

Document Header Information

Document Type:	Voucher	Document Name:	VCH20109292
Travel Authorization Number:	101004157	Trip Name:	Site Visits to Detroit, Battle Creek & Ann Arbor, MI
TA Date:	07/20/20	Currency:	USD
Organization:	VAVACO 101 OFFICE OF THE SECRETARY	Current Status:	CREATED
Purpose:	SITE VISIT	Document Detail:	Site Visits to Detroit, Battle Creed & Ann Arbor, MI
Type Code:	REGULAR TDY		

Traveler Profile

Name:	WILKIE, ROBERT L	ID:	(b)(6)
TID:	(b)(6)	Organization:	VAVACO 101 OFFICE OF THE SECRETARY
Title:	SECRETARY OF VETERANS	Duty Station:	Washington, DC
Security Cl:		Card:	IBA HLDR NON EXEMPT
Office Address:	810 Vermont Ave NW Washington, DC 20420	EMAIL:	(b)(6)@va.gov
Office Phone:	(b)(6)	Cell Phone:	
Home Address:		Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Trip Number: 1

Document Information

Purpose: Site Visits to Detroit, Battle Creed & Ann Arbor, MI

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/13/20	07/14/20	DETROIT, MI	SITE VISIT	136.00 / 56.00

Document Totals

Total Expenses:	565.41
Reimbursable Expenses:	199.44
Non-Reimbursable Expenses:	365.97
Advance Applied:	.00
Net to Traveler:	56.95
Net to Government:	365.97
Pay to Charge Card:	142.49

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	351.22	.00
Lodging-Per Diem	115.44	.00
M&IE-Per Diem	84.00	.00
Transxn Fees	14.75	.00
Total Expenses:	565.41	.00

Trip 1 Details

Expenses						
Trip#	Date	Description	Category	Cost	Pay Method	Per Diem
1				377.41		188.00
	07/13/2020	Airline Flight	Com. Carrier	351.22	CBA	
	07/13/2020	Lodging	Lodging-Per Diem	104.00	IBA	*
	07/13/2020	Hotel Taxes	Lodging-Per Diem	11.44	IBA	
	07/13/2020	M&IE	M&IE-Per Diem	42.00	OTHER	*
	07/13/2020	Government Vehicle	Transportation	.00	OTHER	
	07/14/2020	M&IE	M&IE-Per Diem	42.00	OTHER	*
	07/14/2020	Government Vehicle	Transportation	.00	OTHER	
	07/20/2020	TDY Voucher Fee	Transxn Fees	14.75	CBA	

Per Diem Allowances

Per Diem Allowances							
Trip#	Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
1						188.00	
	07/13/2020	136.00/ 56.00	104.00	104.00	42.00	42.00	

07/14/2020 136.00/ 56.00 0.00 0.00 42.00 42.00

Advance of Funds

Cannot print default advance form.
Unable to find an other authorization for cash advance.

Account Summary for the Selected Trip

Org: VAVACO 101 OFFICE OF THE SECRETARY	Label: VA VACO 101 OSVA	Acct Code: 000000A0011010004 0142A1101 20/2172	565.41
Expense Category: Com. Carrier	Fiscal Year: 2020	Amount: 351.22	
Expense Category: Lodging-Per Diem	Fiscal Year: 2020	Amount: 115.44	
Expense Category: M&IE-Per Diem	Fiscal Year: 2020	Amount: 84.00	
Expense Category: Transxn Fees	Fiscal Year: 2020	Amount: 14.75	
Total:			565.41

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	CBA	365.97
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	IBA	115.44
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	OTHER	84.00

Totals by Label

VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA Total	000000A0011010004 0142A1101 20/2172	565.41
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Totals by Payment Method

CBA Total	365.97
IBA Total	115.44
OTHER Total	84.00

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
07/13/20	AIR Airline Flight	\$351.22
07/13/20	Lodging	\$104.00
07/13/20	Hotel Taxes	\$11.44

Document History 07/20/2020 Voucher: VCH20109292

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/20/2020	8:45AM EST	(b)(6)	

I certify that the electronic signatures listed above are valid and on file

(b)(6) 20 Jul 2020

SIGNED

DATE

I certify this claim is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me or the traveler (if signed by alternate representative). I understand there are severe criminal and civil penalties for knowingly submitting a false, fictitious or fraudulent claim (18 U.S.C. Sections 287 and 1001, and 31 U.S.C. Section 3729).

Document Signatures

Traveler/Preparer Name:

Robert L. Wilkie

Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:

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FINAL 4

THE HONORABLE ROBERT L. WILKIE
SECRETARY OF VETERANS AFFAIRS
DETROIT, BATTLE CREEK & ANN ARBOR, MI
JULY 13-14, 2020

TRAVELING PARTY:

The Honorable Robert Wilkie
Michael Meador, Special Assistant to the Secretary
Traci Scott, Senior Advisor for Strategic Communications
Chris Anderson, Office of Congressional & Legislative Affairs (OCLA)

(b)(6)

EXECUTIVE PROTECTION:

(b)(6); (b)(7)(C), Special Agent (DL)
(b)(6); (b)(7)(C) Special Agent (Adv)

(b)(6); (b)(7)(C)

EVENT / SITE POCs:

(b)(6) Health System Specialist (Dingell (Detroit) VAMC)
(b)(6) Acting Associate Director (Battle Creek VAMC)
(b)(6) EA to the Director (VA Ann Arbor Healthcare System)

(b)(6)

SCHEDULING POCs:

Albert Guerrero, Special Assistant, OSVA
(b)(6) Travel Coordinator, OSVA

(b)(6)

Monday, July 13, 2020

Attire: Business

Weather:	Washington, DC	H-89°; L-70° - Isolated Thunderstorms
	Detroit, MI	H-80°; L-62° - PM Showers
	Battle Creek, MI	H-80°; L-58° - Partly Sunny

0645-0700 ERT / ARRIVE RONALD REAGAN WASHINGTON NATIONAL AIRPORT (DCA)
(15 min)

1 Aviation Circle, Washington, DC 20001
Drive time: 15 min / 16.7 miles

0800 WHEELS UP TO DETROIT METROPOLITAN WAYNE COUNTY AIRPORT (DTW)

United Airlines 3486 DCA-EWR 0800-0912 1 hr 12 min
Layover 1 hr 33 min
United Airlines 3414 EWR-DTW 1045-1237 1 hr 52 min
Total travel: 4 hr 37 min

1237 WHEELS DOWN DETROIT METROPOLITAN WAYNE COUNTY AIRPORT (DTW)
Detroit, MI 48242

1250-1320 LUNCH (EN ROUTE) (30 min)

Updated by: Albert Guerrero
Mission Operations
7/12/2020 2:30 PM

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1320-1345 ERT / ARRIVE JOHN D. DINGELL VA MEDICAL CENTER (DETROIT) (25 min)

4646 John R St, Detroit, MI 48201

Drive Time: 25 min / 19.3 miles

Greeted By:

- Dr. Pamela Reeves, Executive Director Detroit VAHCS
- Rima Nelson, Network Director, VISN 10

1350-1400 INTRODUCTION TO COVID-19 ENTRANCE SCREENING AREA (10 min)

Health questionnaire; temperature checks; masks

1405-1505 LEADERSHIP BRIEFING (1 hr)

Location: Director's Conference Room

Topics:

- Facility Overview
- COVID-19 Response

Attendees: (14)

- The Honorable Robert L. Wilkie, Secretary of Veterans Affairs
- Mr. Michael Meador, Special Assistant to the Secretary
- Ms. Traci Scott, Senior Advisor for Strategic Communications
- Mr. Chris Anderson, Office of Congressional & Legislative Affairs (OCLA)
- Mr. Albert Guerrero, Special Assistant, OSVA
- Dr. Pamela Reeves, Executive Director, Detroit VAHCS
- Rima Nelson, Network Director, VISN 10
- Dr. Mitch Kennedy, CMO, VISN 10
- Michelle Werner, Associate Director, Detroit VAHCS
- Dr. Scott Gruber, COS, Detroit VAHCS
- Belinda Brown-Tezera, ADPCS, Detroit VAHCS
- Dr. Raghu Matta, Deputy COS, Detroit VAHCS
- (b)(6) Assistant Director
- (b)(6) Administrative Officer to the Director, Detroit VAHCS

1510-1520 COIN RECOGNITION (10 min)

Location: Director's Conference Room

Recipients: (5)

- Executive Director Dr. Reeves and her leadership team: Michelle Werner-Associate Director; Dr. Gruber-Chief of Staff; Belinda Brown-Tezera – Associate Director for Patient Care Services; (b)(6) Assistant Director; Dr. Matta-Deputy Chief of Staff; and (b)(6) Administrative Officer to the Director
- (b)(6) – Chief, Veterans Experience Officer
- (b)(6) – Director of Suicide Prevention & Substance Use Disorders
- Dr. (b)(6) – Chief of Social Work
- (b)(6) – Chief of Business Practice

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1520-1525 EXECUTIVE TIME

1525-1610 FACILITY TOUR (45 min)

Tour Led By:

- Dr. Pamela Reeves, Executive Director, Detroit VAHCS
- Michelle Werner, Associate Director, Detroit VAHCS
- Dr. Scott Gruber, COS, Detroit VAHCS
- Belinda Brown-Tezera, ADPCS, Detroit VAHCS
- (b)(6) Administrative Officer to the Director, Detroit VAHCS

Invited to join tour:

- Rep. Debbie Dingell, Michigan's 12th congressional district
- Rep. Jack Bergman, Michigan's 1st congressional district
- Rep. Tim Walberg, Michigan's 7th congressional district

Highlighted Areas:

- Fitness Center**
- Primary Care
- Emergency Department

** (1 coin needed) Mr. (b)(6) Employee & Labor Relations (HR), will meet tour at the first stop. He will be recognized for his outstanding work during COVID-19.

1615-1620 MEDIA PREP (5 min)

Location: Social Work Conference Room

1620-1645 MEDIA AVAILABILITY (25 min)

Location: Multipurpose Room

- Telephone Interview: Jay Greene, Crain's Detroit Business

PENDING CALL WITH UNIVERSITY OF MICHIGAN PRESIDENT, MARK SCHISSEL

1650-1835 ERT / ARRIVE COURTYARD BY MARRIOTT BATTLE CREEK (1 hr 45 min)

12891 Harper Village Dr, Battle Creek, MI 49014

(269) 979-2900

Drive Time: 1 hr 45 min / 117 miles

RON

Tuesday, July 14, 2020

Attire: Business

Weather:	Battle Creek, MI	H-85°; L-66° - Partly Cloudy
	Ann Arbor, MI	H-84°; L-63° - Partly Cloudy
	Washington, DC	H-90°; L-71° - Mostly Sunny

0806-0820 TELEPHONE INTERVIEW (AT HOTEL)

Updated by: Albert Guerrero
Mission Operations
7/12/2020 2:30 PM

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- Tim Collins, WBCK radio

0920-0940 ERT / ARRIVE BATTLE CREEK VA MEDICAL CENTER (20 min)

5500 Armstrong Rd, Battle Creek, MI 49037

Drive Time: 20 min / 9.7 miles

Greeted By:

- Michelle Martin, Acting Medical Center Director
- (b)(6) Acting Associate Director

0945-0955 INTRODUCTION TO COVID-19 ENTRANCE SCREENING AREA (10 min)

Main entrance on Urban Drive, in-vehicle checkpoint; health questionnaire, masks available

1000-1100 LEADERSHIP BRIEFING (1 hr)

Location: Building 7 Conference Room

Topics:

- Mental Health Programs
- Specialty Service
- COVID Response

Attendees: (15)

- The Honorable Robert L. Wilkie, Secretary of Veterans Affairs
- Mr. Michael Meador, Special Assistant to the Secretary
- Ms. Traci Scott, Senior Advisor for Strategic Communications
- Mr. Chris Anderson, Office of Congressional & Legislative Affairs (OCLA)
- Mr. Albert Guerrero, Special Assistant, OSVA
- Ms. RimaAnn O. Nelson, Network Director, VISN 10
- Michelle Martin, Acting Medical Center Director
- Dr. Ketan Shah, Chief of Staff
- Natasha Watson, Acting Associate Director for Patient Care Services
- (b)(6) Acting Associate Director
- Dr. (b)(6) Associate Chief of Staff, Mental Health
- Dr. (b)(6), M.D., Chief of Psychiatry Service
- Dr. (b)(6), Chief, Specialty Care
- Brian Pegouske, Public Affairs Officer
- Dr. G. Mitchell Kennedy, Chief Medical Officer, VISN 10

1100-1105 EXECUTIVE TIME

1105-1150 FACILITY TOUR (45 min)

Tour Led By: (5)

- Michelle Martin, Acting Medical Center Director
- Dr. Ketan Shah, Chief of Staff
- Natasha Watson, Acting Associate Director for Patient Care Service
- (b)(6) Acting Associate Director

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- Brian Pegouske, Public Affairs Officer

Highlighted Areas:

- Inpatient Mental Health (Building 39)
- Low Vision Clinic/Optometry (Building 3)
- Mental Health Residential Treatment Program
- PTSD unit (Building 14)

1155-1200 MEDIA PREP (5 min)

Location: Building 7, Room 115

1200-1225 MEDIA AVAILABILITY (25 min)

Location: Building 7 Conference Room

- Television interviews: WXMI-TV and WWMT-TV

1230-1340 ERT / ARRIVE LUNCH (EN ROUTE) (1 hr 10 min)

Drive Time: 1 hr 10 min / 74.9 miles

1340-1410 LUNCH (30 min)

Location: TBD

1410--1435 ERT / ARRIVE VA ANN ARBOR HEALTHCARE SYSTEM (25 min)

2215 Fuller Road, Ann Arbor, MI 48105

Drive Time: 25 min / 17.4 miles

Greeted By: (Use Emergency Department Entrance)

- Dr. Ginny Creasman, Pharm.D., FACHE, Medical Center Director
- RimaAnn O. Nelson, Network Director

1440-1450 INTRODUCTION TO COVID-19 ENTRANCE SCREENING AREA (10 min)

At Emergency Department entrance: health questionnaire, masks required.

1455-1555 LEADERSHIP BRIEFING (1 hr)

Location: Executive Conference Room (A917)

Topics:

- VAAHS successes and challenges (Focused on COVID-19)
- VA Video Connect (VVC) technical issues
- Virtual care scheduling issues
- Additional topics (as time permits)

Attendees: (15)

- The Honorable Robert L. Wilkie, Secretary of Veterans Affairs
- Mr. Michael Meador, Special Assistant to the Secretary
- Ms. Traci Scott, Senior Advisor for Strategic Communications
- Mr. Chris Anderson, Office of Congressional & Legislative Affairs (OCLA)
- Mr. Albert Guerrero, Special Assistant, OSVA

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- Dr. Ginny Creasman, Pharm.D., FACHE, VAAAHS Medical Center Director
- Chris Cauley, FACHE, VAAAHS Associate Medical Center Director
- Mark S. Hausman, Jr., MD, VAAAHS Chief of Staff
- Stacey Breedveld, MSN, RN, CENP, VAAAHS Associate Director for Patient Care Services
- Zana Bouda, MHA, VAAAHS Assistant Director
- James Hines, MD, Aleda E. Lutz (Saginaw) VA Medical Center Chief of Staff
- (b)(6) VAAAHS Chief Supply Chain Officer
- RimaAnn O. Nelson, VISN 10 Network Director
- G. Mitchell Kennedy, MD, VISN 10 Chief Medical Officer
- (b)(6) VAAAHS RN Manager, Intensive Care Unit (ICU)

1600-1610 SPECIAL RECOGNITION, ALEDA E. LUTZ (SAGINAW) VA MEDICAL CENTER

Location: Executive Conference Room (A917) and WebEx (Lutz VAMC Leadership)

Purpose: To highlight Lutz (Saginaw) Medical Center COVID-19 response efforts

Recipients (on behalf of Lutz (Saginaw) Medical Center): (1 coin needed)

- Dr. Barbara Bates, Lutz (Saginaw) Medical Center Director (via WebEx)
- Dr. James Hines, Lutz (Saginaw) Medical Center Chief of Staff (in person)
- Carol Dopp, Lutz (Saginaw) Medical Center Associate Director (via WebEx)

1610-1615 EXECUTIVE TIME

1620-1705 FACILITY TOUR (45 min)

Tour Led By: Eric Deters, VAAAHS Chief Strategy Officer

Highlighted Areas:

- 7th Floor Mental Health Suite
- 5th Floor New ICU
- Prostate Cancer Center of Excellence
- Precision Oncology
- 1st Floor Welcome Center

1710-1715 MEDIA PREP (5 min)

Location: First Floor Conference Room

1715-1740 MEDIA AVAILABILITY (25 min)

Location: First Floor Conference Room

- Television interview: WJBK-TV, WDIV-TV (TBD)

1745-1835 DINNER (50 min)

Location: TBD

1835-1905 ERT / ARRIVE DETROIT MET. WAYNE COUNTY AIRPORT (DTW) (30 min)

4646 John R St, Detroit, MI 48201

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FINAL 4**

Drive Time: 30 min / 24.9 miles

1905-1950 EXECUTIVE TIME (45 min)

1950-2030 GATE TRANSITION / AIRCRAFT BOARDING (40 min)

2030 WHEELS UP TO RONALD REAGAN WASHINGTON NATIONAL AIRPORT (DCA)
Delta Airlines 2630 DTW-DCA 2030-2151 1 hr 21 min
Total travel time: 1 hr 21 min

2151 WHEELS DOWN RONALD REAGAN WASHINGTON NATIONAL AIRPORT (DCA)
1 Aviation Circle, Washington, DC 20001

2205-2220 ERT / ARRIVE RESIDENCE (15 min)

MC

Courtyard by Marriott[®] Battle Creek
12891 Harper Village Dr, Battle Creek, MI 49014 P 269.979.2900
Marriott.com/BTLCY

Robert Wilkie

(b)(6)

Need

Room: 210
Room Type: GENR
Number of Guests: 1
Rate: \$104.00

Clerk: (b)(6)

Arrive: 13Jul20 Time: 04:11PM Depart: 14Jul20 Time: 07:32AM Folio Number: 99757

DATE	DESCRIPTION	CHARGES	CREDITS
13Jul20	Room Charge	104.00	
13Jul20	State Sales Tax	6.24	
13Jul20	Occupancy Tax	5.20	
14Jul20	Visa		115.44

Card #: VXXXXXXXXXXXX(b)(6)XXXX
Amount: 115.44 Auth: 052704 Signature on File

BALANCE: 0.00

Marriott Bonvoy Account # XXXX(b)(6) Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com.



