**U.S. Department of Veterans Affairs - Office of Grant and Per Diem (GPD)**

**Homeless Providers Grant and Per Diem (GPD) Program Capital Grant**

**Accessibility, Life/Safety, Codes/Standards Compliance:**

**35% Design Development Submission**

*Property Acquisition with Minor Improvements Project* *Checklist*

**Organization Name:** Click or tap here to enter text.

**FAIN/Grant ID:** Click or tap here to enter text.

**Date:** Click or tap here to enter text.

**Project Address/Location:** Click or tap here to enter text.

1. **Overall Project Scope Description:**
2. Provide description for the overall project, including the site (including acreage, site access, number of parking spaces, any site amenities, etc.), type of building(s), total square footage(s), number of stories, total number of bedrooms/toilet-bathrooms and number per floor, communal living area(s), amenities, administrative, maintenance space(s), etc.
3. Describe must include demolition and proposed improvement(s).
4. **Site Survey / Site Plan:**

*Note: if minimal to no site improvements are proposed, a site plan may be generated from online mapping platforms such as Google Maps, Google Earth, etc. The property/building(s) must be clearly indicated.*

* 1. Existing Conditions: Provide Site Survey/Plan showing overall site, acreage, building location(s), site access, parking, site amenities, etc.
	2. Site Improvements: Provide Site Survey/Plan showing overall site, acreage, building location(s), site access, parking, site amenities, etc.
1. **Floor Plan(s) & Drawings:**

*Documents must demonstrate accessibility, life/safety, and code/standard compliance.*

1. Construction Scope (property purchase with minor improvements, etc.): Provide drawings showing floor plans of the proposed property to be purchased. Indicate any proposed minor construction improvements. Clearly indicate accessible units/areas.
2. Photographs: Provide photographs to describe the property to be purchased.
3. **Additional Drawings/Details/Specifications to Describe the Project**
	1. Provide any additional supporting drawings, details, specifications, photographs to describe the project scope of work.