

Grant and Per Diem Operational Call

June 2020 Call Part 1: Program Office Updates

Pre-Recorded on May 20, 2020

Agenda

1. Grant and Per Diem (GPD) Announcements and Updates

- Grant Cycle Timeline
- CARES Act Part 2 for GPD: Reminders
- SQUARES

2. Next Steps

GPD Announcements: Grant Cycle

1. Per Diem Only (PDO) Grants

- Last week and early this week, notifications were sent via GIFTS to those who have been conditionally selected and not conditionally selected. For conditionally selected applicants, documentation must be submitted by 5/26 to gpdgrants@va.gov

2. Transition in Place (TIP) Grants

- It is anticipated that notification will be sent during the 2nd half of June.

3. Please Note

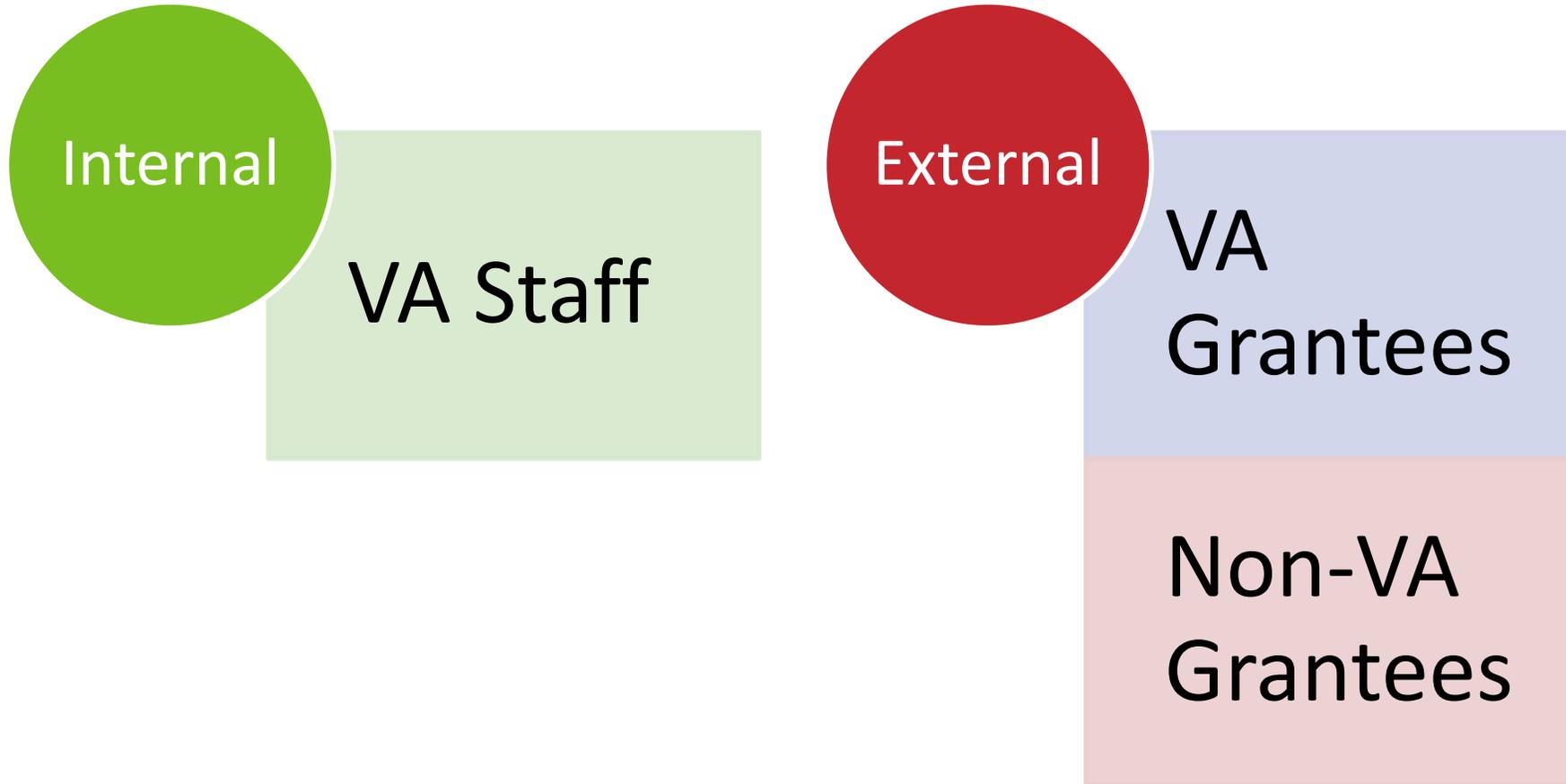
- Conditional selection does not mean that application has been selected for funding but rather that it is continuing to move through the application consideration process

GPD Announcements: CARES Act Per Diem Rate Waiver



- **Why?**
 - Crucial resource to support Veterans
 - Want to ensure that grantees are able to access this time-sensitive opportunity
- **What/How?**
 - Submissions due by **Sunday, May 31st** via GIFTS
 - Grantees need to make sure they are using the new worksheets related to the CARES Act on our GPD Provider website https://www.va.gov/HOMELESS/GPD_ProviderWebsite.asp
- **Allowable Cost Note of the Day**
 - Grantees have the ability to purchase disposable phones for Veterans in their program to support the provision of remote services as well as access to remote healthcare.
 - The cost of the phones would be considered an *allowable* cost under per diem.
 - This would **not** be separate funding from VA.