Duluth Government
 2860 Peachtree Ind. Blvd., Suite 1000
 Duluth, GA 30097
 Phone: (877) 813-5900

Tuesday, 7JUL 2020 2:22 PM EDT

Passengers: ROBERT WILKIE (101004157/ 101004157)

Agency Reference Number: LR7PYL

Click here to view your current itinerary or ETicket receipt on-line: viewtrip.travelport.com

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AIR	Monday, 13JUL 2020	
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United Airlines OPERATED BY REPUBLIC AIRWAYS DBA UNITED EXPRESS From: Washington Reagan Natl DC, USA To: Newark NJ, USA Stops: Nonstop Seats: 12B Equipment: EMBRAER EMB 170 DEPARTS DCA TERMINAL B - ARRIVES EWR TERMINAL C Frequent Flyer Number: (b)(6)	Flight Number: 3486 Depart: 8:00 AM Arrive: 9:12 AM Duration: 1 hour(s) 12 minute(s) Status: CONFIRMED	Class: K- Coach/Economy Miles: 221 / 354 KM
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United Airlines Confirmation number is EC2LT8

AIR	Monday, 13JUL 2020	
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United Airlines OPERATED BY REPUBLIC AIRWAYS DBA UNITED EXPRESS From: Newark NJ, USA To: Detroit Metro MI, USA Stops: Nonstop Seats: 12B Equipment: EMBRAER EMB 170 DEPARTS EWR TERMINAL C - ARRIVES DTW TERMINAL N Frequent Flyer Number: (b)(6)	Flight Number: 3414 Depart: 10:45 AM Arrive: 12:37 PM Duration: 1 hour(s) 52 minute(s) Status: CONFIRMED	Class: K- Coach/Economy Miles: 485 / 776 KM
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United Airlines Confirmation number is EC2LT8

HOTEL	Monday, 13JUL 2020	
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Courtyard Battle CRK Marriott (COURTYARD BY MARRIOTT)
 12891 Harper Village Dr Battle Creek MI 49014

Number of Rooms: 1	Confirmation Number: 76283162
Phone: 1 269 979-2900	Fax: 1 269 979-2929

Rate: USD 104.00
Check Out: Tuesday, 14JUL 2020
Room Type: GOVA00

Room GUARANTEED TO VISA
Reserved For: WILKIE ROBERT

Guaranteed to: VI*****(b)(6)

Hotel cancellation policy: CANCEL PERMITTED UP TO 01 DAYS BEFORE ARRIVAL. 115.44 CANCEL FEE PER ROOM.

AIR	Tuesday, 14JUL 2020		
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Delta Air Lines From: Detroit Metro MI, USA To: Washington Reagan Natl DC, USA Stops: Nonstop Seats: 14C Equipment: Airbus Jet DEPARTS DTW TERMINAL EM - ARRIVES DCA TERMINAL B Frequent Flyer Number: (b)(6) Fare Basis: LCADCA Delta Air Lines Confirmation number is HPLDV4	Flight Number: 2630 Depart: 8:30 PM Arrive: 9:51 PM Duration: 1 hour(s) 21 minute(s) Status: CONFIRMED	Class: L- Coach/Economy Miles: 391 / 626 KM
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Ticket/Invoice Information

Ticket for: ROBERT WILKIE
Date issued: 07/07/2020 Invoice nbr: 6357
Ticket Nbr: 0067419674527 Electronic Tkt: Yes Amount: (b)(4) USD
Form of Payment: VI*****00215

Ticket for: ROBERT WILKIE
Date issued: 07/07/2020 Invoice nbr: 6357
Ticket Nbr: 0167419674526 Electronic Tkt: Yes Amount: JSD
Form of Payment: VI*****00215

Service Fee: ROBERT WILKIE
Date issued: 07/07/2020 Invoice Nbr: 6357
Document Nbr: 8900807989822 Amount: JSD
Form of Payment: VI*****00215

Service Fee: ROBERT WILKIE
Date issued: 07/07/2020 Invoice Nbr: 6357
Document Nbr: 8900807989821 Amount: JSD
Form of Payment: VI*****00215

Base Fare: (b)(4)
Tax: (b)(4)
Air Fare: (b)(4) (VIxxxx00215)
Total Air Fare: (b)(4)
Service Fee: (b)(4) (VIxxxx00215)
Total Invoiced: 351.22

Click here 24 hours in advance to obtain boarding passes:
[UNITED](#)
[DELTA](#)

Click here to review Baggage policies and guidelines:
[UNITED](#)
[DELTA](#)

Check operating carrier website for any policies that may vary.

ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215
ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167419674526
ZPIZINVOICE NUMBER IS 006357
ZPIZSERVICE FEE***** (b)(4) *****
ZPIZTICKETED FARE***** (b)(4) *****
ZPIZTOTAL CHARGE*****\$147.63
CB/CGEBILLING/ATRS/2020-07-07T19.16.00Z

ZPIZDELTA TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215
ZPIZDELTA ELECTRONIC TICKET NUMBER IS 0067419674527
ZPIZINVOICE NUMBER IS 006357
ZPIZSERVICE FEE***** (b)(4) *****
ZPIZTICKETED FARE***** (b)(4) *****
ZPIZTOTAL CHARGE*****\$203.59
CB/CGEBILLING/ATRS/2020-07-07T19.17.00Z

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE
WITH YOUR AGENCYS BUSINESS RULE BUT NO LESS THAN 3
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR
CANCELLATION RULE DOES NOT APPLY TO YOUR
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS
DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR
THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101004157

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Your TMC Code is "11T" Duluth Travel

New TSA guidelines

<https://www.tsa.gov/news/releases/2019/04/04/tsa-reminds-travelers-real-id-identification-requirements>



Duluth Government
 2860 Peachtree Ind. Blvd., Suite 1000
 Duluth, GA 30097
 Phone: (877) 813-5900

Tuesday, 7JUL 2020 2:22 PM EDT

Passengers: ROBERT WILKIE (101004157/ 101004157)

Agency Reference Number: LR7PYL

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United Airlines Confirmation number is EC2LT8

AIR	Monday, 13JUL 2020	
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United Airlines OPERATED BY REPUBLIC AIRWAYS DBA UNITED EXPRESS From: Newark NJ, USA To: Detroit Metro MI, USA Stops: Nonstop Seats: 12B Equipment: EMBRAER EMB 170 DEPARTS EWR TERMINAL C - ARRIVES DTW TERMINAL N Frequent Flyer Number: (b)(6)	Flight Number: 3414 Depart: 10:45 AM Arrive: 12:37 PM Duration: 1 hour(s) 52 minute(s) Status: CONFIRMED	Class: K- Coach/Economy Miles: 485 / 776 KM
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United Airlines Confirmation number is EC2LT8

HOTEL	Monday, 13JUL 2020	
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Courtyard Battle CRK Marriott (COURTYARD BY MARRIOTT)
 12891 Harper Village Dr Battle Creek MI 49014

Number of Rooms: 1	Confirmation Number: 76283162
Phone: 1 269 979-2900	Fax: 1 269 979-2929

Rate: USD 104.00
Check Out: Tuesday, 14JUL 2020
Room Type: GOVA00

Room GUARANTEED TO VISA
Reserved For: WILKIE ROBERT

Guaranteed to: VI*****

Hotel cancellation policy: CANCEL PERMITTED UP TO 01 DAYS BEFORE ARRIVAL. 115.44 CANCEL FEE PER ROOM.

AIR	Tuesday, 14JUL 2020	
Delta Air Lines	Flight Number: 2630	Class: L- Coach/Economy
From: Detroit Metro MI, USA	Depart: 8:30 PM	
To: Washington Reagan Natl DC, USA	Arrive: 9:51 PM	
Stops: Nonstop	Duration: 1 hour(s) 21 minute(s)	
Seats: 14C	Status: CONFIRMED	Miles: 391 / 626 KM
Equipment: Airbus Jet		
DEPARTS DTW TERMINAL EM - ARRIVES DCA TERMINAL B		
Frequent Flyer Number: <input type="text" value="(b)(6)"/>		
Fare Basis: LCADCA		
Delta Air Lines Confirmation number is HPLDV4		

Ticket/Invoice Information

Ticket for: ROBERT WILKIE
Date issued: 07/07/2020 Invoice nbr: 6357
Ticket Nbr: 0067419674527 Electronic Tkt: Yes Amount: USD
Form of Payment: VI*****00215

Ticket for: ROBERT WILKIE
Date issued: 07/07/2020 Invoice nbr: 6357
Ticket Nbr: 0167419674526 Electronic Tkt: Yes Amount: USD
Form of Payment: VI*****00215

Service Fee: ROBERT WILKIE
Date issued: 07/07/2020 Invoice Nbr: 6357
Document Nbr: 8900807989822 Amount: USD
Form of Payment: VI*****00215

Service Fee: ROBERT WILKIE
Date issued: 07/07/2020 Invoice Nbr: 6357
Document Nbr: 8900807989821 Amount: USD
Form of Payment: VI*****00215

Base Fare:
Tax:
Air Fare: (Ixxxx00215)
Total Air Fare:
Service Fee: (Ixxxx00215)
Total Invoiced: 351.22

Click here 24 hours in advance to obtain boarding passes:

[UNITED](#)
[DELTA](#)

Click here to review Baggage policies and guidelines:

[UNITED](#)
[DELTA](#)

Check operating carrier website for any policies that may vary.

ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215
ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167419674526
ZPIZINVOICE NUMBER IS 006357

ZPIZSERVICE FEE***** (b)(4) *****
ZPIZTICKETED FARE***** (b)(4) *****
ZPIZTOTAL CHARGE*****\$147.63

CB/CGEBILLING/ATRS/2020-07-07T19.16.00Z
ZPIZDELTA TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215
ZPIZDELTA ELECTRONIC TICKET NUMBER IS 0067419674527
ZPIZINVOICE NUMBER IS 006357

ZPIZSERVICE FEE***** (b)(4) *****
ZPIZTICKETED FARE***** (b)(4) *****
ZPIZTOTAL CHARGE*****\$203.59

CB/CGEBILLING/ATRS/2020-07-07T19.17.00Z

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE
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BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR
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THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

1010O4157
**For travel agent assistance and emergencies, please call 1-877-813-5900.
Your TMC Code is "11T" Duluth Travel

New TSA guidelines
<https://www.tsa.gov/news/releases/2019/04/04/tsa-reminds-travelers-real-id-identification-requirements>

Traveler

Passenger Name: WILKIE, ROBERT	e-Ticket Number: 0167419674526	Reservation Number: LR7PYL	Issue Date: July 07, 2020
Invoice Number: 00635750	Total Charges to Date: USD 351.22		

Agency Details

Agency Phone:
877-813-5900

Fare Information

Form Of Payment:
VI XXXX XXXX XXXX 0215

Fare:	USD (b)(4)
Taxes and Carrier-imposed fees:	USD
	USD
Total Airfare:	USD
Service Fee: (MCO Number : 8900807989821)	USD
Total Invoice:	USD 147.63

Trip Information**Flight - United Airlines Inc (UA) - 3486 - July 13, 2020**

Confirmation Number: EC2LT8	Status: Confirmed	
Depart: Ronald Reagan National Arpt (DCA) Washington Terminal B	Arrive: Newark Liberty Intl Arpt (EWR) Newark Terminal C	Class Of Service: Economy

8:00 AM

9:12 AM

Flight - United Airlines Inc (UA) - 3414 - July 13, 2020

Confirmation Number: EC2LT8
Status: Confirmed

Depart:	Arrive:	Class Of Service:
Newark Liberty Intl Arpt (EWR) Newark Terminal C 10:45 AM	Detroit Metropolitan Wayne County Arpt (DTW) Detroit Terminal N 12:37 PM	Economy

Hotel - Courtyard Battle Crk Marriott - July 13, 2020 - July 14, 2020

Confirmation Number: 76283162
Check-In: 3:00PM
Check-Out: 12:00PM

Property Info:	Room Info:	Room Description:
Courtyard By Marriott Courtyard Battle Crk Marriott 12891 Harper Village Dr, Battle Creek, MI, 49014 Phone: 1 269 979-2900 Fax: 1 269 979-2929	1 Guest/1 Room/1 Night	Govt Military Federal Government Id Required Guest Room 1 King Or Queen Or Double Sofa Bed

Rate: 104.00 USD
Credit Card Number: VIXXXXXXXXXX (b)(6) EXP0824
 USD

Remarks:
 CANCEL PERMITTED UP TO 01 DAYS BEFORE ARRIVAL. 115.44 CANCEL FEE PER ROOM.

Flight - Delta Air Lines (DL) - 2630 - July 14, 2020

Confirmation Number: HPLDV4
Status: Confirmed

Depart:	Arrive:	Class Of Service:
----------------	----------------	--------------------------

Detroit Wayne County	Washington Ronald	Economy
Arpt (DTW)	Reagan Natl Arpt (DCA)	
Detroit	Washington	
Terminal EM	Terminal B	
8:30 PM	9:51 PM	

Misc - May 03, 2021**Location Info:**

Phone:

Other Info:

Number of Persons: 1

Remark: THIS DATE FOR
ACCOUNTING PURPOSES
ONLY

Agent Comments

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
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101004157

ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215

ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167419674526

ZPIZINVOICE NUMBER IS 006357

ZPIZSERVICE FEE***** (b)(4)

ZPIZTICKETED FARE***** (b)(4)

ZPIZTOTAL CHARGE*****\$147.63

CB/CGEBILLING/ATRS/2020-07-07T19.16.00Z

ZPIZDELTA TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215

ZPIZDELTA ELECTRONIC TICKET NUMBER IS 0067419674527

ZPIZINVOICE NUMBER IS 006357
ZPIZSERVICE FEE***** (b)(4)
ZPIZTICKETED FARE*****
ZPIZTOTAL CHARGE*****\$203.59
CB/CGEBILLING/ATRS/2020-07-07T19.17.00Z

Traveler

Passenger Name: WILKIE, ROBERT	e-Ticket Number: 0067419674527	Reservation Number: LR7PYL	Issue Date: July 07, 2020
Invoice Number: 00635751	Total Charges to Date: USD 351.22		

Agency Details

Agency Phone:
877-813-5900

Fare Information

Form Of Payment:
VI XXXX XXXX XXXX 0215

Fare:	USD (b)(4)
Taxes and Carrier-imposed fees:	USD 5
	USD 4
Total Airfare:	USD 1
Service Fee: (MCO Number : 8900807989822)	USD 5
Total Invoice:	USD 203.59

Trip Information**Flight - United Airlines Inc (UA) - 3486 - July 13, 2020**

Confirmation Number: EC2LT8	Status: Confirmed	*Operated by: REPUBLIC AIRWAYS DBA UNITED EXPRESS
---------------------------------------	-----------------------------	--

Depart: Washington Ronald Reagan Natl Arpt (DCA) Washington	Arrive: Newark Int'l Arpt (EWR) Newark Terminal C	Class Of Service: Economy
---	---	-------------------------------------

Terminal B 9:12 AM
8:00 AM

Flight - United Airlines Inc (UA) - 3414 - July 13, 2020

Confirmation Number: EC2LT8
Status: Confirmed
***Operated by:** REPUBLIC AIRWAYS DBA
UNITED EXPRESS

Depart: Newark Int'l Arpt (EWR)
Newark
Terminal C
10:45 AM
Arrive: Detroit Wayne County
Arpt (DTW)
Detroit
Terminal N
12:37 PM
Class Of Service: Economy

Hotel - Courtyard Battle Crk Marriott - July 13, 2020 - July 14, 2020

Confirmation Number: 76283162
Check-In: 3:00PM
Check-Out: 12:00PM

Property Info: Courtyard By Marriott
Courtyard Battle Crk
Marriott
12891 Harper Village Dr,
Battle Creek, MI, 49014
Phone: 1 269 979-2900
Fax: 1 269 979-2929
Room Info: 1 Guest/1 Room/1 Night
Room Description: Govt Military Federal Government Id Required Guest
Room 1 King Or Queen Or Double Sofa Bed

Rate: 104.00 USD
Credit Card Number: VIXXXXXXXXXX(b)(6) EXP0824
USD

Remarks:
CANCEL PERMITTED UP TO 01 DAYS BEFORE ARRIVAL. 115.44 CANCEL FEE PER ROOM.

