 Dec 2020 18:32:18 +0000
To: RLW
Subject: Meet w/Mr.[(b)(6)]
Meet w/Mr. Rychalski, Cathy Haverstock, and (b)(6)
From: RLW
Sent: Tue, 1 Dec 2020 18:35:36 +0000
To: RLW
Subject: Meet w/Chief Tucker, Mr. Rychalski, Cathy Haverstock, and (Obligate and Pay)

re:
All,

There will be a White House Coronavirus Task Force meeting at 3:00pm on Tuesday, December 1\textsuperscript{st}. Materials attached.

Thank you,
Operations Coordinator, White House Coronavirus Task Force
Office of the Vice President
Withheld pursuant to exemption
(b)(5)
of the Freedom of Information
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From: RLW
Sent: Wed, 2 Dec 2020 19:19:42 +0000
To: RLW
Subject: HOLD: HRA Exit Awards
From: RLW
Sent: Wed, 2 Dec 2020 19:20:12 +0000
To: RLW
Subject: HOLD: Exit Awards
From: RLW
Sent: Wed, 2 Dec 2020 19:20:12 +0000
To: RLW
Subject: Service Awards for Under Secretaries

Audio/Visual Requested: Ticket A101445FY21
Photographer Requested: Ticket P101076FY21

Andrea Lee (VBA) will join by phone only
From: RLW
Sent: Wed, 2 Dec 2020 19:20:27 +0000
To: RLW
Subject: HOLD: Exit Awards
In Person:

Stephen Dillard
Jacquie Hayes-Byrd
Deb Scher

Virtual:

Audio/Visual Requested – Ticket A101446FY21
Photographer Requested – Ticket P101077FY21
From: RLW
Sent: Wed, 2 Dec 2020 19:20:43 +0000
To: RLW
Subject: HOLD: Exit Awards
Time slot originally for AS & OKO

Audio/Visual Requested – Ticket # A101447FY21  
Photographer Requested – Ticket # P101078FY21

Sitterly???

In Person:

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
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<tbody>
<tr>
<td>Cheryl Mason</td>
<td>Will have 1 guest in person</td>
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<tr>
<td>Lynda Davis</td>
<td>virtual guests</td>
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<tr>
<td>Karen Brazell</td>
<td>no guests</td>
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<tr>
<td>James Hutton</td>
<td>1 guest in person</td>
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<td>Bill Hudson</td>
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From: RLW
Sent: Wed, 2 Dec 2020 19:21:18 +0000
To: RLW
Subject: HOLD: Exit Awards
A/V requested – ticket A101449FY21
Photographer requested – ticket P101082FY21

POC:[(0)(6)]
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<tr>
<th>Hon.</th>
<th>Last</th>
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<th>Award Level</th>
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<td>Exceptional Service Award</td>
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<td>Meritorious Service Award</td>
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Good morning,
The Board is also submitting the following personal for Secretary Honor Awards:

Vice Chairman Ken Arnold – Meritorious Service Award

Senior Advisor – Commendation Award

Any of the morning dates for the week of Jan 11 will work for these two awardees and it can be virtual.

Thank you

Cheryl L. Mason
This award ceremony is virtual w/ 2 presentations
A/V assistance not requested.
Photographer not requested.

Good morning,
The Board is also submitting the following personal for Secretary Honor Awards:

Vice Chairman Ken Arnold – Meritorious Service Award
Senior Advisor – Commendation Award
Protocol
From: RLW
Sent: Wed, 2 Dec 2020 19:21:45 +0000
To: RLW
Subject: HOLD: Exit Awards
From: RLW
Sent: Wed, 2 Dec 2020 19:21:45 +0000
To: RLW
Subject: Service Award Ceremony for Protocol

A/V requested – ticket A101448FY21
Photographer requested – ticket P101080FY21

Attending In Person:

[b](6)

Attending Virtually:

[b](6)
From: RLW
To: RLW
Subject: HOLD: Exit Awards
<table>
<thead>
<tr>
<th>Time</th>
<th>Event Description</th>
<th>Location</th>
<th>Tab</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 – 9:00 am</td>
<td>Jeff London re: VA Home Loan Program</td>
<td>SECVA Suite</td>
<td>Tab 1</td>
</tr>
<tr>
<td>9:00 – 9:30 am</td>
<td>(b)(6)</td>
<td>SECVA Suite</td>
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<tr>
<td>10:00 – 10:30 am</td>
<td>Zoom Remarks: WH Leadership Development Program</td>
<td>SECVA Suite</td>
<td>Tab 2</td>
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<tr>
<td>11:00-11:30 am</td>
<td>Review document w/Deputy and Team</td>
<td>SecVA Suite</td>
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<td>12:00 – 1:00 pm</td>
<td>Lunch</td>
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<td>2:00 – 2:30 pm</td>
<td>(b)(6)</td>
<td>SECVA Suite</td>
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<td>2:30 – 3:00 pm</td>
<td>ERT DC VAMC</td>
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<td>3:00 – 3:30 pm</td>
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<td>3:30 – 4:00 pm</td>
<td>ERT Residence</td>
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</table>
Archivist COO William Bosanko will join the call
The Honorable David S. Ferriero  
Archivist of the United States  
National Archives and Records Administration  
8601 Adelphi Road  
College Park, MD 20740

Dear Mr. Ferriero:

I am writing to express my concern about certain decisions made by the National Archives and Records Administration (NARA) in response to the COVID-19 pandemic. Specifically, the recent closure of the National Personnel Records Center (NPRC) and other NARA facilities has greatly impacted the Department of Veterans Affairs’ (VA) mission of serving Veterans and their families.

VA’s ability to complete Veterans’ disability claims and appeals is greatly impacted by these closures. Since April 1, 2020, VA has seen an increase of nearly 120 percent in claims and appeals awaiting Federal records, which means these claims cannot be completed and benefits cannot be delivered. Additionally, we are not able to provide timely and complete burial and memorial services to some Veterans and family members at their critical time of need due to NARA delays accessing military service records. VA has loaned resources to NPRC to assist; however, we request that NARA increase its support in locating records.

We have worked closely with local leadership at NPRC and other NARA facilities on solutions that have allowed us to continue processing Veterans’ claims up to this point, but we need NARA’s continued assistance with obtaining greater access in order to reduce the backlog that has arisen. I encourage our continued partnership and ask that you immediately reopen and add additional resources to these facilities.

I appreciate your support and your service to this Nation.

Sincerely,

Robert L. Wilkie

cc: The Honorable Mark Takano  
The Honorable David P. Roe, M.D.  
The Honorable Jerry Moran  
The Honorable Jon Tester  
The Honorable Debbie Wasserman Schultz  
The Honorable John Carter  
The Honorable John Boozman  
The Honorable Brian Schatz
Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information
December 3, 2020

The Honorable Robert L. Wilkie, Jr.
Secretary of Veterans Affairs
United States Department of Veterans Affairs
810 Vermont Avenue, NW, Room 1000
Washington, DC 20420

Dear Secretary Wilkie:

This letter is in response to your letter of December 1, 2020, requesting that the National Archives and Records Administration (NARA) increase our support to the Veterans Administration (VA). Specifically, you requested that I immediately reopen and add additional resources at the National Personnel Records Center (NPRC) and other NARA facilities. I need to stress that none of the NARA facilities that support the VA are closed; rather we are operating at reduced capacity in accordance with our published COVID-19 pandemic plan.