SQUARES Partners



Brief Overview of SQUARES 2.0

(Internal VA Staff SQUARES Users)



Internal VA SQUARES Users

Complete [SQUARES Online Training](#), prior to requesting access.

Use Chrome and Part 1 of the [Internal User Guide](#) to request access.

Use Chrome and Part 2 of the [Internal User Guide](#) to login SQUARES with each session.

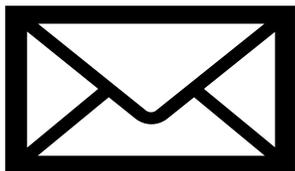
Please Note: Accounts are automatically deactivated if there is no activity (within a 60 day window). Contact SQUARESAdmin@va.gov to reapply for access if your account is deactivated and if you have any ID.Me issues.



Friendly Reminders

Some SQUARES functionalities may not work correctly in Internet Explorer, so it is highly recommended that you use **Google Chrome, Firefox, or another modern browser.**

Access SQUARES by placing the following in your browser: va.my.salesforce.com for each new session. Please do not bookmark the site.



Requesting Assistance

- Contact SQUARESAdmin@va.gov if you need assistance.
- Additional resource information can be found at: <https://www.va.gov/homeless/squares>



Brief Overview of SQUARES 2.0

(External SQUARES Users/Managers With VA Grants)



External SQUARES Users and Managers with VA Grants

Designate a SQUARES Manager to review/approve users (when they are automatically routed). Complete [SQUARES Online Training](#), prior to requesting access.

Use Chrome and Part 1 of the instructions: [External User Guide](#) to request access.

Use Chrome and Part 2 of the instructions [External User Guide](#) to login SQUARES with each new session.

Note: Accounts are automatically **deactivated** if there is no activity (within a 60 day window). Contact SQUARESAdmin@va.gov to reapply for access and if you have any ID.Me issues.



Friendly Reminders

Some SQUARES functionalities may not work correctly in Internet Explorer, so it is highly recommended that you use **Google Chrome, Firefox, or another modern browser.**

Be sure to select the correct application role (User or Manager) in Step 11 of the [External User Guide](#).

Access the SQUARES Website: <https://www.my.va.gov/SQUARES> with each new session. Please **do not bookmark the site.** If you navigate directly to access.va.gov, you will not be able to access SQUARES.

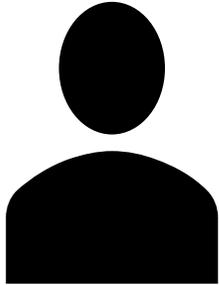


Requesting Assistance

- Contact SQUARESAdmin@va.gov if you need assistance.
- Additional resource information can be found at: <http://www.va.gov/homeless/squares>

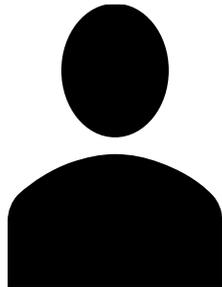


Brief Overview of SQUARES 2.0 Users (Role of the External SQUARES Managers)



Managing Approval Queue

- **Provide standard users with registration guidance** so they can select the proper organization (city/state), VAMC, CoC, and organization, when they apply for access.
- Encourage all new users/managers to complete the [SQUARES Online Training](#).
- Review/approve user accounts (with your organization).
- Deactivate standard users who leave the organization. Refer to the [Manager's Guide](#)
- **Note:** All accounts will be automatically deactivated if there is no activity (within a 60-day window). Contact SQUARESAdmin@va.gov to reapply for access.



Designating a New SQUARES Manager

- **Current SQUARES Manager** must send an email to SQUARESAdmin@va.gov to designate a replacement and provide their contact information. Be sure to cc/ the replacement in the email notification.
- Advise new designee to request access using the instructions for the [External User](#).
- New designee will manage the Approval Queue using the [Manager's Guide](#).
- SQUARES Resources: <https://www.va.gov/homeless/squares>.



Assigning Multiple Locations/Multiple SQUARES Managers

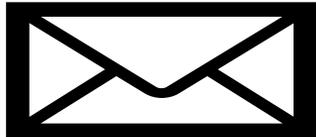
- **Forward the following information (in a table format)** via email and cc/ all SQUARES Managers (who will be representing your organization) as a result of this modification:

Agency	City	State	First Name	Last Name	Email
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Brief Overview of SQUARES 2.0 Users

(External SQUARES Users/Managers Without VA Grants)

Organizations (who are not VA Grantees) are required to complete a SQUARES User Agreement.



