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Sent: Mon, 11 Jan 2021 01:15:17 +0000
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Speechwriters; DL OVP NSA EXECSEC; OVPSchedule (b)(6) @hhs.gov
Subject: White House Coronavirus Task Force Meeting

All,

There will be a **White House Coronavirus Task Force** meeting at **2:00pm** on Monday, January 11th.
Materials will be forthcoming.

Thank you,

(b)(6)

Operations Coordinator, White House Coronavirus Task Force
Office of the Vice President

(b)(6)

From: RLW
Sent: Mon, 4 Jan 2021 19:59:54 +0000
To: RLW
Subject: Daily Sync Mtg

From: RLW
Sent: Fri, 8 Jan 2021 15:05:13 +0000
To: RLW
Subject: HOLD: Congressional Calls

From: RLW
Sent: Wed, 13 Jan 2021 13:31:28 +0000
To: RLW
Subject: Meet w/Mike Hogan re: Financial Disclosure Form
Attachments: DAEO Memo 2021 - Termination Public Filers - signed.pdf, How to Login to Integrity.pdf, OGE Form 278e.xls, PGE.Contacts and Summary.docx, 278e Common Mistakes 2017.pdf

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Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

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Withheld pursuant to exemption
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of the Freedom of Information

General Instructions for Completing the OGE Form 278e

Should I Use This Form?

Candidate: Yes, you should file your report using this form.

Other Category of Filer: In most cases, individuals will file their public financial disclosure reports through an electronic financial disclosure system. Do not use this form if you plan to file using an electronic financial disclosure system.

When Must I File?

Candidate: Within 30 days of becoming a candidate for nomination or election to the office of President or Vice President, or by May 15 of that calendar year, whichever is later, but at least 30 days before the election, and on or before May 15 of each succeeding year you continue to be a candidate

Nominee: No later than 5 days after nomination by the President

New Entrant: Within 30 days of assuming a covered position

Annual: No later than May 15 annually

Termination: Within 30 days of leaving a covered position

Extensions

The employing agency may grant you an extension of up to 45 days for good cause shown with the possibility of one additional extension of up to 45 days. Extensions for Candidates are granted by the Federal Election Commission.

Late Filing

You will be subject to a \$200 late filing fee if you file your report more than 30 days after the due date (including any extensions). A report is considered to be filed when it is received by the agency. Agencies may waive this fee if the delay was caused by extraordinary circumstances. Unless waived, the agency will collect the fee for deposit with the United States Treasury.

Warnings

Knowing and willful falsification of information, or failure to file or report information required to be reported by section 102 of the Ethics in Government Act of 1978, as amended (the Act), may subject you to a civil monetary penalty and to disciplinary action by your employing agency or other appropriate authority under section 104 of the Act. Knowing and willful falsification of information required to be filed by section 102 of the Act may also subject you to criminal prosecution.

Instructions for Completing Part 1 of the OGE Form 278e: Filer's Positions Held Outside United States Government

Applicability: All filers complete Part 1.

Reporting Period:

Completing the Fields:

Candidate, Nominee or New Entrant: Preceding two calendar years and current year to filing date

Annual: Preceding calendar year and current year to filing date

Termination: End of period covered by last report to termination date

Reporting Requirement:

Report any positions that you held at any time during the reporting period (excluding positions with the United States Government). Reportable positions include those of an officer, director, trustee, general partner, proprietor, representative, employee, or consultant of any for-profit or non-profit organization (whether compensated or uncompensated).

Exceptions:

Do not report the following: (1) positions held as part of your official duties with the United States Government; (2) positions with religious, social, fraternal, or political entities; (3) positions solely of an honorary nature; (4) mere membership in an organization; and (5) passive investment interests as a limited partner or non-managing member of a limited liability company.

In addition, you do not need to report service as a member of an advisory board or committee if the following criteria are met:

- (1) the advisory board or committee is that of a non-profit organization;
- (2) your service is unpaid; and
- (3) you have no fiduciary duties of the sort exercised by officers, directors, or trustees.

Organization Name: Provide the name of the organization.

City/State: Provide the city and state in which the organization is located.

Organization Type: Describe the type of organization.

Position Held: Provide the title or a brief functional description of the position you hold or held.

From: Provide the month and year in which you began in the position.

To: Provide the month and year in which the position ended. If you still hold the position, write "present."

Nothing to Report: If you do not have anything to report, write "None."

Instructions for Completing Part 2 of the OGE Form 278e: Filer's Employment Assets & Income and Retirement Accounts

Applicability: All filers complete Part 2.

Reporting Period:

Candidate, Nominee, or New Entrant: Preceding calendar year and current year to filing date

Annual: Preceding calendar year

Termination: End of period covered by last report to termination date

Reporting Requirement:

Completing the Fields:

Description: Provide a description sufficient to identify the asset or source being reported.

EIF: If you are reporting an investment vehicle that invests in assets of its own, you need to report each underlying asset that was individually worth more than \$1,000 at the end of the reporting period or that individually produced more than \$200 in income during the reporting period. As an exception to this requirement, however, you do not need

- Report each source of your earned and other non-investment income over \$200 during the reporting period (e.g., salary, fees, partnership share and other business income, honoraria, scholarships, and prizes).
- Report each asset related to your business, employment, or other income-generating activities if the value of the asset at the end of the reporting period exceeded \$1,000 or if the asset produced more than \$200 in income during the reporting period (e.g., equity in business or partnership, stock options, retirement plans/accounts and their underlying holdings as appropriate, anticipated payments such as severance payments, deferred compensation, and intellectual property such as book deals and patents).

Exceptions:

Do not include assets or income from United States Government employment. In addition, do not include assets that were acquired separately from your business, employment, or other income-generating activities (e.g., assets purchased through a brokerage account) because you will report these assets in Part 6.

(Instructions continue on the following page.)

to report the underlying assets of an investment vehicle that qualifies as an excepted investment fund (EIF). Indicate whether your entry qualifies as an excepted investment fund. If your entry is not an investment vehicle at all, select "N/A."

Definition of "Excepted Investment Fund": An excepted investment fund is an investment fund that is (1) widely held; (2) either "publicly traded or available" or "widely diversified"; and (3) independently managed, meaning you neither exercise control nor have the ability to exercise control over the financial interests held by the fund. A fund is widely diversified if it holds no more than 5% of the value of its portfolio in the securities of any one issuer (other than the United States Government) and no more than 20% in any particular economic or geographic sector.

Value: Report the value of an asset by selecting the appropriate category.

Income Type:

- (1) Income Less than \$201: Leave this field blank.
- (2) Asset Qualifies as an EIF: Leave this field blank.
- (3) Dividends, Interest, Capital Gains, or Rent or Royalties: Enter these types of income into the field.
- (4) Other Income: Provide an appropriate description (e.g., "salary").

Income Amount:

- (1) Income Less than \$201: Select "None (or less than \$201)."
- (2) Asset Qualifies as an EIF: Select the category that corresponds to the total amount of income produced during the reporting period.
- (3) Dividends, Interest, Capital Gains or Rent or Royalties: Select the category that corresponds to the total amount of income produced during the reporting period.
- (4) Other Cases: Provide the exact amount of income produced during the reporting period in the space provided.

Nothing to Report: If you do not have anything to report, write "None."

Instructions for Completing Part 3 of the OGE Form 278e: Filer's Employment Agreements and Arrangements

Applicability: All filers must complete Part 3.

Reporting Period:

Candidate, Nominee, or New Entrant: As of the date of filing

Annual: Preceding calendar year and current year to filing date

Termination: End of period covered by last report to termination date

Reporting Requirement:

Report any agreements or arrangements that you had during the reporting period for the following: (1) continuing participation in an employee welfare or benefit plan maintained by a former employer; (2) leave of absence; (3) future employment; or (4) continuation of payments by a former employer (e.g., severance payments).

Exceptions:

Do not report the following: (1) agreements and arrangements with the United States Government, such as your participation in the Federal Employees Retirement System or the Civil Service Retirement System; (2) agreements and arrangements of your spouse or your dependent children; (3) if you are a Presidential nominee, any agreement or arrangement that will end before you file your Nominee report; and (4) if you are filing a New Entrant report, any agreement or arrangement

Completing the Fields:

Employer or Party: Provide the parties to the agreement or arrangement, other than yourself. In most cases, the other party will be your employer.

City/State: Provide the city and state of the other parties.

Status and Terms: Briefly describe the type of agreement or arrangement, its terms (in particular, the timing and form of any payments), and its current status.

Date: Provide the month and year in which the agreement or arrangement began. In many cases, this will be when you joined the employer or otherwise became eligible for coverage under the agreement or arrangement.

Nothing to Report: If you do not have anything to report, write "None."

that ended prior to the beginning of your appointment to your current position.

Instructions for Completing Part 4 of the OGE Form 278e: Filer's Sources of Compensation Exceeding \$5,000 in a Year

Applicability: Complete Part 4 if you are filing a Nominee or New Entrant report. Otherwise, leave this Part blank.

Reporting Period:

Nominee or New Entrant: Preceding two calendar years and current year to filing date

Other Reports: N/A

Reporting Requirement:

Report any source (except the United States Government) that paid more than \$5,000 for your services during any year of the reporting period. Report employers and any clients to whom you personally provided services. You must report a source even if the source made its payment to your employer and not to you. Do not report a client who paid your employer if you did not provide the services for which the client made the payment.

Exception:

In certain rare cases, you need not provide the identity of confidential clients. In those cases, indicate the number of confidential clients that have not been disclosed (e.g., "2 confidential clients not disclosed").

Completing the Fields:

Source Name: Provide the name of the source.

City/State: Provide the city and state in which this source is located.

Brief Description of Duties: Provide a brief description of your duties or the type of services rendered.

** Confidential Clients:* You do not need to report the identity of a client if the client's identity is protected by a court order or is under seal. In limited circumstances, the exception may also apply if the client is considered confidential because:

1. the client is the subject of a pending grand jury proceeding or other non-public investigation in which there are no public filings, statements, appearances, or reports that identify him or her;
2. disclosure is prohibited by a rule of professional conduct that can be enforced by a professional licensing body; or
3. a privileged relationship was established by a written confidentiality agreement, entered into at the time that your services were retained, that expressly prohibits disclosure of the client's identity.

A client will not be deemed confidential merely based on the filer's belief that the client would prefer not to be disclosed or based on the fame or social standing of the client.

Nothing to Report: If you do not have anything to report and you are filing a Nominee or New Entrant report, write "None."

Instructions for Completing Part 5 of the OGE Form 278e: Spouse's Employment Assets & Income and Retirement Accounts

Applicability: All filers complete Part 5.

Reporting Period:

Candidate, Nominee, or New Entrant: Preceding calendar year and current year to filing date

Annual: Preceding calendar year

Termination: End of period covered by last report to termination date

Reporting Requirement:

- Report each source of earned income, excluding honoraria, for your spouse over \$1,000 during the reporting period.
- Report each source of honoraria for your spouse over \$200 during the reporting period.
- Report each asset related to your spouse's employment, business activities, other income-generating activities that (1) ended the reporting period with a value greater than \$1,000 or (2) produced more than \$200 in income during the reporting period (e.g., equity in business or partnership, stock options, retirement plans/accounts and their underlying holdings as appropriate, deferred compensation, and intellectual property, such as book deals and patents).

Exceptions:

Do not include assets or income from United States Government employment. In addition, do not include assets that were acquired separately from your spouse's business, employment, or other income-generating activities (e.g., assets purchased through a brokerage account) because you will report these assets in Part 6.

Instructions for Completing Part 6 of the OGE Form 278e: Other Assets and Income

Applicability: All filers complete Part 6.

Reporting Period:

Candidate, Nominee, or New Entrant: Preceding calendar year and current year to filing date

Annual: Preceding calendar year

Completing the Fields:

Complete these fields using the instructions from Part 2 with two exceptions. First, you do not need to provide the exact amount of your spouse's earned income, other than honoraria. Instead, simply describe the type of income in the Income Type field and leave the Income Amount field blank. Second, the value and income amount fields include a category labeled "Over \$1,000,000." You may use this category or you may use the higher value and amount categories.

Nothing to Report: If you do not have anything to report, write "None."

Completing the Fields:

Complete these fields using the instructions from Part 2 with one exception. The value and income amount fields include a category labeled "Over \$1,000,000."

You may use this category only for your spouse's or dependent child's

Termination: End of period covered by last report to termination date

Reporting Requirement:

Each asset held for investment or the production of income, not already reported in Part 2 or Part 5, that ended the reporting period with a value greater than \$1,000 or that produced more than \$200 in income during the reporting period. For purposes of the value and income thresholds, aggregate your interests with those of your spouse and your dependent children.

Exceptions:

Do not report any of the following: (1) a personal residence that you did not rent out during the reporting period; (2) retirement benefits from the United States Government, including the Thrift Savings Plan; (3) income from social security, veterans' benefits, and other similar United States Government benefits; (4) deposits in a single financial institution aggregating \$5,000 or less in money market accounts, certificates of deposit, savings accounts, checking accounts or other cash deposits; (5) shares in a single money market mutual fund aggregating \$5,000 or less; (6) loans made by you or your spouse to each other or to a parent, sibling, child, or grandchild; (7) interests of a spouse living separate and apart with the intention of terminating the marriage or providing for a permanent separation; (8) interests of a former spouse or a spouse from whom you are permanently separated; and (9) payments from a spouse or former spouse associated with a divorce or permanent separation.

Instructions for Completing Part 7 of the OGE Form 278e: Transactions

Applicability: Complete Part 7 if you are filing an Annual or Termination report. Otherwise, leave this Part blank.