I share your concerns and am eager to continue the phased return to pre-pandemic staffing levels at NPRC and other NARA facilities to support veterans and their families. However, I must do so while also ensuring the safety of the NARA workforce. We have supported the important work of the VA since the beginning of this national health emergency and will continue to do so. We recently took actions to increase our support and are continuously exploring additional ways in which we might be able to do more.

NARA has a significant mission to support veterans and their families through our work at the NPRC and responds to over a million requests a year. While we provide important support to the VA, doing so represents a small percentage of the requests received by the NPRC. We must balance our support to the VA with that of our direct support of veterans and their families and the law enforcement and other needs of other departments and agencies.

NPRC is located in an area which has consistently had one of the highest per capita rates of confirmed COVID-19 cases. The building in which it is housed employs nearly 1,000 federal employees and contractors from multiple agencies, who work in densely populated office space with cubicles that are in close proximity to each other and work processes that require frequent, close interactions with coworkers and rely on access to paper records that are stored on-site and unable to be accessed remotely.
NARA significantly reduced operations at NPRC on March 23, 2020 through June 23, 2020 to comply with movement control orders issued by St. Louis County and later by the State of Missouri. During this period, essential staff continued to report on-site to service urgent requests involving homeless veterans, medical procedures, burials for deceased veterans, and comparable emergencies. Over 20,000 such requests were serviced during this period.

The Center entered Phase One of reopening on June 24, 2020 but we were unable to recall additional staff until deliveries of adequate personal protective equipment and cleaning supplies were received. The required supplies were received and additional staff were recalled on July 20, 2020. To further expand our capacity, we also expanded the work week to include a Saturday overtime shift. Because of these actions, in addition to the emergency requests described above, we expanded our reference services to include requests related to employment opportunities and home loans.

The Center entered Phase Two of reopening on October 5, 2020. During Phase Two, it increased its on-site staffing level to twenty percent of its normal capacity. Unfortunately, public health conditions in the local community worsened and, effective November 7th, NPRC regressed back, with only essential staff focusing on emergency requests. NPRC continues to operate with a small number of essential staff (less than ten percent of its normal capacity) servicing emergency requests such as those described above, but does not have sufficient on-site capacity to respond to many other important requests.

A significant obstacle to returning NPRC’s performance to its pre-pandemic level lies in the reality that the majority of NPRC’s holdings and reference activity involve paper records that can be accessed only by on-site staff. During the pandemic, NPRC began deploying technology to enable its workforce to access modern digital records remotely and deliver them to veterans electronically. While there are resources available to modern veterans to secure their records directly from electronic systems, most requests submitted to NPRC involve veterans who separated from the military many years ago and require onsite access to records that are available only in paper or microfilm formats.

Another significant obstacle to increasing on-site staffing levels lies in community spread of the virus and the challenge of social distancing. Even with its greatly reduced level of on-site staffing, on numerous occasions we have had to abruptly stop work for deep cleaning due to exposures or potential exposures of staff. We have modified our work processes to incorporate social distancing requirements, but they cannot be
achieved in a densely populated office. Furthermore, as more staff are recalled for onsite work, the scope and impact of potential exposures increase as do the challenges of contact tracing. Since the start of November, and even with a significantly reduced number of staff on-site, we have experienced 16 such incidents.

Our plan to address the backlog is to gradually return staff on-site as conditions permit and to continue to offer overtime to on-site staff. Digitization of selected records to enable remote servicing of requests and the reconfiguration of our existing processing space are necessary changes to increase capacity. Unfortunately, we cannot implement these changes with our current resources. The NPRC is funded by the fully cost-reimbursable Records Center Revolving Fund, which is financed by payments from other Federal agencies. Ordinarily, we would fund investments in the NPRC using the cash balance of the Revolving Fund; however, our revenues have been significantly reduced due to the COVID-19 pandemic, but our expenses have not decreased in proportion and we have used our cash balance to maintain our reimbursable operations. As a result, our cash balance has been nearly exhausted, and NARA does not have sufficient funds to make the investments in the NPRC that are necessary to address the backlog during the pandemic.

Specific to support to the VA, prior to the pandemic, NPRC normally received and serviced approximately 6,000 requests per week from the VA for the temporary loan of original records needed to support claims adjudication. We have continued to service emergency requests from the VA throughout the pandemic, but routine requests have been delayed and a backlog has developed. At its peak, this backlog grew to over 80,000 requests. During the last eleven weeks, we have serviced more than 65,000 requests from the VA and reduced this backlog to 57,000 requests. We are working closely with the VA to ensure its needs are met both for loans and burials. For example, in the last week senior VA and NARA staff have discussed better prioritization by VA of burials, an option for VA staff to work onsite at NPRC to process burial requests more efficiently and effectively, and the possible temporary loan of records to support burials. In addition, this week, we established an afternoon shift dedicated to supporting the temporary loan needs of the VA. In the first two days of having that shift, and despite a disruption due to an onsite exposure, we closed an additional 1,600 VA requests, and are well positioned to address the VA backlog.

As you note, your interests extend beyond the NPRC. In mid-November we took steps in response to a request from the VA to support research by the VA as it seeks to address its own long-standing and pre-COVID backlog in this area by granting VA representatives access to the public research room at the National Archives at College Park, Maryland (Archives II). In addition to serving the VA out of the research room at
Archives II, we streamlined our processes to make the research process more efficient and effective for VA and have provided support beyond what we normally would or are resourced to do in support of other departments and agencies. In short, the VA is able to conduct research at Archives II at a level that exceeds pre-pandemic levels.

The challenges during the pandemic have not been isolated to NARA. On multiple occasions as NARA and the VA have worked collaboratively to meet our individual and mutual interests, VA staff and contractors have not been able to perform as expected for a variety of reasons, to include those related to the pandemic. We have also faced competing demands from different parts of the VA. While our staff continue to work together to support the needs of veterans and their families, those needs would be better served if you would identify a single point of contact within the VA who will be available going forward.

I also encourage you to examine the underlying requirements for requests the VA makes of NARA. On several occasions NARA has noted a need to VA to look at internal policies and procedures given the extraordinary situation created by the pandemic for the VA, NARA, and veterans and their families alike. The various requirements that have been established by the VA over the years were well-intended and entirely appropriate in a normal operating environment, but given the circumstances call out for reconsideration, if only temporarily. For example, some of the research VA is conducting at Archives II is to establish “fact of” traumatic events to support claims made by veterans. In some cases, this can rather quickly and easily be established using other sources and then confirmed by claims the VA has already processed for other veterans. I would be glad to provide you with several specific examples.