Request Agreement

- Send an email to SQUARESAdmin@va.gov to request an agreement.
- Contact a Department of Veterans Affairs (VA) colleague to write an email (on your behalf) to describe your business relationship with VA.
- Provide contact information for your organization and the SQUARES Manager.
- SQUARES Admin will forward the agreement (with instructions).
- Complete [SQUARES Online Training](#).



Review/Approval Process

- Review/sign and forward the agreement to SQUARESAdmin@va.gov.
- Within 24-48 hours of the signed agreement, the new organization will be added to the system; however, the SQUARES Manager will need to apply for access: [External User Guide](#)



Approve Agreement and Grant SQUARES Access

- Access SQUARES (using Google Chrome, Firefox as your browser):
<https://www.my.va.gov/SQUARES>
- You will be redirected to access.va.gov to log in. **(Do not bookmark this site).**
- Login to SQUARES new with each visit. If you navigate directly to access.va.gov, you will not be able to access SQUARES.

SQUARES 2.0 Resources At-A-Glance

Brief Description	Web-based tool that allows VA employees, VA Homeless Program Grantees associated with Supportive Services for Veteran Families (SSVF), Grant and Per Diem (GPD), and Contract Emergency Residential Services (CERS) and others to quickly determine Veterans' eligibility for homeless programs by entering identity attributes (name, date of birth, social security number, and gender) into the system using the single or bulk search features.
Online Training	Complete SQUARES Online Training prior to requesting access
Internal User Guide	Internal User Guide Part 1: Request Your SQUARES Account Part 2: Access Your SQUARES Account (Use Chrome as your browser) (Please do not bookmark the site but login to SQUARES with each session).
External Users Guide	External User Guide Part 1: Request Your SQUARES Account Part 2: Access Your SQUARES Account (Use Chrome as your browser) (Please do not bookmark the site but login to SQUARES with each session).

SQUARES 2.0 At-A-Glance

Eligibility Discrepancies	Please refer to the Eligibility Table and forward an encrypted email to SQUARESAdmin@va.gov to describe the data discrepancy
Resource Guides	External User Guide Internal User Guide Manager's Guide Bulk Search Guide Single Search Guide Eligibility Table
SQUARES Resources Website	http://www.va.gov/homeless/squares
SQUARES Admin	SQUARESAdmin@va.gov

Next Steps

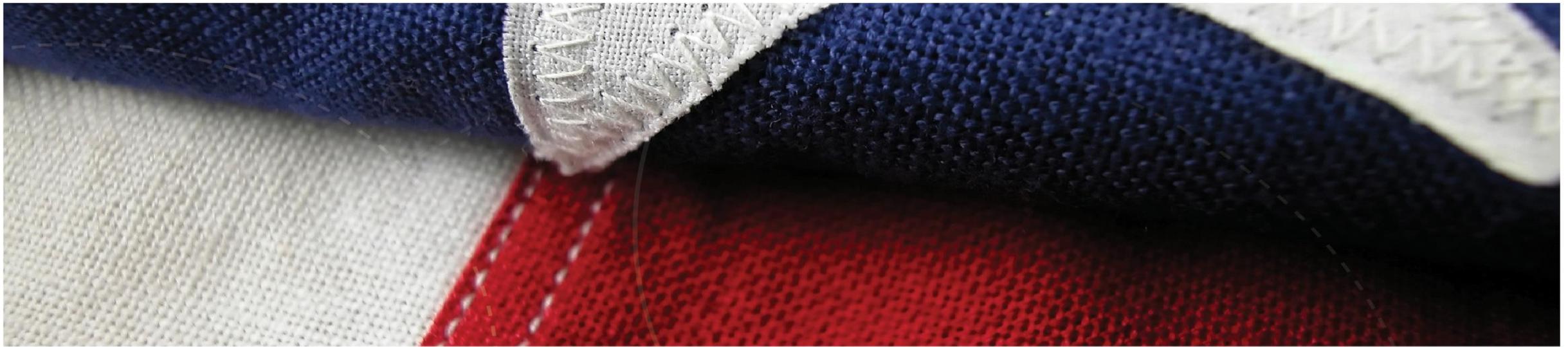
Required Training and Calls

- *June-Review parts 1 and 2 of recorded National GPD Operational Grantee Call*
- *Supplemental Training-Review as it is released*
- *July National GPD Operational Grantee Call*
 - Tuesday, July 14th at 2pm Eastern/11am Pacific
- **GPD Questions?**
 - 1st : Review Grant Materials and Training
 - 2nd : Connect with your Supervisor
 - 3rd : Contact your GPD Liaison (Include FAIN)
 - 4th : Contact the GPD Program Office at gpdgrants@va.gov (Include FAIN) & Cc GPD Liaison



A single act of kindness
throws out roots in all
directions & the roots
spring up & make new trees.

-Amelia Earhart



Part 2: Income, Employment, and Benefits Podcast

Our Speakers



Jen Elder, M.Sc.
National Policy and Partnerships Coordinator &
Assistant Director for the SSI/SSDI Outreach, Access,
and Recovery Technical Assistance Center



Dr. Carma Heitzman, Ph.D.
National Director Homeless Veterans
Community Employment Service