**VA Grant and Per Diem (GPD)**
**Amendment to Grant Award—Change of Site Request**

Grantee instructions: Please complete this tool, share it with your GPD liaison, and submit it to our office (GPDGrants@va.gov) **while also copying your GPD liaison**. The GPD national program office reviews and responds to requests generally within 30 days. [Although the GPD national program office reviews amendments to grant applications (like changes of scope and site), the VAMC team is responsible for direct grant oversight and inspections](https://www.va.gov/vhapublications/ViewPublication.asp?pub_ID=9100). If an emergency move is needed, please immediately contact your GPD liaison and complete all necessary incident reporting. In general, all newly approved GPD sites must be fully inspected by the VAMC team before Veterans may be moved there. **Emergency moves may have different inspection requirements**. Grantees and liaisons must immediately contact the GPD national program office when an emergency move is initiated.

**Federal Award Identification Number (FAIN):** Click or tap here to enter text.

1. **Original GPD site address listed in grant application to be removed** (complete only if removing this address as a site of Veteran care)**: Click or tap here to enter text.**
	1. Please detail
		1. How many GPD beds are at this site per model: **Click or tap here to enter text.**
		2. How many GPD beds are earmarked for minors: **Click or tap here to enter text.**
		3. How many GPD beds are earmarked for women or special populations: **Click or tap here to enter text.**
2. **New GPD site address to be added:** Click or tap here to enter text.
	1. Please detail
		1. How many GPD beds will be at this site per model: **Click or tap here to enter text.**
		2. How many GPD beds will be earmarked for minors: **Click or tap here to enter text.**
		3. How many GPD beds are earmarked for women or special populations: **Click or tap here to enter text.**
3. **New GPD site address 2** (if needed)**: Click or tap here to enter text.**
	1. Please detail
		1. How many GPD beds are at this site per model: **Click or tap here to enter text.**
		2. How many GPD beds are earmarked for minors: **Click or tap here to enter text.**
		3. How many GPD beds are earmarked for women or special populations: **Click or tap here to enter text.**
4. **Is this change of site temporary** (i.e., you will be moving Veterans back to the original site location): [ ]  Yes [ ]  No
	1. If yes, what is the reason for the move (e.g., natural disaster, flood, fire, quarantine, construction, etc.): **Click or tap here to enter text.**
	2. If yes, what is the date you expect to move Veterans back into the original premises? **Click or tap here to enter text.**
	3. Will your organization provide **all** services written in the grant application, including ensuring meals are provided, during this temporary move? [ ]  Yes [ ]  No
	4. If no, which services will need to be modified, how will they be modified, and for how long? **Click or tap here to enter text.**
5. **Does this site address change involve or affect a GPD capital grant?** [ ]  Yes [ ]  No
	1. If yes, what is the capital grant FAIN: **Click or tap here to enter text.**
6. **If this new site is permanent, have you ensured the space is adequate to provide all services written in the grant application?** [ ]  Yes [ ]  No
7. **Is there any additional information relevant to this request:** Click or tap here to enter text.