



**Grant and Per Diem Fiscal Year(FY) 2021  
Case Management (CM) Grant  
Notice of Funding Availability (NOFA)**

**[\\*Click Here for Webinar Recording Link\\*](#)**

**Password: CaseManagement1!** *(password is case sensitive)*

# Objectives

- Provide an overview of the GPD CM program
- Participants will learn about the requirements of the FY 2021 CM NOFA
- Participants will learn about the GPD application process

# Agenda

- GPD CM Program
- NOFA Information
  - Award Information
  - Application and Submission
  - Application Documentation Required
  - Application Review
- Application submission
- Resources

# GPD Case Management Program

- GPD Case Management Program provides grant funding to organizations to improve the retention of housing
  - Veterans who were previously homeless
    - Example, Veterans who have exited GPD or HCHV Contract Residential, non-VA transitional housing
  - At risk of becoming homeless
- Time limited case management support (6 months)
  - VA may approve a written request to extend if request made before 6-month period expires



# GPD Case Management Program

VETERANS HEALTH ADMINISTRATION

- Case management services include but not limited to;
  - Home visits to monitor housing stability
- Making referrals to needed services, such as mental health, substance use disorder, medical, and employment services;
- Participate in case conferences



# GPD Case Management Program

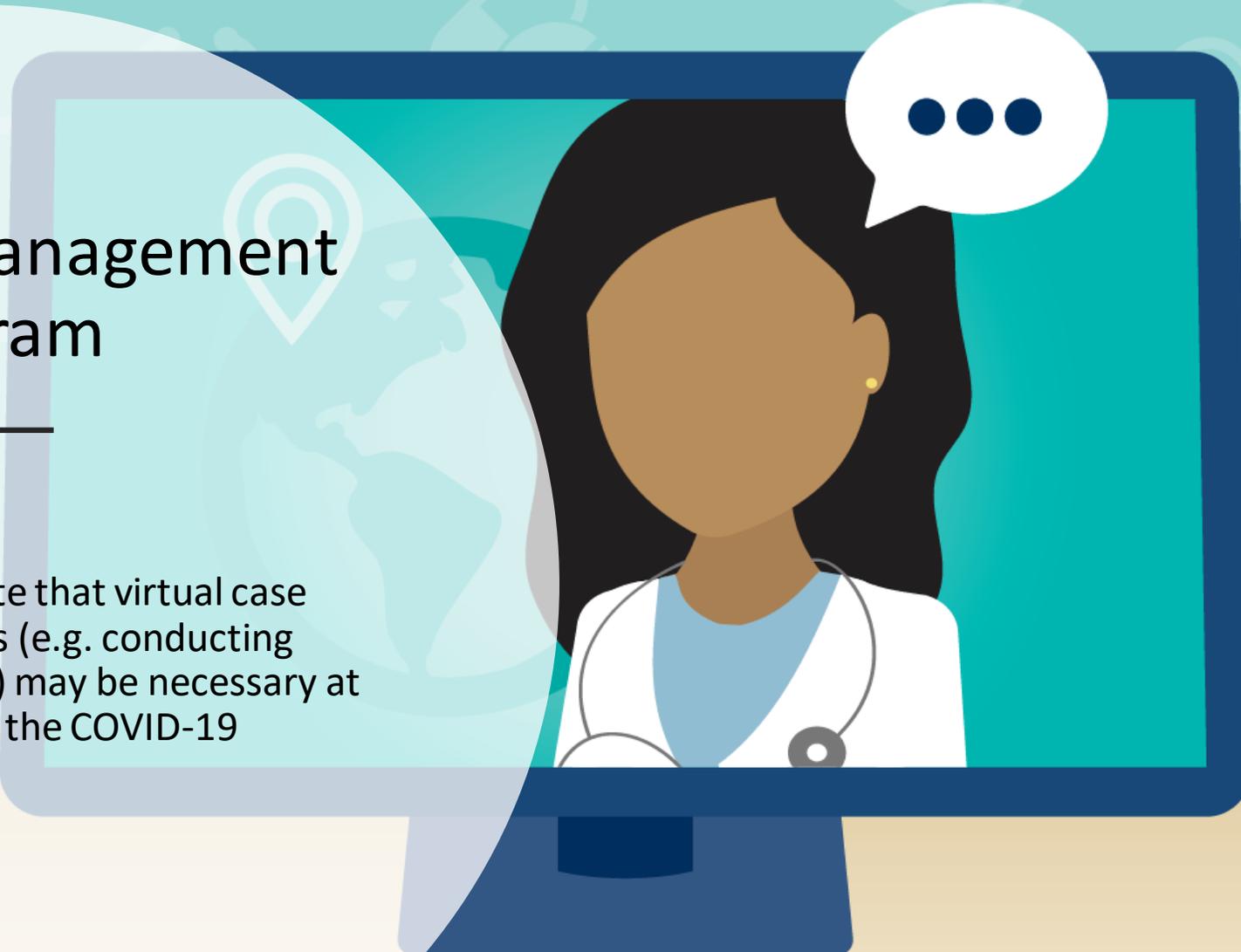
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- Providing/coordinating educational activities
  - Meal planning
  - Tenant responsibilities
  - Use of public transportation
  - Community resources
  - Financial management
  - Development of natural supports

