

VA GPD Low Demand - Fidelity Self-Assessment

Instructions: We are assessing the implementation fidelity of VA GPD Low Demand programs and would like you to complete this survey to tell us more about your Low Demand program. Please type directly into this document, save the file, and email the completed instrument to syoung1@usf.edu and psmits@usf.edu. We are asking all Low Demand GPD programs that have been operating for at least six months to complete this survey in order to provide us with information on your facility, procedures, implementation progress, challenges, and ways we can assist your program. This is an annual process that will help us describe your programs and identify best practices and challenges that can be used to inform operations at other VA GPD Low Demand programs. The survey should be completed separately for each Low Demand facility that you oversee. If you oversee multiple facilities, then you should complete and submit a separate survey for each facility.

We are asking you to oversee completion of this tool for your respective GPD Low Demand Program facilities. To complete the measure, please consult with your program staff to arrive at one consensus score for each item that most accurately describes your GPD Low Demand program. **Although most items request information on how your facility CURRENTLY operates, the heading at the top of each table clearly dictates the timeframe of interest.**

Please answer each question in its entirety and provide additional feedback or comments where possible. The national GPD Office and staff affiliated with the VA’s National Center on Homelessness among Veterans will review your responses and may discuss them on future individual or conference calls. If you have any questions about the survey, if specific questions within the survey are unclear, or if you do not think you will be able to complete this in two weeks, please contact Dr. Scott Young (syoung1@usf.edu) or Paul Smits (psmits@usf.edu) at your convenience. **Please email the completed file to syoung1@usf.edu and psmits@usf.edu.**

Date That Tool Was Completed: ____/____/____

Name of GPD Low Demand Facility: _____

City and State of GPD Low Demand Facility: _____

Please Specify All VA and Non-VA Staff Helping to Complete this Questionnaire:

Name	Title	VA Staff Member (Yes or NO)?	
		Yes	No

Table 1
Characteristics of Veterans Served by VA GPD Low Demand Programs

Instructions: Please provide a past-year estimate of the percentage of Veterans meeting the following demographic characteristics, the percentage of Veterans with behavioral health diagnoses, and the percentage of Veterans served with prior program involvement. You do not need to provide information for shaded cells.

	<u>Past Year</u> Estimated % of GPD Low Demand Veterans Served
Veterans served with behavioral health diagnoses:	
Substance use disorder(s)	
Mental health disorder(s)	
Co-occurring substance use and mental health disorder(s)	
Veterans served with prior VA or non-VA Homeless Program involvement (should sum to 100%):	
None	
One program	
Two to four programs	
Five or more programs	

Table 2
Descriptive Features of VA GPD Low Demand Programs – Physical Facility

Instructions: Please complete the following table assessing the physical facility. Note that some cells only require checking yes or no while other cells require a written response. You do not need to provide information for shaded cells.

PLEASE REPORT ON YOUR CURRENT FACILITY CHARACTERISTICS			
	Yes	No	Text Field
Do individual staff offices lock individually?			
Does the facility include the following common areas:			
Kitchen			
Dining room			
Community room/common living areas			
Overall, how many funded beds does the facility have?			
How many beds are designated for VA GPD Low Demand?			
Average daily census			
Floors access:			
Indicate number of floors			
Is there an elevator?			
Is there a lift?			
Number of ADA accessible rooms			
Number of private bedrooms			
Number of private bathrooms			
Square footage of facility (overall)			
Is the GPD Low Demand Program physically separated from other programs in your facility (e.g.-door, wing, separated program area, or designated program area)?			
If yes, please explain.			

Table 3
Descriptive Features of VA GPD Low Demand Programs – Staffing

Instructions: Please complete the following table assessing GPD Low Demand staffing patterns. Note that some cells only require checking yes or no while other cells require a written response. You do not need to provide information for shaded cells.

PLEASE REPORT ON YOUR CURRENT STAFFING PATTERNS			
	Yes	No	Text Field
On-Site 24 Hour Staffing:			
Is there 24 hour staffing on-site on weekdays?			
Is there 24 hour staffing on-site on weekends?			
Is there 24 hour staffing on-site on holidays?			
Do you have on-site medical staff?			
If yes, please specify the titles/qualifications of the medical staff			
Do you coordinate medical care with non-VA health care providers?			
If yes, please describe			
Do you coordinate medical care with <u>VA</u> health care providers?			
If yes, please describe			
In the space below, please describe how medications are handled, including procedures for controlled and non-controlled medications:			

Table 4
Key Features of VA GPD Low Demand Programs – Eligibility Criteria

Instructions: Please rate the following factors currently used when deciding whether a Veteran is suitable for being enrolled in your GPD Low Demand Program from 1 (*Not Important*) to 5 (*Very Important*).