As you are aware, NARA and the VA recently partnered to address “Blue Water Navy” related claims and the partnership was beneficial for not only the VA and NARA but for veterans and their families. I am optimistic that your recent engagement signals an opportunity to shift the discussion from one of execution of our pandemic plan to one of greater partnership and collaboration. NARA has been supporting VA’s needs by assistance with respect to the reconfiguration of VA office space at NPRC to support VA digitization contractors. I request that you consider partnering with NARA to leverage this capability to assist NARA in reducing not only our backlog of requests for the VA but the much larger backlog of requests we have to directly support veterans and their families.

Meanwhile, please know that NARA continues to look to see how we can streamline and expedite service to the VA and to veterans and their families. As a Vietnam veteran, I truly understand the importance of making these records promptly available to
requesters, especially veterans in need of benefits. Consistent with NARA’s strategy to transform to a fully electronic government, we are committed to re-inventing NPRC business processes to reduce our reliance on hardcopy records, but the challenges and resources needed to do this are considerable, and it will take a long time to achieve.

I am looking forward to our call next week and for the opportunity to identify ways that NARA and the VA can collaborate and partner to better serve veterans and their families. Pending the identification of a single senior point of contact for NARA staff at the VA, should Under Secretary Lawrence or Under Secretary Reeves or any other senior member of your staff have any specific concerns or needs that are not being addressed through discussions by our staffs at the local level, please have them contact William J. Bosanko, Chief Operating Officer, at (b)(6) or (b)(6)@nara.gov.

Sincerely,

[Signature]

DAVID S. FERRIERO
Archivist of the United States

cc: The Honorable Mark Takano
    The Honorable David P. Roe, M.D.
    The Honorable Jerry Morgan
    The Honorable Jon Tester
    The Honorable Debbie Wasserman Schultz
    The Honorable John Carter
    The Honorable John Boozman
    The Honorable Brian Schatz
Withheld pursuant to exemption
Refer to Another Agency/Component of the Freedom of Information
From: RLW
Sent: Wed, 2 Dec 2020 23:56:18 +0000
To: RLW
Subject: HOLD: Phone Call w/ Archivist of US
From: RLW
Sent: Thu, 3 Dec 2020 12:50:51 +0000
To: RLW
Subject: HOLD - (b)(6)
From: RLW
Sent: Thu, 3 Dec 2020 13:05:26 +0000
To: RLW
Subject: En Route to DC VAMC
From: RLW
Sent: Thu, 3 Dec 2020 13:05:55 +0000
To: RLW
Subject: En route to VACO
From: RLW
Sent: Thu, 3 Dec 2020 14:27:39 +0000
To: RLW
Subject: Media Prep
Live Radio Interview w/ Jeff "Goldy" Goldberg
Good morning

Carrie wanted me to reach out to you to see if we can get 5-10 minutes of the Secretary’s time.

We are having our virtual holiday party on MS Teams on December 16 at 9:00am. It would be nice if he could make an appearance and thank the team and give them their certificates.

If not, we would appreciate any time you can get us on his calendar.

Thanks as always—much appreciated.
From: RLW
Sent: Thu, 3 Dec 2020 15:15:05 +0000
To: RLW
Subject: ERT/Arrive at Jacksonville CBOC
From: RLW
Sent: Thu, 3 Dec 2020 15:18:55 +0000
To: RLW
Subject: ERT/Arrive at Doubletree hotel
From: RLW
Sent: Thu, 3 Dec 2020 15:37:59 +0000
To: RLW
Subject: ERT/Arrive at RDU airport
From: RLW
Sent: Thu, 3 Dec 2020 15:38:27 +0000
To: RLW
Subject: Executive time
Subject: Gate transition/boarding
From: RLW
Sent: Thu, 3 Dec 2020 20:36:12 +0000
To: RLW
Subject: Meet w/Deputy and team - document review
From: RLW
Sent: Fri, 4 Dec 2020 12:58:45 +0000
To: RLW
Subject: HOLD (b)(6)
From: RLW
Sent: Fri, 4 Dec 2020 13:15:45 +0000
To: RLW
Subject: En Route to Quantico
From: RLW
Sent: Fri, 4 Dec 2020 13:15:53 +0000
Subject: En Route to VACO
All,

There will be a **White House Coronavirus Task Force** meeting at 2:00pm on Monday, December 7th.

Materials will be forthcoming.

Thank you,

Operations Coordinator, White House Coronavirus Task Force
Office of the Vice President
From: RLW  
Sent: Fri, 4 Dec 2020 16:10:16 +0000  
To: RLW  
Subject: [b](6) re: Oral History Interview re: COVID
From: RLW
Sent: Fri, 4 Dec 2020 19:30:45 +0000
To: RLW
Subject: HOLD - Lunch w(b)(6)
From: RLW
Sent: Fri, 4 Dec 2020 19:43:52 +0000
To: RLW
Subject: HOLD - Phone call w[redacted]
From: RLW
Sent: Fri, 4 Dec 2020 19:43:52 +0000
To: RLW
Subject: Phone call w [b][8] She will call us


he will call us
From: RLW
Sent: Sun, 6 Dec 2020 18:15:42 +0000
Subject: Phone Call w/ [Redacted]
From: RLW
Sent: Sun, 6 Dec 2020 18:15:42 +0000
To: RLW
Subject: HOLD - Phone Call w/ (b)(6)
From: RLW
Sent: Sun, 6 Dec 2020 18:15:42 +0000
To: RLW
Subject: HOLD - Phone Call w[O][O] - SecVA to call[O][O]
From: RLW
Sent: Sun, 6 Dec 2020 18:15:42 +0000
To: RLW
Subject: Phone Call with SecVA to call
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:45 – 8:15 am</td>
<td>Daily Sync Mtg</td>
<td>SECVA Suite</td>
<td></td>
</tr>
<tr>
<td>8:30 – 9:00 am</td>
<td>VHA Workload &amp; Funding Discussion</td>
<td>SECVA Suite</td>
<td>Attendees: Powers, Tucker, Syrek, Stone, Haverstock, Rychalski</td>
</tr>
<tr>
<td>9:00 – 10:30 am</td>
<td>Bi-Weekly Mtg w/ US &amp; AS</td>
<td>OBCR</td>
<td>Tab 1</td>
</tr>
<tr>
<td>11:00 – 11:30 am</td>
<td>NCOD Briefing re: AES Results</td>
<td>OBCR</td>
<td>Tab 2</td>
</tr>
<tr>
<td>12:00 – 1:00 pm</td>
<td>Lunch</td>
<td>SECVA Suite</td>
<td></td>
</tr>
<tr>
<td>1:00 – 1:30 pm</td>
<td>Agency Review Team Mtg</td>
<td>SECVA Suite</td>
<td>Tab 3</td>
</tr>
<tr>
<td>2:30 – 3:00 pm</td>
<td>Phone Call <em>he will call</em></td>
<td>SECVA Suite</td>
<td></td>
</tr>
<tr>
<td>3:00 – 3:30 pm</td>
<td>Phone Call <em>She will call</em></td>
<td>SECVA Suite</td>
<td></td>
</tr>
<tr>
<td>4:00 – 4:30 pm</td>
<td>Phone Call <em>He will call</em></td>
<td>BAH</td>
<td></td>
</tr>
<tr>
<td>6:30 – 7:00 pm</td>
<td>ERT White House</td>
<td>White House</td>
<td>Tab 4</td>
</tr>
<tr>
<td>7:00 – 10:00 pm</td>
<td>Congressional Ball</td>
<td>White House</td>
<td></td>
</tr>
<tr>
<td>10:00-10:30 am</td>
<td>ERT Residence</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
From: EOP/OVP
Sent: Mon, 7 Dec 2020 15:52:23 +0000
To: EOP/OVP

Subject: White House Coronavirus Task Force Meeting

All,

There will be a White House Coronavirus Task Force meeting at 2:30pm on Monday, December 7th. Materials will be forthcoming.

