



# Supportive Services for Veteran Families (SSVF) Webinar Series

## Community Plan Summaries and Submitting Updates to VA

June 11, 2015

# Webinar Format

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- Webinar will last approximately 1.5 hours
- Participants' phone connections are "muted" due to the high number of callers
  - **Questions can be submitted during the webinar using the Q&A function**
- Questions can also be submitted anytime to [SSVF@va.gov](mailto:SSVF@va.gov)
- New webinar software allows for participants to view speakers! Ensure computer speakers are on.

# Objectives

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- Welcome: John Kuhn, National Director, SSVF
- Summary of May 2<sup>nd</sup> Community Plan Submissions to VA
- Tips on Getting to Zero
- Submitting Your Plan Updates by July 1, 2015
  - Includes brief overview of the SSVF Toolkit for Ending Homelessness Among Veterans

# National Goals for All Communities

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Oct 1, 2014:  
P1, P2, P3  
Start

April 1, 2015:  
P1 Round II  
Start

January  
2016 PIT  
Count

**2015**

*Achieve functional zero  
by the end of 2015*

**Ongoing**

*Sustain functional zero:  
optimize local system to ensure  
homelessness among Veterans  
is prevented when possible and,  
when it does occur, it is rare and  
brief*



# May 2<sup>nd</sup> Community Plan Summaries & Gaps Analysis

# Preliminary Summary of May Submissions

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- Anticipated 406 Potential Submissions (HUD recently merged some CoCs)
  - Community Plan Summary (Goals/Objectives/Barriers)
    - Initial Plan Summary Analysis
      - » 306 Received
      - » 235 Accepted
      - » 98 Rejected (incorrect file type, missing data, errors)
  - SSVF Edition CoC Gaps Analysis Tool (Projected Gap and RRH Proportion/Target)
    - Initial Gaps Tool Analysis
      - » 339 Received
      - » 27 Duplicate, 2 Invalid Tools

# Highlights (as of June 1)

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- Question 3BB: \*Length of Time Homeless
  - 12% indicate Length of Time Homeless goal of <30 days
  - 38% indicate Length of Time Homeless goal of <60 days
  - 50% indicate Length of Time Homeless goal of <90 days

\*From point of entry into SSVF

# Highlights (as of June 1)

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## Question 3C Implementation Strategies

### 3C.A.

- 20% have by-name list
- 62% under development
- 23% review regularly
- 18% at least bi-weekly

### ***ACTION:***

- ✓ **Create list now of all homeless Veterans, including those in transitional housing programs (ex: GPD)**
- ✓ **This list does not have to be perfect, work with what you know**
- ✓ **Begin working on any information sharing agreements ASAP**
- ✓ **Review often – at least bi-weekly, if possible**

# Highlights (as of June 1)

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## Question 3C Implementation Strategies

### 3 C.B. Housing Plan

- 23% indicate all homeless Veterans have a Housing Plan;
- 56% under development

#### **ACTION:**

- ✓ Establish “Navigators”
- ✓ Ensure all have a Housing Plan ASAP (set goal – e.g., within 7 days)
- ✓ Create plans that achieve permanent housing placement ASAP, consistent with Length of Time Homeless Goal (*goal should embrace SSVF/RAPID re-housing concept!*)
- ✓ Adjust plans as needed
- ✓ Ensure sufficient permanent housing opportunities and resources; negotiate commitments from Public Housing Authority, CoC partners, etc.

