

Supportive Services for Veteran Families (SSVF) National Grantee Webinar

Grant Resolutions, SSVF Gap Analysis Tool, and
Program Updates

October 20, 2016

[https://attendee.gotowebinar.com/recording/8
22939751524397058](https://attendee.gotowebinar.com/recording/822939751524397058)

LISTEN TO THE RECORDED PRESENTATION

SSVF National Grantee Webinar

Happy New (Fiscal) Year!

John Kuhn, MPH

National Director, SSVF

Presenters & Agenda

- Linda Southcott, SSVF Deputy Director
 - Navigating the SSVF University
 - FY 2017 Resolution Process
- Tom Albanese, Abt Associates
 - FY 2017 SSVF Gap Analysis Tool
- Jill Albanese, SSVF Supervisory Regional Coordinator
 - Program Office Updates
 - HUD-VASH SSVF Referral Packet for RRH
 - October 2016 Program Guide Release

Webinar Format

- Webinar will last approximately 1.5 hours
- Participants' phone connections are “muted” due to the high number of callers
 - **Questions can be submitted during the webinar using the Q&A function**
- Questions can also be submitted anytime to SSVF@va.gov

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Navigating SSVF Website

SSVF Home	Official Guide to the SSVF Program	SSVF University
Announcements	Programmatic & Financial Operation Tools	Practices Standards & Staff Training Guides
Rules & Regulations	Reporting & Monitoring Information	Community Planning
Program Guide	HMIS Resources	*Webinar Library
Success Stories	*Forms	*SSVF Program Updates Library

www.va.gov/homeless/ssvf.asp

FY 2017 Grant Resolution

- Submit forms online via SSVF grants management system (GIFTS)
 - Access the GIFTS grantee user account via SSVF website
 - Resolution Requirement form is available (New or In Progress)
 - Note that online forms can be shared for review and/or transferred to another owner within grantee agency (be aware of your user accounts)
- Refer to SSVF website (Reporting & Monitoring Requirements page) for SSVF Grant Resolution Companion Guide
- Prepare your attachments prior to the deadline of November 14, 2016
 - Grantee Homelessness Prevention Screening and Targeting Threshold Form
 - Subcontractor MOUs, if applicable (signed and valid dates)
- **Do not submit the SSVF Gap Analysis Tool as part of the online attachments. Refer to instructions for submission to SSVF Regional Coordinator, per CoC.**

FY 2017 Grant Resolution

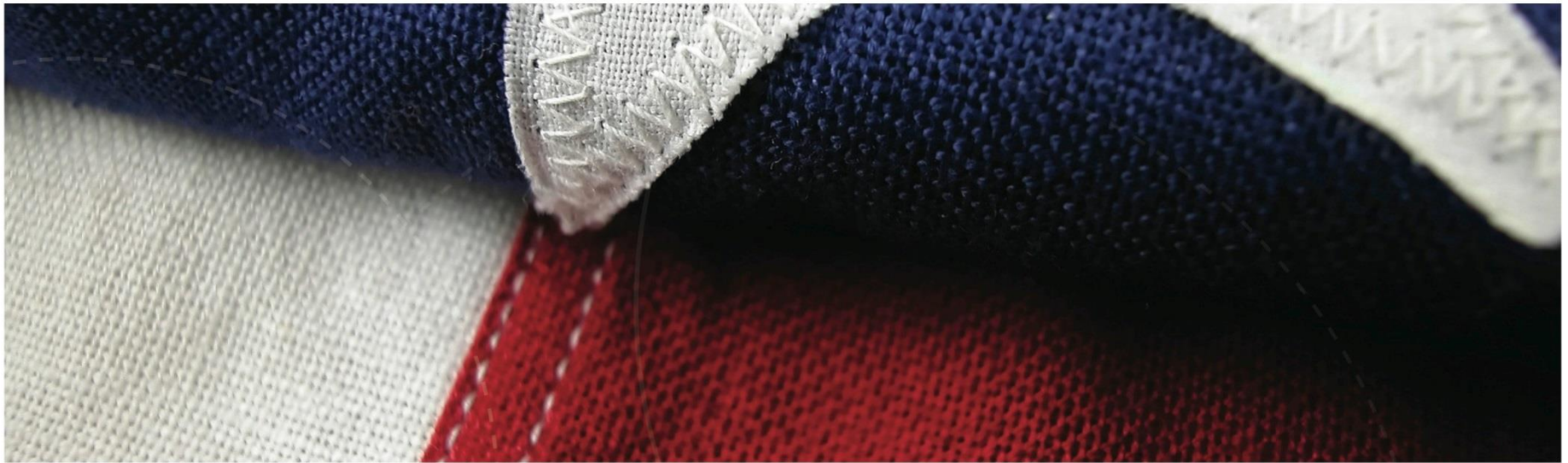
Complete all sections of the Requirement form:

- Some information is pre-populated, based on prior application submission
 - Contact Information for the Program Office, including intake info
 - Program Information and Demographics, including targets
 - Supportive Services to be provided and/or subcontracted
 - Final Budget Information, including confirmation of HHS subaccount totals
 - All budgets have been finalized. Do not resend budget.
 - DO refer to approved budget to identify dollar amounts per HHS subaccount (Admin, Services, TFA)
 - **Certify completion of SSVF Gap Analysis Tool! Do not upload.**
 - Page 2: Upload attachments: MOUs, HP Screening Form, etc.

FY 2017 Grant Resolutions

Timeline for Review

- Submissions due November 14, 2016
- The Program Office will review and update contact information by November 30, 2016
- Grantees will be notified if there is missing information or a need for clarification
- Once resolution is received and reviewed, SSVF Program Office will send signed copy of grant agreement with VA



VHA Homeless Programs SSVF Gap Analysis Tool FY2017

Overview

Using the SSVF Gap Analysis Tool

- **Purpose of the SSVF Gap Analysis Tool**

- The purpose of the SSVF Gap Analysis Tool is to enable grantees to estimate local annual demand for homeless assistance, in particular SSVF RRH assistance, and assess gaps in their local communities, based upon official 2016 PIT Count data, HMIS, local active/by-name lists (BNL), and SSVF asset data.
- This tool parallels the CoC Gap Analysis Tool provided by the VHA Homeless Programs Office. The CoC version includes expanded explanations, enables modification of non-SSVF program assets and includes strategy development capabilities.
- Many of the assumptions included in this tool are based on national estimates or historical data. There are several sections that allow the user to modify the assumptions.
 - The SSVF Program Office recommends only modifying these assumptions if your community has sufficient/reliable data.

Using the SSVF Gaps Tool

Expectations:

- Similar to previous community planning tools/surveys, 1 completed Gaps Tool should be submitted per CoC.
- Please collaborate with any SSVF providers in your shared CoC to develop a joint submission.
- Completed Gaps Tools must be submitted to your SSVF Regional Coordinator via email.
 - Please note we are not using GIFTS or SurveyMonkey
- Your Regional Coordinator will review the submitted tools and forward to the Program Office for final analysis.
- Completed tools are due no later than **November 14, 2016.**

SSVF Program Office Updates

- Reminder: FY 2016 Closeout Requirement in GIFTS
- Program Guide Release – October 2016 Version
- HUD-VASH / SSVF Referral Toolkit for RRH TFA