Thank you,
Operations Coordinator, White House Coronavirus Task Force
Office of the Vice President
Updating the invite with the attached presentation.

V/R,

Good afternoon,

The purpose of this meeting is to present the 2020 All Employee Survey (AES) results to the Secretary. Dr. and Mr. will present via MS Teams. Those joining in-person can meet in the Omar Bradley Conference Room. Please feel free to invite others as appropriate, and we look forward to sharing the results.

Very Respectfully,

Join Microsoft Teams Meeting

+1 872-701-0185 United States, Chicago (Toll)

Conference ID: 17

Local numbers | Reset PIN | Learn more about Teams | Meeting options
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Refer to Another Agency/Component
of the Freedom of Information
Page 123 of 332
Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information
Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information
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Withheld pursuant to exemption

Refer to Another Agency/Component

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of the Freedom of Information
Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information
Greetings,

Thank you for your time to meet with the VA Agency Review Team (ART) - your participation and leadership are critical to this process. This session is intended to be a dialogue versus a presentation – to allow the ART to better understand your vision, successes and challenges.

Please see ART bios attached. If you have any questions, please do not hesitate to contact Dat Tran,[b][c] or the VA Transition Program Management Office at VATransition@va.gov. Thank you and have a great day.

Sincerely,

VA Transition Program Management Office

Microsoft Teams meeting

Join on your computer or mobile app
Click here to join the meeting

Or call in (audio only)
+1 872-701-0185[br][br]United States, Chicago
Phone Conference ID:[b][c] Find a local number | Reset PIN
Withheld pursuant to exemption

(b)(6)

of the Freedom of Information
From: EOP/OVP
Sent: Mon, 7 Dec 2020 18:45:02 +0000
To: @HHS.GOV
Cc: EOP/NSC; NSA EXECSEC; OVP Schedule
Subject: [EXTERNAL] White House Coronavirus Task Force Meeting
Attachments: [b](5)

All,

There will be a White House Coronavirus Task Force meeting at 2:30pm on Monday, December 7th. Materials attached.

Thank you,
Operations Coordinator, White House Coronavirus Task Force
Office of the Vice President
Withheld pursuant to exemption

(b)(5)

of the Freedom of Information
Withheld pursuant to exemption

(b)(5)

of the Freedom of Information
Withheld pursuant to exemption
(b)(5)
of the Freedom of Information
From: RLW
Sent: Mon, 7 Dec 2020 20:56:06 +0000
To: RLW
Subject: Leadership Briefing
From: RLW
Sent: Mon, 7 Dec 2020 20:57:38 +0000
To: RLW
Subject: Facility Tour
From: RLW
Sent: Mon, 7 Dec 2020 20:58:30 +0000
To: RLW
Subject: ERT / Arr Marriott San Juan Condado

RON
From: RLW
Sent: Mon, 7 Dec 2020 21:54:32 +0000
To: RLW
Subject: ERT / Arr Morovis National Cemetery
From: RLW
Sent: Mon, 7 Dec 2020 21:55:21 +0000
To: RLW
Subject: Morovis National Cemetery Dedication
From: RLW
Sent: Tue, 8 Dec 2020 12:20:47 +0000
To: RLW
Subject: En Route to WH
### Daily Briefing Book

**Wednesday, December 9, 2020**

**SECRETARY ROBERT L. WILKIE**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event Description</th>
<th>Location</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:45 – 8:15 am</td>
<td><strong>Daily Sync Mtg</strong></td>
<td>SECVA Suite</td>
<td></td>
</tr>
<tr>
<td>8:30 – 9:00 am</td>
<td><strong>Reeves &amp; Lawrence re: Prep for Call w/ Archivist of US</strong></td>
<td>SECVA Suite</td>
<td>Tab 1</td>
</tr>
<tr>
<td>9:30 – 10:00 am</td>
<td><strong>Phone Call w/ David Ferriero, Archivist of the US</strong></td>
<td>SECVA Suite</td>
<td>Tab 1</td>
</tr>
<tr>
<td></td>
<td><strong>1-800-767-1750 / code (b)(6)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>COO William Bosanko will join call</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10:15 – 10:30 am</td>
<td>(b)(6)</td>
<td>Rm 230</td>
<td></td>
</tr>
<tr>
<td>11:00 – 11:30 am</td>
<td><strong>Face to Face Mtg re: IPhone Video for VEO</strong></td>
<td>SECVA Suite</td>
<td>Tab 2</td>
</tr>
<tr>
<td>11:30 am – Noon</td>
<td><strong>Phone Call w/ SECVA calls (b)(6)</strong></td>
<td>SECVA Suite</td>
<td></td>
</tr>
<tr>
<td>12:00 – 1:00 pm</td>
<td><strong>Lunch</strong></td>
<td>SECVA Suite</td>
<td></td>
</tr>
<tr>
<td>2:00 pm</td>
<td><strong>ERT Residence</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ERT Residence**

---

1/5/2021 4:56 AM
From: RLW
Sent: Tue, 8 Dec 2020 14:33:14 +0000
To: RLW
Subject: Meet w/Mr^{(0)}(6)
From: [CSEMO] 
Sent: Tue, 8 Dec 2020 17:30:20 +0000 
To: [VA CSEMO Directors; VA CSEMO SES; VA CSEMO Title 38; VA CSEMO PAS; VA CSEMO DAS; VHATAM] 
Cc: [OGC] 

Subject: [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b](6) [b}(...
Subject: CEMO’s First Friday Chat
Join Microsoft Teams Meeting

+1 872-701-0185 United States, Chicago (Toll)

Conference ID: [enter ID here]

Local numbers | Reset PIN | Learn more about Teams | Meeting options
From: RLW
Sent: Tue, 8 Dec 2020 18:07:17 +0000
To: RLW
Subject: ERT Residence
Secretary Bernhardt has kindly offered to lead VIP tours of the Washington Monument for Cabinet Members and their immediate family. The tours will be offered on the following dates:

- Tuesday, December 29th
- Wednesday, December 30th
- Monday, January 4th
- Tuesday, January 12th

VIP tours begin at 5:30 PM, but can be later depending on what works best for your Cabinet Member.

Please let me know whether or not your Cabinet Member is interested in this opportunity by COB next Wednesday, December 16th. If they are interested, please let me know what date/time works best.

Thank you!