# Highlights

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## Question 3C Implementation Strategies

### 3C.C. Rapid Engagement

- 50% rapidly engage Veterans who become homeless and offer shelter/housing
- 34% under development
- 48% rapidly engage no matter where the Veteran is

#### **ACTION:**

- ✓ **Create rapid response team**
- ✓ **Ensure “full coverage” – actively seek out Veterans and leave no one behind**
- ✓ **Offer immediate access to shelter and permanent housing – *including low-barrier options, every day if needed***

# Highlights

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## Question 3C Implementation Strategies

### 3C.D. SSVF Resources

- 71% have sufficient SSVF resources to assure no Rapid Re-Housing (RRH) gaps and no turn-aways
- 10% under development

### ***ACTION:***

- ✓ **Make sure Gaps Analysis = 0 RRH gaps**
- ✓ **Close all gaps – use SSVF to fill other permanent housing gaps**
- ✓ **Prioritize RRH: Use SSVF homeless prevention only as needed, in order to close RRH gaps and ensure no turn-aways (RRH targets approaching 100%)**

# Highlights

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## Question 3C Implementation Strategies

### 3C.E. Permanent Supportive Housing

- 76% using SSVF to rapidly re-house Veterans waiting on HUD-VASH or other PSH placement (bridge);
- 10% under development

#### ***ACTION:***

- ✓ **Make sure Veterans who need & want HUD-VASH/Permanent Supportive Housing (PSH) are not waiting in shelter or on the street – *house them now***
- ✓ **Work with partners and landlords to ensure units are acceptable for HUD-VASH/PSH if HUD-VASH/PSH is still needed when it becomes available**
- ✓ **Alert VA staff early if progressive engagement a possibility**

# Highlights

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- Through April 2015, SSVF grantees served 103,688 with 45,029 recorded in HMIS as placed. What about the other 58,659?

## ***ACTION:***

- ✓ **Record placements in HMIS each month – do not wait for program exit**
- ✓ **Work with partners to track progress towards zero with monthly HMIS report**

# Getting to Zero

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- Ensure local VA, Public Housing Authority, CoC partners and other stakeholders have clear goals – *define functional zero for your community*
- Set date to meet goals ASAP
- Alert your Regional Coordinator and/or have CoC partners alert US Interagency Council on Homelessness Regional Representative
- Participate in Mayors Challenge, 25 Cities, Zero 2016, if not already
- Watch for more guidance from USICH



# Submitting Updates to Community Plans

# Updates to Community Planning

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- Assessment of community progress in implementing strategies and meeting the established goals
- Cross-comparison of updates with the SSVF Edition of the VA Gaps Analysis data
  - Integrating Q3 data on exits to permanent housing and placements to PH (where available)
  - Integration of new PIT data to show accurate PH targets and gaps!
- Use the improved, standardized community plan template from May 2015
  - Allows simple process for providing plan updates to partners and VA – and noting adjustments along the way

**Submissions due by July 1<sup>st</sup>**

# What do you submit?

## SSVF Community Plan Summary (Excel only)

- Date of Completion/Revised, CoC Name, and Contact Info of Person Submitting
- Enter text in shaded cells!

### SSVF: Community Plan Summary

Date Completed/Revised:		
Continuum of Care Name:		CoC Number:
CoC Representative:		Title:
Phone/Email:		
Person Completing this Summary:		Title:
Phone/Email:		

# What updates are required?

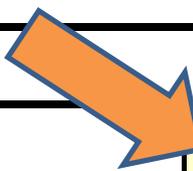
- Question 3BB: Length of Time Homeless Goal
  - This field is required
    - Note: Plan updates do not require the Gaps Analysis Tool or additional attachments from the Toolkit

**3B. Community/CoC Goals:** Identify your community's/CoC's key goals and targets.

**A. Permanent Housing Placement Target & SSVF Rapid Re-Housing Placement Target:**

Complete and attach *SSVF Edition of Veteran Homelessness Gaps Analysis Tool FY15Q3 OR an CoC Gaps Analysis Tool – Strategy 4 (SSVF) Worksheet*