Reporting Period:

Candidate, Nominee, or New Entrant: N/A

Annual: Preceding calendar year

Termination: End of period covered by last report to termination date

Reporting Requirement:

Report any purchase, sale, or exchange of real property or securities in

assets. Do not use this category for your assets or assets held jointly with your spouse or dependent child.

Nothing to Report: If you do not have anything to report, write "None."

Completing the Fields:

Description: Provide the name of the asset.

Type: Specify the type of transaction as a purchase, sale, or exchange

Date: Provide the month, day, and year of the transaction.

Amount: Report the amount of transaction by selecting the appropriate category. You may use the "Over \$1,000,000" category only for transactions involving your spouse's or dependent child's assets.

excess of \$1,000 that was made by you, your spouse, or your dependent child during the reporting period.

Exceptions:

Do not report the following: (1) a personal residence, unless the personal residence was rented out at any point during the reporting period; (2) cash accounts (e.g., checking, savings, CDs, money market accounts) and money market mutual funds; (3) Treasury bills, notes, and bonds; (4) Thrift Saving Plan accounts; (5) an underlying asset of an excepted investment fund, an excepted trust, or a qualified trust; (6) transactions that you already reported in your periodic transaction report (OGE Form 278-T), unless your agency requires duplicate reporting; (7) transactions that occurred when you were not an employee of the United States Government; (8) transactions that occurred solely by and between you, your spouse, and your dependent children; (9) interests of a spouse living separate and apart with the intention of terminating the marriage or providing for a permanent separation; and (10) interests of a former spouse or a spouse from whom you are permanently separated.

Do not use this category for your assets or assets held jointly with your spouse or dependent child.

Nothing to Report: If you do not have anything to report, write "None."

Instructions for Completing Part 8 of the OGE Form 278e: Liabilities

Applicability: All filers complete Part 8.

Reporting Period:

Candidate, Nominee, or New Entrant: Preceding calendar year and current year to filing date

Annual: Preceding calendar year

Termination: End of period covered by last report to termination date

Reporting Requirement:

Report liabilities over \$10,000 that you, your spouse, or your dependent child owed at any time during the reporting period.

Reporting Exceptions:

Do not report the following: (1) loans secured by a personal motor vehicle, household furniture, or appliances, provided that the loan does not exceed the item's purchase price; (2) revolving charge accounts, such as credit card balances, where the outstanding liability did not exceed \$10,000 at the end of the reporting period; (3) personal

Additional Exception for Certain Mortgages:

- If you are not a nominee or appointee to a Presidentially-appointed, Senate-confirmed (PAS) position, you do not need to report a mortgage or home equity loan secured by your personal residence, unless you rented out the personal residence during the reporting period. However, you must report mortgages or home equity loans on properties that do not qualify as personal residences.
- If you are a nominee or appointee to one of the three types of PAS positions listed below, you do not need to report a mortgage or home equity loan secured by your personal residence, unless you rented out the personal residence during the reporting period. However, you must report mortgages or home equity loans on properties that do not qualify as personal residences. The three types of PAS positions are: (1) a position in which you will serve as a special Government employee (SGE); (2) a position as a Foreign Service Officer below the rank of ambassador; or (3) a position in the uniformed services for which the pay grade prescribed by section 201 of title 37, United States Code is O-6 or below.

liabilities owed to a spouse, parent, sibling, or child of yours, your spouse, or your dependent child; (4) liabilities of a spouse living separate and apart with the intention of terminating the marriage or providing for a permanent separation; (5) liabilities of a former spouse or a spouse from whom you are permanently separated; and (6) obligations arising from divorce or permanent separation.

- If you are a nominee or appointee to any other type of PAS position, you must report a mortgage or home equity loan secured by your personal residence as you would a mortgage on any other property.

(Instructions continue on the following page.)

Completing the Fields:

Nothing to Report: If you do not have anything to report, write "None."

Creditor Name: Provide the name of the creditor/lending institution.

Type: Identify the type of liability.

Amount: Select the appropriate category of amount or value. For revolving charge accounts, use the value of the liability at the end of the reporting period. For all other liabilities, select the category that corresponds to the highest amount owed during the reporting period.

You may use the "Over \$1,000,000" category only for your spouse's or dependent child's liabilities. Do not use this category for your liabilities or a joint liability for you and your spouse or dependent child.

Year Incurred: Provide the year that the liability was incurred.

Rate: Provide the interest rate. Describing the rate in reference to a prime rate, such as "prime + 1," is also sufficient.

Term: Specify, in years or months, the time that the loan allows for repayment. If applicable, you may write "on demand" or "revolving."

Instructions for Completing Part 9 of the OGE Form 278e: Gifts and Travel Reimbursements

Applicability: Complete Part 9 if you are filing an Annual or Termination report. Otherwise, leave this Part blank.

Reporting Period:

Candidate, Nominee, or New Entrant: N/A

Annual: Preceding calendar year

Termination: End of period covered by last report to termination date

Reporting Requirement:

- Gifts totaling more than \$375 that you, your spouse, and your dependent children received from any one source during the reporting

totally independent of their relationship to you; (7) gifts in the nature of communications to your office, such as subscriptions to newspapers and periodicals; (8) gifts of hospitality (food, lodging, entertainment) on the donor's personal or family premises, as defined in 5 C.F.R. Part 2634; (9) any gifts and travel reimbursements received when you were not an employee of the United States Government; and (10) any reimbursements you received for political trips that were required to be reported under section 304 of the Federal Election Campaign Act of 1971 (2 U.S.C. § 434).

Completing the Fields:

period.

- Travel reimbursements totaling more than \$375 that you, your spouse, and your dependent children received from any one source during the reporting period.

If more than one gift or travel reimbursement was received from a single source: (1) Determine the value of each item received from that source; (2) exclude each item valued at \$150 or less; and (3) add the value of those items valued at more than \$150. If the total is more than \$375, then you must report each item valued at more than \$150.

Exceptions:

Do not report the following: (1) anything received from a relative; (2) bequests and other forms of inheritance; (3) suitable mementos of a function honoring you (e.g., retirement party); (4) food, lodging, transportation, and entertainment or reimbursements provided by a foreign government within a foreign country or by the United States Government, the District of Columbia, or a State or local government; (5) food and beverages not consumed in connection with a gift of overnight lodging; (6) anything given to your spouse or dependent child

Source Name: Provide the identity of the source.

City/State: Provide the source's city and state of business or residence.

Brief Description: Describe the nature of the item or reimbursement received. For travel-related gifts and reimbursements, include a travel itinerary, the dates of travel, and the nature of the expenses. Although not required, it is helpful to specify your relationship to the source or note the basis on which you accepted the gift or reimbursement.

Value: Provide the fair market value of the gift(s) or travel reimbursement(s).

Nothing to Report: If you do not have anything to report, write "None."

OGE Form 278e (March 2014)

U.S. Office of Government Ethics; 5 C.F.R. part 2634 | Form Approved: OMB No. (3209-0001)

Report Type:	
Year (Annual Report only):	
Date of Appointment/Termination:	



Executive Branch Personnel Public Financial Disclosure Report (OGE Form 278e)

Filer's Information				
Last Name	First Name	MI	Position	Agency
Other Federal Government Positions Held During the Preceding 12 Months:				
Name of Congressional Committee Considering Nomination (Nominees only):				
Filer's Certification - I certify that the statements I have made in this report are true, complete and correct to the best of my knowledge:				
Signature:			Date:	
Agency Ethics Official's Opinion – On the basis of information contained in this report, I conclude that the filer is in compliance with applicable laws and regulations (subject to any comments below)				
Signature:			Date:	
Other Review Conducted By:				
Signature:			Date:	
U.S. Office of Government Ethics Certification (if required):				
Signature:			Date:	
Comments of Reviewing Officials:				

Instructions for Part 1

Note: This is a public form. Do not include account numbers, street addresses, or family member names. See instructions for required information.

Filer's Name	Page Number
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Part 1: Filer's Positions Held Outside United States Government

#	Organization Name	City/State	Organization Type	Position Held	From	To
1.						
2.						
3.						
4.						
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6.						
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Instructions for Part 2

Note: This is a public form. Do not include account numbers, street addresses, or family member names. See instructions for required information.

Filer's Name	Page Number
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Part 2: Filer's Employment Assets & Income and Retirement Accounts

#	Description	EIF	Value	Income Type	Income Amount
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
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19.					
20.					

Instructions for Part 3

Note: This is a public form. Do not include account numbers, street addresses, or family member names. See instructions for required information.

Filer's Name	Page Number
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Part 3: Filer's Employment Agreements and Arrangements

#	Employer or Party	City/State	Status and Terms	Date
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				

Instructions for Part 4

Note: This is a public form. Do not include account numbers, street addresses, or family member names. See instructions for required information.

Filer's Name	Page Number
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Part 4: Filer's Sources of Compensation Exceeding \$5,000 in a Year

#	Source Name	City/State	Brief Description of Duties
1.			
2.			
3.			
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20.			

Instructions for Part 5

Note: This is a public form. Do not include account numbers, street addresses, or family member names. See instructions for required information.

Filer's Name	Page Number
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Part 5: Spouse's Employment Assets & Income and Retirement Accounts

#	Description	EIF	Value	Income Type	Income Amount
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					

Instructions for Part 6

Note: This is a public form. Do not include account numbers, street addresses, or family member names. See instructions for required information.

Filer's Name	Page Number
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Part 6: Other Assets and Income

#	Description	EIF	Value	Income Type	Income Amount
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
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16.					
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18.					
19.					
20.					

Instructions for Part 7

Note: This is a public form. Do not include account numbers, street addresses, or family member names. See instructions for required information.

Filer's Name			Page Number
Part 7: Transactions			
#	Description	Type	Amount
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
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19.			
20.			

Instructions for Part 8

Note: This is a public form. Do not include account numbers, street addresses, or family member names. See instructions for required information.

Filer's Name						Page Number
Part 8: Liabilities						
#	Creditor Name	Type	Amount	Year Incurred	Rate	Term
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
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17.						
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20.						

Instructions for Part 9

Note: This is a public form. Do not include account numbers, street addresses, or family member names. See instructions for required information.

Filer's Name	Page Number
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Part 9: Gifts and Travel Reimbursements

#	Source Name	City/State	Brief Description	Value
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				

Summary of Contents

1. Filer's Positions Held Outside United States Government

Part 1 discloses positions that the filer held at any time during the reporting period (excluding positions with the United States Government). Positions are reportable even if the filer did not receive compensation. This section does not include the following: (1) positions with religious, social, fraternal, or political organizations; (2) positions solely of an honorary nature; (3) positions held as part of the filer's official duties with the United States Government; (4) mere membership in an organization; and (5) passive investment interests as a limited partner or non-managing member of a limited liability company.

2. Filer's Employment Assets & Income and Retirement Accounts

Part 2 discloses the following:

- Sources of earned and other non-investment income of the filer totaling more than \$200 during the reporting period (e.g., salary, fees, partnership share, honoraria, scholarships, and prizes)
- Assets related to the filer's business, employment, or other income-generating activities that (1) ended the reporting period with a value greater than \$1,000 or (2) produced more than \$200 in income during the reporting period (e.g., equity in business or partnership, stock options, retirement plans/accounts and their underlying holdings as appropriate, deferred compensation, and intellectual property, such as book deals and patents)

This section does not include assets or income from United States Government employment or assets that were acquired separately from the filer's business, employment, or other income-generating activities (e.g., assets purchased through a brokerage account). Note: The type of income is not required if the amount of income is \$0 - \$200 or if the asset qualifies as an excepted investment fund (EIF).

3. Filer's Employment Agreements and Arrangements

Part 3 discloses agreements or arrangements that the filer had during the reporting period with an employer or former employer (except the United States Government), such as the following:

- Future employment
- Leave of absence
- Continuing payments from an employer, including severance and payments not yet received for previous work (excluding ordinary salary from a current employer)
- Continuing participation in an employee welfare, retirement, or other benefit plan, such as pensions or a deferred compensation plan
- Retention or disposition of employer-awarded equity, sharing in profits or carried interests (e.g., vested and unvested stock options, restricted stock, future share of a company's profits, etc.)

4. Filer's Sources of Compensation Exceeding \$5,000 in a Year

Part 4 discloses sources (except the United States Government) that paid more than \$5,000 in a calendar year for the filer's services during any year of the reporting period. The filer discloses payments both from employers and from any clients to whom the filer personally provided services. The filer discloses a source even if the source made its payment to the filer's employer and not to the filer. The filer does not disclose a client's payment to the filer's employer if the filer did not provide the services for which the client is paying.

5. Spouse's Employment Assets & Income and Retirement Accounts

Part 5 discloses the following:

- Sources of earned income (excluding honoraria) for the filer's spouse totaling more than \$1,000 during the reporting period (e.g., salary, consulting fees, and partnership share)
- Sources of honoraria for the filer's spouse greater than \$200 during the reporting period
- Assets related to the filer's spouse's employment, business activities, other income-generating activities that (1) ended the reporting period with a value greater than \$1,000 or (2) produced more than \$200 in income during the reporting period (e.g., equity in business or partnership, stock options, retirement plans/accounts and their underlying holdings as appropriate, deferred compensation, and intellectual property, such as book deals and patents)

This section does not include assets or income from United States Government employment or assets that were acquired separately from the filer's spouse's business, employment, or other income-generating activities (e.g., assets purchased through a brokerage account). Note: The type of income is not required if the amount of income is \$0 - \$200 or if the asset qualifies as an excepted investment fund (EIF). Amounts of income are not required for a spouse's earned income (excluding honoraria).

