

Conference Minutes

**New Capital Grant Awardees September 20, 2012 @ 1 p.m. Eastern
1-800-767-1750 Access code: 58099**

I. Announcements

- A. Project Development Quarterly Reports are due October 1, 2012.
- B. The next GPD Continuing Education presentation will be on November 1, 2012, at 2:00 p.m. Eastern Time. The presentation will be on Risk Assessment and Safety Planning with Suicidal Veterans. The PowerPoint presentation to be used during the training will be available two weeks before the training. They can be located on the GPD Provider website or by clicking this link:
http://www.va.gov/HOMELESS/GPD_Staff_DEV_Training.asp
- C. Capital Grants awarded in 2010 that have not established site control will need to submit a letter to the GPD Program office requesting an extension. Please include circumstance as to why site control has not been established and an action plan.
- D. As of October 1, 2011, all operational GPD providers will submit monthly per diem invoices through the Vendor Inquiry System (VIS). There are 2 websites you can visit for additional information:
<http://www.va.gov/HOMELESS/VIS.asp> and <https://www.vis.fsc.va.gov>

II. Reminders

- A. GPD New Capital Grant Awardees Call, also known as the GPD Non-Operational Program call, is now conducted quarterly at 1 pm Eastern. Call in number is 1-800-767-1750; access code 58099.
- B. Agenda items for future calls may be sent to Susan.Langer@va.gov
- C. Notify the GPD Program office in writing when projects are within 90 days of completion to request that a GPD liaison be officially assigned to the project. Your liaison will facilitate the initial inspection by the local VA medical center.
- D. Complete the Per Diem Request Form located on the GPD Provider website and send to the GPD Program office.
- E. All correspondence, forms, and emails should contain your project number and the official name of your agency/organization.

Here is a list of web pages that you may find helpful:

GPD Website: <http://www.va.gov/HOMELESS/GPD.asp>

GPD Provider Site: http://www.va.gov/HOMELESS/GPD_ProviderWebsite.asp

Our next conference call will be January 17, 2012 @ 1pm Eastern.