# GPD Case Management Program

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- Applicants should note that virtual case management services (e.g. conducting home visits remotely) may be necessary at times, such as during the COVID-19 National Emergency



# GPD Case Management Program

- This grant/services may not be used for Veterans already receiving case management services through permanent supportive housing or rapid re-housing programs
  - Housing and Urban Development-VA Supportive Housing (HUD-VASH)
  - Supportive Services for Veterans Families (SSVF)
    - Does not prohibit Veterans from receiving Temporary Financial Assistance (TFA)
  - Other permanent supportive housing programs

# GPD Case Management Program

- HUD VASH demonstration project
  - Special program collaboration HUD-VASH and GPD CM for time limited CM
    - Veteran has low acuity needs
    - Receives Housing Choice Voucher
    - GPD provides CM for approximately 6-months
  - MOU between local HUD-VASH team, GPD CM and GPD liaison

# FUNDING

next exit 

## **NOFA-Award Information**

- Renewal funding for use starting in fiscal year (FY) 2022 for currently operational VA Homeless Providers GPD Program CM grantees
- Approximately \$30 million available for two-year award
  - Award period October 1, 2021 – September 30, 2023
- No funding priorities

# NOFA-Award Information

- The maximum 2-year award, per full-time funded case management position, is \$225,000
  - Grantees may allocate a maximum of \$15,000 for transportation costs and \$4,000 for cell phones and computers, per case management position
- Number of case manager positions requested may be less than the original award but not more
  - Full-time case management position is defined as an average of 40 hours weekly or 80 hours biweekly

# NOFA-Award Information

- Allowable uses for grant funding
  - Providing funding for case management staff (e.g. salary, fringe benefits, professional development);
  - Providing transportation for the case manager;
  - Providing cell phones, headsets, computers, printers
  - Personal protective supplies (e.g. masks, gloves, hand sanitizer, disinfecting wipes), and other incidentals needed to facilitate home visits and other case management activities associated with the grant;
  - Providing office space and furniture for the use of the case management staff or other necessary supplies, software, utilities;
  - Participating in the local Homeless Management Information System (HMIS).



# Application Documentation Required

- Application for Federal Assistance (SF-424)
- Letter of Intent to apply for renewal funding
- Budget



# Application Documentation Required

- Standard forms
  - Application for Federal Assistance (SF 424)
  - Standard forms available on GPD Website [www.va.gov/homeless/gpd.asp](http://www.va.gov/homeless/gpd.asp)

# Application Documentation Required

- Letter of Intent from the applicant – intent to apply for renewal
  - Note original CM grant Federal Award Identification Number (FAIN)
  - Number of full-time case managers funded under original award, and number requested under renewal
  - Commitment to provide services outlined in original grant, and approved changes of scope
  - Modifications to funding requests and number of CM positions may be equal to or less than the FY 2019 award



# Application Documentation Required

- Applicants must submit a 1-page budget for the 2-year renewal period
  - Applicants may choose a format for the budget as they see fit (e.g., a table, or a table with accompanying narrative)
  - Budget must breakdown the total funding amount requested for this renewal grant into the allowable cost categories
  - Must explain their calculations (e.g., include itemized, per unit cost details)
  - Must identify any changes to the budget between renewal period and what was approved for the original grant period.



# ACTION REQUIRED

## Application Documentation Required

- Applicants are required to be registered in the System for Award Management (SAM) before submitting an application
  - Must continue to maintain an active registration on [www.SAM.gov](http://www.SAM.gov) with current information at all times
    - During which they have an active Federal award or;
    - An application under consideration by a Federal awarding agency

# NOFA - Application Review Information

- Criteria for Case Management Grants: Rating criteria may be found at 38 C.F.R. Part 61.92
- Review and Selection Process: Review and selection process may be found at 38 C.F.R. Parts 61.92-94
- Selections will be made based on criteria described in the original application and additional information as specified in this NOFA