Best,

Office of Cabinet Affairs
The White House

M:
Ms. Powers would like me to find some time for Mr. White to come to the VA and meet with the Secretary. Can you provide a good date/time (perhaps next week) for the Secretary to meet with him? I'd like to set him up with Ms. Powers and then she can bring him over to meet with the Secretary afterwards.

Thanks Ladies!

Pamela, Ms. Powers and I have discussed the best time to meet. It is proposed that meeting will take place on December 11th at 10 am. Can you provide a time that day that works for you?

Get Outlook for iOS

Pamela,

Thank you so much for your willingness to speak with me. I look forward to learning more about one another as well as exploring ways I may be able to help as a recipient and small business owner.
If you would like, please let me know a few times/dates that work for your schedule and I will be more than happy to accommodate on our end. I am also happy to host the meeting if Zoom is acceptable.

Thank you again,

Kyle White
Managing Partner
Eleven09 LLC
www.eleven-09.com
Eleven09
Kyle J. White
Co-founder

Kyle J. White, Eleven09, LLC co-founder, provides an extensive expertise in many areas of the veteran experience. From transition and employment to the treatment of Post-Traumatic Stress and erasing the stigma associated with mental health in American society. By sharing his personal experiences Kyle seeks to provide authentic leadership for transitioning veterans and helps educate public and private organizations on issues concerning veteran policy and the importance of outcome-based solutions.

Kyle is also known for being a Medal of Honor recipient. As a recipient he chooses to align himself with three main areas of focus when it comes to our nation’s service members and veterans; employment, education, and mental healthcare. In addition, Kyle enjoys working with organizations aiming to promote service, community and the importance of being a good citizen.

Kyle served in the United States Army as an Airborne Infantryman with the 173rd ABCT. After his time in service he attended the University of North Carolina at Charlotte and earned a B.S.B.A. in Finance. Kyle worked in the finance sector for 6 years before co-founding Eleven09.

Eleven09

Eleven09 is not a number. It’s a date. It’s a date that is important to us and those that we served with. It represents November 9th, 2007 in which the paratroopers of 1st platoon, Chosen Company, 2-503rd 173rd ABCT were ambushed conducting operations in Nuristan Province, Afghanistan. At the end of the day, 6 heroes made the ultimate sacrifice in the defense of our country and our way of life. We will never forget their names or the sacrifices they made while fighting for our freedom. We will remember all the sacrifices that have been made by those wearing the uniform as well as those who served at home. We are grateful for them and as a company we will continuously give back to the active duty and veteran community while moving toward positive outcomes and lasting change.

Here at Eleven09, we want to remember the events and life experiences that shaped who we are and where we came from. It all started on 11/09/07 and that is why we chose that name. The stars in our logo represent the 6 heroes and will be an anchor to keep us true to our values. We aim to have a majority of our workforce composed of
veterans and their spouses. We know that we would not be where we are without our community and we plan to continue to be a valuable supporter now and in the future.

Human Capital

People are the most important asset of any business. At Eleven09 we recognize that hiring, training and retaining the right talent can often be a challenging and daunting task. Our expertise, along with our vast resource network, ensures that you have the right people in the right positions and that the talent you have is not underutilized. Questioning whether or not your organization or team is performing to the best of their abilities? Let us help you optimize your organization and ensure your most valuable asset is providing ample returns.

Process and Policy

One area we are passionate about is our policy development. Our team has extensive experience in the public and private sectors. Combined, our team has developed and implemented some of the most recognizable policies and programs for our nation’s veterans. We aim to not only advise our clients on their current policies but also to develop new ones in areas that our evaluations determine to be lacking. How does your firm’s CSR strategy align with your firm’s objectives? Does your firm aim to hire veterans but are unaware of the potential retention challenges that you may face? Do you have the programs in place to provide an inclusive culture for all of your employees? If you are unable to answer any one of these questions, then we want to hear from you. Find out how Eleven09 can add value to your organization and help you develop the programs and policies utilized by America’s top companies.

Technology

In what seems like a never-ending cycle of advancement, technology continues to evolve at a break-neck rate and has become increasingly more important to organizations both private and public. At Eleven09, we have our team on the pulse of the technology sector. We recognize that as technology continues to become more advanced so does the support that stands behind it. We are not just a service provider, but a service partner. We remain committed to each of our clients to ensure they not only get the product and service they need but they have a reliable and effective customer service ally at Eleven09. Through our extensive network of providers, we are able to get the right talent on the job to make sure you, the client, are in the right hands and on the path to your desired outcome. We are committed to customer service and view each of our customers as not just clients but members of our team working towards accomplishing the mission. This is something we take seriously, it’s the Eleven09 way.

Events

At Eleven09 we enjoy any opportunity to share our experiences and knowledge. Our knowledge of the military, veteran services sector and corporate America provide rich
and engaging content. Looking to expand or establish a veteran-friendly culture within your organization? Hoping to educate others on the value of leadership and its effects on performance? Interested in learning about the importance of community and how service takes on many forms outside of wearing a uniform? While this is just a glimpse of our topics and themes, we welcome any inquiries regarding our offerings and how we can add significant value to your event or organization. Customizable quotes are available upon request.
In case you want the email traffic to confirm.

That is fine. For the meeting with the Deputy, I will set up a Microsoft Teams call and send you a link. The Secretary however will typically do a call rather than a video call. You will need to call his Executive Assistant at: [redacted] and they will connect you with him.

I will send an invite for the Deputy shortly.

Thanks,

Those times work great for us. Is this possible to conduct virtually? I should have mentioned that was our preference as we are each located in NY and SC.

Thank you for your assistance!

On Tue, Dec 8, 2020 at 11:14 AM [redacted] wrote:

Sir,

Will December 16th @ 11:00am with Ms. Powers and 11:30 with Secretary Wilkie work on your end? If so, I'll confirm with a calendar invitation and some details on building entry.

Thanks!
From: (b)(6)  
Sent: Tuesday, December 8, 2020 10:53 AM  
To: Kyle White (@eleven-09.com)  
Cc: Lewis Runnion (@eleven-09.com)  
Subject: RE: [EXTERNAL] Linkedin Follow-Up  

Sir,  

I will work with the Secretary’s team to find some time, hopefully early next week, for you to come to VA Central Office, to meet with Ms. Powers and Secretary Wilkie. I should have a good date/time shortly.  

Thank you,  

Executive Assistant  
Office of the Deputy Secretary  
Department of Veterans Affairs  

For scheduling, read ahead submissions, general questions, please email: (b)(6)@va.gov  

The world is moved along, not only by the mighty shoves of its heroes, but also by the aggregate of tiny pushes of each honest worker. — Helen Keller  

From: Powers, Pamela (@va.gov)  
Sent: Tuesday, December 8, 2020 10:48 AM  
To: Kyle White (@eleven-09.com)  
Cc: Lewis Runnion (@eleven-09.com)  
Subject: Re: [EXTERNAL] Linkedin Follow-Up  

Hi Kyle, thanks again for reaching out. I have cc’d my assistant to help schedule some time for us to talk.  

I look forward to meeting you.  