Flight - Delta Air Lines (DL) - 2630 - July 14, 2020

Confirmation Number: HPLDV4
Status: Confirmed

Depart:	Arrive:	Class Of Service:
Detroit Metropolitan Wayne County Arpt (DTW) Detroit Terminal EM 8:30 PM	Ronald Reagan National Arpt (DCA) Washington Terminal B 9:51 PM	Economy

Misc - May 03, 2021

Location Info:	Other Info:
Phone:	Number of Persons: 1 Remark: THIS DATE FOR ACCOUNTING PURPOSES ONLY

Agent Comments

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ZPIZTICKETED FARE*****
ZPIZTOTAL CHARGE*****\$203.59
CB/CGEBILLING/ATRS/2020-07-07T19.17.00Z

Document Header Information

Document Type:	Voucher	Document Name:	VCH20110059
Travel Authorization Number:	101004369	Trip Name:	PA-NJ-NY - Site visits
TA Date:	07/28/20	Currency:	USD
Organization:	VAVACO 101 OFFICE OF THE SECRETARY	Current Status:	CREATED
Purpose:	SITE VISIT	Document Detail:	PA-NJ-NY - Site visits
Type Code:	REGULAR TDY		

Traveler Profile

Name:	WILKIE ROBERT L	ID:	(b)(6)
TID:	(b)(6)	Organization:	VAVACO 101 OFFICE OF THE SECRETARY
Title:	SECRETARY OF VETERANS	Duty Station:	Washington, DC
Security Cl:		Card:	IBA HLTR NON EXEMPT
Office Address:	810 Vermont Ave NW Washington, DC 20420	EMAIL:	(b)(6)@va.gov
Office Phone:	(b)(6)	Cell Phone:	
Home Address:		Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: PA-NJ-NY - Site visits

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/21/20	07/21/20	PHILADELPHIA, PA	SITE VISIT	185.00 / 61.00
07/21/20	07/21/20	LEBANON, PA	SITE VISIT	96.00 / 55.00
07/21/20	07/22/20	JONESTOWN, PA	SITE VISIT	96.00 / 55.00
07/22/20	07/22/20	EAST ORANGE, NJ	SITE VISIT	145.00 / 61.00
07/22/20	07/22/20	WILKES-BARRE, PA	SITE VISIT	96.00 / 55.00
07/22/20	07/24/20	NEW ROCHELLE, NY	SITE VISIT	146.00 / 76.00

Document Totals

Total Expenses:	707.89
Reimbursable Expenses:	638.25
Non-Reimbursable Expenses:	69.64
Advance Applied:	.00
Net to Traveler:	135.39
Net to Government:	69.64
Pay to Charge Card:	502.86

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-CBA	54.89	.00
Lodging-Per Diem	388.00	.00
M&IE-Per Diem	250.25	.00
Transxn Fees	14.75	.00
Total Expenses:	707.89	.00

Trip 1 Details**Expenses**

Trip#: 1	Description	Category	Cost	Pay Method	Per Diem
		Total Non-Per Diem Expenses:	69.64	Total Per Diem Expenses:	638.25
07/21/2020	Hotel Taxes - CBA	Lodging-CBA	54.89	CBA	
Comment:	Duluth VIP Booking Fee				
07/21/2020	Lodging	Lodging-Per Diem	96.00	IBA	*

Document History 07/28/2020 Voucher: VCH20110059

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/28/2020	11:53AM EST	(b)(6)	

I certify that the electronic signatures listed above are valid and on file

(b)(6) _____ 7.28.2020

SIGNED DATE

I certify this claim is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me or the traveler (if signed by alternate representative). I understand there are severe criminal and civil penalties for knowingly submitting a false, fictitious or fraudulent claim (18 U.S.C. Sections 287 and 1001, and 31 U.S.C. Section 3729).

Document Signatures

Traveler/Preparer Name:

Robert L. Wilkie

Traveler/Preparer Signature:

Robert L. Wilkie

Date:

Approver Name:

Approver Signature:

Date:

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FINAL 3

THE HONORABLE ROBERT L. WILKIE
SECRETARY OF VETERANS AFFAIRS
PHILADELPHIA, PA – LEBANON, PA - WILKES-BARRE, PA - EAST ORANGE, NJ - WADING
RIVER, NY – NORTHPORT, NY – NEW YORK, NY
TRAVEL ITINERARY
JULY 21-24, 2020

TRAVELING PARTY:

The Honorable Robert Wilkie
Michael Meador, Special Assistant to the Secretary
Traci Scott, Senior Advisor for Strategic Communications
Christopher Anderson, Special Assistant, OCLA

(b)(6)

EXECUTIVE PROTECTION:

(b)(6); (b)(7)(C) Special Agent (Adv-PA)
(b)(6); (b)(7)(C) Special Agent (Adv-NJ, NY)
(b)(6); (b)(7)(C) Special Agent (DL)
(b)(6); (b)(7)(C) Special Agent (SHL)
(b)(6); (b)(7)(C) PSS (LD)
(b)(6); (b)(7)(C) Special Agent (CD)

(b)(6); (b)(7)(C)

EVENT / SITE POCs:

(b)(6) EA to the Director (Philadelphia)
(b)(6) Program Specialist (Philadelphia)
(b)(6) (Lebanon)
(b)(6) (Lebanon)
(b)(6) (Wilkes-Barre)
Christine Betros Farrell, Public Affairs Officer (East Orange VAMC)
(b)(6) Acting Executive Director (Calverton National Cemetery)
(b)(6) Health System Specialist (Northport VAMC)
(b)(6) Performance Improvement Manager (NY Harbor HCS)

(b)(6)

SCHEDULING POCs:

Matt Webb, Special Assistant, OSVA (Adv-PA)
Chelsea Childress, Special Assistant, OSVA (Adv-NJ, NY)
(b)(6), Travel Coordinator, OSVA

(b)(6)

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FINAL 3**

Tuesday, July 21, 2020

Attire: Business

Weather:	Washington, DC	H-96°; L-78° - PM Thunderstorms
	Philadelphia, PA	H-96°; L-76° - Mostly Sunny
	Lebanon, PA	H-93°; L-72° - Hot
	Jonestown, PA	H-93°; L-72° - Hot

0700-0930 ERT / ARRIVE CORPORAL MICHAEL J. CRESCENZ VA MEDICAL CENTER (PHILADELPHIA) (2 hr 30 min)

3900 Woodland Ave, Philadelphia, PA 19104 *Main Entrance
Drive time: 2 hr 30 min / 137 miles

Greeted By:

Karen Flaherty-Oxler, Medical Center Director
Timothy Liezert, VISN 4 Network Director

0935-0945 INTRODUCTION TO COVID-19 ENTRANCE SCREENING AREA (10 min)

*Temperature Checks/Questionnaire

0945-1045 LEADERSHIP BRIEFING (1 hr)

Location: Executive Boardroom, A177

Topics:

- Pandemic Response
- Moving Forward Safely

Attendees: (15)

- The Honorable Robert Wilkie, Secretary of Veterans Affairs
- Mr. Michael Meador, Special Assistant to the Secretary
- Ms. Traci Scott, Senior Advisor for Strategic Communications
- Mr. Christopher Anderson, Special Assistant, OCLA
- Mr. Matthew Webb, Special Assistant, OSVA
- Mr. Timothy Liezert, VISN 4 Network Director
- Ms. Karen Flaherty-Oxler, Medical Center Director
- Ms. Patricia O’Kane, Associate Director for Finance & Operations
- Dr. John Kelly, Chief of Staff
- Dr. Coy Smith, Associate Director for Patient Care Services
- Mr. Robert Askey, Acting Associate Director for Support Services
- Dr. (b)(6), Deputy Chief of Staff for Clinical Operations
- Ms. (b)(6) Executive Assistant, Medical Center Director
- Ms. (b)(6) Acting Assistant Director

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1045-1055 COIN RECOGNITION (10 min)

Location: Executive Boardroom, A177

Recipients: (7)

- Ms. (b)(6) Chief, Facilities Management Service
- Ms. (b)(6) Chief, Voluntary Service
- Ms. (b)(6) Associate Chief Nurse, Acute Care & Operating Room
- Ms. (b)(6) Nurse Manager, Outpatient Procedures
- Ms. (b)(6) Associate Chief Nurse, Geriatrics & Extended Care
- Mr. (b)(6) Chief, Infectious Disease
- Mr. (b)(6) Housekeeping Aid

1055-1100 EXECUTIVE TIME (5 min)

1100-1145 FACILITY TOUR (45 min)

Highlighted Areas:

- 1st floor Primary Care: Modules E, B, A Tour Led By: (b)(6)
- 3rd Floor Laboratory: Rapid Testing center for COVID-19, Implementation of Testing Dr. (b)(6) Dr. (b)(6)

1145-1150 MEDIA PREP (5 min)

Location: Room A160

1150-1215 MEDIA AVAILABILITY (25 min)

Location:

Primary: B121 Museum

Secondary: Doughboy Statue (Weather permitting)

Lauren Mayk, NBC Universal, 1 on 1 Interview

1215-1345 ERT/ARRIVE LUNCH (1 hr 30 min)

1345-1430 LUNCH (45 min)

1430-1440 ERT / ARRIVE LEBANON VA MEDICAL CENTER (10 min)

1700 South Lincoln Ave, Lebanon, PA 17042 *Bldg 1 South Entrance

Drive time: 10 min / 3.5 miles

Greeted By:

- Timothy Liezert, VISN 4 Network Director
- Jeffrey Beiler, Lebanon VAMC Associate Director

1440-1450 INTRODUCTION TO COVID-19 ENTRANCE SCREENING AREA (10 min)

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1450-1545 LEADERSHIP BRIEFING (55 min)

Location: 4th floor Auditorium Bldg. 1

Topics: COVID-19 Management and Plan to Move Forward

Attendees: (15)

- The Honorable Robert Wilkie, Secretary of Veterans Affairs
- Mr. Michael Meador, Special Assistant to the Secretary
- Ms. Traci Scott, Senior Advisor for Strategic Communications
- Mr. Christopher Anderson, Special Assistant, OCLA
- Mr. Matthew Webb, Special Assistant, OSVA
- Mr. Timothy Liezert, VISN 4 Network Director
- Mr. Jeffrey Beiler, Associate Director
- Ms. (b)(6), Infection Preventist
- Mr. Stuart Roop, MD, Chief of Staff
- Ms. (b)(6), Executive Assistant to the Director
- Mr. (b)(6), Safety Manager
- Dr. (b)(6), Associate Chief of Staff for Primary Care
- Ms. (b)(6), MSN, RN, Associate Chief Nursing Service/Medicine
- Ms. (b)(6), r, Acting Associate Director Patient Care Services

1545-1555 COIN RECOGNITION (10 min)

Location: Auditorium, 4th floor

Recipients: (4)

- Ms. (b)(6), Laboratory Manager
- Mr. (b)(6), Environmental Management Supervisor
- Mr. (b)(6), RN, Medical Surgical Unit
- Ms. (b)(6), Advanced Medical Support Assistant

1555-1600 EXECUTIVE TIME (5 min)

1600-1635 FACILITY TOUR (35 min)

Tour Led By:

- Mr. Jeffrey Beiler, Associate Director
- Mr. Timothy Liezert, VISN 4 Network Director
- Ms. (b)(6), Infection Preventist
- Mr. Stuart Roop, MD, Chief of Staff

Highlighted Areas:

- Oncology Led By: (b)(6), RN, Cancer Care Coordinator
- New ICU w Tele ICU/COVID ICU Led By: Jeffrey Beiler,, Stuart Roop, Chief of Staff
- Surgery Led By: Stuart Roop, M.D.,Chief of Staff, (b)(6),Infection Preventionist
- New Sterile Processing Services, Refurbishing of N95 Masks Led By: (b)(6)
Chief SPS
- Social Distancing greet Veterans in Garden Area

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1640-1645 MEDIA PREP (5 min)

Location: Director's Office

1645-1710 MEDIA AVAILABILITY (25 min)

Location: Lincoln Room

Jim Sinkovitz, WGAL *NBC Affiliate, 1 on 1 Camera Interview

1715-1745 ERT / ARRIVE FAIRFIELD INN BY MARRIOTT LEBANON VALLEY (30 min)

4 Fisher Ave, Jonestown, PA 17038

Drive time: 30 min / 13 miles

RON

Wednesday, July 22, 2020

Attire: Business

Weather:	Jonestown, PA	H-90°; L-70° - Scattered Thunderstorms
	Wilkes-Barre, PA	H-85°; L-70° - Scattered Thunderstorms
	East Orange, NY	H-88°; L-74° - Scattered Thunderstorms
	New Rochelle, NY	H-87°; L-74° - Scattered Thunderstorms

0715-0850 ERT / ARRIVE WILKES-BARRE VA MEDICAL CENTER (1 hr 35 min)

**Call with Governor Tom Wolf, Pennsylvania @ 0800*

SECVA to call Governor's mobile: (b)(6)

1111 East End Blvd, Wilkes-Barre, PA 18711 *Main Entrance Circle

Drive time: 1 hr 35 min / 80.4 miles

Greeted By:

- Timothy Liezert, VISN Network Director
- Russell E. Lloyd, Medical Center Director
- (b)(6), Executive Assistant/PAO

0830 INTERVIEW W/WILKES-BARRE TIME LEADER NEWSPAPER

- Reporter Bill O'Boyle

0855-0905 INTRODUCTION TO COVID-19 ENTRANCE SCREENING AREA (10 min)

0910-0955 LEADERSHIP BRIEFING (45 min)

Location: Conference Room C6-43

Topics:

- COVID Response & Re-Opening Plan
- Screening Process
- Clinical Program Highlights (Testing, COVID Unit, Virtual Care, Satellite Lab)
- Partnership with Tobyhanna PAPR Parts, Personal Protective Cube, Supplies

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FINAL 3**

Attendees: (13)

- The Honorable Robert Wilkie, Secretary of Veterans Affairs
- Mr. Michael Meador, Special Assistant to the Secretary
- Ms. Traci Scott, Senior Advisor for Strategic Communications
- Mr. Christopher Anderson, Special Assistant, OCLA
- Mr. Matthew Webb, Special Assistant, OSVA
- Mr. Timothy Liezert, VISN Network Director
- Mr. Russell E. Lloyd, Medical Center Director
- Dr. Mirza Ali, Chief of Staff
- Ms. Valerie Boytin, Associate Director Patient Care Services
- Mr. Joe Sharon, Associate Director
- Mr. (b)(6), Executive Assistant
- Ms. (b)(6), Executive Assistant
- Ms. (b)(6), Executive Assistant

1015-1025 COIN RECOGNITION (10 min)

Location: Conference Room C6-36

Narrator: Russell E. Lloyd, Medical Center Director

Recipients (5)

- Ms. (b)(6), RN, Nursing Service
- Mr. (b)(6), Facilities Management Service
- Ms. (b)(6), Supply Chain Management
- Ms. (b)(6), Infection Prevention
- Dr. (b)(6), COVID Testng Protocol

1025-1030 EXECUTIVE TIME (5 min)

1030-1115 FACILITY TOUR (45 min)

Tour Led By:

- Mr. Russell E. Lloyd, Director
- Mr. Timothy Liezert, VISN Network Director
- Mr. (b)(6), Executive Assistant/PAO

Highlighted Areas:

- 6th Floor Simulation lab led by (b)(6), RN
- 3rd Floor Clinical Lab led by Dr (b)(6)

1120-1125 MEDIA PREP (5 min)

Location: C1-56B Interview Room

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1125-1150 MEDIA AVAILABILITY (25 min)

Location:

Primary: 2nd Floor Memorabilia Area

Secondary Location: 11th floor Gino Merli Conference Room

Mark Hiller, WBRE, 1 on 1 camera interview

1155-1200 ERT / ARRIVE LUNCH (5 min)

Drive time: 5 min / 0.3 miles

1200-1230 LUNCH (30 min)

1230-1440 ERT / ARRIVE EAST ORANGE VA MEDICAL CENTER (2 hr 10 min)

385 Tremont Avenue, East Orange, NJ 07018-1023

Drive time: 2 hr 10 min / 107 miles

Greeted by:

- Dr. Joan McInerney, VISN 2 Network Director
- Mr. Vincent Immiti, Medical Center Director

1445-1455 INTRODUCTION TO COVID-19 ENTRANCE SCREENING AREA (10 min)

Location: Building 1, A-level

1455-1545 LEADERSHIP BRIEFING (1 hr)

