

Grant & Per Diem: eGMS Guide

How-To: **Retrieve an Executed Capital, Special Need or Case Management Grant Agreement**

Step 1: Log in to eGMS, and select the approved grant application

- The Owner of the record will select the grant application in the **My GPD and SSVF Grants** area, as shown below:

If you do not see your application, you are not the Owner of the record
If you are not the Owner, you will not be able to complete this action

The screenshot displays the eGMS interface with the following sections:

- GRANT ROUNDS**: No Results Found.
- MY OMHSP GRANTS**: DRAFT (0), SUBMITTED (0). No Results Found.
- MY GPD AND SSVF APPLICATIONS**: DRAFT (1), SUBMITTED (0). A table with 1 row: 1 Grant and Per Diem, Case Management, TEST234-2077-539-CM-22, GPD TESTING, INC, Draft.
- MY GPD AND SSVF GRANTS**: A button highlighted in yellow.
- ALL GRANTS (3)**: A table with 3 rows, all highlighted in yellow:

| # | Program | Type | FAIN/Grant ID | Organization Name | Status | Grant Fiscal Year |
|---|--------------------|---------------|------------------------|-------------------|----------|-------------------|
| 1 | Grant and Per Diem | Special Need | TEST234-2822-402-SN-22 | GPD TESTING, INC | Approved | |
| 2 | Grant and Per Diem | Per Diem Only | TEST234-2494-402-PD-22 | GPD TESTING, INC | Approved | |
| 3 | Grant and Per Diem | Special Need | TEST234-2370-673-SN-22 | GPD TESTING, INC | Approved | |



If you have more than one application, ensure you are selecting the correct record (Case Management, Capital, Special Need).

Step 2: Select the External Attachments Tab; Under Executed Grant Agreement View Download the Agreement

VHA Homeless Grants: SSVF and GPD

Home

3 of 4

Capital Grant

Program: Grant and Per Diem Legal Name: GPD TESTING, INC

Due Date: 12/06/2021 16:01 Organization Name: GPD Testing, Inc.

Owner: C Anna Watson DUNS: 99

Tax ID/EIN: 99 FAIN/Grant ID: TEST234-2849-570-CG-22

[Generate Application Summary](#)

Instructions

Applications for grants must be received by the GPD National Program Office no later than 4:00 p.m. Eastern Time on December 6, 2021.

In the interest of fairness to all, this deadline is firm as to date and hour. VA will treat any application received after the deadline as ineligible. Applicants should take this practice into account and submit their materials early to avoid the risk of unanticipated delays, computer service outages or other submission-related problems that might result in ineligibility.

The required documentation for an application submission is outlined in the Application Documentation Required section of the NOFO. Standard forms, which must be included as part of a complete application package, may be downloaded directly from VA's GPD program website at www.va.gov/homeless/gpd.asp. Questions may be referred to the GPD National Program Office at GPDGrants@va.gov. For detailed GPD program information and requirements, see 38 C.F.R. part 61.

OVERVIEW APPLICATION **EXTERNAL ATTACHMENTS** GRANT CONTACTS CERTIFICATIONS

Executed Grant Agreement View

Click here

| File Name | Size | Date |
|---------------------------------------|--------|------------------|
| GPD_SN_MOA_ARMIA...2405-580-SN-22.pdf | 311 KB | 09/12/2021 17:14 |

Total Files: 1

Step 3: Download the Executed Agreement and Save a Copy

Download a copy of the executed grant agreement (PDF format) to your computer. Share this document with others in your organization, as appropriate. Keep a copy in your grant administrative files.

Great job, this activity is now complete!