Pam  
Get Outlook for iOS
Pamela,

Thank you so much for your willingness to speak with me. I look forward to learning more about one another as well as exploring ways I may be able to help as a recipient and small business owner.

If you would like, please let me know a few times/dates that work for your schedule and I will be more than happy to accommodate on our end. I am also happy to host the meeting if Zoom is acceptable.

Thank you again,

Kyle White
Managing Partner
Eleven09 LLC

www.eleven-09.com
From: RLW
Sent: Tue, 8 Dec 2020 22:10:51 +0000
To: RLW
Subject: [b][6] re: IPhone Video for VEO Face to Face Mtg
Attachments: SECVA Talking Points for VEO 12.8.20.docx
• I want to take the opportunity to thank all the members of VEO for your steadfast dedication to improving customer service across VA.

• Your collective hard work has led to historically high trust scores and I can attribute that to your tireless commitment to VA’s noble mission.

• I have said that at VA “Our first priority is customer service. That’s the prime directive” and as we move into a new year, I would ask each of you to redouble your efforts and ensure that we continue to focus on providing superior customer service for our Veterans, families, caregivers and survivors.

• Thank you all again for your hard work; I truly appreciate your efforts.
From: RLW
Sent: Wed, 9 Dec 2020 13:23:12 +0000
To: RLW
Subject: HOLD: Video Taping of Holiday Message
From: RLW
Sent: Wed, 9 Dec 2020 13:23:12 +0000
To: RLW
Subject: Video Taping: Employee Holiday Message & AES Close Out
Attachments: 2020-12-25-3 Christmas Video Script.docx, SECVA 2020 AES Data Use Video Script pk.docx
The Christmas holiday season is a time of American family gatherings, gift giving, and reflecting on the many blessings we have received as individuals and as a nation.

Because of COVID-19, this Christmas will be more difficult. There may be more empty seats around holiday tables in the interest of precautions against the virus.

But I am confident our country will emerge from the difficulties we face this Christmas season stronger and more resilient than ever. America knows a thing or two about rallying at this time of year.

On Christmas Eve, 1776, General George Washington met with his war council to finalize what he hoped would be a plan for the turning
point in America’s War for Independence—the crossing of the ice-clogged Delaware River for a surprise attack on Trenton, New Jersey.

The challenges were enormous. Washington’s troops were low on food, poorly clothed, ill, and suffering through a bitter winter. Yet, as General Nathaniel Greene described him, Washington “... never appeared to so much advantage as in the hour of distress.”

Within 24 hours, at midnight on December 25th, 1776, Washington executed the crossing of the icy Delaware. His daring, brilliant strike against the British Army and their Hessian allies tipped the scales in our War for Independence.

Generations later, on December 16, 1944 near the end of World War II, 30 German divisions struck through the Ardennes Forrest, attempting to split British and American forces, capture the
The fighting before, on, and after Christmas day was horrific, as was the suffering of Allied troops. But this massive attack failed—the Germans did not appreciate the courage and determination of the men who had been sent to liberate Europe.

Despite inadequate winter clothing, food, ammunition, and medical supplies, American soldiers defeated a better equipped adversary in the largest land battle in American military history. Americans stood their ground, the Germans failed to capture Bastogne, and the result was a strategic collapse signaling the end of World War II.

Since those victories of 1776 and 1944, American men and women in uniform have spent many
holidays on battlefields in Korea, in Vietnam, and from Kuwait to Iraq and Afghanistan.

This season, we owe our thanks to the long line of patriots whose courage and sacrifice continue to secure the blessings of freedom and liberty for our grateful Nation.

I offer my warmest wishes for a blessed and joyous holiday to all our serving military, our Veterans, all their families, the Survivors of the Fallen, and the members of our Veterans Affairs family, who are privileged to serve them. Merry Christmas and heartfelt thanks for the selflessness of your service. May God bless you all and your families.
My fellow VA employees.

Thanks to the more than 288,000 of you who recently completed the VA All Employee Survey. We have more feedback than ever to make VA the best place for Veterans to receive care and services.

Like you, I am inspired everyday by our mission of serving Veterans who sacrificed everything to protect our freedom.

I’m a firm believer that to provide the world-class level of service our Veterans deserve, we need to enjoy coming to work every single day. We all
need to feel supported, respected and valued for our unique contributions. The employee experience has a direct impact on the Veteran experience, so it’s crucial we continue working together to make VA the best place to work.

I know this year has been more difficult than ever given the unique challenges we faced throughout our country and the world. Despite these obstacles, I am happy to report that VA scores on the Best Places to Work metric improved again this year. Thank you to everyone who worked to improve their workplace.

My expectation is that leaders at every level of the organization will share this year’s AES results with all their employees, and most importantly, partner with them to make improvements.
Review the scores for your work group and commit to doing one or two things to make your workplace better. When every work group takes these simple steps, we ensure VA will continue moving in the right direction.

If you’re wondering where to start, check out this year’s AES Dashboard.

**AES Dashboard Demo to be coordinated with EES**

With just a few clicks, you can begin talking with your team about their experiences at work and their top priorities for improvement. Data relating to Diversity and Inclusion and COVID-19 are included in this year’s dashboard for all employees to review.
To access your organization’s All Employee Survey Dashboard, visit the link attached to this video.

Thank you again for your participation in this year’s All Employee Survey and for the work you do each day serving our Veterans.

# # #
From: RLW
Sent: Wed, 9 Dec 2020 16:30:54 +0000
To: RLW
Subject: Phone Call w/Mr.[b](6) he will call here
Good afternoon,

There will be a Cabinet Meeting next **Wednesday, December 16, 2020 at 11:30 AM (1 hour)**.

Please let me know by **COB TOMORROW** whether or not your Principal is able to attend.

Thank you!

Best,

Office of Cabinet Affairs
The White House
From: RLW
Sent: Wed, 9 Dec 2020 20:29:34 +0000
Subject: En Route to WH
From: RLW
Sent: Wed, 9 Dec 2020 20:29:34 +0000
To: RLW
Subject: En Route to WH
From: RLW
Sent: Wed, 9 Dec 2020 20:29:34 +0000
To: RLW
Subject: 10:30 En Route to WH
En Route to VACO
From: RLW
To: RLW
Subject: Lunch
From: RLW
Sent: Thu, 10 Dec 2020 12:24:33 +0000
To: RLW
Subject: HOLD - Meet w [b(6)]
From: RLW
Sent: Thu, 10 Dec 2020 13:43:19 +0000
To: RLW
Subject: Meet w/ (b)(6)
Good morning.

Here are some talking points for SECVA.

We look forward to seeing him at our Virtual Holiday Party next week.

Thanks ladies.

Microsoft Teams meeting

Join on your computer or mobile app
Click here to join the meeting

Or call in (audio only)
+1 872-701-0189 United States, Chicago
Phone Conference ID:

Learn More | Meeting options
Talking Points for SECVA
THANK YOUS to EXECSEC 2020

• I am glad to have the opportunity to spend a few moments celebrating the Office of the Executive Secretary.

• Your seamless support to me, the Deputy, Chief of Staff, and Deputy Chief of Staff during COVID has been exceptional.