6. Other Assets and Income

Part 6 discloses each asset, not already reported, that (1) ended the reporting period with a value greater than \$1,000 or (2) produced more than \$200 in investment income during the reporting period. For purposes of the value and income thresholds, the filer aggregates the filer's interests with those of the filer's spouse and dependent children. This section does not include the following types of assets: (1) a personal residence (unless it was rented out during the reporting period); (2) income or retirement benefits associated with United States Government employment (e.g., Thrift Savings Plan); and (3) cash accounts (e.g., checking, savings, money market accounts) at a single financial institution with a value of \$5,000 or less (unless more than \$200 of income was produced). Additional exceptions apply. Note: The type of income is not required if the amount of income is \$0 - \$200 or if the asset qualifies as an excepted investment fund (EIF).

7. Transactions

Part 7 discloses purchases, sales, or exchanges of real property or securities in excess of \$1,000 made on behalf of the filer, the filer's spouse or dependent child during reporting period. This section does not include transactions that concern the following: (1) a personal residence, unless rented out; (2) cash accounts (e.g., checking, savings, CDs, money market accounts) and money market mutual funds; (3) Treasury bills, bonds, and notes; and (4) holdings within a federal Thrift Savings Plan account. Additional exceptions apply.

8. Liabilities

Part 8 discloses liabilities over \$10,000 that the filer, the filer's spouse or dependent child owed at any time during the reporting period. This section does not include the following types of liabilities: (1) mortgages on a personal residence, unless rented out (limitations apply for PAS filers); (2) loans secured by a personal motor vehicle, household furniture, or appliances, unless the loan exceeds the item's purchase price; and (3) revolving charge accounts, such as credit card balances, if the outstanding liability did not exceed \$10,000 at the end of the reporting period. Additional exceptions apply.

9. Gifts and Travel Reimbursements

This section discloses:

- Gifts totaling more than \$375 that the filer, the filer's spouse, and dependent children received from any one source during the reporting period.
- Travel reimbursements totaling more than \$375 that the filer, the filer's spouse, and dependent children received from any one source during the reporting period.

For purposes of this section, the filer need not aggregate any gift or travel reimbursement with a value of \$150 or less. Regardless of the value, this section does not include the following items: (1) anything received from relatives; (2) anything received from the United States Government or from the District of Columbia, state, or local governments; (3) bequests and other forms of inheritance; (4) gifts and travel reimbursements given to the filer's agency in connection with the filer's official travel; (5) gifts of hospitality (food, lodging, entertainment) at the donor's residence or personal premises; and (6) anything received by the filer's spouse or dependent children totally independent of their relationship to the filer. Additional exceptions apply.

OGE Form 278e (March 2014)

Privacy Act Statement

Title I of the Ethics in Government Act of 1978, as amended (the Act), 5 U.S.C. app. § 101 et seq., as amended by the Stop Trading on Congressional Knowledge Act of 2012 (Pub. L. 112-105) (STOCK Act), and 5 C.F.R. Part 2634 of the U. S. Office of Government Ethics regulations require the reporting of this information. The primary use of the information on this report is for review by Government officials to determine compliance with applicable Federal laws and regulations. This report may also be disclosed upon request to any requesting person in accordance with sections 105 and 402(b)(1) of the Act or as otherwise authorized by law. You may inspect applications for public access of your own form upon request. Additional disclosures of the information on this report may be made: (1) to any requesting person, subject to the limitation contained in section 208(d)(1) of title 18, any determination granting an exemption pursuant to sections 208(b)(1) and 208(b)(3) of title 18; (2) to a Federal, State, or local law enforcement agency if the disclosing agency becomes aware of violations or potential violations of law or regulation; (3) to another Federal agency, court or party in a court or Federal administrative proceeding when the Government is a party or in order to comply with a judge-issued subpoena; (4) to a source when necessary to obtain information relevant to a conflict of interest investigation or determination; (5) to the National Archives and Records Administration or the General Services Administration in records management inspections; (6) to the Office of Management and Budget during legislative coordination on private relief legislation; (7) to the Department of Justice or in certain legal proceedings when the disclosing agency, an employee of the disclosing agency, or the United States is a party to litigation or has an interest in the litigation and the use of such records is deemed relevant and necessary to the litigation; (8) to reviewing officials in a new office, department or agency when an employee transfers or is detailed from one covered position to another; (9) to a Member of Congress or a congressional office in response to an inquiry made on behalf of an individual who is the subject of the record; (10) to contractors and other non-Government employees working on a contract, service or assignment for the Federal Government when necessary to accomplish a function related to an OGE Government-wide system of records; and (11) on the OGE Website and to any person, department or agency, any written ethics agreement filed with OGE by an individual nominated by the President to a position requiring Senate confirmation. See also the OGE/GOVT-1 executive branch-wide Privacy Act system of records.

Public Burden Information

This collection of information is estimated to take an average of three hours per response, including time for reviewing the instructions, gathering the data needed, and completing the form. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Program Counsel, U.S. Office of Government Ethics (OGE), Suite 500, 1201 New York Avenue, NW., Washington, DC 20005-3917.

Pursuant to the Paperwork Reduction Act, as amended, an agency may not conduct or sponsor, and no person is required to respond to, a collection of information unless it displays a currently valid OMB control number (that number, 3209-0001, is displayed here and at the top of the first page of this OGE Form 278e).

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of the Freedom of Information

A SUMMARY OF THE RULES ON SEEKING EMPLOYMENT
AND POST-GOVERNMENT EMPLOYMENT

“COOLING OFF” PERIOD FOR SENIOR EMPLOYEES

For one year from the day you retire from your senior position, you may not knowingly make, with an intent to influence, any communication to, or appearance before, an employee of VA if that communication or appearance is made on behalf of any other person. 18 U.S.C. § 207(c)(1). This "cooling off" period diminishes any appearance that Government decisions might be affected by an individual's improper use of their former senior position. This prohibition does not restrict representations made on behalf of yourself or of the United States. Nor does this preclude contact with other federal entities. Your one-year cooling-off period as a senior employee runs from your date of separation from service.

In addition, because you are retiring as a senior employee, for one year from the day you leave your VA senior position you may not knowingly aid or advise a foreign entity or represent a foreign entity before any department or agency of the United States, with the intent to influence a decision of an employee of a department or agency of the United States in carrying out his official duties. 18 U.S.C. § 207(f).

A “foreign entity” means the “government of a foreign country” as defined in section 1(e) of the Foreign Agents Registration Act of 1938, codified at 22 U.S.C. § 611, as amended, or a “foreign political party” as defined in section 1(f) of that Act. A foreign commercial corporation will not generally be considered a “foreign entity” for purposes of section 207(f) unless it exercises the functions of a sovereign.

To “aid or advise” a foreign entity includes “behind-the-scenes” activities if done with the intent to influence a decision of an employee of a department or agency of the United States. Such activities could include drafting a proposed communication to an agency or department, or advising on an appearance before an agency or department.

CRIMINAL POST-EMPLOYMENT LAW RESTRICTIONS APPLICABLE
TO ALL GOVERNMENT EMPLOYEES

Section 207(a) of title 18, United States Code, prohibits former Federal employees from knowingly, with an intent to influence, making any communication to or appearance before an employee of the Executive branch or Federal court in connection with a particular matter involving specific parties, in which the United States is a party or has a direct and substantial interest AND either a) in which the former Federal employees participated personally and substantially during their Federal employment or b) which they reasonably should have known was pending under their official responsibility within one year prior to termination of Government employment. In essence, these two restrictions prohibit a former employee who participated in a matter while employed by the Government from “side-switching” by representing an entity other

than the Government on the same matter before the United States. This ban does not apply to representation of another before the Legislative branch.

The term “**particular matter involving specific parties**” means a judicial or other proceeding, application, request for a ruling or other determination, contract, claim, controversy, investigation, charge, accusation, arrest, or other particular matter involving specific parties in which the United States is a party or has a direct and substantial interest. 5 C.F.R. § 2641.201(h). A “particular matter involving specific parties” usually does not encompass general rule making because rule making seldom involves specific parties. The particular matter must involve specific parties both at the time the employee participated in the particular matter as part of official duty and at the time the former employee represents another back to a Federal agency, although the parties need not be the same parties. In the case of contracts, a new matter typically does not arise simply because there are amendments, modifications, or extensions of a contract. *Id.* § 2641.201(h)(5)(ii)(A). Successive or otherwise separate contracts or other agreements will be viewed as different matters from each other, absent some indication that one contract contemplated the other or that both are in support of the same specific proceeding.

To “**participate personally and substantially**” means to participate directly and significantly through decision, approval, disapproval, recommendation, the rendering of advice, investigation or otherwise. Personal participation includes the direct and active supervision of the participation of any person you supervise, including a subordinate. *Id.* § 2641.201(i).

“**Appearance**” and “**communication**” are the terms contemplated by the act of representation, not the formal representation of a client by an attorney. A communication occurs when you impart or transmit information of any kind, including facts, opinions, ideas, questions, or direction, to an employee of the United States, whether orally, in writing, electronically or by any other means. This includes communication intended to be attributed to you, regardless of whether the Federal employee actually recognizes you as the source of the information. An appearance occurs when you physically present yourself before an employee of the Federal Government, formally or informally. An appearance need not involve any communication – sometimes mere presence at a meeting may be considered an appearance.

The restriction applies only to those communications and appearances made to a Federal employee with the “**intent to influence**.” This may include any representations that may be interpreted as an attempt to persuade the employee to take action. The appearance and communication must be made **on behalf of someone else**. You may always represent yourself, including your sole proprietorship (should you ever have one).

The prohibition on representing someone in the same matter in which you participated personally and substantially during your Federal employment is a lifetime ban and lasts for the lifetime of the particular matter. 18 U.S.C. § 207(a)(1). The

prohibition on representing someone in the same matter that was under your official responsibility in the last year of Government service (where your participation was not personal and substantial) lasts for two years commencing on the date you leave Government service. *Id.* § 207(a)(2).

Applicability of the Lifetime Ban. For the lifetime of the matter, you are prohibited from representing a non-Federal entity before the Executive branch or a Federal court in any particular matter involving specific parties in which you participated personally and substantially while in Government service. For example, if you had been directly involved in discussions with Microsoft regarding the upgrading of the VA contract for Windows 7®, and then after leaving VA you went to work for Microsoft, the lifetime ban would prohibit you from representing Microsoft before the Government on that specific Windows 7® contract. This prohibition lasts for the lifetime of the matter.

Applicability of the Two-Year Ban. The two-year prohibition on representing a non-Federal party back to the Government in a particular matter under your official responsibility during your last year of Government service applies to you only when you did not participate personally and substantially in a matter, but the matter was under your official responsibility. “Official responsibility” means the direct administrative or operating authority whether intermediate or final, exercisable alone or with others, and either personally or through subordinates, to approve, disapprove or to otherwise direct Government actions. 5 C.F.R. § 2641.202(j). A matter was “actually pending” under a former employee’s official responsibility if the matter was referred to or under consideration by persons within the employee’s area of responsibility. Please note that this restriction is triggered simply by virtue of the fact that the particular matter was pending under your official responsibility. This ban applies even if you had no actual knowledge of the particular matter, but reasonably should know, nonetheless, that it was actually pending under your official responsibility during your last year with the Government. *Id.* § 2641.202(a).

For example, if there are any service contracts that fall under your official responsibility during your last year in Federal service, but which are not already covered by the lifetime restriction because you did not participate in them personally and substantially, then you would be prohibited from representing someone other than the Government before a Federal executive agency or Federal court about those specific contracts for two years, beginning on the date you leave Federal service.

Procurement Integrity Act. The Procurement Integrity Act places restrictions on the acceptance of compensation from a contractor. It specifically provides that a former Federal employee may not accept compensation as an employee of a contractor within a one-year period if the former Federal employee: 1) served, when the contractor was selected or awarded a contract, as the procuring contracting officer, source selection authority, member of the source selection evaluation board, or chief of a financial or technical evaluation team in a procurement in excess of \$10 million; or 2) served as a program manager, deputy program manager or administrative contracting officer for a contract in excess of \$10 million awarded to that contractor; or 3) personally made a

decision to award a contract, subcontract, modification of a contract or subcontract, or task order or delivery order in excess of \$10 million to that contractor, to establish rates applicable to a contract or contracts for that contractor that are valued in excess of \$10 million, approve issuance of one or more contract payments in excess of \$10 million to that contractor, or pay or settle a claim in excess of \$10 million with that contractor. A former Federal employee who fits within one of these categories is not prohibited from accepting compensation from any division or affiliate of that contractor, if division or affiliate does not produce the same or similar products or services.

Applicability of Compensation Restriction – 18 U.S.C. § 203. There is a prohibition against sharing in any compensation for representational services before the Government, rendered personally or by another, at a time when the former employee was still employed by the Government. Accordingly, after you leave Government service, you may not accept compensation for representational services before a Federal agency or court regarding particular matters in which the Government was a party or had a substantial interest, which were provided while you were still a Federal employee. This prohibition may affect you when you leave the Government and share in the proceeds of a partnership or business for representational services that occurred before you terminated Federal service. (Examples of such representational activities include lobbying, consulting, and work done by law firms).

If you find in the future that your non-Federal employer represented third parties before the Federal Government while you were a Federal employee, you must ensure that your compensation is structured in a way that does not involve your sharing in profits derived from those representational services. Note also, that where an organization does not provide representational services to third parties, but simply deals with the Government in order to obtain Federal funding or approval for its own business purposes, section 203 does not prohibit a former Government employee from participating in any resulting compensation.

