SSVF Monthly Office Hours

CLICK HERE to access the 10/21 recording

Agenda

- **Starting off FY 2023**
- **Latest Data Quality Issues**
- **Group Q&A**

60 minutes

Slides & handouts are in the "handout" section

Recording, Handouts & Slides will be sent via email

Submit questions in the question box or any time at ssvf@va.gov

FY 23 Repository Opening

First Upload of the Fiscal Year

- Your upload will contain the client data – October 1, 2022 through the current date (at the time of export the file from HMIS)

First Upload of the Fiscal Year

- Mark your calendar

  - **The Repository Opens:** 1st day of the month (Nov. 1)
  - **On-Time Uploads are Due:** By the 2nd business day of the month (Nov. 3)
  - **Final/Corrected Uploads Due:** By the 7th day of the month (Nov. 7)

Preparation

- Make sure to try to upload as early as possible, every month. That gives you the best chance to submit a successful upload.

- Stay caught up on data entry, daily, to ensure the files exported from HMIS are complete and accurate.

- Make sure that your organization has a backup plan in case the main uploader needs time off.

Review your Reporting Resources

Reports Created Locally

- HMIS Data Quality Report
- SSVF Data Quality Summary Report*

Reports from VA

- Data Quality Summary Report
- Data Quality Details Report
- Monthly Report

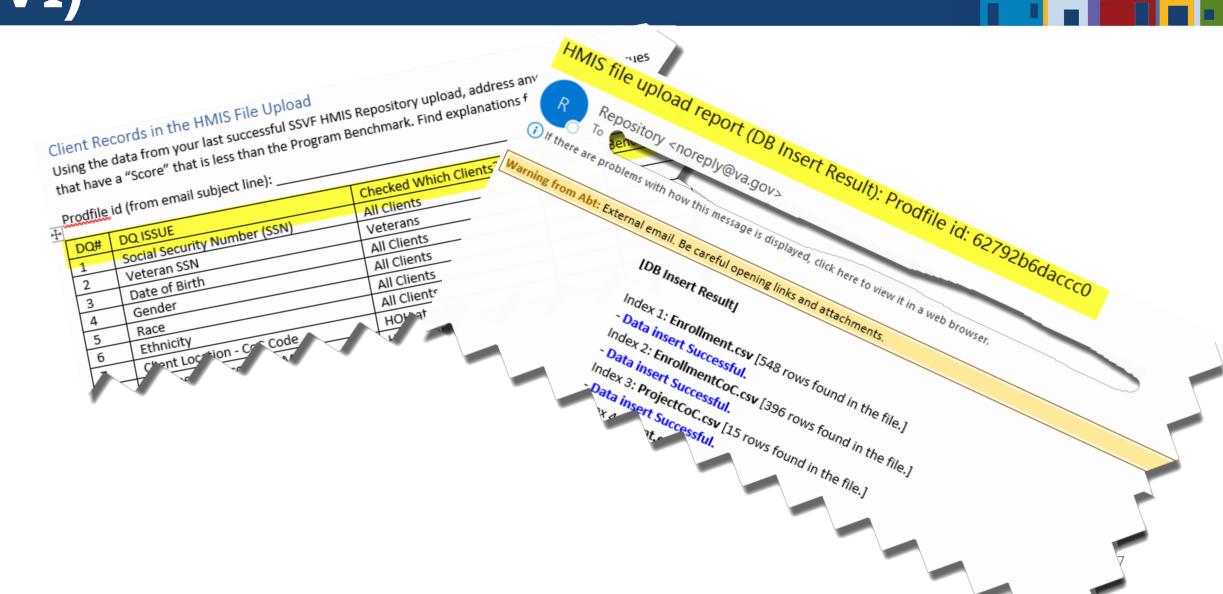*Some HMIS vendors have used the <u>SSVF's Data Quality Summary Report Documentation</u> to program their own local version of this report.

VA Data Guide
https://www.va.gov/HOMELESS/ssvf/docs/SSVF_VA_Data_Guide.pdf

Data Quality Management (Section VI)

Client Records in the HMIS File Upload

Using the data from your last successful SSVF HMIS Repository upload, address any
that have a "Score" that is less than the Program Benchmark. Find explanations f

Prodfile id (from email subject line): _____

DQ#	DQ ISSUE	Checked Which Clients?
	Social Security Number (SSN)	All Clients
1	Veteran SSN	Veterans
2	Date of Birth	All Clients
3	Gender	All Clients
4	Race	All Clients
5	Ethnicity	HOH
6	Client Location - CoC Code	

HMIS file upload report (DB Insert Result): Prodfile id: 62792b6daccc0

R

Repository <noreply@va.gov>
To

If there are problems with how this message is displayed, click here to view it in a web browser.

[DB Insert Result]

Index 1: Enrollment.csv [548 rows found in the file.]
  - **Data insert Successful.**
Index 2: EnrollmentCoC.csv [396 rows found in the file.]
  - **Data insert Successful.**
Index 3: ProjectCoC.csv [15 rows found in the file.]
  - **Data insert Successful.**

Latest Data Quality Issues

TFA Data Quality Issue Checks

- **FY 2022**

  - Monthly emails were sent to grantees flagging potential TFA issues
  - Initial flags were based on being in the lowest/highest percentage of grantees for average TFA provided per veteran

- **FY 2023**

  - Expanding the Data Quality Summary Report to include potential TFA issues
  - Flags are based on average TFA provided per veteran

Latest Data Quality Issues

- **Veteran's Information (V1): required for all Veterans**
  - OEF
  - OIF
  - OND
  - Military Branch
  - Discharge Status

- **Destination (3.12)**
- **Housing Move-In-Date (3.20): required upon RRH client move-in**

Latest Data Quality Issues

- **Connection with SOAR (P4): required for all adults**
  - Entry
  - Exit

- **Destination (3.12)**

- **Housing Move-In-Date (3.20): required upon RRH Head of Household's move-in**

Latest Data Quality Issues

- **Employment Status (R6): required for all adults**

- **Social Security Number (3.02)**
  - Especially for veterans: Needed for eligibility

- **Veteran Status (3.07): required for all adults**

Technical Assistance Time!