Location: Director's Conference Room, 11th Floor

Topics:

- Future Direction of VANJ
- Telemedicine
- Initial COVID Response
- Moving Forward & Second Surge

Attendees:

- The Honorable Robert Wilkie, Secretary of Veterans Affairs
- Mr. Michael Meador, Special Assistant to the Secretary
- Ms. Traci Scott, Senior Advisor for Strategic Communications
- Mr. Christopher Anderson, Special Assistant, OCLA
- Ms. Chelsea Childress, Special Assistant, OSVA
- Dr. Joan McInerney, VISN 2 Network Director
- Mr. Vincent Immiti, Medical Center Director
- Mara Davis, Associate Director
- John Griffith, Associate Director
- Patrick Troy, Nurse Executive
- Pamela LeDeaux, Chief of Staff
- Christine Betros Farrell, Public Affairs Officer

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1545-1555 VIRTUAL SERVICE CHIEF THANK YOU (10 min)
Location: Director's Conference Room, 11th Floor

1555-1605 COIN RECOGNITION (10 min)
Location: Director's Conference Room, 11th Floor
Recipients: (6)

- Ms. (b)(6), RN, OPMI
- Ms. (b)(6) RN, CLC
- Ms. (b)(6), Veteran, EMS
- Ms. (b)(6) RN, Women's Health
- Mr. (b)(6) MD, Infectious Disease
- Ms. (b)(6) Supervisor Microbiology/Laboratory

1605-1615 VIRTUAL CLC THANK YOU (10 min)
Location: Director's Conference Room, 11th Floor

1615-1620 EXECUTIVE TIME (5 min)

1620-1655 FACILITY TOUR (45 min)

Tour Led By:

- Dr. Joan McInerney, VISN 2 Network Director
- Mr. Vincent Immiti, Medical Center Director

Highlighted Areas:

- ICU – 2nd Floor
- Emergency Department – 1st Floor

1655-1700 MEDIA PREP (5 min)
Location: Director's Conference Room, 11th Floor

1700-1725 WNBC-TV (NEW YORK) ZOOM INTERVIEW (25 min)

Location: Director's Conference Room, 11th Floor

POC (b)(6), Senior Planning Manager, Mobile: (b)(6)

(b)(6), Assignment Desk, Mobile: (b)(6)

Reporter: Checkey Beckford

Zoom will open at 1645

1730-1845 ERT / ARRIVE RESIDENCE INN BY MARRIOTT NEW ROCHELLE (1 hr 15 min)

**Call with Governor Phil Murphy, New Jersey @ 1800*

SECVA to call Governor's mobile: (b)(6)

35 Lecount Pl, New Rochelle, NY 10801

Drive time: 1 hr 15 min / 36.9 miles

RON

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Thursday, July 23, 2020

Attire: Business

Weather:	New Rochelle, NY	H-90°; L-72° - Scattered Thunderstorms
	Wading River, NY	H-86°; L-71° - Partly Cloudy
	Northport, NY	H-87°; L-72° - PM Thunderstorms

0800-0940 ERT / ARRIVE CALVERTON NATIONAL CEMETERY (1 hr 40 min)

Wading River, NY 11792

Drive time: 1 hr 40 min / 72 miles

Greeted by:

- Mr. (b)(6), Acting Executive Director, Calverton National Cemetery
- Mr. (b)(6), Executive Director, Calverton National Cemetery
- Mr. (b)(6), Assistant Director, Calverton National Cemetery

0945-1015 CEMETERY TOUR (30 min)

Tour Led By:

- Mr. (b)(6), Acting Executive Director
- Mr. (b)(6), Assistant Director, Calverton National Cemetery

Highlighted Areas:

- Expansion Project
- Notable Burials
 - Medal of Honor – Lieutenant Michael Murphy (Family Engagement)
 - Army Staff Sgt. James D. McNaughton (Family Engagement)
- Recent Burial Section

1015-1025 EMPLOYEE THANK YOU & COIN RECOGNITION (10 min)

Location: Maintenance Building (Outside)

Recipients: (7)

- Mr. (b)(6), Cemetery Caretaker, Calverton National Cemetery
- Ms. (b)(6), Program Specialist, Calverton National Cemetery
- Mr. (b)(6), Mobile Equipment Service, Calverton National Cemetery
- Ms. (b)(6), Secretary, Calverton National Cemetery

1030-1110 ERT / ARRIVE LUNCH LOCATION (40 min)

** Lunch in route to facility*

Drive time: 40 min / 31.6 miles

1110-1125 ORDER LUNCH (15 min)

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1125-1150 ERT / ARRIVE NORTHPORT VA MEDICAL CENTER (25 min)

79 Middleville Rd., Northport, NY 11768

Drive time: 30 min / 8.3 miles

Greeted by:

- Dr. Joan McInerney, VISN 2 Network Director
- Dr. Antonio Sanchez, Northport VAMC Executive Director

1155-1205 INTRODUCTION TO COVID-19 ENTRANCE SCREENING AREA (10 min)

*Upon campus entrance

1205-1315 LEADERSHIP BRIEFING (1 hr)

Location: Building 200 Room A-15

Topics:

- Successes
- Opportunities

Attendees: (12)

- The Honorable Robert L. Wilkie, Secretary of Veterans Affairs
- Mr. Michael Meador, Special Assistant to the Secretary
- Ms. Traci Scott, Senior Advisor for Strategic Communications
- Mr. Christopher Anderson, Special Assistant, OCLA
- Ms. Chelsea Childress, Special Assistant, OSVA
- Dr. Joan McInerney, VISN 2 Network Director
- Mr. (b)(6), VISN 2 Deputy Network Director
- Dr. Antonio Sanchez, Executive Director
- Ms. Colleen Luckner, Associate Director
- Dr. Charlene Thomesen, Chief of Staff
- Ms. Catherine Napoli, Associate Director for Patient Care Services
- Mr. (b)(6), Executive Assistant, MCD

1305-1315 COIN RECOGNITION (10 min)

Location: Building 200 Room A-15

Recipients: (8)

- Dr. (b)(6), Lead Infectious Disease Physician
- Dr. (b)(6), Chief of Medicine, ACOS of Research and Pulmonologist
- Lt (b)(6); (b)(7)(C), Police Services
- P.O. (b)(6); (b)(7)(C) Police Services
- Dr. (b)(6) ICU Physician
- Ms. Catherine Napoli, Associate Director of Patient Care Services
- Mr. (b)(6), Chief, Logistics Service
- Mr. (b)(6) Planning Section Chief, Incident Command System

1315-1320 EXECUTIVE TIME (5 min)

Updated by: Chelsea Childress
Mission Operations
7/21/2020 10:41 PM

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1320-1405 FACILITY TOUR (45 min)

Tour Led By:

- Dr. Joan McInerney, VISN 2 Network Director
- Dr. Antonio Sanchez, Executive Director

Highlighted Areas:

- ICU – Staff Greeting Outside of ICU
- Special Procedure Suite
- ED Ambulance Bay – Conversion to COVID Triage
- Primary Care – Staff Greeting

1405-1410 MEDIA PREP (5 min)

Location: Primary Care Conference Room, E-128

1410-1435 WSHF/WSHU PUBLIC RADIO (NPR, NY/CT) (25 min)

Location: Primary Care Conference Room, E-128

POC: Ann Lopez, Producer, Mobile (b)(6)

Reporter: Tom Kuser, Program Director and Host

Studio Dial-in Number: (b)(6) Producer (b)(6)

1440-1555 ERT / ARRIVE RESIDENCE INN BY MARRIOTT NEW ROCHELLE (1 hr 15 min)

35 Lecount Pl, New Rochelle, NY 10801

Drive time: 1 hr 15 min / 50.5 miles

RON

***TBD: Interview w/Fox's Martha McCallum**

Friday, July 24, 2020		Attire: Business
Weather:	New Rochelle, NY	H-86°; L-72° - PM Thunderstorms
	New York, NY	H-86°; L-73° - Isolated Thunderstorms
	Washington, DC	H-91°; L-74° - Partly Cloudy

0800-0840 ERT / ARRIVE NY HARBOR HEALTHCARE SYSTEM (40 min)

423 E. 23rd Street, New York, NY 10010

Drive time: 40 min / 19.5 miles

Greeted by:

- Dr. Joan McInerney, VISN Director
- Ms. Martina A. Parauda, Director
- Dr. Patrick C. Malloy, Chief of Staff

0845-0855 INTRODUCTION TO COVID-19 ENTRANCE SCREENING AREA (10 min)

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0855-0955 LEADERSHIP BRIEFING (1 hr)

Location: Atrium, 1st Floor

Topics:

- COVID Preparedness
- 4th missions, Moving Forward Plan
- COVID Preparedness 2nd Wave

Attendees: (22)

- The Honorable Robert L. Wilkie, Secretary of Veterans Affairs
- Mr. Michael Meador, Special Assistant to the Secretary
- Ms. Traci Scott, Senior Advisor for Strategic Communications
- Mr. Christopher Anderson, Special Assistant, OCLA
- Ms. Chelsea Childress, Special Assistant, OSVA
- Dr. Joan McInerney, VISN Director
- Ms. Martina A. Parauda, Director
- Dr. Patrick C. Malloy, Chief of Staff
- Dr. Cynthia Caroselli, RN, Chief, Nurse
- Ms. Jodie Jackson, Associate Director
- Ms. (b)(6) Performance Improvement Manager
- Dr. Lincoln Bartholomew, ACOS/Extended Care
- Dr. (b)(6) Chief, Infectious Disease
- Ms. (b)(6) RN, Infection Control Manager
- Dr. (b)(6) Chief, Pulmonary Section, Brooklyn Campus
- Mr. (b)(6) RN, Nurse Manager ICU-BK Campus
- Dr. (b)(6), Chief, Medical Service
- Dr. (b)(6) Chief, Surgical Service-BK Campus
- Dr. (b)(6) Chief Intensivist, SICU
- Ms. (b)(6) RN, Nurse Manager, SICU
- Ms. (b)(6) RN, Nurse Manager, MICU-NY Campus
- Dr. (b)(6) Chief, MICU-NY Campus

0955-1000 EXECUTIVE TIME (5 min)

Location: Director's Office, Room 3022W, 3rd Floor

1010-1055 FACILITY TOUR (45 min)

Tour Led By:

- Ms. Joan McInerney, MD, VISN Director
- Ms. Martina A. Parauda, Director

Highlighted Areas:

1st floor, Centralized Check-in and Waiting Areas

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1035-1045 VIRTUAL (SKYPE) STAFF THANK YOU (10 min)
Location: Atrium, 1st Floor

1050-1120 ERT / ARRIVE LUNCH LOCATION (30 min)

1120-1135 ORDER LUNCH (15 min)

1135-1555 ERT / ARRIVE RESIDENCE (4 hr 20 min)
Drive time: 4 hr 20 min / 243 miles

MC

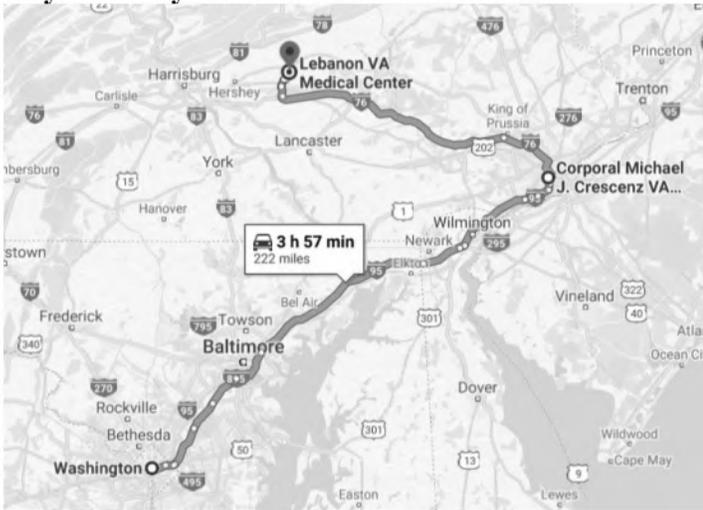
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FINAL 3**

TOTAL TIME BY LOCATION:

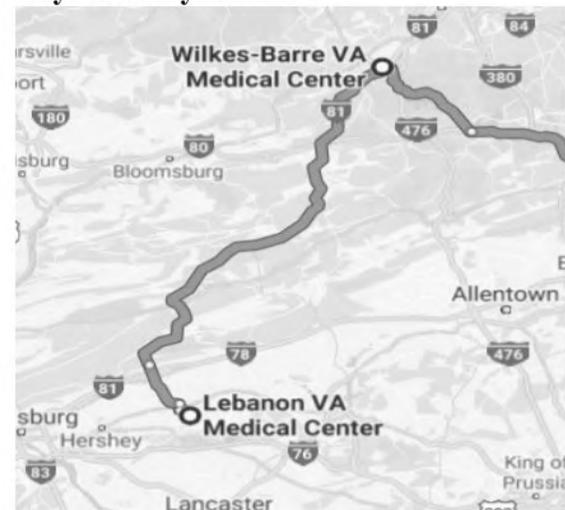
Corporal Michael J. Crescenz VA Medical Center	3 hr 20 min
Lebanon VA Medical Center	2 hr 50 min
Wilkes-Barre VA Medical Center	2 hr 50 min
East Orange VA Medical Center	2 hr 40 min
Calverton National Cemetery	40 min
Northport VA Medical Center	2 hr 40 min
VA NY Harbor Healthcare System	3 hr

MAPS

Day 1 Pennsylvania



Day 2 Pennsylvania



Day 2-4 New York



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FINAL 3**

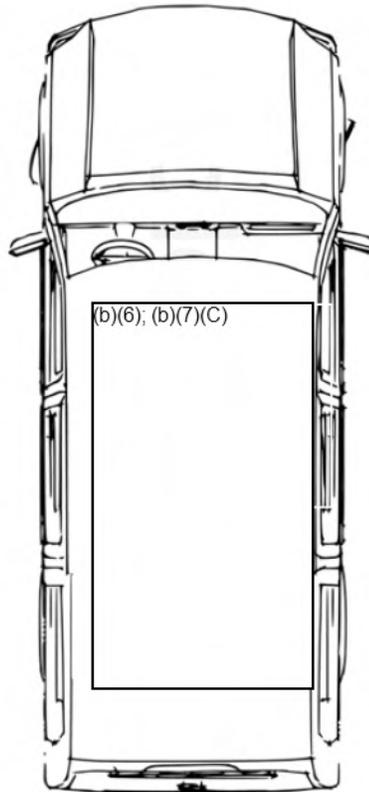
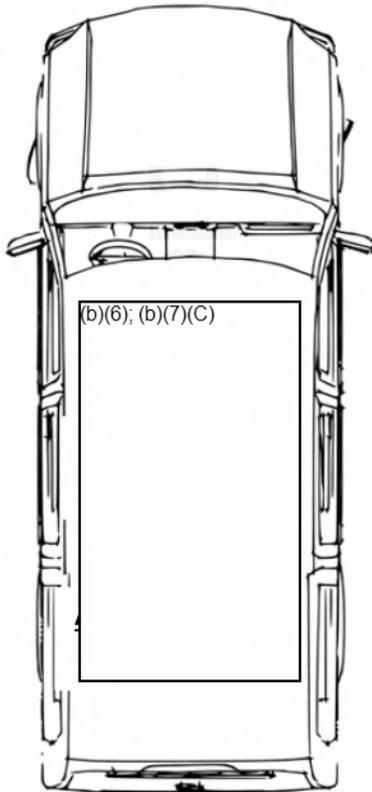
LOCATION(S)	DRIVE TIME	MILES
Washington DC – Crescenz VA Medical Center	2 hr 30 min	137.0 miles
Crescenz VA Medical Center – Lebanon VA Medical Center	1 hr 40 min	86.4 miles
Lebanon VA Medical Center – RON Hotel	30 min	12.9 miles
RON Hotel – Wilkes-Barre VA Medical Center	1 hr 20 min	80.4 miles
Wilkes-Barre VA Medical Center – East Orange VAMC	2 hr 10 min	107.0 miles
East Orange VAMC – Residence Inn New Rochelle	1 hr 15 min	39.0 miles
Residence Inn New Rochelle – Calverton National Cemetery	1 hr 40 min	72.0 miles
Calverton National Cemetery – Northport VAMC	1 hr 5 min	44.9 miles
Northport VAMC – Residence Inn New Rochelle	1 hr 15 min	50.5 miles
Residence Inn New Rochelle – NY Harbor HCS	40 min	19.5 miles
NY Harbor HCS – Residence	4 hr 40 min	243.0 miles

MOTORCADE LOAD PLAN

ALL MOVEMENTS:

LIMO:

CHASE:



22-Jul	Mission BBQ, PA	\$ 15.20
21-Jul	Blue bird inn, PA	\$ 38.00
24-Jul	Petro rest stop, NJ	\$ 8.41
23-Jul	Buffalo Wild wings, NY	\$ 32.00
21-Jul	Jonestown, PA hotel invoice	\$ 12.50
22-Jul	NY hotel invoice	\$ 8.75
	total	\$ 114.86

[Check All Shown](#) | [Uncheck All Shown](#)

Select	Status	Trans	Posting	Merchant	City/State	Amount	De
	Ⓟ	<u>Date</u>	<u>Date</u>				
<input type="checkbox"/>		<u>07/23</u>	07/27	BUFFALO WILD WINGS 3278	NEW ROCHELLE, NY	\$32.00	
<input type="checkbox"/>		<u>07/25</u>	07/27	RESIDENCE INN NEW ROCH	NEW ROCHELLE, NY	\$300.75	(
<input type="checkbox"/>		<u>07/24</u>	07/27	PETRO BORDENTOWN	BORDENTOWN, NJ	\$8.41	(
<input type="checkbox"/>		<u>07/21</u>	07/27	BLUE BIRD INN	LEBANON, PA	\$38.00	
<input type="checkbox"/>		<u>07/23</u>	07/24	<u>FAIRFIELD INN & SUITES</u>	JONESTOWN, PA	\$108.50	(
<input type="checkbox"/>		<u>07/22</u>	07/23	<u>MISSION BBQ - WILKES-BARR</u>	WILKES BARRE, PA	\$15.20	(



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 Fairfield.Marriott.com

Robert Wilkie

(b)(6)

Us Govt

Room: 103

Room Type: QNQN

Number of Guests: 2

Rate: \$96.00

Clerk: CCC

Arrive: 21Jul20

Time: 05:03PM

Depart: 22Jul20

Time: 05:34AM

Folio Number: 77024

DATE	DESCRIPTION	CHARGES	CREDITS
21Jul20	Market Packaged Food	5.00	
21Jul20	Market Packaged Food	5.00	
21Jul20	Market Packaged Food	2.50	
21Jul20	Room Charge	96.00	
22Jul20	Visa		108.50

Card #: VXXXXXXXXXXXX(b)(6)XXXX
 Amount: 108.50 Auth: 096268 Signature on File

BALANCE: 0.00

Marriott Bonvoy Account # XXX(b)(6) Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

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Duluth Government
 2860 Peachtree Ind. Blvd., Suite 1000
 Duluth, GA 30097
 Phone: (877) 813-5900

Tuesday, 14JUL 2020 12:44 PM EDT

Passengers: ROBERT WILKIE (101004369/ 101004369)

Agency Reference Number: 73D2FA

Click here to view your current itinerary or ETicket receipt on-line: viewtrip.travelport.com

Do you have your REAL ID to travel? Click HERE for more information.