Use of Non-Public Information. You are reminded that you are precluded from using information gained while employed by VA or any other Federal agency that is generally not available to the public, (for example, proprietary or source selection information) if the use of that "inside" information would give you or anyone else an unfair financial or commercial advantage. Additionally, 18 U.S.C. §§ 793, 794, 1831, 1832 and 1905 protect and prohibit the use or disclosure of trade secrets, confidential business information, and classified information.

In addition, should you participate in preparing a competitive proposal on behalf of your employer, and the participation requires that you share information gained during your employment as a Federal employee, you should inform your employer of this fact and encourage your employer to communicate with the Contracting Officer in accordance with Federal Acquisition Regulation sections 3.104 and 9.505.

Testifying as an Expert Witness. You also should be aware that section 207(a)(1) of title 18, United States Code, generally bars former employees from

testifying as an expert witness on the same official matter in which the former employee participated for the Government. This ban is applicable regardless of whether the former employee is compensated. Should you be asked to testify as an expert witness on behalf of any non-Federal entity in a matter that you know of from your Federal employment, we recommend that you seek additional ethics advice.

None of the above restrictions prohibit you from accepting employment with any particular person or organization. In addition, none of these restrictions except the restriction on aiding or advising a foreign entity, prohibits a former Executive Branch employee from representing others before Congress. Self-representation and the expression of personal views that are not made as the agent or representative of another are not affected by these rules. Communications that are not made with intent to influence the Government, such as requests for the status of a matter or for publicly available information, are also allowed. Except with regard to the restrictions on aiding or advising a foreign entity, it is important to remember that these bans are representational – nothing prohibits your behind-the-scenes participation in any matter including those matters in which you participated while at VA.

PUBLIC FINANCIAL DISCLOSURE (278e) COMMON MISTAKES

General Information:

- **Type of Report:** Ensure that you submit the correct report. **New Entrant** reports are for employees who did not submit a 278e during the previous year. If you submitted a 278e during the previous year, submit an **Annual** report. Termination reports are for employees leaving a filing position.
- **Reporting Period:** Ensure that the information you report corresponds with the type of report you are submitting, whether incumbent (annual), new entrant, or termination. See instructions in Integrity for detailed information.
- **Private Information:** Do **not** include names of family members, social security numbers, account numbers, home contact information, property addresses (other than city and state), or any other information not required to be reported.

Assets and Income (Parts 2, 5, and 6):

- **Reportable Assets:** Other than cash accounts (described in the next bullet), an asset is reportable if its value on the last day of the reporting period was over \$1,000 or if the asset earned more than \$200 in income (e.g., interest or dividends) during the reporting period.
- **Cash Accounts:** Aggregate cash accounts at a single financial institution (e.g., checking and savings) and report them if the total value at the end of the reporting period was over \$5,000 or if the accounts produced more than \$200 in income during the reporting period. If the financial institution is a U.S. bank, you may omit the bank's name (e.g., report "U.S. bank account (cash)").
- **Spousal Income:** Reportable if over \$1,000. List your spouse's employer/source of income, but **not** your spouse's name or amount of income.
- **Federal Benefits:** Do **not** report Federal benefits such as Veterans' benefits, military retirement pay, TSP, Federal pay, or social security benefits.
- **Brokerage Name:** You need not list the name of your brokerage if you are merely listing the assets within your brokerage account.
- **Accounts Containing Assets:** You **must** list all reportable assets in the account (e.g., stocks and mutual funds), not just the type of account. For example, it is insufficient to list "401(k)," "IRA," or "retirement account."
- **401(k) and Pension Plans:** You must list all reportable assets within your and your spouse's 401(k) or pension plan from a former or current non-Federal employer, as well as listing your (but not your spouse's) 401(k) or pension plan in the "Agreements" part.
- **Mutual Funds:** When listing mutual funds, list the **full name** of the fund and, if possible, the **ticker symbol** (listing "Fidelity mutual fund" is insufficient). Include the family of funds (e.g., Blackrock, Fidelity, Vanguard) as well as the name of the particular fund (e.g., Vanguard Healthcare Sector fund). Note that you are required to list both diversified and sector funds (unlike confidential filers).
- **Property:** Do not report personal residence, but report rental property (incl. city/state).
- **Life Insurance:** Report the name of the insurer, as well as if it is whole, life, or variable in the title (you are NOT required to report term life insurance). If **variable**, then follow the steps for 401(k)s above to report underlying assets.

Agreements (Part 3): Report the existence of your 401(k) and pension plans from non-Federal employers, but not your spouse's.

From: RLW
Sent: Fri, 8 Jan 2021 15:04:38 +0000
To: RLW
Subject: HOLD: Congressional Calls

From: RLW
Sent: Wed, 6 Jan 2021 21:58:42 +0000
To: RLW
Subject: HOLD: Award Presentations

From: RLW
Sent: Mon, 11 Jan 2021 15:58:53 +0000
To: RLW
Subject: SECVA Office Photo Op

From: RLW
Sent: Fri, 8 Jan 2021 15:43:10 +0000
To: RLW
Subject: HOLD - Possible Video-taping

From: RLW
Sent: Fri, 8 Jan 2021 19:10:16 +0000
To: RLW
Subject: Photo w/OSVA Staff

From: RLW
Sent: Thu, 7 Jan 2021 15:29:36 +0000
To: RLW
Subject: HOLD: CAC Card Retrieval

From: RLW
Sent: Mon, 11 Jan 2021 16:07:08 +0000
To: RLW
Subject: Meet w/Brooks Tucker and Chris Syrek

From: RLW
Sent: Mon, 11 Jan 2021 16:16:11 +0000
To: RLW
Subject: HOLD: Congressional Calls

From: RLW
Sent: Mon, 11 Jan 2021 15:24:47 +0000
To: RLW
Subject: Phone Call w/Rep Scalise

From: RLW
Sent: Mon, 11 Jan 2021 20:45:46 +0000
Subject: HOLD -

From: RLW
Sent: Mon, 11 Jan 2021 16:57:49 +0000
To: RLW
Subject: HOLD: Call w/ Romney

From: RLW
Sent: Tue, 12 Jan 2021 17:07:22 +0000
To: RLW
Subject: SECVA Award Presentation - Executive Protection Detail

From: RLW
Sent: Tue, 12 Jan 2021 17:05:01 +0000
To: RLW
Subject: HOLD - VASRD Meeting w/M. Devlin and (b)(6)

From: RLW
Sent: Mon, 11 Jan 2021 16:48:56 +0000
To: RLW
Subject: LUNCH

From: RLW
Sent: Mon, 4 Jan 2021 17:58:12 +0000
To: RLW
Subject: Video Tapings: CFC Closeout / Taping for Caregivers / VA Accomplishments
Attachments: SECVA CFC Closing Video Script PK.docx, 2021 01 13-1 CAREGIVER EXPANSION RECOGNITION SCRIPT.docx, SECVA accomplishments script 01 08.docx

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of the Freedom of Information

From: RLW
Sent: Tue, 12 Jan 2021 20:48:49 +0000
Subject: OSP De-Brief

From: RLW
Sent: Tue, 12 Jan 2021 20:48:32 +0000
To: RLW
Subject: HOLD: USMA

From: RLW
Sent: Tue, 12 Jan 2021 19:32:02 +0000
To: RLW
Subject: (b)(6)

From: RLW
Sent: Mon, 11 Jan 2021 13:21:19 +0000
To: RLW
Subject: Award Presentation - Dominic Cussatt (OIT)

Ticket No. P101086FY21

From: RLW
Sent: Tue, 12 Jan 2021 17:05:01 +0000
To: RLW
Subject: VASRD Meeting w/M. Devlin and (b)(6)

From: RLW
Sent: Tue, 12 Jan 2021 17:29:47 +0000
To: RLW
Subject: Phone Call w/ Senator Murkowski

From: RLW
Sent: Tue, 12 Jan 2021 17:07:22 +0000
To: RLW
Subject: Virtual Mtg- Executive Protection Detail

Microsoft Teams meeting

Join on your computer or mobile app

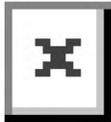
[Click here to join the meeting](#)

Or call in (audio only)

+1 872-701-0185, (b)(6) United States, Chicago

Phone Conference ID: (b)(6)

[Find a local number](#) | [Reset PIN](#)



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From: RLW
Sent: Wed, 13 Jan 2021 17:08:32 +0000
To: RLW
Subject: Coin Presentation to VACO Security staff

From: RLW
Sent: Fri, 8 Jan 2021 19:10:16 +0000
To: RLW
Subject: Photo w/OSVA

From: RLW
Sent: Fri, 8 Jan 2021 20:39:00 +0000
To: RLW
Subject: Meet w/Deputy and front office

From: RLW
Sent: Wed, 13 Jan 2021 14:55:31 +0000
To: RLW
Subject: Records Management De-Brief

From: RLW
Sent: Fri, 8 Jan 2021 20:39:00 +0000
To: RLW
Subject: Meet w/Deputy (w/ (b)(6) and (b)(6))

From: RLW
Sent: Thu, 14 Jan 2021 14:34:28 +0000
To: RLW
Subject: Phone call w/OMB Director Vought

From: RLW
Sent: Mon, 4 Jan 2021 20:02:46 +0000
To: RLW
Subject: Virtual Thank you Meeting w/Montrose Group

The Honorable Robert L. Wilkie would like to express his appreciation to the VA Hudson Valley HCS Executive Leadership Team during this virtual engagement.

Attendees:

- The Honorable Robert L. Wilkie, Secretary of Veterans Affairs
- Ms. Dawn Schaal, Medical Center Director
- Mr. Gary C. Poole, Associate Director
- Dr. Felix Kunjukutty, Chief of Staff
- Ms. Beverly Duncklee, Associate Director Patient Care Services

VA Hudson Valley HCS Scheduling POC:

(b)(6) Health Systems Specialist
845-831-2000 ext (b)(6)
(b)(6) @va.gov

Mission Operations Scheduling POC:

(b)(6), Special Assistant
(b)(6) @va.gov

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

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+1 872-701-0185 (b)(6) United States, Chicago

Phone Conference ID (b)(6)

[Find a local number](#) | [Reset PIN](#)



[Learn More](#) | [Meeting options](#)

From: RLW
Sent: Mon, 4 Jan 2021 20:53:00 +0000
To: RLW
Subject: Final PREVENTS Briefing - ZOOM
Attachments: PREVENTS_CoChairBriefing_for 1-15-21 meeting.pdf

Topic: PREVENTS Co-Chairs Brief
Time: Jan 15, 2021 10:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

[https://us02web.zoom.us/j/87868678713?pwd=\[\(b\)\(6\)\]](https://us02web.zoom.us/j/87868678713?pwd=[(b)(6)])

Meeting ID: 878 6867 8713

Passcode: [(b)(6)]

Call-in:

+13017158592

Meeting ID: 87868678713#

Passcode: [(b)(6)]

Dial by your location

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

Meeting ID: 878 6867 8713

Passcode: [(b)(6)]

Find your local number: <https://us02web.zoom.us/j/87868678713>

Hi [(b)(6)]

Perfect, thank you! Would zoom or teams work well?

Best,

[(b)(6)]

Executive Assistant

PREVENTS Task Force Office

[(b)(6)] (O)

[(b)(6)] (C)

PREVENTS

The President's Roadmap to Empower Veterans
and End a National Tragedy of Suicide



From: (b)(6)@va.gov
Sent: Monday, January 4, 2021 3:53 PM
To: Barnes, Sandra E. (Liz) (b)(6)@va.gov
Cc: DepSec (b)(6)@va.gov; (b)(6)@va.gov; (b)(6)@va.gov; (b)(6)@va.gov; (b)(6)@va.gov; (b)(6)@va.gov
Subject: RE: Availability for PREVENTS Task Force Meeting

How about 10:30am on 15 January?

From: Barnes, Sandra E. (Liz) (b)(6)@va.gov
Sent: Monday, January 4, 2021 3:35 PM
To: (b)(6)@va.gov
Cc: DepSec (b)(6)@va.gov; (b)(6)@va.gov; (b)(6)@va.gov; (b)(6)@va.gov; (b)(6)@va.gov; (b)(6)@va.gov
Subject: RE: Availability for PREVENTS Task Force Meeting

Hi Jackie,

That works perfect and the 15th is great – thank you!

Best,
Liz

From: (b)(6)@va.gov
Sent: Monday, January 4, 2021 3:33 PM
To: Barnes, Sandra E. (Liz) (b)(6)@va.gov
Cc: DepSec (b)(6)@va.gov; (b)(6)@va.gov; (b)(6)@va.gov; (b)(6)@va.gov; (b)(6)@va.gov; (b)(6)@va.gov
Subject: RE: Availability for PREVENTS Task Force Meeting

Sandra – We would like you all to do a 30 min briefing to the Secretary in lieu of a full blown meeting.

Would you like to do this on the 15th? We can make that date work now. Thank you,

(b)(6)

From: Barnes, Sandra E. (Liz) (b)(6)@va.gov>
Sent: Monday, January 4, 2021 12:09 PM
To: (b)(6)@va.gov>
Cc: DepSec (b)(6)@va.gov>; (b)(6)@va.gov>; (b)(6)@va.gov>; (b)(6)@va.gov>
Subject: RE: Availability for PREVENTS Task Force Meeting

Perfect – thank you, ma'am!

From: (b)(6)@va.gov>
Sent: Monday, January 4, 2021 12:03 PM
To: Barnes, Sandra E. (Liz) (b)(6)@va.gov>
Cc: DepSec (b)(6)@va.gov>; (b)(6)@va.gov>; (b)(6)@va.gov>; (b)(6)@va.gov>; (b)(6)@va.gov>
Subject: RE: Availability for PREVENTS Task Force Meeting

Let me check on all this. He is supposed to be on travel January 15. Let me talk with the Secretary and get back to you ASAP.