• Carrie and Pre pivoted the entire EXECSEC team to almost 100% virtual at the start of COVID to include all electronic packages; from March 2020 to December 2020 the EXECSEC team has reviewed, obtained signatures, and dispatched over 1,000 electronic packages and managed 183 COVID letters and over 100 regular congressional letters.

• It is clear that the EXECSEC team has not missed a beat in processing packages, preparing congressional responses, and answering mail that our Veterans have written to the President.

• I understand that the team also accomplished some other major milestones this past year despite the pandemic and your distributed footprint.

• I have been told that in May, EXECSEC published the first Style Guide in 6 years – one that is easy to use and understand. And EXECSEC’s role in meeting Plain Language requirements helped earn VA Federal-wide recognition in 2020.
• Not stopping there, the EXECSEC team took your Action Officer training program 100% virtual this year hosting 14 virtual training sessions and trained 420 staff.

• The White Case Mail Team has ensured that every single letter from a Veteran to the President receives a prompt and thorough response and that so far in FY20 you have responded to 4500 letters – ensuring we will not have a backlog like we did when I took over at VA.

• I was also very happy to see the FOIA team reduced the OSVA FOIA backlog of FY18 and 19 cases to ZERO; one of the only VA offices to do so in FY20 and in FY 20, the OSVA FOIA team reviewed 112,574 pages, and released 77,623 pages in response to 150 FOIA requests.

• The EXECSEC team deserves our appreciation for all that you have done this year. I was honored to sign Certificates of Appreciation for all of you. Job well done!
From: RLW
Sent: Thu, 10 Dec 2020 16:25:45 +0000
To: RLW
Subject: HOLD [(6)]
Greetings,

Thank you for your time to meet with the VA Agency Review Team (ART) - your participation and leadership are critical to this process. This session is intended to be a dialogue versus a presentation – to allow the ART to better understand your vision, successes and challenges.

Please see ART bios attached. If you have any questions, please do not hesitate to contact Dat Tran or the VA Transition Program Management Office at @va.gov. Thank you and have a great day.

Sincerely,

VA Transition Program Management Office

Microsoft Teams meeting
Join on your computer or mobile app
Click here to join the meeting
Or call in (audio only)
+1 872-701-0185 United States, Chicago
Phone Conference ID:
Find a local number | Reset PIN
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Microsoft Teams meeting

Join on your computer or mobile app
Click here to join the meeting

Or call in (audio only)
+1 872-701-0185 United States, Chicago
Phone Conference ID:

Find a local number | Reset PIN

Learn More | Meeting options
<table>
<thead>
<tr>
<th>From:</th>
<th>RLW</th>
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</thead>
<tbody>
<tr>
<td>Sent:</td>
<td>Fri, 11 Dec 2020 17:38:02 +0000</td>
</tr>
<tr>
<td>Subject:</td>
<td>Coronavirus Task Force Meeting</td>
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</table>
From: RLW
Sent: Fri, 11 Dec 2020 20:27:53 +0000
To: RLW
Subject: HOLD - Meet w[(b)(6)]
From: RLW
Sent: Sun, 13 Dec 2020 15:49:41 +0000
To: RLW
Subject: En Route to DC VAMC
En Route to VACO
From: RLW
Sent: Sun, 13 Dec 2020 22:51:36 +0000
To: RLW
Subject: Phone Call w[6](b)
From: RLW
Sent: Mon, 14 Dec 2020 13:15:19 +0000
To: RLW
Subject: HOLD - New York
From: RLW
Sent: Mon, 14 Dec 2020 13:15:47 +0000
To: RLW
Subject: HOLD - Travel to NY
En Route to residence
From: RLW
Sent: Mon, 14 Dec 2020 14:24:14 +0000
To: RLW
Subject: HOLD - PRB Review w/Mr. Reeves
From: RLW
Sent: Mon, 14 Dec 2020 16:12:52 +0000
To: RLW
Subject: Lunch w/Brooks and Deputy
From: RLW
Sent: Mon, 14 Dec 2020 16:32:43 +0000
To: RLW
Subject: Phone Call with [b][8] - she will call us
From: RLW
Sent: Mon, 14 Dec 2020 16:32:43 +0000
To: RLW
Subject: Phone Call w/ (b)(6) - she will call us
From: RLW
Sent: Mon, 14 Dec 2020 17:00:53 +0000
Subject: en Route to Army/Navy Club
**Daily Briefing Book**

**Tuesday, December 15, 2020**

**Secretary Robert L. Wilkie**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:45 – 8:15 am</td>
<td>Daily Sync Mtg</td>
<td>SECVA Suite</td>
</tr>
<tr>
<td></td>
<td><strong>VANTS code</strong></td>
<td></td>
</tr>
<tr>
<td>9:00 – 9:30 am</td>
<td>Bi-Weekly w/Under Secretaries</td>
<td>SECVA Suite</td>
</tr>
<tr>
<td></td>
<td><strong>A/DEPSEC &amp; Dr. Stone will call in</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>VANTS code</strong></td>
<td></td>
</tr>
<tr>
<td>10:30 – 11:00 am</td>
<td></td>
<td>SECVA Suite</td>
</tr>
<tr>
<td></td>
<td><strong>VANTS code</strong></td>
<td></td>
</tr>
<tr>
<td>11:00 – 11:30 am</td>
<td></td>
<td>SECVA Suite</td>
</tr>
<tr>
<td>11:30am–12:30pm</td>
<td>PRB Results w/ USMA &amp; HR</td>
<td>SECVA Suite</td>
</tr>
<tr>
<td></td>
<td><strong>VANTS code</strong></td>
<td></td>
</tr>
<tr>
<td>12:30 – 1:30 pm</td>
<td>Lunch</td>
<td>SECVA Suite</td>
</tr>
<tr>
<td>3:30 – 5:00 pm</td>
<td>VHA COVID Update</td>
<td>SECVA Suite</td>
</tr>
<tr>
<td></td>
<td><strong>1-872-701-0185 / code</strong></td>
<td></td>
</tr>
<tr>
<td>6:00 – 6:30 pm</td>
<td>ERT VP’s Residence, One Observatory Circle, NW, DC</td>
<td></td>
</tr>
<tr>
<td>6:30 – 8:30 pm</td>
<td>Vice President &amp; Second Lady Christmas Reception w/</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>VANTS code</strong></td>
<td></td>
</tr>
<tr>
<td>8:30 pm</td>
<td>ERT Residence</td>
<td></td>
</tr>
</tbody>
</table>
Meet w/Mr. Sitterly and Mr. [Redacted] re: Reserves
From: RLW
Sent: Mon, 14 Dec 2020 21:11:07 +0000
To: RLW
Subject: Phone Call with He will call here
From: RLW
Sent: Tue, 15 Dec 2020 15:53:04 +0000
Subject: HOLD - BW
All,

There will be a White House Coronavirus Task Force meeting at 4:00pm on Wednesday, December 16th. Materials attached.