Enjoy parking discounts from Duluth Travel Inc HERE

HOTEL Tuesday, 21JUL 2020 

Fairfield INN N Stes Marriott (FAIRFIELD)

4 Fisher Avenue Jonestown PA 17038

Number of Rooms: 1

Phone: 1 717 865-4234

Rate: USD 96.00

Check Out: Wednesday, 22JUL 2020

Room Type: GOVA00

Confirmation Number: 80828814

Fax: 1 717 865-4235

Room GUARANTEED TO VISA

Reserved For: WILKIE ROBERT

Guaranteed to: VI*****

Hotel cancellation policy: CANCEL PERMITTED UP TO 01 DAYS BEFORE ARRIVAL. 106.56 CANCEL FEE PER ROOM.

HOTEL Wednesday, 22JUL 2020 

Residence INN Marriott NEW ROC (RESIDENCE INN)

35 Le Count Place New Rochelle NY US 10801

Number of Rooms: 1

Phone: 19146367888

Rate: USD 146.00

Check Out: Friday, 24JUL 2020

Room Type: GOVA00

Confirmation Number: 77764139

Fax: 19146367979

Room GUARANTEED TO VISA

Reserved For: WILKIE ROBERT

Guaranteed to: VI*****

Hotel cancellation policy: CANCEL PERMITTED UP TO 01 DAYS BEFORE ARRIVAL. 166.99 CANCEL FEE PER ROOM.

Ticket/Invoice Information - Invoice nbr: 6359

Service Fee: ROBERT WILKIE

Date issued: 07/14/2020

Invoice Nbr: 6359

Document Nbr: 8900808009964

Amount: USD

Form of Payment: VI*****00215

Total Air Fare: 0.00 (VIxxxx00215)

Service Fee: (b)(4) (VIxxxx00215)
Total Invoiced: (b)(4)

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE
WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR
CANCELLATION RULE DOES NOT APPLY TO YOUR
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS
DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR
THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101004369

**For travel agent assistance and emergencies, please call 1-877-813-5900.

Your TMC Code is "11T" Duluth Travel

New TSA guidelines

<https://www.tsa.gov/news/releases/2019/04/04/tsa-reminds-travelers-real-id-identification-requirements>

Residence Inn® New Rochelle

35 Le Count Place, New Rochelle, NY 10801 P 914.636.7888

Marriott.com/HPNRI

Robert Wilkie

(b)(6)

Department Of Veteran

Room: 715

Room Type: ONBT

Number of Guests: 2

Rate: \$146.00

Clerk: (b)(6)

Arrive: 22Jul20

Time: 02:31PM

Depart: 24Jul20

Time: 07:26AM

Folio Number: 91565

DATE	DESCRIPTION	CHARGES	CREDITS
22Jul20	Market Frozen Food	5.50	
22Jul20	Market Frozen Food	3.25	
22Jul20	Rm Chg STDO T1 Transient	146.00	
23Jul20	Rm Chg STDO T1 Transient	146.00	
24Jul20	Visa		300.75

Card #: VIXXXXXXXXXXX (b)(6) XXX

Amount: 300.75 Auth: 012963 Signature on File

This card was electronically swiped on 22Jul20

BALANCE: 0.00

Marriott Bonvoy Account # XXXXX (b)(6) Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

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Duluth Government
 2860 Peachtree Ind. Blvd., Suite 1000
 Duluth, GA 30097
 Phone: (877) 813-5900

Tuesday, 14JUL 2020 12:44 PM EDT

Passengers: ROBERT WILKIE (101004369/ 101004369)

Agency Reference Number: 73D2FA

Click here to view your current itinerary or ETicket receipt on-line: viewtrip.travelport.com

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Reserved For: WILKIE ROBERT

Guaranteed to: VI*****

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Fax: 19146367979

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Service Fee: (b)(4) VIxxxx00215)
Total Invoiced: (b)(4)

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YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
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PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE
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BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR
CANCELLATION RULE DOES NOT APPLY TO YOUR
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS
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THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101004369

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Your TMC Code is "11T" Duluth Travel

New TSA guidelines

<https://www.tsa.gov/news/releases/2019/04/04/tsa-reminds-travelers-real-id-identification-requirements>

Traveler

Passenger Name:

WILKIE, ROBERT@

Reservation Number:

73D2FA

Invoice Number:

00635931

Total Charges to Date:

USD 54.89

Agency Details



Agency Phone:

877-813-5900

Fare Information

Service Fee: (MCO Number : 8900808009964)

USD (b)(4)

Total Invoice:

USD

Agent Comments

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
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THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101004369

Document Header Information

Document Type:	Voucher	Document Name:	VCH20110389
Travel Authorization Number:	101004401	Trip Name:	Pittsburgh, PA - Special Mission
TA Date:	07/31/20	Currency:	USD
Organization:	VAVACO 101 OFFICE OF THE SECRETARY	Current Status:	CREATED
Purpose:	SPECIAL MISSION	Document Detail:	Pittsburgh, PA - Special Mission
Type Code:	REGULAR TDY		

Traveler Profile

Name:	WILKIE, ROBERT L	ID:	(b)(6)
TID:	(b)(6)	Organization:	VAVACO 101 OFFICE OF THE SECRETARY
Title:	SECRETARY OF VETERANS	Duty Station:	Washington, DC
Security Cl:		Card:	IBA HLDR NON EXEMPT
Office Address:	810 Vermont Ave NW Washington, DC 20420	EMAIL:	(b)(6)@va.gov
Office Phone:	(b)(6)	Cell Phone:	
Home Address:	,	Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: Pittsburgh, PA - Special Mission

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/29/20	07/29/20	PITTSBURGH, PA	SPECIAL MISSION	126.00 / 56.00

Document Totals

Total Expenses:	807.98
Reimbursable Expenses:	.00
Non-Reimbursable Expenses:	807.98
Advance Applied:	.00
Net to Traveler:	.00
Net to Government:	807.98
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	793.23	.00
Transxn Fees	14.75	.00
Total Expenses:	807.98	.00

Trip 1 Details**Expenses**

Trip#: 1	Total Non-Per Diem Expenses:	807.98	Total Per Diem Expenses:	.00	
Date	Description	Category	Cost	Pay Method	Per Diem
07/29/2020	Airline Flight	Com. Carrier	793.23	CBA	
07/29/2020	Government Vehicle	Transportation	.00	OTHER	
07/31/2020	TDY Voucher Fee	Transxn Fees	14.75	CBA	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	.00
----------	----------------------------	-----

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Cgnf%
07/29/2020	126.00/ 56.00	0.00	0.00	0.00	0.00	

Account Summary for the Selected Trip

Org: VAVACO 101 OFFICE OF THE SECRETARY Label: VA VACO 101 OSVA Acct Code: 000000A0011010004 0142A1101 20/2172 807.98
Expense Category: Com. Carrier Fiscal Year: 2020 Amount: 793.23
Expense Category: Transxn Fees Fiscal Year: 2020 Amount: 14.75
Total: 807.98

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	CBA	807.98

Totals by Label

VAVACO 101 OFFICE OF THE SECRETARY VA VACO 101 OSVA Total 000000A0011010004 0142A1101 20/2172 807.98

Totals by Payment Method

CBA Total 807.98

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
07/29/20	AIR Airline Flight	\$793.23

Audits

Audit Name	Result	Reason
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Document History 08/03/2020 Voucher: VCH20110389

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/31/2020	9.18AM EST	(b)(6)	

I certify that the electronic signatures listed above are valid and on file

(b)(6) _____ 08/03/2020

SIGNED DATE

I certify this claim is true and correct to the best of my knowledge and belief, and the payment or credit has not been received by me or the traveler (if signed by alternate representative). I understand there are severe criminal and civil penalties for knowingly submitting a false, fictitious or fraudulent claim (18 U.S.C. Section 287 and 1001, and U.S.C. Section 3729).

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

Robert L. Wilkie


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FINAL 1

THE HONORABLE ROBERT L. WILKIE
SECRETARY OF VETERANS AFFAIRS
PITTSBURGH, PA
TRAVEL ITINERARY
JULY 29, 2020

TRAVELING PARTY:

The Honorable Robert Wilkie
Michael Meador, Special Assistant to the Secretary
Traci Scott, Senior Advisor for Strategic Communications

(b)(6)

EXECUTIVE PROTECTION:

(b)(6); (b)(7)(C) Special Agent (Adv)
(b)(6); (b)(7)(C) Special Agent (DL)

(b)(6); (b)(7)(C)

EVENT / SITE POCs:

(b)(6) Public and Community Relations Manager, VA Pittsburgh
(b)(6), DHCE, MHA, Executive Assistant to the Director

(b)(6)

SCHEDULING POCs:

Chelsea Childress, Special Assistant, OSVA (Adv)
(b)(6) Travel Coordinator, OSVA

(b)(6)

Wednesday, July 29, 2020	Attire: Business
Weather: Washington, DC H-93°; L-73° - Mostly Sunny Pittsburgh, PA H-87°; L-69° - Mostly Sunny	

0725-0740 ERT / ARRIVE REAGAN NATIONAL AIRPORT (DCA) (15 min)
1 Aviation Circle, Washington, DC 20001
Drive time: 15 min / 4.9 miles

0840 WHEELS UP TO PITTSBURGH INTERNATIONAL AIRPORT (PIT)
American Airlines 4671 DCA-PIT 0840-0948, 1 hr 8 min

0948 WHEELS DOWN TO PITTSBURGH INTERNATIONAL AIRPORT (PIT)
1000 Airport Blvd., Pittsburgh, PA 15231

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FINAL 1**

**1005-1035 ERT / ARRIVE H. JOHN HEINZ III DEPARTMENT OF VETERANS AFFAIRS
MEDICAL CENTER (30 min)**

1010 Delafield Rd., Pittsburgh, PA 15215

Drive time: 30 min / 22.1 miles

Greeted by:

- Mr. Timothy W. Liezert, Network Director, VISN 4
- Mr. Donald E. Koenig, Director, VA Pittsburgh Healthcare System
- Ali F. Sonel, MD, Chief of Staff, VAPittsburgh Healthcare System

1035-1040 COVID SCREENING

1040-1045 VIEW TRAIN DISPLAY

Presented by:

- (b)(6) MPT, MPM, FACHE, Assistant Director, VAPHS
- (b)(6) Program Leader for Voluntary and Recreation Therapy Services
- (b)(6) American Legion VA Voluntary Service Representative

1045-1140 CREATIVE ARTS & DANCE THERAPY MEETING & DEMONSTRATION (1 hr)

Sequence of Events:

- Welcome – (b)(6) welcomes Mrs. Pence & Secretary Wilkie
- Opening Remarks
 - Secretary Wilkie – Remarks (Introduces Mrs. Pence)
 - Mrs. Pence – Remarks
- Veterans Stories
- Supervisor, Creative Arts and Recreation Therapy gives brief presentation and introduces therapists
- Dance/Movement Therapy Demonstration
- Poetry Recitation
- Mrs. Pence presents gifts
- Group Photo

Participants:

- The Honorable Robert Wilkie
- (b)(6)
- Timothy W. Liezert, Network Director, VISN 4
- Donald E. Koenig, Director, VAPHS
- Ali F. Sonel, MD, Chief of Staff, VAPHS
- Alan Petrazzi, MPT, MPM, FACHE, Assistant Director, VAPHS
- Michael Meador, Special Assistant to the Secretary
- Traci Scott, Senior Advisor for Strategic Communications
- Chelsea Childress, Special Assistant, OSVA
- (b)(6) MA, ATR-BC, LPC, Art Therapist and Supervisor, Creative Arts and Recreation Therapy
- (b)(6) MA, ATR-BC, LPC, Art Therapist

Updated by: Chelsea Childress
Mission Operations
7/26/2020 9:04 PM

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FINAL 1**

- (b)(6) MA, BC-DMT, Dance/Movement Therapist
- (b)(6) MT-BC, Music Therapist and Licensed Occupational Therapist
- (b)(6), MD, PhD, Associate Chief of Staff, Behavioral Health Service,
VAPHS
- (b)(6) WH Staffer
- (b)(6) WH Staffer
- (b)(6) WH Staffer
- (b)(6) WH Staffer
- (b)(6) WH PHOTOGRAPHER
- Veterans: (b)(6) and (b)(6)

1140-1145 HOLD – EXECUTIVE TIME

1145-1215 VETERANS SUICIDE PREVENTION PROGRAM MEETING (40 min)

Sequence of Events:

- Welcome – Director Koenig provides brief introduction
 - Secretary Wilkie – Opening Remarks
 - Mrs. Pence – Opening Remarks
- Overview – Veterans Suicide Prevention Program Lead (b)(6)
- Veteran Suicide Prevention Outreach (b)(6) Program Staff Member
- Veterans Stories (b)(6) and (b)(6)
- Mrs. Pence presents gifts
- Group photo

Participants:

- The Honorable Robert Wilkie
- Mrs. Karen Pence
- Timothy W. Liezert, Network Director, VISN 4
- Donald E. Koenig, Director, VAPHS
- Ali F. Sonel, MD, Chief of Staff, VAPHS
- Michael Meador, Special Assistant to the Secretary
- Traci Scott, Senior Advisor for Strategic Communications
- Chelsea Childress, Special Assistant, OSVA
- (b)(6), Acting Deputy Director and Vice-President of Community
Based Care, VAPHS
- (b)(6), MSW, LCSW, Suicide Prevention Coordinator, VAPHS
- (b)(6), LSW, Suicide Prevention Case Manager, VAPHS
- (b)(6) MD, PhD, Associate Chief of Staff, Behavioral Health Service,
VAPHS
- (b)(6) WH Staffer
- (b)(6) WH Staffer
- (b)(6) WH Staffer
- (b)(6) WH Staffer

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FINAL 1**

- (b)(6) WH PHOTOGRAPHER
- Veterans (b)(6) and (b)(6)

1220-1230 ERT / ARRIVE MERCURIOS GELATO AND PIZZA(Veteran owned business)

1335 Freeport Road, Pittsburgh, PA

Drive time: 1.8mil / 6mins

Greeted by:

- Kelly Hunt, District Director, Western Pennsylvania District Office, SBA
- Joe Mercurio, Owner

1230-1305 LUNCH (Take out)

Attendees:

- Mrs. Karen Pence
- Secretary Robert Wilkie, Department of Veterans Affairs
- Kelly Hunt, District Director, Western Pennsylvania District Office, SBA
- Joe Mercurio, Owner
- (b)(6) Joe's Mother
- (b)(6) Joe's Father
- (b)(6) Joes Brother
- (b)(6) Joe's Sister

Gifts: Challenge coins in hand

Group photo

1305-1335 ERT / ARRIVE FOREVER HEART APIARY(30 min)

1345 Coraopolis Heights Rd, Moon Twp., PA 15108

Drive time: 30 min / 18.7 miles

Greeted by:

- Mimi Thomas Brooker, Project Director, PA Veteran Farming Project
- (b)(6), Bee Bootcamp host and student, Founder of Forever Heart Farm, LLC, served US Navy/Navy Reserves

1335-1400 BEE BOOTCAMP TOUR & DEMONSTRATION (35 min)

Sequence of Events:

- Overview of Farm
- Meet Veterans, Instructors, and Veteran Service Organizations involved with the pilot project
- Overview of the program's start and adaptation during the pandemic
- Overview of Veteran's interest in the program and coursework
- Overview of hands on training to Veterans
- Beehive Check Demonstration
- Mrs. Pence gift exchange
- Group photo

**FOR OFFICIAL USE ONLY – DO NOT DISTRIBUTE
FINAL 1**

Attendees:

- Mrs. Karen Pence
- Secretary Robert Wilkie, Department of Veterans Affairs
- Mimi Thomas Brooker, Project Director, PA Veteran Farming Project, Marine spouse
- (b)(6) Colonel USMC (Ret), Volunteer Coordinator and a student in Bee
 - Bootcamp
- (b)(6) Bee Bootcamp host and student, Founder of Forever Heart Farm, LLC,
 - served US Navy/Navy Reserves & Forever Heart Apiary, LLC
- (b)(6) Bee Bootcamp student, U.S. Army veteran
- (b)(6) Bee Bootcamp student, U.S. Army veteran
- (b)(6) Bee Bootcamp student, U.S. Army veteran
- (b)(6) Commander, ????
- (b)(6) Secretary, U.S. Navy Veteran
- Steve Repasky, Beekeeper, President of Pennsylvania’s State Beekeeping Association
- Michael Meador, Special Assistant to the Secretary
- Traci Scott, Senior Advisor for Strategic Communications
- Chelsea Childress, Special Assistant, OSVA
- (b)(6) WH Staffer
- (b)(6) WH Staffer
- (b)(6) WH Staffer
- (b)(6) WH Staffer
- (b)(6) WH PHOTOGRAPHER

1405-1415 ERT / ARRIVE PITTSBURGH INTERNATIONAL AIRPORT (PIT) (10 min)

1000 Airport Blvd., Pittsburgh, PA 15231

Drive time: 10 min / 7.3 miles

1415-1435 EXECUTIVE TIME (TBD)

1435 GATE TRANSITION / AIRCRAFT BOARDING (40 min)

1515 WHEELS UP TO REAGAN NATIONAL AIRPORT (DCA)

United Airlines 3596 PIT-IAD 1515-1612, 57 min

1612 WHEELS DOWN TO DULLES INTERNATIONAL AIRPORT (IAD)

1 Saarinen Circle, Dulles, VA 20166

1632-1702 ERT / ARRIVE RESIDENCE (30 min)

Drive time: 30 min / 20 miles

MC

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FINAL 1**

TOTAL TIME BY LOCATION:

VA Pittsburgh Healthcare System	1 hr 40 min
Forever Heart Farm	35 min

MAPS

Pittsburgh, PA



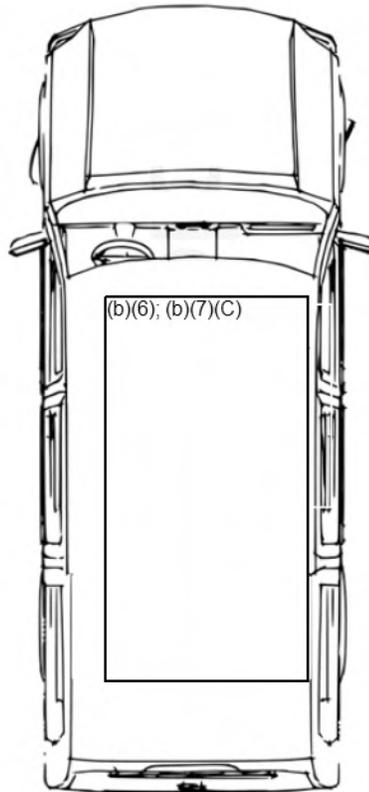
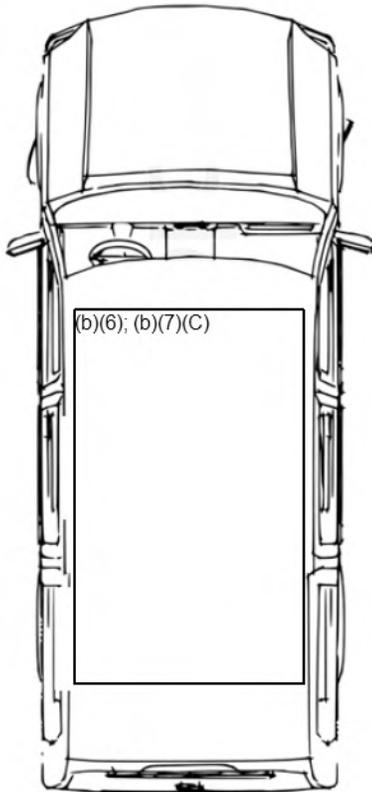
<u>LOCATION(S)</u>	<u>DRIVE TIME</u>	<u>MILES</u>
Pittsburgh International Airport – Pittsburgh Healthcare System	30 min	22.1 miles
Pittsburgh Healthcare System – Lunch Location	TBD	TBD
Lunch Location – Forever Heart Farm	30 min	8.7 miles
Forever Heart Farm – Pittsburgh International Airport	10 min	7.3 miles

MOTORCADE LOAD PLAN

ALL MOVEMENTS:

LIMO:

CHASE:



From: (b)(6)
To:
Subject: Fwd: SECVA In Town
Date: Friday, July 31, 2020 10:16:24 AM

(b)(6) here is the e-mail string. The very first one is the departure, and so on up until we secured at his residence at the end of the day.

FYI this is only the in town stuff. All the movements in Pittsburgh were on the out of town E-mail String.

(b)(6); (b)(7)(C)

Special Agent
Executive Protection Division
Office of Security and Law Enforcement
U.S. Department of Veterans Affairs
810 Vermont Avenue NW
Washington, DC 20420
Desk: (b)(6); (b)(7)(C)
Cell: (b)(6); (b)(7)(C)
Email: (b)(6); (b)(7)(C)@va.gov

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From: (b)(6); (b)(7)(C)@va.gov>
Sent: Wednesday, July 29, 2020 4:43:46 PM
To: SecVAction <SecVAction@va.gov>
Cc: VACO OSLE Duty Agent <vacosle@va.gov>
Subject: Re: SECVA In Town

Arrived at residence. The SECVA is secured for the evening. Next pick up is scheduled for Tomorrow, July 30, 2020 at 0700.

Duty Positions:

AM:

(b)(6); (b)(7)(C)

PM Travel:

(b)(6); (b)(7)(C)

No issues to report.

(b)(6); (b)(7)(C)

Special Agent
Executive Protection Division
Office of Security and Law Enforcement
U.S. Department of Veterans Affairs
810 Vermont Avenue NW
Washington, DC 20420
Desk: (b)(6); (b)(7)(C)
Cell: (b)(6); (b)(7)(C)
Email: (b)(6); (b)(7)(C)@va.gov

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From: (b)(6); (b)(7)(C)@va.gov>
Sent: Wednesday, July 29, 2020 4:15:01 PM
To: SecVAction <SecVAction@va.gov>
Cc: VACO OSLE Duty Agent <vacoosle@va.gov>
Subject: Re: SECVA In Town

Departed Airport, ERT residence.

(b)(6); (b)(7)(C)

Special Agent
Executive Protection Division
Office of Security and Law Enforcement
U.S. Department of Veterans Affairs
810 Vermont Avenue NW
Washington, DC 20420
Desk: (b)(6); (b)(7)(C)
Cell: (b)(6); (b)(7)(C)
Email: (b)(6); (b)(7)(C)@va.gov

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From: (b)(6); (b)(7)(C)@va.gov>
Sent: Wednesday, July 29, 2020 7:39:39 AM
To: SecVAction <SecVAction@va.gov>
Cc: VACO OSLE Duty Agent <vacoosle@va.gov>
Subject: Fwd: SECVA In Town

Arrived at DCA pending departure.

(b)(6); (b)(7)(C)
Special Agent
Executive Protection Division
Office of Security and Law Enforcement
Department of Veterans Affairs
810 Vermont Avenue N.W.
Washington, DC 20420
Desk: (b)(6); (b)(7)(C)
Mobile: (b)(6); (b)(7)(C)
Fax: (b)(6); (b)(7)(C)
Email: (b)(6); (b)(7)(C)@va.gov

From: (b)(6); (b)(7)(C)@va.gov>
Sent: Wednesday, July 29, 2020 7:20:56 AM
To: SecVAction <SecVAction@va.gov>
Cc: VACO OSLE Duty Agent <vacoosle@va.gov>
Subject: SECVA In Town

Departed residence ERT DCA.

Duty personnel:

AM

(b)(6); (b)(7)(C)

PM

(b)(6); (b)(7)(C)

(b)(6); (b)(7)(C)

Special Agent
Executive Protection Division
Office of Security and Law Enforcement
Department of Veterans Affairs
810 Vermont Avenue N.W.
Washington, DC 20420

Desk: (b)(6); (b)(7)(C)

Mobile: (b)(6); (b)(7)(C)

Fax: (b)(6); (b)(7)(C)

Email: (b)(6); (b)(7)(C)@va.gov



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Traveler

Passenger Name: WILKIE, ROBERT	e-Ticket Number: 0017419819982	Reservation Number: L7FSCY	Issue Date: July 15, 2020
Invoice Number: 00635992	Total Charges to Date: USD 793.23		

Agency Details**Agency Phone:**

877-813-5900

Fare Information**Form Of Payment:**

VI XXXX XXXX XXXX 0215

Fare:

USD (b)(4)

Taxes and Carrier-imposed fees:

USD

USD

Total Airfare:

USD

Service Fee: (MCO Number : 8900808014775)

USD

Total Invoice:

USD 318.01

Trip Information**Flight - American Airlines (AA) - 4671 - July 29, 2020****Confirmation Number:**

DDBSPY

Status:

Cancelled

***Operated by:**

OPERATED BY REPUBLIC
AIRWAYS AS AMERICAN
EAGLE

Depart:

Ronald Reagan National Arpt
(DCA)
Washington
8:40 AM

Arrive:

Pittsburgh Intl Arpt (PIT)
Pittsburgh
9:48 AM

Class Of Service:

Economy

Flight - American Airlines (AA) - 4671 - July 29, 2020

Confirmation Number:

DDBSPY

Status:

Confirmed

***Operated by:**

OPERATED BY REPUBLIC
AIRWAYS AS AMERICAN
EAGLE

Depart:

Ronald Reagan National Arpt
(DCA)
Washington
8:40 AM

Arrive:

Pittsburgh Intl Arpt (PIT)
Pittsburgh
9:48 AM

Class Of Service:

First Class

Flight - United Airlines Inc (UA) - 3596 - July 29, 2020

Status:

Confirmed

***Operated by:**

OPERATED BY REPUBLIC
AIRWAYS DBA UNITED
EXPRESS

Depart:

Pittsburgh Intl Arpt (PIT)
Pittsburgh
3:15 PM

Arrive:

Washington Dulles Intl (IAD)
Washington
4:12 PM

Class Of Service:

Economy

Misc - May 11, 2021

Location Info:

Phone:

Other Info:

Number of Persons: 1
Remark: THIS DATE FOR
ACCOUNTING PURPOSES ONLY

Agent Comments

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE
WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR
CANCELLATION RULE DOES NOT APPLY TO YOUR
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS

DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR
THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101004401

ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215

ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017419819982

ZPIZINVOICE NUMBER IS 006359

ZPIZSERVICE FEE***** (b)(4)

ZPIZTICKETED FARE***** (b)(4)

ZPIZTOTAL CHARGE*****\$318.01

CB/CGEBILLING/ATRS/2020-07-15T21.30.00Z

ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215

ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167419819983

ZPIZINVOICE NUMBER IS 006359

ZPIZSERVICE FEE***** (b)(4)

ZPIZTICKETED FARE***** (b)(4)

ZPIZTOTAL CHARGE*****\$475.22

CB/CGEBILLING/ATRS/2020-07-15T21.31.00Z

Traveler

Passenger Name:

WILKIE, ROBERT

e-Ticket Number:

0167419819983

Reservation Number:

L7FSCY

Issue Date:

July 15, 2020

Invoice Number:

00635993

Total Charges to Date:

USD 793.23

Agency Details



Agency Phone:

877-813-5900

Fare Information

Form Of Payment:

VI XXXX XXXX XXXX 0215

Fare:

USD (b)(4)

Taxes and Carrier-imposed fees:

USD

USD

Total Airfare:

USD

Service Fee: (MCO Number : 8900808014776)

USD

Total Invoice:

USD 475.22

Trip Information

Flight - American Airlines (AA) - 4671 - July 29, 2020

Confirmation Number:

DDBSPY

Status:

Cancelled

***Operated by:**

OPERATED BY REPUBLIC

AIRWAYS AS AMERICAN

EAGLE

Depart:

Ronald Reagan National Arpt

(DCA)

Washington

8:40 AM

Arrive:

Pittsburgh Intl Arpt (PIT)

Pittsburgh

9:48 AM

Class Of Service:

Economy

Flight - American Airlines (AA) - 4671 - July 29, 2020

Confirmation Number:

DDBSPY

Status:

Confirmed

***Operated by:**

OPERATED BY REPUBLIC
AIRWAYS AS AMERICAN
EAGLE

Depart:

Ronald Reagan National Arpt
(DCA)
Washington
8:40 AM

Arrive:

Pittsburgh Intl Arpt (PIT)
Pittsburgh
9:48 AM

Class Of Service:

First Class

Flight - United Airlines Inc (UA) - 3596 - July 29, 2020

Status:

Confirmed

***Operated by:**

OPERATED BY REPUBLIC
AIRWAYS DBA UNITED
EXPRESS

Depart:

Pittsburgh Intl Arpt (PIT)
Pittsburgh
3:15 PM

Arrive:

Washington Dulles Intl (IAD)
Washington
4:12 PM

Class Of Service:

Economy

Misc - May 11, 2021

Location Info:

Phone:

Other Info:

Number of Persons: 1
Remark: THIS DATE FOR
ACCOUNTING PURPOSES ONLY

Agent Comments

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE
WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR
CANCELLATION RULE DOES NOT APPLY TO YOUR
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS

DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR
THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101004401

ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215

ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017419819982

ZPIZINVOICE NUMBER IS 006359

ZPIZSERVICE FEE***** (b)(4)

ZPIZTICKETED FARE***** (b)(4)

ZPIZTOTAL CHARGE*****\$318.01

CB/CGEBILLING/ATRS/2020-07-15T21.30.00Z

ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215

ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167419819983

ZPIZINVOICE NUMBER IS 006359

ZPIZSERVICE FEE***** (b)(4)

ZPIZTICKETED FARE***** (b)(4)

ZPIZTOTAL CHARGE*****\$475.22

CB/CGEBILLING/ATRS/2020-07-15T21.31.00Z



Duluth Government
 2860 Peachtree Ind. Blvd., Suite 1000
 Duluth, GA 30097
 Phone: (877) 813-5900

Wednesday, 15JUL 2020 4:37 PM EDT

Passengers: ROBERT WILKIE (101004401/ 101004401)

Agency Reference Number: L7FSCY

Click here to view your current itinerary or ETicket receipt on-line: viewtrip.travelport.com

Do you have your REAL ID to travel? Click HERE for more information.

Enjoy parking discounts from Duluth Travel Inc HERE

AIR	Wednesday, 29JUL 2020		
American Airlines OPERATED BY REPUBLIC AIRWAYS AS AMERICAN EAGLE	Flight Number: 4671	Class: G- Coach/Economy	
From: Washington Reagan Natl DC, USA	Depart: 8:40 AM		
To: Pittsburgh PA, USA	Arrive: 9:48 AM		
Stops: Nonstop	Duration: 1 hour(s) 8 minute(s)		
Seats: 18D	Status: CONFIRMED	Miles: 194 / 310 KM	
Equipment: EMBRAER EMB 175			
DEPARTS DCA TERMINAL C			
Frequent Flyer Number: (b)(6)			
American Airlines Confirmation number is DDBSPY			

AIR	Wednesday, 29JUL 2020		
United Airlines OPERATED BY REPUBLIC AIRWAYS DBA UNITED EXPRESS	Flight Number: 3596	Class: M- Coach/Economy	
From: Pittsburgh PA, USA	Depart: 3:15 PM		
To: Washington Dulles DC, USA	Arrive: 4:12 PM		
Stops: Nonstop	Duration: 0 hour(s) 57 minute(s)		
Seats: 11C	Status: CONFIRMED	Miles: 194 / 310 KM	
Equipment: EMBRAER EMB 170			
Frequent Flyer Number: (b)(6)			
Fare Basis: MCAIAD			
United Airlines Confirmation number is IFRECH			

Ticket/Invoice Information

Ticket for: ROBERT WILKIE
 Date issued: 07/15/2020 Invoice nbr: 6359
 Ticket Nbr: 0167419819983 Electronic Tkt: Yes Amount: (b)(4) JSD
 Form of Payment: VI*****00215

Ticket for: ROBERT WILKIE
 Date issued: 07/15/2020 Invoice nbr: 6359
 Ticket Nbr: 0017419819982 Electronic Tkt: Yes Amount: (b)(4) USD
 Form of Payment: VI*****00215

Service Fee: ROBERT WILKIE
 Date issued: 07/15/2020 Invoice Nbr: 6359
 Document Nbr: 8900808014776 Amount: USD
 Form of Payment: VI*****00215

Service Fee: ROBERT WILKIE
 Date issued: 07/15/2020 Invoice Nbr: 6359
 Document Nbr: 8900808014775 Amount: USD
 Form of Payment: VI*****00215

Base Fare: (b)(4)
 Tax: (b)(4)
 Air Fare: (b)(4) (lxxxx00215)
 Total Air Fare: (b)(4)
 Service Fee: (b)(4) (Vlxxxx00215)
 Total Invoiced: 793.23

Click here 24 hours in advance to obtain boarding passes:

[American](#)
[UNITED](#)

Click here to review Baggage policies and guidelines:

[American](#)
[UNITED](#)

Check operating carrier website for any policies that may vary.

ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215
 ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017419819982
 ZPIZINVOICE NUMBER IS 006359
 ZPIZSERVICE FEE***** (b)(4)
 ZPIZTICKETED FARE***** (b)(4)
 ZPIZTOTAL CHARGE*****\$318.01

CB/CGEBILLING/ATRS/2020-07-15T21.30.00Z
 ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215
 ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167419819983
 ZPIZINVOICE NUMBER IS 006359
 ZPIZSERVICE FEE***** (b)(4)
 ZPIZTICKETED FARE***** (b)(4)
 ZPIZTOTAL CHARGE*****\$475.22

CB/CGEBILLING/ATRS/2020-07-15T21.31.00Z

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
 YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
 BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS
 PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL
 NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE
 WITH YOUR AGENCYS BUSINESS RULE BUT NO LESS THAN 3
 BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR
 CANCELLATION RULE DOES NOT APPLY TO YOUR
 INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS
 DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR
 THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

1010O4401

**For travel agent assistance and emergencies, please call 1-877-813-5900.
 Your TMC Code is "11T" Duluth Travel

New TSA guidelines

<https://www.tsa.gov/news/releases/2019/04/04/tsa-reminds-travelers-real-id-identification-requirements>

Document Header Information

Document Type:	Voucher	Document Name:	VCH20110904
Travel Authorization Number:	101004660	Trip Name:	Hampton VA and Butner NC
TA Date:	08/06/20	Currency:	USD
Organization:	VAVACO 101 OFFICE OF THE SECRETARY	Current Status:	CREATED
Purpose:	SITE VISIT	Document Detail:	Site visits to Hampton, VA and Butner, NC
Type Code:	REGULAR TDY		

Traveler Profile

Name:	WILKIE, ROBERT L	ID:	(b)(6)
TID:	(b)(6)	Organization:	VAVACO 101 OFFICE OF THE SECRETARY
Title:	SECRETARY OF VETERANS	Duty Station:	Washington, DC
Security Cl:		Card:	IBA HLDR NON EXEMPT
Office Address:	810 Vermont Ave NW Washington, DC 20420	EMAIL:	(b)(6)@va.gov
Office Phone:	(b)(6)	Cell Phone:	
Home Address:	,	Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: Site visits to Hampton, VA and Butner, NC

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/30/20	07/31/20	HAMPTON (CITY), VA	SITE VISIT	96.00 / 55.00
07/31/20	08/01/20	RALEIGH, NC	SITE VISIT	120.00 / 56.00

Document Totals

Total Expenses:	475.84
Reimbursable Expenses:	351.31
Non-Reimbursable Expenses:	124.53
Advance Applied:	.00
Net to Traveler:	70.60
Net to Government:	124.53
Pay to Charge Card:	280.71

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-CBA	109.78	.00
Lodging-Per Diem	212.06	.00
M&IE-Per Diem	139.25	.00
Transxn Fees	14.75	.00
Total Expenses:	475.84	.00

Trip 1 Details**Expenses**

Trip#: 1	Total Non-Per Diem Expenses:	137.59	Total Per Diem Expenses:	338.25	
Date	Description	Category	Cost	Pay Method	Per Diem
07/30/2020	Hotel Taxes - CBA	Lodging-CBA	109.78	CBA	
07/30/2020	Lodging	Lodging-Per Diem	79.00	IBA	*
07/30/2020	Hotel Taxes	Lodging-Per Diem	13.06	IBA	
07/30/2020	M&IE	M&IE-Per Diem	41.25	OTHER	*
07/30/2020	Government Vehicle	Transportation	.00	OTHER	
07/31/2020	Lodging	Lodging-Per Diem	120.00	IBA	*
07/31/2020	M&IE	M&IE-Per Diem	56.00	OTHER	*

07/31/2020	Government Vehicle	Transportation	.00	OTHER
08/01/2020	M&IE	M&IE-Per Diem	42.00	OTHER
08/01/2020	Government Vehicle	Transportation	.00	OTHER
08/06/2020	TDY Voucher Fee	Transxn Fees	14.75	CBA

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 338.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/30/2020	96.00/ 55.00	79.00	79.00	41.25	41.25	
07/31/2020	120.00/ 56.00	120.00	120.00	56.00	56.00	
08/01/2020	120.00/ 56.00	0.00	0.00	42.00	42.00	

Advance of Funds

Cannot print default advance form.
Unable to find an other authorization for cash advance.

Account Summary for the Selected Trip

Org: VAVACO 101 OFFICE OF THE SECRETARY	Label: VA VACO 101 OSVA	Acct Code: 000000A0011010004 0142A1101 20/2172	475.84
Expense Category: Lodging-CBA	Fiscal Year: 2020	Amount: 109.78	
Expense Category: Lodging-Per Diem	Fiscal Year: 2020	Amount: 212.06	
Expense Category: M&IE-Per Diem	Fiscal Year: 2020	Amount: 139.25	
Expense Category: Transxn Fees	Fiscal Year: 2020	Amount: 14.75	
		Total:	475.84

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	CBA	124.53
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	IBA	212.06
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	OTHER	139.25

Totals by Label

VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA Total	000000A0011010004 0142A1101 20/2172	475.84
------------------------------------	------------------------	-------------------------------------	--------

Totals by Payment Method

CBA Total	124.53
IBA Total	212.06
OTHER Total	139.25

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
07/30/20	Lodging	\$79.00
07/30/20	Hotel Taxes	\$13.06
07/31/20	Lodging	\$120.00

Audits

Audit Name	Result	Reason
------------	--------	--------

Document History 08/06/2020 Voucher: VCH20110904

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILKIE, ROBERT L. (b)(6)

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/06/2020	10:57AM EST	(b)(6)	

I certify that the electronic signatures listed above are valid and on file

(b)(6)

08/06/2020

SIGNED DATE

I certify this claim is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me or the traveler (if signed by alternate representative). I understand there are severe criminal and civil penalties for knowingly submitting a false, fictitious or fraudulent Claim (18 U.S.C. Sections 287 and 1001, and 31 U.S.C. Section 3729)

Document Signatures

Traveler/Preparer Name:

Robert L. Wilkie

Traveler/Preparer Signature:

Robert L. Wilkie

Date:

Approver Name:

Approver Signature:

Date:

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FINAL 2

THE HONORABLE ROBERT L. WILKIE
SECRETARY OF VETERANS AFFAIRS
HAMPTON, VA & BUTNER, NC
TRAVEL ITINERARY
JULY 30 – AUGUST 2, 2020

TRAVEL PARTY:

The Honorable Robert Wilkie
Brooks Tucker, Acting Chief of Staff
Michael Meador, Special Assistant to the Secretary
Traci Scott, Senior Advisor for Strategic Communications
John Mashburn, Senior Advisor (NC only)

(b)(6)

EXECUTIVE PROTECTION:

(b)(6); (b)(7)(C), Special Agent, Detail Lead
(b)(6); (b)(7)(C), Special Agent (Adv-Hampton)
(b)(6); (b)(7)(C), Special Agent, (Adv-Butner)
(b)(6); (b)(7)(C), Special Agent, Chase Driver
(b)(6); (b)(7)(C), Special Agent, Shift Lead
(b)(6); (b)(7)(C), Special Agent, Limo Driver

(b)(6); (b)(7)(C)

EVENT / SITE POCS:

(b)(6) EA to the Director, Hampton VAMC
(b)(6) EA to the Director, Hampton VAMC
John Rogers, Public Affairs Officer, Hampton VAMC
Angela Schulze, Director of Scheduling, Office of Senator Tillis

(b)(6)

SCHEDULING POCS:

Albert Guerrero, Special Assistant, OSVA (Adv-Hampton)
Edward “Ted” Diaz, Staff Assistant, OSVA (Adv-Butner)
(b)(6) Travel Coordinator, OSVA

(b)(6)

Thursday, July 30, 2020

Attire: Business

Weather: Washington, DC H-°; L-° -
Hampton, VA H-°; L-° -

1330-1610 ERT / ARRIVE COURTYARD HAMPTON COLISEUM CENTRAL (2 hr 40 min)
1917 Coliseum Dr, Hampton, VA 23666
Drive time: 2 hr 40 min / 175 miles

RON

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Friday, July 31, 2020

Attire: Business

Weather:	Hampton, VA	H-°; L-° -
	Butner, NC	H-°; L-° -

0800-0815 ERT / ARRIVE HAMPTON VA MEDICAL CENTER (15 min)

100 Emancipation Dr, Hampton, VA 23667

Drive Time: 15 min / 4.9 miles

Greeted By:

- David C. Collins, Medical Center Director
- Dr. (b)(6) Chief of Staff

0820-0830 INTRODUCTION TO COVID-19 ENTRANCE SCREENING AREA (10 min)

Campus entry tent or main entrance port cochere (inclement weather)

(Health Questionnaire, Masks, Wrist-bans)

0835-0920 LEADERSHIP BRIEFING (45 min)

Location: Bldg 135 Room A102

Topics:

- COVID Responses
- Access
- Wait Times
- Suicide Prevention
- Tent Operations

Attendees:

- The Honorable Robert L. Wilkie, Secretary of Veterans Affairs
- The Honorable Brooks Tucker, Acting Chief of Staff
- Mr. Michael Meador, Special Assistant to the Secretary
- Ms. Traci Scott, Senior Advisor for Strategic Communications
- Mr. Albert Guerrero, Special Assistant, OSVA
- Mrs. Deanne Seekins-VISN 6 Network Director
- David C. Collins-Executive Director, Hampton VAMC
- Mrs. Lindaman-Associate Director Patient Care Services
- Dr. (b)(6) Chief of Staff
- Dr. (b)(6)-Associate Director for Operations
- Dr. (b)(6)-Infection Control (Physician)
- John Rogers-Public Affairs Officer

Via Skype:

- Dr. (b)(6) Infection Control
- Dr. (b)(6) Primary Care
- Dr. (b)(6) Mental Health
- (b)(6) Suicide Prevention

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0925-0935 COIN RECOGNITION (10 min)

Location: Historical Lobby

Recipients: (5)

- (b)(6) Nurse Practitioner/Intermediate Care Center
- Dr. (b)(6) Infection Control (Physician)
- Dr. (b)(6) Infection Control (Physician)
- (b)(6) Wound Care Nurse (Registered Nurse)
- (b)(6) Emergency Management Specialist

0935-0940 EXECUTIVE TIME (5 min)

0940-1025 FACILITY TOUR (45 min)

Tour Led By:

- David C. Collins, Medical Center Director
- Dr. (b)(6) Chief of Staff

Highlighted Areas:

- Medical Sub-Specialty Work Clinic
- Pharmacy
- Prime 1 & 2
- Prime 6

1030-1035 MEDIA PREP (5 min)

Location: Bldg110B (Prime 6 Group Room)

1035-1100 MEDIA AVAILABILITY (25 min)

Location: Historical Lobby

- WVEC-TV (ABC), interview with Mike Gooding

1105-1135 ERT / ARRIVE CHESAPEAKE VA CLINIC (30 min)

1987 S Military Hwy, Chesapeake, VA 23320

Drive Time: 30 min / 24.5 miles

Greeted By:

- Dr. (b)(6)

1140-1210 LEADERSHIP BRIEFING / FACILITY TOUR (30 min)

Tour Led By:

- Nurse Manager Ms. (b)(6)

Highlighted Areas:

- Clinic and expansion (PC, Telehealth, MH Services)

1215-1235 ERT / ARRIVE LUNCH (20 min)

1235-1305 LUNCH (30 min)

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1305-1310 ERT / ARRIVE VIRGINIA BEACH VA CLINIC (5 min)

244 Clearfield Ave, Virginia Beach, VA 23462

Drive Time: 5 min / 1.6 miles

Greeted By:

- Dr [REDACTED]

1315-1345 FACILITY BRIEFING / FACILITY TOUR (30 min)

Tour Led By:

- Ms [REDACTED]

Highlighted Areas:

- Clinic and expansion (PC, Telehealth, MH Services)

1350-1705 ERT / ARRIVE EMBASSY SUITES RALEIGH (3 h 15 min)

4700 Creedmoor Rd., Raleigh, NC 27612

Drive Time: 3 h 15 min / 192 miles

- 1355-1420 - Telephone Interview from vehicle (25 min)
Daily Press of Hampton, telephone interview with Lisa Vernon Sparks
- 1440-1500 - Telephone Interview from vehicle (20 min)
The John Fredericks Radio Show, telephone interview with John Fredericks

RON

Saturday, August 1, 2020

Attire: Business

Weather:

Butner, NC

H-°; L-° -

Washington, DC

H-°; L-° -

0910-0945 ERT / ARRIVE VETERANS LIFE CENTER (20 min)

1005 9th St, Butner, NC 27509

Drive Time: 35 min / 24.2 miles

Greeted By:

- Senator Thom Tillis
- Mrs [REDACTED]
- John Turner, Founder and Senior Advisor

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1000–1115 VETERANS LIFE CENTER RIBBON CUTTING CEREMONY (1 hr)

Run of show:

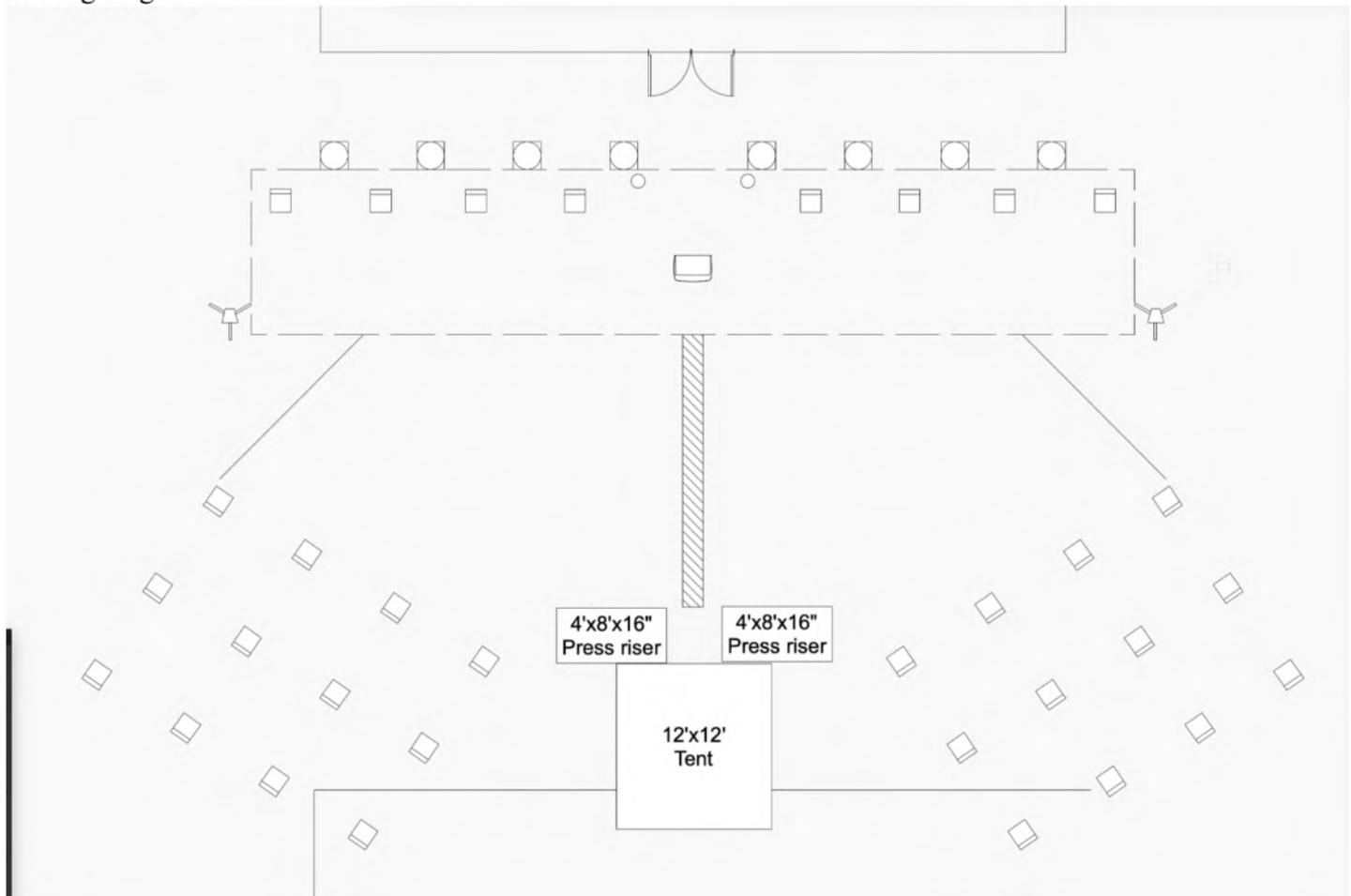
- 0955 – Col. David Hayden, Board Chair will instruct guests to take their seats and the program will begin shortly.
- 1000 – Welcome - Col. David Hayden
- 1002 – Recognition of Distinguished Guest
- 1005 – Introduction of Butner Town Mayor, Terry Turner – Col. David Hayden
- 1006 - Pledge – Lead by Butner Town Mayor, Terry Turner
- 1007 – Introduction of Marilyn Avila, former NC State Senator (5 terms) and incoming VLC Board Chair – Col. David Hayden
- 1008 - Invocation - The Honorable Marilyn Avila (incoming board chair)
- 1010 – Introduction of NC Governor Roy Cooper or Representative – Col. David Hayden
- 1011 - Remarks from Governor Cooper or designated representative (5 minutes)
- 1017 – Introduction of Veterans Administration Secretary, Robert Wilkie – Col. David Hayden
- 1018 - Remarks from Secretary Wilkie - Veterans Administration (5 minutes)
- 1024 - Introduction of United States Senator Thom Tillis – Col. David Hayden
- 1025 - Remarks from US Senator Thom Tillis (5 minutes)
- 1031 - Remarks from John Turner - Founder of The Veterans Life Center (5 minutes)
- 1037 - SECU Check Presentation \$1 million dollar naming rights gift – Mike Lord – CEO and President will deliver brief remarks and Jama Campbell, SECU Foundation Executive Director will present check to John Turner (not sure who else should be on hand for this presentation)
- 1042 – Ribbon Cutting – John Turner with dignitaries standing on each side
- 1050 – Closing and thank you – Co. David Hayden
- 1055 – End; Transit to Press Event