From: Barnes, Sandra E. (Liz) (b)(6)@va.gov>
Sent: Monday, January 4, 2021 11:57 AM
To: (b)(6)@va.gov>
Cc: DepSec (b)(6)@va.gov>; (b)(6)@va.gov>; (b)(6)@va.gov>; (b)(6)@va.gov>; (b)(6)@va.gov>
Subject: RE: Availability for PREVENTS Task Force Meeting

Hi (b)(6)

Happy New Year! Understand how busy things have been prepping for the transition and appreciate the email. We can check with the DPC Director to see if she is available next week – potentially Friday, January 15th; however, historically we normally send the TF meeting invite a few weeks out to the TF Agency Secretaries due to scheduling.

Do you still want to have a full Task Force meeting that we can look at scheduling for next Friday, January 15th or we could provide an update just for Sec. Wilkie. We do have a 3-day virtual state visit on January 12-14th that requires all of PREVENTS and it would be difficult to plan a full Task Force meeting during those days if we could potentially avoid.

Appreciate you and look forward to hearing from you soon.

Best,
Liz

Liz Barnes
Deputy Executive Director
PREVENTS Executive Order Task Force
Department of Veterans Affairs

Cell: (b)(6)
Email: (b)(6)@va.gov

PREVENTS

The President's Roadmap to Empower Veterans
and End a National Tragedy of Suicide



From: (b)(6)@va.gov
Sent: Monday, January 4, 2021 11:18 AM
To: (b)(6)@va.gov; (b)(6)@va.gov
Cc: DepSec <(b)(6)@va.gov>; (b)(6)@va.gov; Barnes, Sandra E. (Liz) <(b)(6)@va.gov>
Subject: RE: Availability for PREVENTS Task Force Meeting

Hi (b)(6) – Sorry for the delay.

Can we look at dates next week? The Secretary is traveling Wednesday and Thursday of this week and isn't in on Friday.

Thank you,

(b)(6)

From: (b)(6)@va.gov
Sent: Tuesday, December 22, 2020 4:15 PM
To: (b)(6)@va.gov; (b)(6)@va.gov
Cc: DepSec <(b)(6)@va.gov>; (b)(6)@va.gov; Barnes, Sandra E. (Liz) <(b)(6)@va.gov>
Subject: RE: Availability for PREVENTS Task Force Meeting

H (b)(6)

Hoping to follow up on the below – any update on possibilities? Many thanks.

Best,

(b)(6)

Executive Assistant
PREVENTS Task Force Office

(b)(6)

(O)

(C)

PREVENTS

The President's Roadmap to Empower Veterans
and End a National Tragedy of Suicide



From: (b)(6)@va.gov>
Sent: Friday, December 4, 2020 11:51 AM
To: (b)(6)@va.gov> (b)(6)@va.gov>
Cc: DepSec (b)(6)@va.gov> (b)(6)@va.gov>; Barnes, Sandra E. (Liz) (b)(6)@va.gov>
Subject: RE: Availability for PREVENTS Task Force Meeting

I am sorry for the delay. Will get back to you asap. Thank you.

From: (b)(6)@va.gov>
Sent: Friday, December 4, 2020 11:23 AM
To: (b)(6)@va.gov> (b)(6)@va.gov>
Cc: DepSec (b)(6)@va.gov> (b)(6)@va.gov>; Barnes, Sandra E. (Liz) (b)(6)@va.gov>
Subject: RE: Availability for PREVENTS Task Force Meeting

H (b)(6)

I hope you are well. Just following up on the below. Are there other dates that could work for the Secretary?

Thank you!

Best,

(b)(6)

Executive Assistant
PREVENTS Task Force Office

(b)(6) (O)
(b)(6) (C)

PREVENTS

The President's Roadmap to Empower Veterans
and End a National Tragedy of Suicide

PREVENTS

The President's Roadmap to Empower Veterans
and End a National Tragedy of Suicide

PREVENTS CO-CHAIR BRIEFING

JANUARY 15, 2021



VA



U.S. Department
of Veterans Affairs



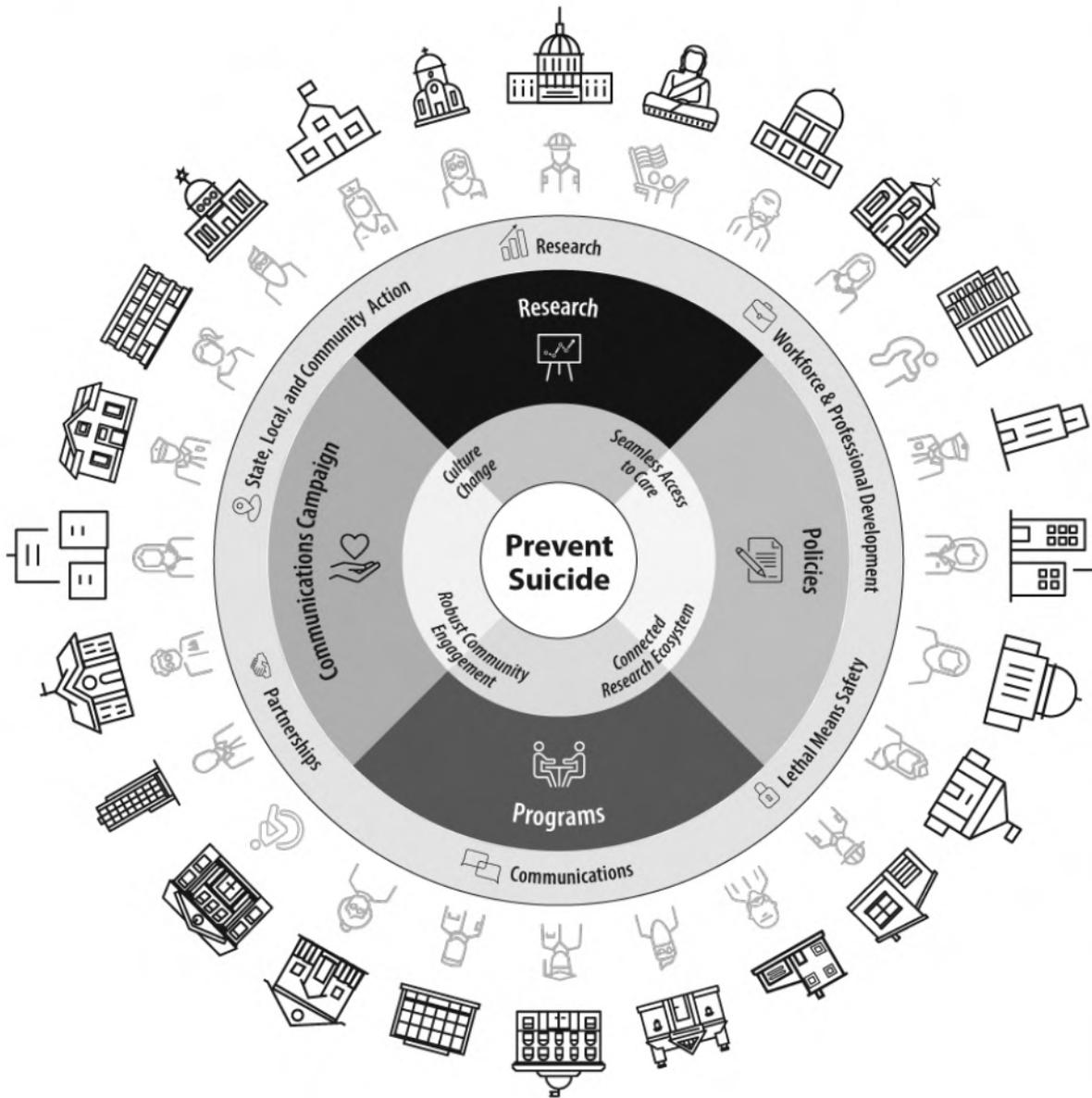
AGENDA

- Overview
- PREVENTS 2020 Accomplishments
- PREVENTS 2021 Priorities
- Q&A

OVERVIEW

- The President's Roadmap to Empower Veterans and End a National Tragedy of Suicide (PREVENTS) is a task force co-chaired by the Secretary of Veterans Affairs and the Assistant to the President for Domestic Policy.
 - Executive Order 13861, PREVENTS, was signed March 5, 2019.
 - The PREVENTS Office is responsible for the coordination with Federal Task Force agencies and a broad-based coalition of non-government partner efforts.
 - PREVENTS Roadmap was launched June 17, 2020.
 - REACH national public health campaign was launched July 7, 2020
 - P.L. 116-171, Commander John Scott Hannon Veterans Mental Health Care Improvement Act of 2019, was signed into law October 17, 2020.

ALL OF NATION APPROACH



An “all-of-nation” approach is essential to changing the culture surrounding mental health and suicide. In addition, enhancing community integration, prioritizing research activities, and implementing strategies that emphasize improved overall health and well-being is essential to prevent suicide among our Veterans and all Americans.

To execute a solution that changes culture to prevent suicide, an infrastructure organized by the strategic framework has been developed, including:

- Shared vision to prevent suicide - the REACH public health campaign.
- Joint leadership at the highest levels of government.
- Well-defined operational structure.
- Commitment to process.

Using this infrastructure, nine priority goals for 2020 were identified and executed as described in the following slides.

PREVENTS PARTNERSHIPS

Partnerships are a key aspect of the successful all-of-nation approach that defines PREVENTS and the REACH public health campaign. In 2020, PREVENTS built relationships and secured commitments from a wide variety of partners across the Nation.



IMPORTANCE OF VSO/MSO PARTNERSHIPS

**VSOs/MSOs play a vital
role in preventing suicide
in our Military and
Veteran community.**

*For 2021, PREVENTS has more than 20 events
scheduled with the VSO/MSO community.*

Over the past year, PREVENTS has engaged and collaborated with the VSO/MSO community by:

- Held **30** informational listening sessions to assess the impact of the COVID19 pandemic on VSO/MSO organizations and those they serve
- Over **200** unique interactions and touch points during the creation and implementation of the Roadmap
- Held 6 Formal Roundtable meetings to brief the community on PREVENTS activities and progress
- Launched a PREVENTS Veterans Survey that yielded nearly 20,000 responses – **86%** of whom were Veterans
- Engaged in several social media events to include:
 - **Fifteen** webinars with VSOs/MSOs to include the Wounded Warrior Project, Institute for Veterans and Military Families, The Elizabeth Dole Foundation and others
 - Holiday Twitter chat that yielded over **115,000+** impressions, **200+** likes, and **190+** retweets
 - Veterans Day and Caregivers Month Twitter Chats that yielded over **24,000+** impressions, **200+** likes, **130+** retweets and **50+** replies
 - RallyPoint Q&A session that was the most watched in RallyPoint history and yielded nearly **600,000** impressions and over **230** comments
 - Featured REACH on the Warrior Canine Connection Puppy Cam yielding **millions** of views

2020 PRIORITIES AND MILESTONES

Since July 22, 2019, when the PREVENTS Executive Director was hired, the Office has marked a number of critical milestones, guided by nine priority areas.



PREVENTS completed all nine of its 2020 priorities



01

PRIORITY 1

Launch a national public health campaign across the United States

PRIORITY 1

Research, test, refine, and launch a national public health campaign across the U.S., partnering with every agency in the Task Force, as well as with non-governmental organizations, corporations, faith-based leaders, and sub-populations to provide targeted messaging that empowers the public to recognize risks and protective factors through high visibility channels.

MILESTONE

Launched REACH public health campaign on July 7, 2020. Since the launch, the REACH Campaign yielded over 2.8 billion impressions with over 7.9 million clicks to the REACH website and over 15,000 people have taken the PREVENTS Pledge to REACH.

NEXT STEPS

Expand and evaluate the REACH public health campaign.

For decades, public health campaigns have served as a vehicle to reach and educate audiences, gauge incremental progress and impact over time, and inform and inspire stakeholder groups. As such, the PREVENTS Office created the REACH public health campaign to encourage a culture of openness,

support, and belonging surrounding the topic of suicide and mental health more broadly.

REACH is about preventing suicide. It is for and about everyone because we all have risk and protective factors that we need to recognize and understand.

REACH



When we REACH to those in need, we will provide hope. When we REACH because we are hurting, we will find help.

When we REACH, we will prevent suicide.

2.8+ billion

impressions

15,000+ pledges

7.9+ million clicks

683+ million

video views

REACH



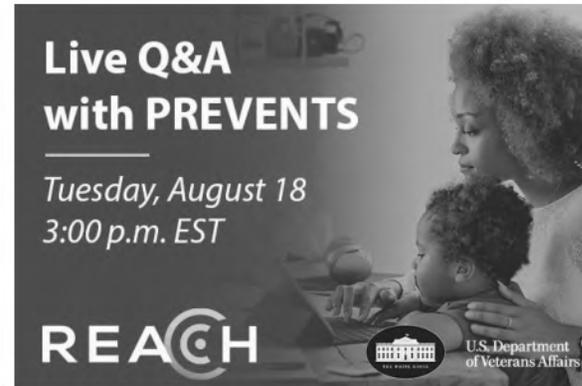
Instagram Post for Conversations with Jewel



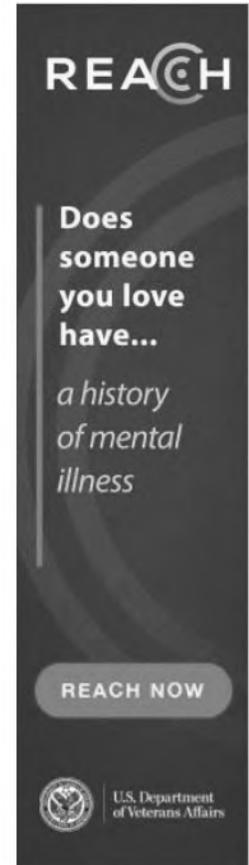
Bob and Elizabeth Dole Video



Puppy Cam



RallyPoint Q&A



Banner Ad



PSA Video



Organic Social Media

REACH



02

PRIORITY 2

Enhance Research

PRIORITY 2

Accelerate scientific discovery through structural changes, policy, and incentives, which includes prioritizing suicide prevention research that promotes interventions that factor into a person's unique combination of individual, social, and environmental risk factors.