Factors That Can <u>Currently Affect Eligibility</u>	Type Response into This Column	Response Options				
		Not Important (1)	(2)	(3)	(4)	Very Important (5)
Patient preference		1	2	3	4	5
Housing status (homeless)		1	2	3	4	5
Participation in VA homeless programming		1	2	3	4	5
Repeated unsuccessful attempts to quit / stop using		1	2	3	4	5
Chronic homelessness status		1	2	3	4	5
At-risk for homelessness positive screen		1	2	3	4	5
Unstable chronic disease care		1	2	3	4	5
Unstable mental health care		1	2	3	4	5
Not enrolled in primary care		1	2	3	4	5
Active substance use		1	2	3	4	5
Chronic pain management		1	2	3	4	5
Veteran intention to stay in area		1	2	3	4	5
Unsuccessful previous homeless programs		1	2	3	4	5
Enrolment in opiate substitution program (Methadone, Suboxone)		1	2	3	4	5
Other (_____)		1	2	3	4	5

Table 5

Key Features of VA GPD Low Demand Programs – Approach to Substance Use

Instructions: Please complete the following table describing your GPD Low Demand program’s **current** approach to substance use by checking yes or no. You do not need to provide information for shaded cells.

Current Approach	Yes	No
Are there sobriety requirements?		
Response to intoxication:		
Is there a Safe Room where Veterans <u>can remain</u> upon entering the facility until sobering up?		
Is there a Sober Lounge where Veterans <u>can remain</u> upon entering the facility until sobering up (if not unruly enough to warrant placement in Safe Room)?		
Alcohol and drug testing:		
On-site alcohol testing with Breathalyzer		
On-site drug testing		
Do Veterans in your program have opiate rescue kits (Naloxone)?		
Do staff have access to opiate rescue kits in a centralized location?		
Have staff been trained on use of opiate rescue kits?		
What type of opiate rescue kits are used in your program:		
Nasal spray kits?		
Auto-injector kits?		
Have program staff been involved in an opiate rescue with Naloxone?		
Do Veterans complete a relapse prevention form or plan:		
For alcohol?		
For drugs?		

Table 6
Key Features of VA GPD Low Demand Programs - Veteran Services

Instructions: Please complete the following table assessing Veteran services. For each item indicate the following three things:

- A) Whether Veterans and **currently required** to participate in services (in Part 1),
- B) Place a check to indicate which services, if any, are **currently delivered** on-site at the GPD Low Demand facility (in Part 2), and
- C) Place a check to indicate which services, if any, are **currently delivered** off-site at the VA or other community providers (in Part 2).

If services are delivered both on- and off-site, please check both boxes for Parts B and C.

Veteran Services	Part 1		Part 2	
	Services <u>Currently Required</u> (A)		Services <u>Currently Delivered</u>	
	Yes	No	On-Site (B)	Off-Site (C)
Case management				
Medical services				
Psychiatric services				
Substance abuse services				
Peer specialist services				
Peer support groups				
Vocational services				
Daily living skills training and counseling				
Advocacy for entitlement services				
Transportation services				
Housing transition services				
VA Mental Health Intensive Case Management				
Legal Services				
Housing Specialist Services				
SSVF				
Other (Specify): _____				

Table 7
Key Features of VA GPD Low Demand Programs – Services

Instructions: Please complete the following table describing your GPD Low Demand program’s current service offerings. Note that some cells only require checking yes or no while other cells require a written response. You do not need to provide information for shaded cells.

Current Service Offerings	Yes	No	Text Field
Transportation:			
Shuttle services provided			
Support funds for public transportation			
Contact with counselors:			
On average, how often do Veterans meet with staff, including program staff and VA staff? (select one)			
Daily			
Two to three times a week			
Once per week			
Two times per month			
Once per month			
Less than once per month			
Average monthly hours of staff contact with each Veteran			
Money management: Do all Veterans manage their own money?			
Housing plan:			
Do all Veterans have an individualized housing plan?			
If so, how often are they updated?			
Is some sort of independent living plan developed with each Veteran?			
If so, how often are they updated?			
Does the program offer medication management?			
If so, are medications dispensed by program staff?			

Table 8
Key Features of VA GPD Low Demand Programs – Coordination with Other Services

Instructions: Please indicate whether your GPD Low Demand program currently coordinates care with any of the **VA services in Part A**, and then do the same for coordination with **Non-VA services in Part B**. Each row should have one checkmark for part A and one checkmark for part B.

Services	Does Your GPD Low Demand Program Currently Coordinate With?			
	Part A: VA Services		Part B: Non-VA Services	
	Yes	No	Yes	No
Emergency department				
Homeless programs				
Mental health				
Substance abuse				
Inpatient (med/surg)				
Specialty service				
Pharmacy				
Laboratory				
Diagnostic imaging				
Suicide prevention				
Housing/Social services				
Community coordinated entry				
Opiate substitution programs				
Justice diversion programs including probation/parole				
SSVF				
Legal services				
Financial management services				
Other: specify (_____)				
Other: specify (_____)				
Other: specify (_____)				

Table 9
Key Features of VA GPD Low Demand Programs - Rules and Explanations

Instructions: Please complete the following table assessing your current GPD Low Demand rules and explanations. Note that some cells only require checking yes or no while other cells require a written response. You do not need to provide information for shaded cells.

