

LSV: Electronic Grants Management System (eGMS)

How-To: Register a New Organization in eGMS

Step 1: Register in eGMS

Access eGMS: https://hmlsgrants-va.mod.udpaas.com/s_Login.jsp

- Select the Register button to begin:

VHA GRANTS

Login

Email

Password

Log In

[Forgot Password?](#)

Learn more about our [Privacy & Security policies](#)

New to the System? [Register](#)

Welcome to VHA Grant Programs Portal

Welcome to the Department of Veterans Affairs grants management portal for VHA's Homeless and Office of Mental Health and Suicide Prevention Grant Programs. This portal supports a variety of grant functions associated with the Supportive Services for Veteran Families (SSVF), Grant and Per Diem (GPD), and SSG Fox Suicide Prevention Grant Programs (SSG Fox SPGP) Programs.

Note: After 5 unsuccessful log-in attempts you will be locked out of the system.

For technical questions or issues, please contact SSVF@va.gov, GPDgrants@va.gov or VASSGFoxGrants@va.gov or LSVGrants@va.gov for further assistance.

If you are a current system user and unable to log in, please utilize the *Forgot Password* option to reset your password, please **DO NOT** register a new account. Only register if you are a new organization that has never used this system to apply for any GPD, SSVF, SPGP, or VJO grants before.

Login

Email

Password

Log In

[Forgot Password?](#)

NOTE: If your organization is already registered in the system and you would like to be added as a contact to view the grant record(s), please reach out to someone within your organization who has access to the grant(s) and provide them with this How-to Guide for adding/updating grant contacts: https://www.va.gov/HOMELESS/lsv/providers/UDPaaSTutorialAddContacts_LSV_508c.pdf

If you have any issues, please reach out to the LSV Program Office at LSVGrants@va.gov

Select your organization type:

- Charitable or Nonprofit Organization
- Eligible Entities that are Not Charitable or Nonprofit Organizations

Registration Options

To register your Organization, please select:

1. **Charitable or Nonprofit Organizations** registration if you are a nonprofit registered with the IRS.
2. **Eligible Entities that are Not Charitable or Nonprofit Organizations** registration if you are:
 - City/township government
 - County government
 - State government
 - Tribal organization
 - Public/Indian housing authority
 - Consumer Cooperative
 - Legal Aid Organization
 - Law School
 - Veterans Organization
 - Any other eligible entity

Charitable or Nonprofit Organizations

Eligible Entities that are Not Charitable or Nonprofit Organizations


Select one of these options:

Step 3: Fill in your Organizations EIN & Select Search

If you chose the **Charitable or Nonprofit Organization** option in Step 2 - Search for your organization by adding only the EIN, without the hyphen (e.g., 989898989):

NOTE: If you chose the Eligible Entities option in Step 2, skip this Step and go to Step 4a on page 5.

Organization Search

 The organization search utilizes the IRS database to complete the organization registration. Please enter your **EIN** only and click Search to continue.



NOTE: If your organization is charitable or nonprofit and you are unable to find your organization during this search, please reach out to the LSV Program Office at LSVGrants@va.gov for assistance, please include a copy of your IRS determination letter showing your nonprofit status and your UEI number.

Step 4: Finish the Registration Process for Charitable or Nonprofit Organizations

Some fields are auto-populated, please fill in the remaining fields:

- The Organization Name must match the Legal Name but in standard business format (e.g., SALVATION ARMY → Salvation Army)
- Please ensure that you also accurately add your UEI, this field is mandatory
- Add your contact information, then select the Submit button to complete the process

VHA GRANTS

 Registration

Organization Information

[Search IRS Data](#)

i Note, the organization address identified below is pulled from the IRS database associated with your organizations tax ID number. Grant applicants will have an opportunity to update this information, if needed, once your account has been created.

* Legal Name
[REDACTED]

* Organization Name

DBA or AKA

* Address
[REDACTED]

Address 2

* City
[REDACTED]

* State
Virginia

* Postal Code
[REDACTED]

* Tax ID
[REDACTED]

UEI

Web Site

Contact Information

* First Name

* Last Name

* Title

* Email

Submit

Step 4a: Finish the Registration Process for Eligible Entities

Fill in all requested information:

- The Organization Name must match the Legal Name but in standard business format (e.g., SALVATION ARMY → Salvation Army)
- Please ensure that you also accurately add your UEI, this field is mandatory
- Add your contact information, then select the Submit button to complete the process

VHA GRANTS Registration

Organization Information

i Instructions
Required fields are marked with an asterisk "**".

* Legal Name

* Organization Name

DBA or AKA

* Address

Address 2

* City

* State

* Postal Code

* Tax ID

UEI

Web Site

Contact Information

* First Name

* Last Name

* Title

* Email

Submit

Once you have completed the registration process you will receive an email with a link to set your password and to finish setting up the new organization in eGMS.

VHA GRANTS

Registration Complete

Registration Complete

Thank you for registering. Please check your email for login instructions. If you do not receive a login email after 5 minutes, please check your junk/spam folder.

Select the activation link in the welcome email you receive from the system to complete the registration process:

Dear Test Grantee,

Thank you for registering with the VHA Grants Programs' online grants management system. The UDPaaS system will support grants management activities for the Grant and Per Diem (GPD), Supportive Services for Veteran Families (SSVF), the SSG Fox Suicide Prevention Grant Program (SSG Fox SPGP) and Legal Services for Homeless or At-Risk Veterans Grants Programs.

Please go to the address below to activate your account and set your password.

https://hmlsgrants-va.mod.udpaas.com/ex/ex_activate.jsp?lang-1&token-%21yN2zp2Ma9iV6PurCLgUAlhDZbmQE%2Fdc100or7%2FSShVTsl%2BvxNDyQHEZFRj5HNZsYC5kGlyTPZwl9Ctk

Once you have activated your account and set a password, log in at the address below.

Address: https://hmlsgrants-va.mod.udpaas.com/s_Login.jsp

Username: TestAccount@gmail.com

Sincerely,

VHA Grants Programs

Step 6: Once Registered, you'll be able to log in & view the VHA Grant Programs Portal page


Please select the **Legal Services for Homeless or At-Risk Veterans Grants** shortcut to:

- Apply for new NOFOs
- View applications in progress
- View active grant awards & activities

Welcome to the VHA Grant Programs Portal

Please click on the Organization Profile shortcut below to complete your organization information before starting an application.


Organization and Contact Profile



Organization Profile




User Profile




Change Password

Applications and Grants


Click any of the program shortcuts to open their corresponding pages.




Grant and Per Diem Program
(GPD Grants)



Supportive Services for Veteran Families
(SSVF Grants)



Staff Sergeant Parker Gordon Fox Suicide Prevention Grants



Legal Services for Homeless or At-Risk Veterans Grants

If you have any questions or need any assistance with registering or logging in to eGMS, please reach out to the LSV National Office by emailing LSVGrants@va.gov, please include your Grant ID.