MILESTONE

Launched and implemented an interagency planning process to create a suicide and mental health focused data system that leverages available Federal datasets, as well as assess suicide prevention research funding across all Federal agencies to prioritize future funding.

Included **over 125 researchers**, clinicians, innovators, and decision-makers representing eight Federal agencies and **42 non-Federal agencies**

NEXT STEPS

Implement research actions and integrated data system outlined in the National Research Strategy.





03

PRIORITY 3 State, Local, and Community Grant Program(s)

PRIORITY 3

Leverage existing Federal agency funding priorities to support PREVENTS state, local, and community efforts, and prepare for grant implementation.

MILESTONES

Created a database to track all ongoing grant opportunities focused on Veterans, mental health, suicide prevention, and community outreach to begin coordinating with Task Force agencies and amend programs to focus on empowering Veterans. Efforts are currently underway to finalize an interagency partnership that will deliver a national grant program and provide funding to communities to facilitate coordination and collaboration.

- The grants database currently contains over 163 grants programs totaling more than \$2.2B in funding

NEXT STEPS

Develop and launch the PREVENTS National Grant Program.

04

PRIORITY 4

State, Local, and Community Integration, Activation, and Collaboration Empowerment Campaign

PRIORITY 4

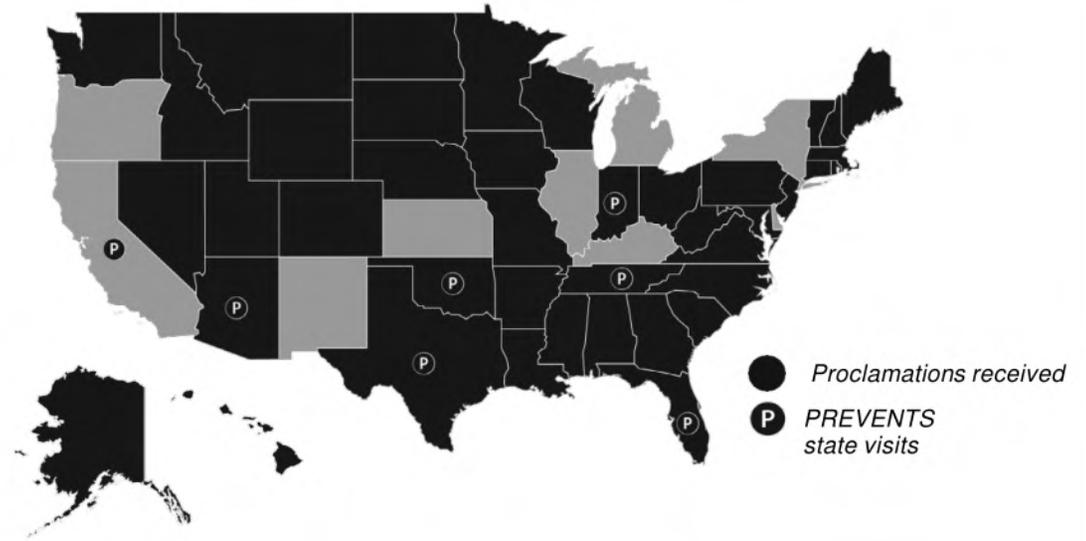
Increase capacity to begin or enhance existing implementation (prior to grant administration in initiative three above) of PREVENTS recommendations to prevent suicide; promote a stronger sense of belonging and purpose among community members, including Veterans; and build collaboration through convening stakeholder groups, including faith-based communities, universities, non-profits, entertainment industry, insurance providers, and philanthropies.

MILESTONE

Held nine state visits, including townhall events and meetings with state and local government officials, local community collaboratives, state, and VA Suicide prevention Coordinators, first responders, and faith-based communities (Texas, Arizona, Tennessee, Florida, California, Indiana, Oklahoma, North Carolina, and Ohio) to elevate and amplify PREVENTS work, and ensure support for the initiative.

NEXT STEPS

Amplify and expand suicide prevention strategies at the State, Local, Tribal and community level, and create an interactive tool to assist in suicide prevention assessment, capacity building, and planning activities.



05

PRIORITY 5

State Proclamations

PRIORITY 5

Engage all 50 states, territories, and tribal communities to participate in the PREVENTS effort by signing a PREVENTS Proclamation outlining agreed-upon practices and steps. State proclamations also allow states that are not already engaged with the Governor's Challenge to become involved with this initiative or a similarly coordinated effort.

MILESTONE

Invited all 50 states and 5 US territories to participate in the PREVENTS effort. Requested all Governors from 50 states and five territories, as well as leadership from the District of Columbia, sign the PREVENTS State Proclamation outlining agreed-upon practices and steps. Forty-two States and one US Territory have signed the State Proclamation as of October 2020.

NEXT STEPS

Convene and identify tailored, appropriate strategies to support the adoption of PREVENTS initiatives by partnering with communities specifically impacted by the national tragedy of suicide, including American Indian/Alaska Native, LGBTQIA, Public Safety Professional, Caregiver, Older Adult, and Faith-Based communities.



06

PRIORITY 6 PREVENTS Ambassadors Program

PRIORITY 6

Identify, confirm, and train at least 30 high-profile individuals to champion PREVENTS messaging at events and through other relevant opportunities to raise awareness and empower the public to prevent suicide; PREVENTS will also identify and develop a community of national and state level Ambassadors.

MILESTONE

Secured 24 National Ambassadors, including the Second Lady and the U.S. Surgeon General.

NEXT STEPS

Expand State Ambassadors and develop a system to engage with Community ambassadors.



07

PRIORITY 7

PREVENTS Employer Pledge and Toolkit

PRIORITY 7

Engage employers representing at least 25% of the national workforce to commit to prioritizing mental health and well-being in the workplace.

MILESTONE

On November 13, 2019 and August 5, 2020, PREVENTS Partner, the U.S. Chamber of Commerce Foundation's Hiring Our Heroes, hosted signing ceremonies for companies committing to prioritizing the mental health and wellness of employees.

NEXT STEPS

Convene U.S. employers to further the discussion and secure additional commitments for action around mental health and well-being in the workplace.

08

PRIORITY 8

Suicide Prevention Grand Challenge Competition

PRIORITY 8

Launch an interagency challenge to promote innovation in the field of suicide prevention, including innovation in the approach to access and delivery of suicide prevention efforts.

MILESTONE

Signed a Memorandum of Agreement with VA's Innovation Center to formalize the intra-agency partnership in supporting the Suicide Prevention Grand Challenge Competition. The Challenge is scheduled to launch in December 2020 and the first competition is expected to launch mid-summer of 2021.

NEXT STEPS

Identify and promote innovations developed through the Suicide Prevention Grand Challenge.

09

PRIORITY 9

Professional Credentialing and Certification

PRIORITY 9

Engage partner efforts inside and outside of government to develop and share best practice examples of core curriculum focused on mental health and well-being, social connectedness, suicide prevention, intervention, and postvention by profession across all states.

MILESTONE

Developed partnerships with professional bodies and credentialing agencies including the American Medical Association, American Psychological Association, National Association of Social Workers and American Heart Association. The American Psychological Association and the National Association of Social Workers will begin sharing training created in partnership with PREVENTS by the end of 2020.

NEXT STEPS

Increase the number of clinical and nonclinical professions that encourage and adopt suicide prevention trainings and develop a training tool for all health care professionals about suicide risk and assessment.

2021 PREVENTS Priorities

PREVENTS has already accomplished a great deal – the work can not end until every Veteran and American has been empowered with the tools and resources needed to prevent suicide.

To that end, in 2021 PREVENTS will:

- Expand and evaluate the REACH public health campaign and State Ambassador Program.
- Implement the research actions and integrated data system specified in the National Research Strategy.
- Develop and launch the PREVENTS National Grant Program.
- Amplify and expand suicide prevention strategies at the State, Local, Tribal and community level.
- Create an interactive tool to assist in suicide prevention assessment, capacity building, and planning activities.
- Convene and identify tailored, appropriate strategies to support the adoption of PREVENTS initiatives by partnering with communities specifically impacted by the national tragedy of suicide, including American Indian/Alaska Native, LGBTQ+, Public Safety Professional, Caregiver, Older Adult, and Faith-Based communities.
- Convene U.S. employers to further the discussion and secure additional commitments for action around mental health and wellbeing in the workplace.
- Identify and promote innovations developed through the Suicide Prevention Grand Challenge.
- Increase the number of clinical and nonclinical professions that encourage and adopt suicide prevention trainings.
- Amplify training tools for all health care professionals about suicide risk and assessment.
- Support planning for National Suicide Prevention Hotline (988).
- Develop and implement goREACH Challenge.

PREVENTS TO REACH

Much has changed since the PREVENTS Executive Order was signed in March 2019, including a global pandemic that has created additional challenges and strain on the mental health of all Americans. Recent polls have indicated that as many as a third of Americans are experiencing some form of mental health distress. More than ever before, these challenging times highlight the importance of sharing resources and enabling all Americans to REACH out to provide help and find hope.

While the PREVENTS Task Force will sunset in June 2022, the work accomplished by this initiative has far reaching implications and potential. The REACH public health campaign, which has generated over 2.8 billion impressions in only six months, can be expanded and enhanced to continue educating and empowering our citizens with the knowledge and skills they need to prevent suicide as we build an emotionally healthy nation.

PREVENTS

REACH

NOVEMBER 2020

Mental health experts express growing concern about potential deaths of despair due to substance misuse/addiction and suicide.

JUNE 2022

REACH celebrates two years of educating and inspiring Americans to REACH out for themselves and REACH to those in need.

MARCH 2019

1 in 5 people have a diagnosable mental health condition. Suicide has increased in the US by 33% over the past 25 years. Veterans have 1.5 times higher risk

MARCH 2020

COVID 19. More than ever before, we are experiencing heightened stress, anxiety, and uncertainty. Those with existing risk factors are especially vulnerable.

JULY 2020

REACH Launches. The first ever national public health campaign focused on changing the culture around mental health and suicide.

OCTOBER 2020

1/3 of all Americans are experiencing mental distress. One in ten young people are having suicidal thoughts.

WINTER 2020-21

Warnings of a "hard winter" due to COVID19 physical and mental health challenges, economic strain.

JUNE 2025

REACH continues to change the narrative around mental health and suicide. Suicide numbers begin to decrease nationally – and for specific groups - for the first time in 25 years.

ENGAGING ALL AMERICANS



PREVENTS will continue to elevate the national conversation on mental health and suicide. We will continue to convene leaders across communities and sectors as we elevate the critical research, policy efforts and programs underway across the country. Every organization, agency, and individual has a role to play. Together we will ensure that our Nation's Veterans and all Americans know how - and when - to REACH to find help and to provide hope.

REACH



va.gov/prevents
[REACH.gov](https://reach.gov)



[/weareprevents](https://www.facebook.com/weareprevents)



[@weareprevents](https://twitter.com/weareprevents)



[@reachgov](https://www.instagram.com/reachgov)

Barbara Van Dahlen, Ph.D.
Executive Director,
PREVENTS Task Force

S. Liz Barnes
Deputy Director,
PREVENTS Task Force

Karen Migdail
Senior Communications Advisor,
PREVENTS Task Force



VA



U.S. Department
of Veterans Affairs

From: RLW
Sent: Wed, 6 Jan 2021 18:54:03 +0000
To: RLW
Subject: (b)(6)

From: RLW
Sent: Wed, 6 Jan 2021 18:54:39 +0000
To: RLW
Subject: En Route to VACO

From: RLW
Sent: Wed, 6 Jan 2021 18:54:33 +0000
To: RLW
Subject: En Route to DC VAMC

From: RLW
Sent: Mon, 11 Jan 2021 13:20:09 +0000
To: RLW
Subject: ERT VACO

From: RLW
Sent: Mon, 11 Jan 2021 15:24:47 +0000
To: RLW
Subject: HOLD: Call w/Scalise

From: RLW
Sent: Wed, 13 Jan 2021 14:55:31 +0000
To: RLW
Subject: Records Management De-Brief / 872-701-0185 code (b)(6)

From: RLW
Sent: Tue, 12 Jan 2021 20:48:49 +0000
To: RLW
Subject: OSP De-Brief w/ (b)(6)

From: RLW
Sent: Tue, 12 Jan 2021 14:20:52 +0000
To: RLW
Subject: Virtual Meeting w/OEHRM

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 872-701-0185 (b)(6) United States, Chicago

Phone Conference ID (b)(6)

[Find a local number](#) | [Reset PIN](#)

From: RLW
Sent: Mon, 11 Jan 2021 20:45:46 +0000
To: RLW
Subject: HOLD (b)(6)

From: RLW
Sent: Tue, 5 Jan 2021 17:05:54 +0000
To: RLW
Subject: HOLD - Scalia

From: RLW
Sent: Mon, 4 Jan 2021 17:58:12 +0000
To: RLW
Subject: HOLD: Video Taping for CFC Closeout

From: RLW
Sent: Mon, 4 Jan 2021 17:58:12 +0000
To: RLW
Subject: HOLD: Video Taping for CFC Closeout & Taping for Caregivers

From: RLW
Sent: Mon, 4 Jan 2021 20:02:46 +0000
To: RLW
Subject: HOLD - Thank you Meeting w/Montrose Group

From: RLW
Sent: Wed, 6 Jan 2021 17:21:28 +0000
To: RLW
Subject: OAWP Briefing

From: RLW
Sent: Wed, 6 Jan 2021 18:54:03 +0000
Subject: H

From: RLW
Sent: Wed, 6 Jan 2021 18:54:33 +0000
Subject: En Route to

From: RLW
Sent: Wed, 6 Jan 2021 18:54:03 +0000
To: RLW
Subject: HOLD (b)(6)

From: RLW
Sent: Wed, 6 Jan 2021 18:54:39 +0000
To: RLW
Subject: En Route

From: RLW
Sent: Wed, 6 Jan 2021 19:01:12 +0000
To: RLW
Subject: Meet w (b)(6) and (b)(6), WH Closeout

(b)(6)

That works perfect!