Current Program Rules	Yes	No	Text Field
Are chores optional, but <u>not</u> incentivized?			
Are chores optional, but incentivized?			
If yes, how are they incentivized?			
Are chores required?			
If required, are there consequences for lack of compliance?			
If yes, what are the consequences for lack of compliance?			
Are there consequences of Veteran alcohol use in community?			
If yes, do consequences include the following:			
Completion of substance abuse acknowledgement form?			
Eviction upon first use?			
Eviction after repeated use?			
Put on probationary period?			
Other (please fill-in)?			
Are there consequences of Veteran alcohol use in facility?			
If yes, do consequences include the following:			
Completion of substance abuse acknowledgement form?			
Eviction upon first use?			
Eviction after repeated use?			
Put on probationary period?			
Confiscation of alcohol?			
Other (please fill-in)?			
Are these consequences of Veteran drug use in community?			
If yes, do consequences include the following:			
Completion of substance abuse acknowledgement form?			
Eviction upon first use?			
Eviction after repeated use?			
Put on probationary period?			
Other (please fill-in)?			
Are these consequences of Veteran drug use in facility?			
If yes, do consequences include the following:			
Completion of substance abuse acknowledgement form?			
Eviction upon first use?			
Eviction after repeated use?			
Put on probationary period?			
Confiscation of drugs?			
Other (please fill-in)?			
Can Veterans be in common areas of the facility after hours?			

Current Program Rules	Yes	No	Text Field
Can Veterans have pets?			
If yes, what pets?			
Are room inspections conducted?			
Regarding room inspections:			
Do Veterans always have the option to be present?			
Are they always conducted with Veterans present?			
Are room inspections always announced in advance?			
If always announced in advance, how far in advance?			
How often are room inspections conducted?			
Meals:			
Is there communal eating at meal times?			
Do residents help with food preparation?			
If residents help with food preparation, how do they do this?			

Table 10
Key Features of VA GPD Low Demand Programs – Program Rules

Instructions: Please complete the following table describing GPD Low Demand program’s current rules. Note that some cells only require checking yes or no while other cells require a written response. You do not need to provide information for shaded cells.

Current Program Rules	Yes	No	Text Field
Is the purpose of program rules to ensure safety?			
If there are additional purposes of program rules, please specify:			
Is there a curfew?			
If so, what days and times?			
If so, how is it enforced?			
If so, what are consequences of violation?			
Visitation:			
Are Veterans allowed to have visitors at the facility?			
Designated visitation hours?			
Visitors allowed in bedrooms?			
Visitors allowed after curfew?			
Visitors allowed for non-clinical purposes?			

Table 11
Key Features of VA GPD Low Demand Programs - Facility Entry and Exit Procedures

Instructions: Please complete the following table assessing your GPD Low Demand facility's current entry and exit procedures by checking yes or no for each item. You do not need to provide information for shaded cells.

Current Facility Entrance & Exit Procedures	Yes	No
Are bag checks conducted for Veterans?		
If yes, when? (check Yes to one or more of the following):		
At every time a Veterans <u>enters</u> the facility?		
At every time a Veterans <u>exits</u> the facility?		
Upon suspicion when a Veteran <u>enters</u> the facility?		
Upon suspicion when a Veteran <u>exits</u> the facility?		
Are bag checks conducted for guests / visitors?		
If yes, when? (check Yes to one or more of the following):		
At every time a guest <u>enters</u> the facility?		
At every time a guest <u>exits</u> the facility?		
Upon suspicion when a guest <u>enters</u> the facility?		
Upon suspicion when a guest <u>exits</u> the facility?		
Are Veterans personally searched (e.g., emptying of pockets, etc.) when entering the facility?		
If yes, when? (check Yes to one or more of the following):		
At every time a Veterans <u>enters</u> the facility?		
Upon suspicion when a Veteran <u>enters</u> the facility?		
Are visitors or guests personally searched (e.g., emptying of pockets, etc.) when entering the facility?		
If yes, when? (check Yes to one or more of the following):		
At every time a guest <u>enters</u> the facility?		
Upon suspicion when a guest <u>enters</u> the facility?		
Do Veterans have a key to the facility?		
Do Veterans have a key to their room?		
Are Veterans required to sign out every time they leave the facility?		
Are Veterans required to sign in every time they enter the facility?		
Are guests required to sign out every time they leave the facility?		
Are guests required to sign in every time they enter the facility?		
Are walk-through metal detectors used at the facility?		
Are hand wand metal detectors used at the facility?		