Thank you,
Operations Coordinator, White House Coronavirus Task Force
Office of the Vice President
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(b)(5)
of the Freedom of Information
Withheld pursuant to exemption

(b)(5)

of the Freedom of Information
Withheld pursuant to exemption

(b)(5)

of the Freedom of Information
From: RLW
Sent: Tue, 15 Dec 2020 16:34:24 +0000
To: RLW
Subject: HOLD: Service Awards for OPIA
From: RLW
Sent: Tue, 15 Dec 2020 16:34:24 +0000
To: RLW
Subject: Service Awards for OPIA

Curt Cashour

Thayer Verschoor

or Field Ops
Service Awards for OPIA Staff

Curt Cashour – In person
Thayer Verschoor – In person

Photographer Requested – Ticket P101079FY21
From: RLW  
Sent: Tue, 15 Dec 2020 19:11:43 +0000  
To: RLW  
Subject: 2:55pm - Phone Call w/ (666)
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:45 – 8:15 am</td>
<td><strong>Daily Sync Mtg</strong> <strong>VANTS code (b)(6)</strong></td>
<td>SECVA Suite</td>
<td></td>
</tr>
<tr>
<td>8:30 – 9:00 am</td>
<td><strong>USMA Reeves re: Final PRB</strong> <strong>VANTS code (b)(6)</strong></td>
<td>SECVA Suite</td>
<td></td>
</tr>
<tr>
<td>9:10 – 9:40 am</td>
<td><strong>ExecSec Virtual Holiday Event</strong> <strong>by video conference</strong></td>
<td>SECVA Suite</td>
<td>Tab 1</td>
</tr>
<tr>
<td>10:30 – 10:40 am</td>
<td><strong>ERT WH (b)(6)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10:40 am</td>
<td><strong>ERT WH</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11:00 am – Noon</td>
<td><strong>Cabinet Meeting</strong></td>
<td>Cabinet Room</td>
<td></td>
</tr>
<tr>
<td>12:00 – 12:30 pm</td>
<td><strong>ERT VACO</strong></td>
<td>SECVA Suite</td>
<td></td>
</tr>
<tr>
<td>12:30 – 1:30 pm</td>
<td><strong>Lunch</strong></td>
<td>SECVA Suite</td>
<td></td>
</tr>
<tr>
<td>2:30 – 3:00 pm</td>
<td><strong>Phone Call w/ Kyle White, Eleven09</strong> <strong>at the request of A/DEPSEC</strong> <strong>he will call (b)(6)</strong> <strong>A/DEPSEC may sit in</strong></td>
<td>SECVA Suite</td>
<td>Tab 2</td>
</tr>
<tr>
<td>4:00 – 5:00 pm</td>
<td><strong>WH Coronavirus Task Force</strong> <strong>WHSR will call (b)(6)</strong></td>
<td>SECVA Suite</td>
<td></td>
</tr>
</tbody>
</table>
From: RLW
Sent: Wed, 16 Dec 2020 14:22:24 +0000
To: RLW
Subject: Do Not Schedule
From: RLW
Sent: Wed, 16 Dec 2020 15:36:05 +0000
To: RLW
Subject: Telework
From:  RLW  
Sent:  Wed, 16 Dec 2020 18:29:41 +0000  
To:  RLW  
Subject:  8:00am - Wheels Up to LA (Atlanta Layover)
From: RLW
Sent: Wed, 16 Dec 2020 18:29:41 +0000
To: RLW
Subject: 8:15am - Wheels Up to LA
Direct flight, no stops.
All,

There will be a White House Coronavirus Task Force meeting at 4:00 pm on Wednesday, December 16th. Materials attached.

Thank you,
Operations Coordinator, White House Coronavirus Task Force
Office of the Vice President
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(b)(5)
of the Freedom of Information
Withheld pursuant to exemption
(b)(5)
of the Freedom of Information
Good Afternoon,

Would like to see about scheduling some time with the Boss to chat about Atlanta. Sooner rather than later.

Attendees:
Dr. Stone
Joe Battle
Ann Brown
Curt
Cathy
Brooks
From: RLW
Sent: Thu, 17 Dec 2020 14:46:07 +0000
Subject: NO Scheduling
From: RLW
Sent: Thu, 17 Dec 2020 17:15:14 +0000
To: RLW
Subject: Phone w/Mr. (b)(5)
From: RLW
Sent: Thu, 17 Dec 2020 20:40:23 +0000
To: RLW
Subject: HOLD - Dr [b](6) Award Presentation
From: RLW
Sent: Thu, 17 Dec 2020 20:40:23 +0000
To: RLW
Subject: Dr(b)(6) Award Presentation

Photographer requested: Ticket P101083FY21
From: RLW
Sent: Fri, 18 Dec 2020 19:10:21 +0000
Subject: En Route to Washington Monument
From: RLW
Sent: Fri, 18 Dec 2020 19:10:31 +0000
To: RLW
Subject: En Route to Residence
All,

There will be a White House Coronavirus Task Force meeting at 2:00pm on Monday, December 21st. Materials will be forthcoming.

Thank you,

Operations Coordinator, White House Coronavirus Task Force
Office of the Vice President
From: RLW
Sent: Mon, 21 Dec 2020 12:53:52 +0000
To: RLW
Subject: Layover in ATL
All,

There will be a White House Coronavirus Task Force meeting at 2:00pm on Monday, December 21st. Materials attached.

Thank you,
Operations Coordinator, White House Coronavirus Task Force
Office of the Vice President
Withheld pursuant to exemption
(b)(5)
of the Freedom of Information
Withheld pursuant to exemption (b)(5) of the Freedom of Information
From: RLW
Sent: Tue, 22 Dec 2020 16:39:47 +0000
To: RLW
Subject: Lunch
From: RLW
Sent: Tue, 22 Dec 2020 16:40:49 +0000
To: RLW
Subject: Close Out Mtg w/ Dr. Lynda Davis
From: RLW
Sent: Tue, 22 Dec 2020 16:50:49 +0000
To: RLW
Subject: [D](5) w/Deputy Powers
From: RLW
Sent: Mon, 28 Dec 2020 13:51:00 +0000
To: RLW
Subject: En Route to White House
From: RLW
Sent: Mon, 28 Dec 2020 19:47:37 +0000
To: RLW
Subject: Media Prep / Availability
From: RLW
Sent: Mon, 28 Dec 2020 19:49:12 +0000
To: RLW
Subject: ERT / Arr Holiday Inn & Suites Lake Charles South

(~1 hr 45 min)
From: RLW
Sent: Mon, 28 Dec 2020 19:53:56 +0000
To: RLW
Subject: ERT / Arrive Lake Charles CBOC
From: RLW
Sent: Mon, 28 Dec 2020 19:56:26 +0000
To: RLW
Subject: Walking Brief / Facility Tour
From: RLW
Sent: Mon, 28 Dec 2020 19:57:52 +0000
To: RLW
Subject: Coin Recognition
From: RLW
Sent: Mon, 28 Dec 2020 19:59:31 +0000
To: RLW
Subject: Media Prep / Availability *TBD* (Or Lunch)
From: RLW
Sent: Mon, 28 Dec 2020 21:31:12 +0000
To: RLW
Subject: Lunch