Attendees:

- Senator Thom Tillis
- Representative Larry Yarborough NC House
- Representative Holly Grange NC House
- Carole Weiss North Carolina Daughters of the American Revolution State Regent
- Ambassador Jim Cain
- Robert Hosford USDA Rural Development State Director
- Victor R. Armstrong, Director of NC Division of Mental Health, Developmental Disabilities and Substance Abuse Services
- State Employee Credit Union Foundation
- Dee Ann Seekins VISN 6
- (b)(6) CEO Colliers International
- North Carolina Housing Finance Agency (attendee not identified yet)

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Seating diagram



1100-1115 PRESS EVENT (15 min)
Location: TBD

1115-1200 LUNCH / TOUR (30 min)
Location: Courtyard
*Box Lunches to be provided

1205-1215 EXECUTIVE TIME (10 min)

1215-1245 FIRESIDE CHAT WITH SENATOR TILLIS AND SECRETARY WILKIE (30 min)
Location: TBD

1300-1315 ERT / ARRIVE LUNCH (15 min)

1315-1400 LUNCH (45 min)

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1400-1700 ERT / ARRIVE RESIDENCE (3 hr)

MC

TOTAL TIME BY LOCATION:

Hampton VAMC	2 h 55 min
Chesapeake VA Clinic	40 min
Lunch	30 min
Virginia Beach VA Clinic	40 min
Veterans Life Center	3 h 15 min

MAPS

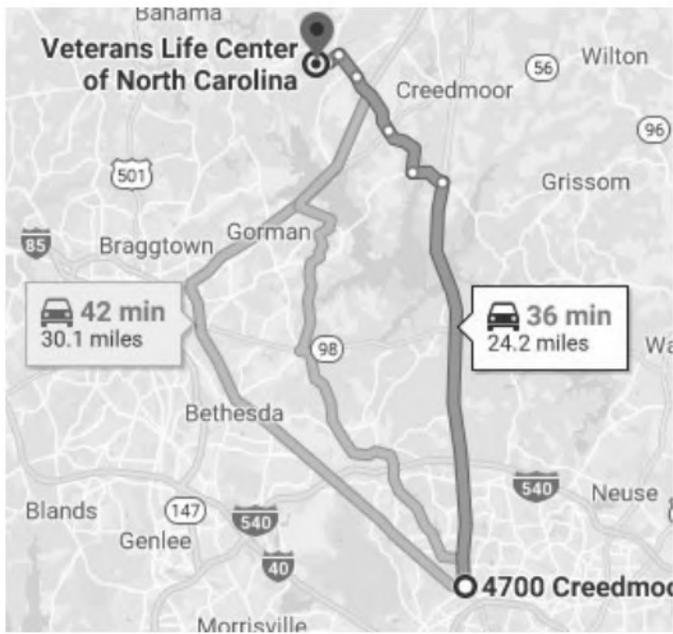
Hampton, VA



Virginia Beach, VA – Raleigh, NC



Raleigh, NC – Butner



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Butner, NC – Washington, DC



<u>LOCATION(S)</u>	<u>DRIVE TIME</u>	<u>MILES</u>
VACO - RON Hotel	2 h 40 min	175 miles
RON Hotel - Hampton VAMC	15 min	4.9 miles
Hampton VAMC - Chesapeake VA Clinic	30 min	24.5 miles
Chesapeake VA Clinic - Lunch	20 min	12.9 miles
Lunch - Virginia Beach VA Clinic	5 min	1.6 miles
Virginia Beach VA Clinic – Embassy Suites Raleigh	3 h 10 min	192 miles
Embassy Suites Raleigh – Veterans Life Center	35 min	24.2 miles
Veterans Life Center – Residence	3 h 45 min	

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HOTEL OPTIONS

Hampton, VA

1. Courtyard Hampton Coliseum Central
1917 Coliseum Dr, Hampton, VA 23666
(757) 838-3300

2. Embassy Suites Hampton Roads
1700 Coliseum Dr, Hampton, VA 23666
(757) 827-8200

3. Hyatt Place Hampton Convention Ctr
1905 Coliseum Dr, Hampton, VA 23666
(757) 788-8400

Raleigh, NC

*Distance to Veterans Life Center included

1. Embassy Suites Raleigh
4700 Creedmoor Rd., Raleigh, NC 27612
(919) 881-0000
35 min / 24.2 miles

2. DoubleTree Hotel Raleigh / Crabtree
4100 Glenwood Ave., Raleigh, NC 27612
(919) 782-8600
36 min / 24.9 miles

3. Candlewood Suites – Raleigh / Crabtree
4433 Lead Mine Rd., Raleigh, NC 27612
(919) 789-4840
37 min / 24.7 miles

4. Homewood Suites by Hilton
5400 Homewood Banks Dr., Raleigh, NC 27612
(919) 785-1131
37 min / 24.9miles

5. Hilton Garden Inn – Raleigh / Crabtree (SECVA stayed here last trip thru Raleigh 12/9/19)
3912 Arrow Dr., Raleigh, NC 27612
(919) 703-2525
39 min / 25.2 miles

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LUNCH OPTIONS

31 July 2020

1. Chick-Fil-A

4752 Virginia Beach Blvd, Virginia Beach, VA 23462

(20 mins from Chesapeake VA Clinic; 5 mins from Va Beach Clinic)

2. McDonald's

745 Newtown Rd, Norfolk, VA 23502

(25 mins from Chesapeake VA Clinic)

Flight Options (Raleigh-Durham)

Saturday, Aug 1, 2020

RDU-WAS

1. United Airlines 6130 RDU-IAD 1500-1609 *(1 h 9 min)*

2. American Airlines 4366 RDU-PHL 1605-1736 *(1 h 31 min)*

Layover – Philadelphia International Airport 1736 – 1825 *(49 min)*

American Airlines 5294 PHL-BWI 1825 – 1933 *(1 h 8 min)*

3. Delta Airlines 2622 RDU-ATL 1630-1754 *(1 h 24 min)*

Layover – Atlanta International Airport 1754 - 1913 *(1 h 19 min)*

Delta Airlines 0760 ATL-BWI 1913 – 2105 *(1 h 52 min)*

4. American Airlines 1794 RDU-CLT 1801-1911 *(1 h 10 min)*

Layover – Philadelphia International Airport 1736 – 1825 *(49 min)*

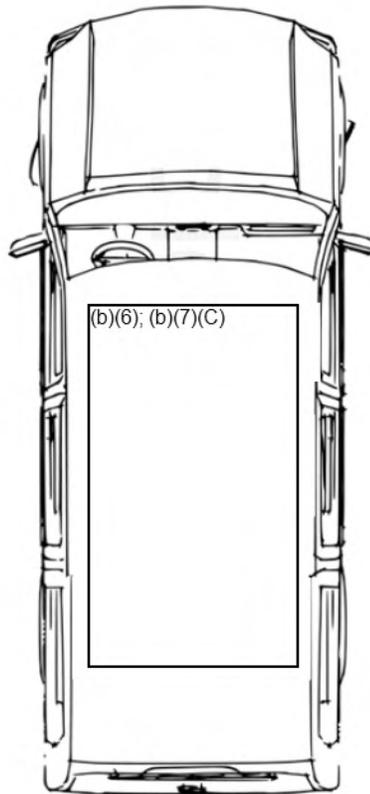
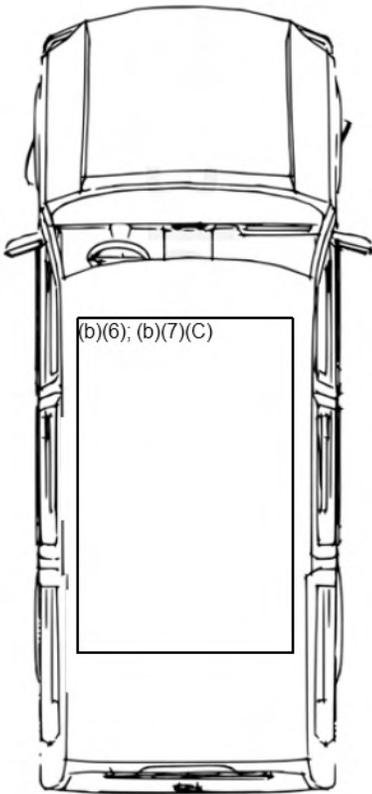
American Airlines 5294 PHL-BWI 1825 – 1933 *(1 h 8 min)*

MOTORCADE LOAD PLAN
June 30 – Aug 1, 2020

ALL MOVEMENTS:

LIMO:

CHASE:



29-Jul Pittsburgh, Pa trip	\$13.31
1-Aug Briggs Great Beginnings	\$21.00
30-Jul Applebees	\$26.67
31-Jul Chick-Fil-A	\$7.67
Total	\$68.65

Courtyard by Marriott® Hampton Coliseum Central
1917 Coliseum Drive, Hampton, Va 23666 P 757.838.3300
Marriott.com/PHFCH

Robert Wilkie

(b)(6)

Leisure

Arrive: 30Jul20

Time: 02:39PM

Depart: 31Jul20

Room: 346

Room Type: GENR

Number of Guests: 2

Rate: \$79.00

Clerk: (b)(6)

Time: 07:22AM

Folio Number: 97180

DATE	DESCRIPTION	CHARGES	CREDITS
30Jul20	Govt/Military	79.00	
30Jul20	State Sales Tax	4.74	
30Jul20	City Occupancy Tax	6.32	
30Jul20	Sales Tax Other Room Tax	2.00	
31Jul20	Visa		92.06

Card #: VXXXXXXXXXXXX(b)(6)XXXX
Amount: 92.06 Auth: 038526 Signature on File
This card was electronically swiped on 30Jul20

BALANCE: 0.00

Marriott Bonvoy Account # XXXX(b)(6) Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

Thank you for staying with us at the Courtyard by Marriott Hampton! Be sure to check us out on social media: Facebook, Twitter, & Instagram

See our "Privacy & Cookie Statement" on Marriott.com.



Duluth Government
 2860 Peachtree Ind. Blvd., Suite 1000
 Duluth, GA 30097
 Phone: (877) 813-5900

Monday, 27JUL 2020 2:52 PM EDT

Passengers: ROBERT WILKIE (101004660/ 101004660)

Agency Reference Number: MLBSVO

Click here to view your current itinerary or ETicket receipt on-line: viewtrip.travelport.com

Do you have your REAL ID to travel? Click HERE for more information.

Enjoy parking discounts from Duluth Travel Inc HERE

HOTEL Thursday, 30JUL 2020



Courtyard Hampton Marriott (COURTYARD BY MARRIOTT)

1917 Coliseum Dr Hampton VA 23666

Number of Rooms: 1

Confirmation Number: 84793513

Phone: 1 757 838-3300

Fax: 1 757 838-6387

Rate: USD 79.00

Room GUARANTEED TO VISA

Check Out: Friday, 31JUL 2020

Reserved For: WILKIE ROBERT

Room Type: GOVA00

Guaranteed to: VI*****

Hotel cancellation policy: CANCEL PERMITTED UP TO 01 DAYS BEFORE ARRIVAL. 91.06 CANCEL FEE PER ROOM.

HOTEL Friday, 31JUL 2020



Embassy Suites By Hilton Raleigh (EMBASSY SUITES)

4700 Creedmoor Road Raleigh NC 27612

Number of Rooms: 1

Confirmation Number: 83378677

Phone: 1-919-881-0000

Fax: 1-919-782-7225

Rate: USD 120.00

Room GUARANTEED TO VISA

Check Out: Saturday, 1AUG 2020

Reserved For: WILKIE ROBERT

Room Type: A0PA8V

Guaranteed to: VI*****

Hotel cancellation policy: 24 HR CANCEL REQUIRED

Approximate total: TTL-135.90 USD

Ticket/Invoice Information - Invoice nbr: 6362

Service Fee: ROBERT WILKIE

Date issued: 07/27/2020

Invoice Nbr: 6362

Document Nbr: 8900808047320

Amount: USD

Form of Payment: VI*****00215

Total Air Fare: (b)(4) (xxxx00215)
Service Fee: (V)xxxx00215
Total Invoiced:

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE
WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR
CANCELLATION RULE DOES NOT APPLY TO YOUR
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS
DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR
THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101004660

**For travel agent assistance and emergencies, please call 1-877-813-5900.

Your TMC Code is "11T" Duluth Travel

New TSA guidelines

<https://www.tsa.gov/news/releases/2019/04/04/tsa-reminds-travelers-real-id-identification-requirements>

EMBASSY SUITES HOTEL-CRABTREE, 4700 CREEDMOOR ROAD
RALEIGH, NC 27612
TELEPHONE 919-881-0000 • FAX 919-782-7225

WILKIE, ROBERT
810 VERMONT AVE NW
WASHINGTON DC 20402
UNITED STATES OF AMERICA

507/NKSC
7/31/2020 11:41:00 AM
8/1/2020

2/0
120.00
GVT

Rate Plan:
HH #
AL:
Car:

Confirmation Number: 83378677

8/1/2020

7/31/2020	3487611	GUEST ROOM EXEMPT	\$120.00
8/1/2020	3487787	VS (b)(6)	(\$120.00)
		BALANCE	\$0.00

EXPENSE REPORT SUMMARY

	7/31/2020	STAY TOTAL
ROOM AND TAX	\$120.00	\$120.00
DAILY TOTAL	\$120.00	\$120.00

VS (b)(6)

8/1/2020

875035 A

WILKIE, ROBERT

042096

IF YOU ARE NOT EXTREMELY SATISFIED WITH YOUR STAY,
PLEASE CONTACT OUR FRONT DESK BEFORE DEPARTURE AND
LET US MAKE IT RIGHT FOR YOU. WE ARE 100% NON SMOKING.

-120.00

Traveler

Passenger Name:

WILKIE, ROBERT@

Reservation Number:

MLBSVO

Issue Date:

July 27, 2020

Invoice Number:

00636236

Total Charges to Date:

USD 109.78

Agency Details



Agency Phone:

877-813-5900

Fare Information

Service Fee: (MCO Number : 8900808047320)

USD

(b)(4)

Total Invoice:

USD

Agent Comments

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE
WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR
CANCELLATION RULE DOES NOT APPLY TO YOUR
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS
DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR
THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101004660

Traveler

Passenger Name:

WILKIE, ROBERT@

Reservation Number:

MLBSVO

Issue Date:

July 27, 2020

Invoice Number:

00636201

Total Charges to Date:

USD 109.78

Agency Details



Agency Phone:

877-813-5900

Fare Information

Service Fee: (MCO Number : 8900808037385)

USD (b)(4)

Total Invoice:

USD

Agent Comments

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE
WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3
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