It will for sure be myself, and possibly Mr. (b)(6) and LT (b)(6)

Thanks!

(b)(6)

From: (b)(6) <(b)(6)@va.gov>
Sent: Wednesday, January 6, 2021 2:01 PM
To: (b)(6) Maj USAF WHMO/HQ <(b)(6)@whmo.mil>
Cc: (b)(6) <(b)(6)@va.gov>
Subject: RE: Meeting Request

Perfect. Let's do Friday, January 15 at 9:45am.

May I have a list of attendees so that we can clear thru Security? Will also arrange for an escort for you all.

Thanks!

(b)(6)

From: (b)(6) USAF WHMO/HQ <(b)(6)@whmo.mil>
Sent: Wednesday, January 6, 2021 1:59 PM
To: (b)(6) <(b)(6)@va.gov>
Cc: (b)(6) <(b)(6)@va.gov>
Subject: [EXTERNAL] RE: Meeting Request

(b)(6)

We can come to the VA building and do it in his office.

(b)(6)

From: (b)(6) <(b)(6)@va.gov>
Sent: Wednesday, January 6, 2021 1:57 PM

To: (b)(6) USAF WHMO/HQ (b)(6)@whmo.mil>
Cc: (b)(6)@va.gov>
Subject: RE: Meeting Request

Can you tell me where this would take place?

From: (b)(6) Maj USAF WHMO/HQ (b)(6)@whmo.mil>
Sent: Wednesday, January 6, 2021 1:55 PM
To: (b)(6)@va.gov>
Cc: (b)(6)@va.gov>
Subject: [EXTERNAL] RE: Meeting Request

H (b)(6)

Next week we are available the morning of the 12th, or anytime on the 14th and 15th.

Thanks!!

(b)(6)

From: (b)(6)@va.gov>
Sent: Wednesday, January 6, 2021 1:47 PM
To: (b)(6) Maj USAF WHMO/HQ (b)(6)@whmo.mil>
Cc: (b)(6)@va.gov>
Subject: RE: Meeting Request

Hello Sir – Would some time next week work for you? Thank you,

(b)(6)

From: (b)(6) Maj USAF WHMO/HQ (b)(6)@whmo.mil>
Sent: Wednesday, January 6, 2021 10:35 AM
To: Powers, Pamela (b)(6)@va.gov>
Cc: (b)(6)@va.gov>
Subject: [EXTERNAL] Meeting Request

Good Morning,

I wanted to reach out and find a time to conduct a debriefing and collection of an item from the Secretary, it should only take 5-10 minutes of his time.

V/r,

(b)(6)
Maj, USAF
Program Manager

White House Military Office

Office: (b)(6) Phone: (b)(6)

From: RLW
Sent: Mon, 4 Jan 2021 19:01:25 +0000
To: RLW
Subject: HOLD: Congressional Calls

From: RLW
Sent: Mon, 4 Jan 2021 15:19:54 +0000
To: RLW
Subject: WH Corona Task Force Meeting

From: RLW
Sent: Tue, 5 Jan 2021 17:06:41 +0000
To: RLW
Subject: HOLD - Scalia call

From: RLW
Sent: Mon, 4 Jan 2021 17:36:19 +0000
To: RLW
Subject: Phone Call w/Ms. (b)(6) Arlington National Cemetery

From: RLW
Sent: Mon, 4 Jan 2021 17:36:19 +0000
To: RLW
Subject: Phone Call w/Ms. (b)(6) Arlington National Cemetery - She will call
SecVA cell

From: RLW
Sent: Mon, 4 Jan 2021 18:59:47 +0000
To: RLW
Subject: HOLD: Congressional Calls

From: RLW
Sent: Mon, 4 Jan 2021 20:02:46 +0000
To: RLW
Subject: HOLD - Meeting w/Montrose Group

From: RLW
Sent: Mon, 4 Jan 2021 20:12:16 +0000
To: RLW
Subject: Phone Call w/ Senator Tillis

From: RLW
Sent: Mon, 4 Jan 2021 19:50:33 +0000
To: RLW
Subject: Phone Call w/ Cong Bergman

From: RLW
Sent: Mon, 4 Jan 2021 21:43:40 +0000
To: RLW

From: RLW
Sent: Mon, 4 Jan 2021 20:12:16 +0000
To: RLW
Subject: Phone Call w/ Senator Tillis (SECVA calls (b)(6))

From: RLW
Sent: Mon, 4 Jan 2021 21:56:07 +0000
To: RLW
Subject: Phone Call w/ Senator Sullivan (Conf line 800-767-1750 / code

(b)(6)

From: RLW
Sent: Tue, 5 Jan 2021 15:15:50 +0000
To: RLW
Subject: Phone Call w/ (b)(6)

From: RLW
Sent: Tue, 5 Jan 2021 15:15:50 +0000
To: RLW
Subject: Phone Call w/ (b)(6) Heritage Found.

From: RLW
Sent: Mon, 4 Jan 2021 19:50:33 +0000
To: RLW
Subject: Phone Call w/ Cong Bergman (SECVA calls cell @ (b)(6))

From: RLW
Sent: Mon, 4 Jan 2021 13:34:10 +0000
To: RLW
Subject: En Route to DCA

From: RLW
Sent: Mon, 4 Jan 2021 13:35:08 +0000
To: RLW
Subject: Wheels up to LaGuardia - Delta Airlines #5636

Thank you,

(b)(6)

Operations Coordinator, White House Coronavirus Task Force
Office of the Vice President

(b)(6)

Page 147 of 227

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information

Page 148 of 227

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information

Page 149 of 227

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information

Page 150 of 227

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information

Page 151 of 227

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information

(b)(6)

Page 154 of 227

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information

Page 155 of 227

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information

Page 156 of 227

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information

From: RLW
Sent: Mon, 4 Jan 2021 17:58:12 +0000
To: RLW
Subject: Video Tapings: CFC Closeout / Taping for Caregivers / VA Accomplishments/T-Mobile thank you
Attachments: SECVA CFC Closing Video Script PK.docx, 2021 01 13-1 CAREGIVER EXPANSION RECOGNITION SCRIPT.docx, SECVA accomplishments script FINAL.docx, SECVA, T-Mobile video scrip.docx

Page 158 of 227

Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

Page 159 of 227

Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

Page 160 of 227

Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

Page 161 of 227

Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

Page 162 of 227

Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

Page 163 of 227

Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

Page 164 of 227

Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

Page 165 of 227

Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

Page 166 of 227

Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

Page 167 of 227

Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

Page 168 of 227

Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

Page 169 of 227

Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

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Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

Page 171 of 227

Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

Page 172 of 227

Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

Page 173 of 227

Withheld pursuant to exemption
Refer to Another Agency/Component
of the Freedom of Information

From: RLW
Sent: Mon, 4 Jan 2021 18:37:50 +0000
To: RLW
Subject: RAH
Attachments: Jan 5 2021.docx

DAILY BRIEFING BOOK

Tuesday, January 5, 2021

SECRETARY ROBERT L. WILKIE

10:30 am	Phone Call w/ Cong Bergman ** SECVA calls cell @ (b)(6)	SECVA Residence	
11:00 am	Phone Call w/ Senator Tillis ** SECVA calls cell @ (b)(6)	SECVA Residence	
12:00 pm	Lunch	SECVA Residence	
1:00 – 1:30 pm	Phone Call w/Ms. (b)(6) Arlington National Cemetery ** she will call your cell	SECVA Residence	
2:00 pm	Phone Call w/ Senator Sullivan ** 1-800-767-1750 / code (b)(6)	SECVA Residence	
2:30 – 3:30 pm	WH Coronavirus Task Force (b)(6) will call your cell	SECVA Residence	
4:30 pm	Phone Call w/ Senator Cassidy ** 1-800-767-1750 / code (b)(6)	SECVA Residence	

From: RLW
Sent: Tue, 12 Jan 2021 17:05:01 +0000
To: RLW
Subject: VASRD Meeting w/M. Devlin and (b)(6) - VANTS (b)(6)

From: RLW
Sent: Tue, 12 Jan 2021 18:36:10 +0000
To: RLW
Subject: SECVA Award Presentation - GC / OM / OCLA

Hudson
Rychalski
Haverstock

(b)(6)

Balland

(b)(6)

Photo Ticket: P101088FY21
AV Ticket: A101456FY21

From: RLW
Sent: Tue, 12 Jan 2021 19:54:32 +0000
To: RLW
Subject: RAH
Attachments: Jan 13 2021.docx

DAILY BRIEFING BOOK

Wednesday, January 13, 2021

SECRETARY ROBERT L. WILKIE

8:20 am	SECVA Office Photo Op	SECVA Suite	
9:00 – 9:45 am	Video Tapings: A. CFC Closeout B. Caregivers C. VA Accomplishments D. T-Mobile	Broadcast Center	Tab 1
10:00 – 11:00 am	Service Award Presentation Jon Rychalski Lynda Davis Karen Brazell Bill Hudson Lewis Ratchford Daniel Sitterly Tracey Therit	Rm 230	Tab 2
11:00 – 11:30 am	OAWP Briefing ** VANTS (b)(6) ** A/DEPSEC will sit in	SECVA Suite	
12:00 – 1:00 pm	Lunch	SECVA Suite	
1:00 – 1:30 pm	Phone Call w/ Senator Boozman ** VANTS 1-800-767-1750 / code (b)(6)	SECVA Suite	
2:00 – 2:30 pm	VASRD Meeting ** VANTS -1-800-767-1750 / code (b)(6)	SECVA Suite	Tab 3
2:30 – 3:00 pm	Service Award Presentation John Windom John Short Luara Kroup Eddie Riley	Rm 230	Tab 4
3:30 – 5:00 pm	(b)(6) Phone Call	SECVA Suite	

From: RLW
Sent: Tue, 12 Jan 2021 20:44:16 +0000
Subject: Pick Up

From: RLW
Sent: Tue, 12 Jan 2021 20:48:32 +0000
To: RLW
Subject: USMA re: thank you

From: VHA Healthcare Operations Center
Sent: Mon, 4 Jan 2021 19:41:51 +0000
To: VHA Healthcare Operations Center (b)(6) Tucker, Brooks; VHA VISN

Directors (b)(6) (WMC) (b)(6)
(b)(6) (VACO) (b)(6) Christy,
Phillip (SES) (b)(6) VHACO (b)(6); Cussatt, Dominic (SES); (b)(6)
(b)(6) Everett, John P. (SES); (b)(6) (10RCS) (b)(6)
(b)(6)
(b)(6) (HEFP/10NA5E) (b)(6) (WMC) (b)(6)
(b)(6) VHA NCOD (b)(6)
(b)(6)
(b)(6) (WMC); Powers, Pamela (b)(6)
(b)(6); VHA 15HOC All Staff; VHA OHT C19 Action (b)(6)
(b)(6) (HEFP/10NA5C) (b)(6)
(b)(6)
(b)(6) (Physician); VHA VISN CMO Only; (b)(6)
(b)(6) (V17); (b)(6) MD, MBA,
FACHE (b)(6) @deloitte.com (b)(6)
(b)(6) VHA VISN DND (b)(6) (Deloitte Consulting); VHA 12CMSW Care
Mgmt Caregiver Staff (b)(6); VHA CSP VISN Leads
+ Alts + CVR Staff (b)(6) (EES); (b)(6)
(b)(6) VBAVACO (b)(6) BAVACO (b)(6)
(b)(6)
RICVAMC; (b)(6) (VACO); (b)(6) (Aptive); (b)(6) (Booz Allen
Hamilton) (b)(6)
(b)(6) VBAVACO (b)(6)
VBAVACO (b)(6) (Aptive HTG); (b)(6) (Aptive); (b)(6) (Aptive
HTG) (b)(6) DURVAMC (b)(6) VISN
6/RIC (b)(6) (V15) (b)(6)
(b)(6) ASHVAMC (b)(6) (VHAJAC)
Cc: (b)(6) (VACO); (b)(6)
A (V20) (b)(6) (Portland) (b)(6) (V20); (b)(6)
(OGC) (b)(6) (OGC) (b)(6) (Prometheus) (b)(6)
(b)(6) VBAVACO (b)(6) (V20) (b)(6)
(b)(6) DURVAMC; (b)(6) (Aptive
HTG) (b)(6) (VHA) (b)(6)
(b)(6)
(b)(6) VACO) (b)(6)
(OHT) (b)(6) (VACO) (b)(6); VHA
LOGOPSCENTER; (b)(6) (VHACLE) (b)(6)
(b)(6) @ (b)(6)
(b)(6)
(b)(6) (Microsoft) (b)(6) (V20) (b)(6)
(b)(6) VHA HOC (b)(6)
(b)(6) VHACO) (b)(6)
(b)(6) @erpi.net (b)(6) @erpi.net (b)(6)
(b)(6)

(HEFP\10NA5A);(b)(6)
(b)(6) (Active HTG);(b)(6)
(b)(6) (VISN
22);(b)(6)
A. (Deloitte Consulting);(b)(6); VHA 15 Operations SS;(b)(6)
D.(VHATAM);(b)(6) (TUA);(b)(6)
(Puget Sound);(b)(6) (VISN 20);VHA USH Meeting Requests;(b)(6)
(b)(6) VCSCO;(b)(6)
(b)(6) VISN10;Miller, Garth G. FACHE (SES);(b)(6)
(b)(6) , FACO;(b)(6)
(b)(6) VBAPHILIN;(b)(6)
(HEFP/10NA5B);(b)(6)
(b)(6) (PBM);(b)(6) PBM);(b)(6)

Subject: Copy: COVID19 Operations

This meeting invite will be refreshed monthly.
VHA leadership will continue to host COVID19 Operations calls every Tuesday and Thursday.
Please remember to mute your phones when you are not speaking. The entire audience may be muted; if you are dialing in, you must press *6 to unmute yourself. If you are able to, using the Teams integrated audio through your computer may provide a better meeting experience.