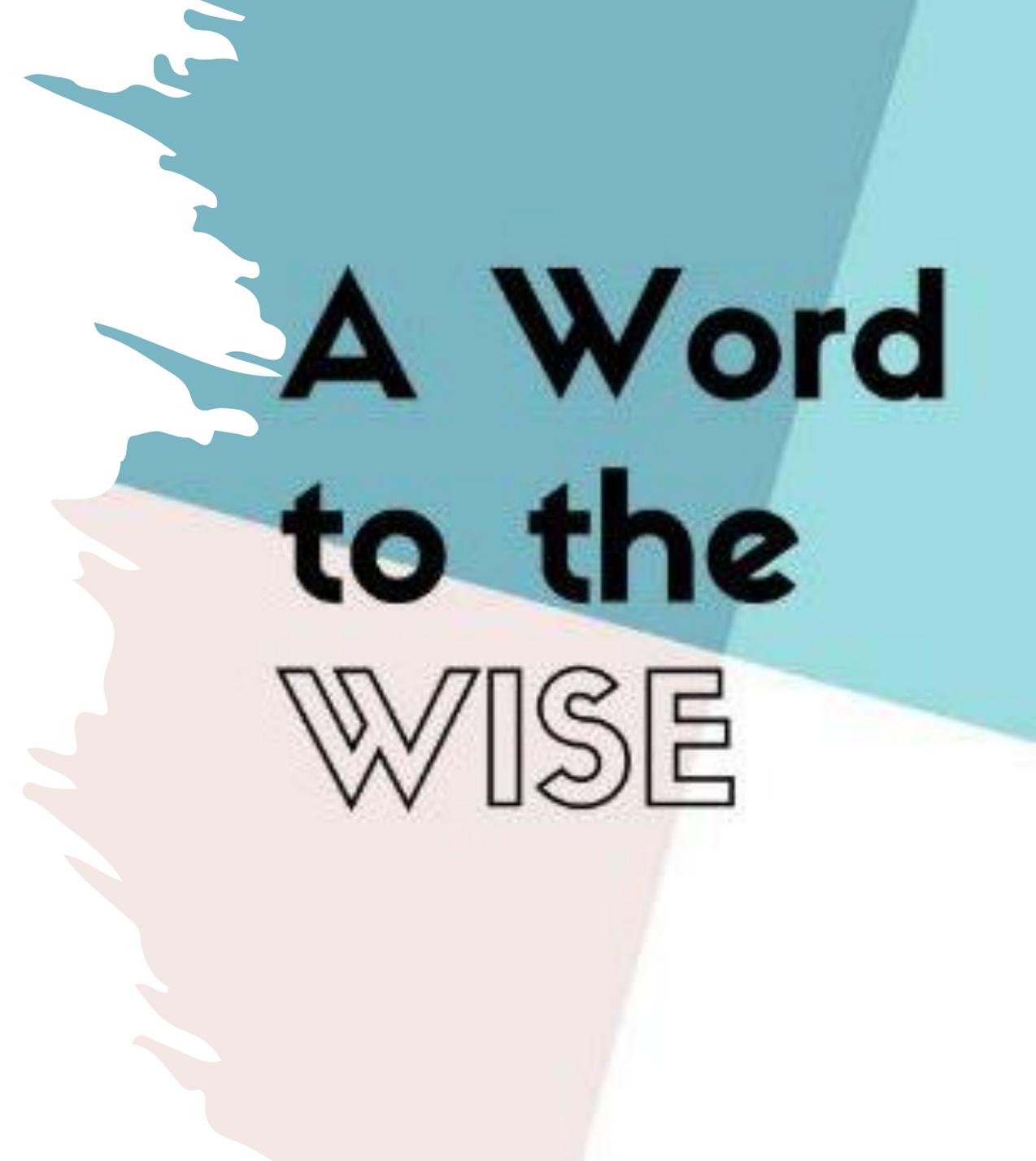


# NOFA-Application and Submission

- Applications must be received no later than 4pm eastern on **February 18, 2021**
- Applications must arrive as a complete package.
- If multiple applications are received, VA reserves the right to select which will be considered and which will be disregarded

# Application Advice

- Read the NOFA carefully this is the official document regarding the funding availability
- Submit the complete application package
  - Do not send separate documents
- Watch for details regarding application submission process
  - Do not wait until the last minute to submit your application



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# NOFA-Award Administration

- Award announcement expected in the 4<sup>th</sup> quarter FY 2021
- VA monitoring and accountability requirements
  - VA GPD liaison will be appointed for monitoring/oversight responsibility
    - Quarterly review of the grantee's performance
    - Review of services as described in grant application
  - May also include a review of the agency's income and expenses as they relate to this project to ensure payment is accurate
  - Participation in VA's national program monitoring and evaluation

# Technical Assistance

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- GPD website  
[www.va.gov/homeless/gpd.asp](http://www.va.gov/homeless/gpd.asp)
  - NOFA
  - NOFA Presentation
  - GPD case management regulations
- Technical Assistance Questions
  - Email [GPDgrants@va.gov](mailto:GPDgrants@va.gov)