October 2016 Program Guide

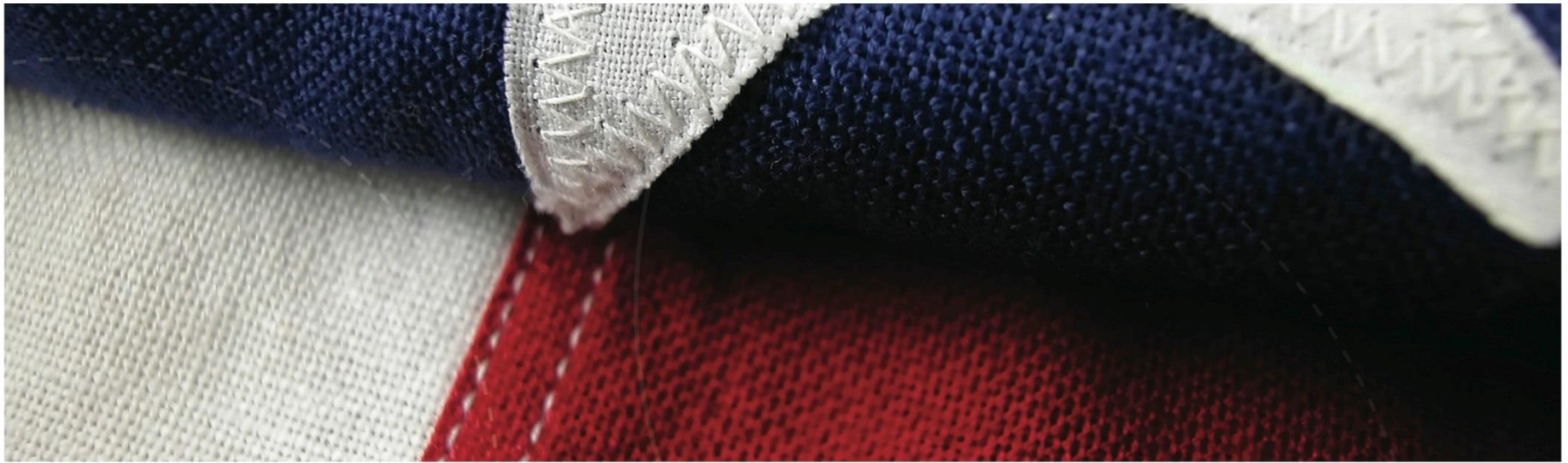
Updates

- Added that Persons Fleeing Domestic Violence are eligible under Rapid Re-housing assistance (pg. 3)
- Updated description of expectations for SSVF to coordinate with local Continuum(s) of Care (pg. 10)
- Added guidance related to serving Victims of Domestic Violence (pg. 12)
- Updated information related to CARF and COA Accreditation (pg. 14)
- Clarified Category 1 Homelessness Prevention Eligibility Guidance (pg. 28 - pg. 30) *Please see July Webinar*
- Updated guidance related to Continuing Assessment of Participant Needs (pg. 31 - pg. 32)

October 2016 Program Guide

Updates (continued)

- Updated Critical Incident Report description based on most recent guidance (pg. 63)
- Updated HMIS guidance to reflect data security expectations (pg. 66) and Monthly Uploads (pg. 87) *Please see September Webinar*
- Updated guidance noting need for formal written notice for homelessness prevention eligibility (pg. 116) and removed eligibility for utility only households in HP (pg. 116)
- Forms Updated: Homelessness Prevention Eligibility Screening Instructions and Form, Domestic Violence Certification Form, SSVF Eligibility Certification and SSVF Eligibility Self Certification
- Other changes noted in Exhibit H (pg. 139)



VHA Homeless Programs

HUD-VASH SSVF Referral Packet

Rapid Re-Housing Only

The HUD-VASH SSVF Referral Packet

Why do we need a standardized packet?

- SSVF and HUD-VASH work closely together
- Purpose of a standardized packet
 - Enhance collaboration
 - Improve Veteran access to SSVF for RRH deposits
 - Implement new, more efficient process for FY 17 grant year

The HUD-VASH SSVF Referral Packet

- Developed in partnership by National HUD-VASH program office and National SSVF program office
- Goal to codify best practices from field, streamline process, clarify expectations, increase efficiency, support communication
- Packet is focused on rapid re-housing (Veterans experiencing literal homelessness) only
 - Veteran household must meet SSVF definition of literal homelessness
 - Veteran would remain homeless “but for” SSVF assistance
- **Packet is required (not optional)**
 - Some communities have similar referral packets. We want this to be a consistent process for all SSVF and HUD-VASH programs

The HUD-VASH SSVF Referral Packet

- Packet will serve as a base for discussion between SSVF and HUD-VASH providers
- Communities will need to add local information
 - HMIS Release of Information forms are unique to each Continuum of Care (CoC)
 - Some grantees might not have ability to provide TFA for mattresses
 - Local Landlord Tenant Laws may restrict amount of security deposit that can be charged
 - There may be additional local issues to consider when implementing
 - SSVF providers should not add additional requirements

The HUD-VASH SSVF Referral Packet

- SSVF Programs may need to monitor referrals from HUD-VASH
- SSVF does not have capacity to provide assistance to every HUD-VASH eligible Veteran, nor should it
- SSVF and HUD-VASH staff will need to work together to prioritize referrals for SSVF TFA assistance
- Remember: The “But For” rule still applies. The Veteran must truly need the SSVF assistance in order to obtain their HUD-VASH housing

The HUD-VASH SSVF Referral Packet

Process

- HUD-VASH staff completes packet
- Send via fax or other secure method to SSVF provider
- Removes the need for Veteran to go to SSVF office
 - Documentation included for HMIS data entry
 - W9 and payment information included for TFA processing
- No SSVF case management or housing search
- SSVF issues check to landlord/landlord agent
- HUD-VASH referral files are necessary but are not included in annual SSVF monitoring or survey

The HUD-VASH SSVF Referral Packet

Coordinating with HUD-VASH Programs

- National HUD-VASH roll out will take place in November
- Local HUD-VASH and SSVF staff review packet together
 - Eligibility
 - Waiver Requests
 - Referral process
 - Prioritization
 - Check/payment issuance timeline
 - Types of assistance available (Deposits, Mattresses)

Q&A

Additional Questions?

Email:

ssvf@va.gov

Website:

www.va.gov/HOMELESS/ssvf.asp

Includes link to ***SSVF University***