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 872-701-0185 (b)(6) United States, Chicago

Phone Conference ID: (b)(6)

[Find a local number](#) | [Reset PIN](#)



[Learn More](#) | [Meeting options](#)

From: RLW
Sent: Wed, 13 Jan 2021 19:48:22 +0000
To: RLW
Subject: RAH
Attachments: Jan 14 2021.docx

DAILY BRIEFING BOOK

Thursday, January 14, 2021

SECRETARY ROBERT L. WILKIE

7:30 am	(b)(6)	Rm 230	
8:30 am	USMA Reeves re: NCA Presentation to SECVA	SECVA Suite	
9:00 – 10:00 am	Service Award Presentation – OPIA	Rm 230	Tab 1
10:00 – 10:30 am	Service Award Presentation – BVA <ul style="list-style-type: none"> • Chairman Cheryl Mason • Vice Chairman Ken Arnold • (b)(6) 	SECVA Suite	
10:45 – 11:15 am	Special Presentation	OBCR	
11:30am–12:30pm	Service Award Presentation – GC, OM, OCLA		Tab 2
12:30 – 1:30 pm	Lunch w/ Staff	OBCR	
1:30 – 2:00 pm	Virtual Meeting w/OEHRM	SECVA Suite	Tab 3
2:00 – 3:00 pm	Service Award Presentation – Protocol <ul style="list-style-type: none"> • (b)(6) • • • • • • 	Rm 230	
3:30 – 4:00 pm	Phone Call w/ Senator Murkowski ** 1-800-767-1750 / cod (b)(6)	SECVA Suite	

From: RLW
Sent: Thu, 14 Jan 2021 14:34:28 +0000
To: RLW
Subject: Phone call w/OMB Director Vought - they will call us

From: RLW
Sent: Mon, 4 Jan 2021 21:43:40 +0000
To: RLW
Subject: Special Presentation

Request Submitted

You will receive a confirmation email momentarily.

Ticket No. P101085FY21

Dear

Thank you for your request!

Your submission has been received and is currently being reviewed. A Media Services Technician will reach out to you shortly.

Ticket Number:	P101085FY21
Event Name:	Farewell Presentation to Secretary Wilkie
Event Start Date	01/14/2021
Event End Date:	undefined
Photographer Start Date:	01/14/2021
Photographer End Date:	undefined

From: RLW
Sent: Thu, 14 Jan 2021 20:04:30 +0000
To: RLW
Subject: RAH
Attachments: Jan 15 2021.docx

DAILY BRIEFING BOOK

Friday, January 15, 2021

SECRETARY ROBERT L. WILKIE

8:30 – 8:45 am	Records Debriefing ** 872-701-0185 / code (b)(6)	SECVA Residence	
9:00- 9:30 am	Virtual Thank You Mtg w/ Montrose Group ** 872-701-0185 / code (b)(6)	SECVA Residence	Tab 1
10:30 – 11: 30 am	PREVENTS Co-Chair Brief ** 800-767-1750 / code (b)(6)	SECVA Residence	Tab 2
1:00 – 2:00 pm	Oral History Interview w/ (b)(6) ** 872-701-0185 / code (b)(6)	SECVA Residence	

From: RLW
Sent: Mon, 4 Jan 2021 21:53:55 +0000
To: RLW
Subject: Phone Call w/ Senator Cassidy (1-800-767-1750 / code (b)(6))

From: RLW
Sent: Fri, 15 Jan 2021 16:21:01 +0000
Subject:

From: RLW
Sent: Fri, 15 Jan 2021 16:53:27 +0000
To: RLW
Subject: En Route to Residence

From: RLW
Sent: Tue, 5 Jan 2021 13:44:09 +0000
To: RLW
Subject: Phone Call w/ Senator Loeffler (800-767-1750 / code (b)(6))

From: RLW
Sent: Tue, 5 Jan 2021 14:54:00 +0000
To: RLW
Subject: Phone Call w/Senator Tillis (SECVA call cell (b)(6))

From: RLW
Sent: Tue, 5 Jan 2021 15:15:50 +0000
To: RLW
Subject: Phone Call w (b)(6) Heritage Found. - She will call SecVA cell

From: RLW
Sent: Tue, 5 Jan 2021 17:05:54 +0000
To: RLW
Subject: Phone Call w/Secretary Scalia - he will call SecVA cell

From: RLW
Sent: Tue, 5 Jan 2021 23:06:42 +0000
To: RLW
Subject: Gate Transition / Aircraft Boarding

From: RLW
Sent: Wed, 6 Jan 2021 17:21:28 +0000
To: RLW
Subject: OAWP Briefing - VANTS (b)(6)

Happy New Year! The briefing should take approximately 15 minutes and there are no read-aheads. With regard to the briefing, we would prefer a VANTS line as my staff are remote. Staff attending with me will be (b)(6) Deputy Director for Investigations, and (b)(6), Deputy Director for Quality.

Thank you,

(b)(6)

From: RLW
Sent: Wed, 6 Jan 2021 18:54:03 +0000
To: RLW
Subject: (b)(6)

From: RLW
Sent: Wed, 6 Jan 2021 18:54:33 +0000
To: RLW
Subject: En Route to DC VAMC

From: RLW
Sent: Wed, 6 Jan 2021 18:54:39 +0000
To: RLW
Subject: En Route to Residence

From: RLW
Sent: Thu, 7 Jan 2021 14:36:26 +0000
To: RLW
Subject: RAH
Attachments: Jan 8 2021.docx

DAILY BRIEFING BOOK

Friday, January 8, 2021

SECRETARY ROBERT L. WILKIE

9:00 – 9:30 am	Phone Call w/ Senator Tillis ** SECVA calls (b)(6)	SECVA Residence
9:30 – 10:00 am	Phone Call w/Senator Loeffler ** SECVA calls 1-800-767-1750 / cod (b)(6)	SECVA Residence
11:00 – 11:30 am	Phone Call w/ (b)(6) Heritage Foundation ** She will call SECVA cell phone	SECVA Residence
11:30am – Noon	Phone Call w/ Secretary Scalia ** Secy Scalia will call SECVA cell phone	SECVA Residence
12:00 – 1:00 pm	Lunch	SECVA Residence
2:00 – 2:30 pm	Phone Call w/ Senator Sullivan ** SECVA calls 1-800-767-1750 / code (b)(6)	SECVA Residence

From: RLW
Sent: Fri, 8 Jan 2021 14:23:55 +0000
To: RLW
Subject: RAH
Attachments: Jan 11 2021.docx

DAILY BRIEFING BOOK

Monday, January 11, 2021

SECRETARY ROBERT L. WILKIE

7:45 – 8:15 am	Daily Sync Mtg	SECVA Suite	
8:20-8:45 am	Group Photo w/OSVA Staff	SECVA Suite	
9:00 – 10:00 am	Operations Board Mtg	OBCR	Tab 1
11:00 – 11:30 am	Phone Call w/ Rep Cheney ** She will call (b)(6)	SECVA Suite	
11:30 am – Noon	Dr. Lynda Davis re: Close-out Mtg	SECVA Suite	
12:00 – 1:00 pm	Lunch	SECVA Suite	
1:00 – 2:00 pm	US/AS Mtg	OBCR	Tab 2
2:00 - :3:00 pm	WH Coronavirus TF Call ** WH will call (b)(6)	SECVA Suite	
3:00 – 3:30 pm	ERT DC VAMC		
3:30 pm	(b)(6)		
4:00 pm	ERT Residence		

From: RLW
Sent: Fri, 8 Jan 2021 18:26:51 +0000
To: RLW
Subject: Phone Call w/ Rep Cheney

From: RLW
Sent: Fri, 8 Jan 2021 20:37:07 +0000
To: RLW
Subject: Photo Op w/OSVA Staff

From: RLW
Sent: Fri, 8 Jan 2021 20:39:00 +0000
To: RLW
Subject: Meet w/Deputy & front office EA's

From: RLW
Sent: Mon, 11 Jan 2021 13:19:20 +0000
To: RLW
Subject: CAC Card Appointment

From: RLW
Sent: Mon, 11 Jan 2021 13:19:52 +0000
To: RLW
Subject: ERT The Mark Center, 4800 Mark Center Dr, Rm 01C27, Alexandria, VA

From: RLW
Sent: Mon, 11 Jan 2021 13:21:19 +0000
To: RLW
Subject: Phone Call- Dominic Cussatt (OIT)

From: RLW
Sent: Mon, 11 Jan 2021 15:24:47 +0000
To: RLW
Subject: Phone Call w/Rep Scalise

From: RLW
Sent: Mon, 11 Jan 2021 16:10:51 +0000
To: RLW
Subject: Meet w/CoS and Dep CoS re: Catch Up Items

From: RLW
Sent: Mon, 11 Jan 2021 16:57:49 +0000
To: RLW
Subject: Phone Call w/ Senator Romney

From: RLW
Sent: Mon, 11 Jan 2021 18:45:35 +0000
To: RLW
Subject: Phone Call w/ Senator Boozman

From: RLW
Sent: Mon, 11 Jan 2021 19:18:45 +0000
To: RLW
Subject: Phone Call w/ Senator Collins

From: RLW
Sent: Mon, 11 Jan 2021 19:23:24 +0000
To: RLW
Subject: RAH
Attachments: Jan 12 2021.docx

DAILY BRIEFING BOOK

Tuesday, January 12, 2021

SECRETARY ROBERT L. WILKIE

7:45 – 8:15 am	Daily Sync Mtg	SECVA Suite	
8:30 – 9:00 am	(b)(6) (b)(6) WH Closeout ** A/DEPSEC will sit in	SECVA Suite	
9:30 – 10:00 am	Close out w/ Dr. Lynda Davis	SECVA Suite	
10:00 – 10:30 am	Award Presentation for Dr. (b)(6)	SECVA Suite	Tab 1
10:30 – 11:00 am	Phone Call w/ Rep Scalise ** 202-593-3000 code (b)(6)	SECVA Suite	
11:00 am – Noon	Service Awards for Under Secretaries <ul style="list-style-type: none"> • COS will MC • SECVA awards A/DEPSEC Brief remarks by A/DEPSEC • SECVA awards USH Brief remarks by USH • SECVA awards USB Brief remarks by USB • SECVA awards USMA USMA speaks for 2-3 min • COS closes out ceremony 	Rm 230	Tab 2
12:00 – 1:00 pm	Lunch	SECVA Suite	
1:45 – 2:00 pm	Phone Call w/ Senator Collins ** Senator will call (b)(6)	SECVA Suite	
2:00 – 2:30 pm	Phone Call w/ Senator Romney ** Senator will call (b)(6)		
3:00 – 3:30 pm	SECVA & A/DEPSEC Meet w/Front Office EAs	SECVA Suite	
3:30 – 3:45 pm	ERT (b)(6)		
3:45 pm	(b)(6)		
4:00 pm	ERT Residence		

From: RLW
Sent: Mon, 11 Jan 2021 20:45:46 +0000
To: RLW
Subject: (b)(6)

From: RLW
Sent: Mon, 11 Jan 2021 23:51:14 +0000
Subject: (b)(6)

From: RLW
Sent: Tue, 12 Jan 2021 14:17:51 +0000
To: RLW
Subject: En Route to (b)(6)

From: RLW
Sent: Tue, 12 Jan 2021 14:18:09 +0000
To: RLW
Subject: (b)(6)

From: RLW
Sent: Tue, 12 Jan 2021 14:18:16 +0000
Subject: En Route to Residence

From: RLW
Sent: Sun, 3 Jan 2021 21:06:05 +0000
To: RLW
Subject: RAH
Attachments: Jan 4 2021.docx

DAILY BRIEFING BOOK

Monday, January 4, 2021

SECRETARY ROBERT L. WILKIE

7:45 – 8:15 am	Daily Sync Mtg	SECVA Suite	
9:00 – 9:30 pm	ERT DC VAMC		
9:30 – 10:00 am	(b)(6)		
10:00 – 10:30 am	ERT VACO		
12:00 – 1:00 pm	Lunch	SECVA Suite	

From: RLW
Sent: Mon, 4 Jan 2021 14:44:47 +0000
To: RLW
Subject: TW

From: RLW
Sent: Mon, 4 Jan 2021 17:36:19 +0000
To: RLW
Subject: Phone Call w/Ms (b)(6) Arlington National Cemetery - She
will call SecVA cell