**B. Length of Time Homeless Goal (max or average days):**



		days

# What do you submit?

- Question 3C, Implementation Strategies
  - Answer all sections A-E

## 3C. Implementation Strategies: What strategies are being used to achieve and sustain functional zero?

	Yes/No/Under Dev
A. Has your community identified every Veteran who is homeless right now by name?	
Is this list updated regularly?	
Is this list reviewed at least bi-weekly by key community partners to ensure Veterans have a permanent housing plan and those plans are achieved?	
B. Does every Veteran who is homeless now have a Housing Plan and access to safe (and low barrier as needed) shelter and/or permanent housing?	
C. Is every Veteran who becomes homeless rapidly engaged and offered shelter and/or housing that meets their needs?	
If so, is this true no matter where they are initially engaged in your community or what shelter or unsheltered location they may be in?	
D. Are sufficient SSVF resources allocated to ensure there are no RRH gaps or turn-aways?	
E. Are you using SSVF to rapidly re-house Veterans who are waiting on VASH or other PSH assistance if VASH/PSH is not available immediately or in near future?	

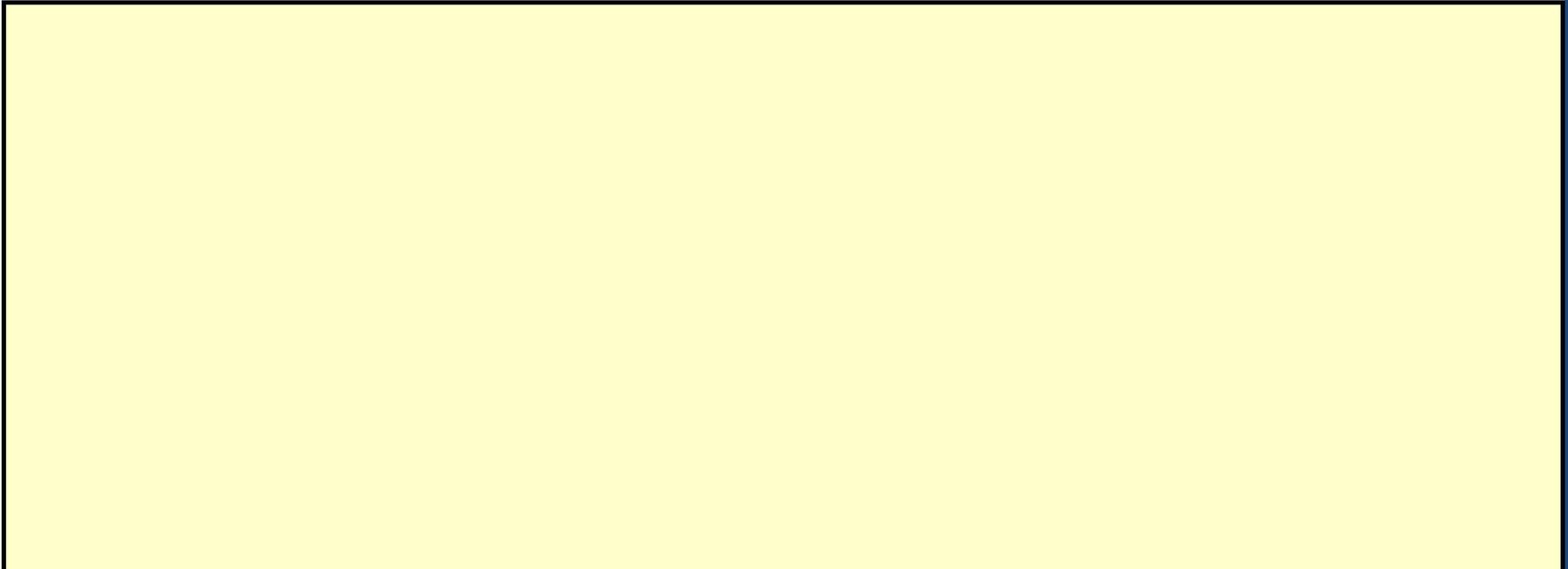


# What do you submit?

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- 4. Other Strengths and Challenges (Optional)
  - Communities may include comments regarding plan implementation efforts thus far.

**4. Other Strengths and Challenges:** Briefly describe any additional strengths and/or challenges relevant to your achieving VA and local goals.

A large, empty yellow rectangular area with a black border, intended for submitting text or comments.

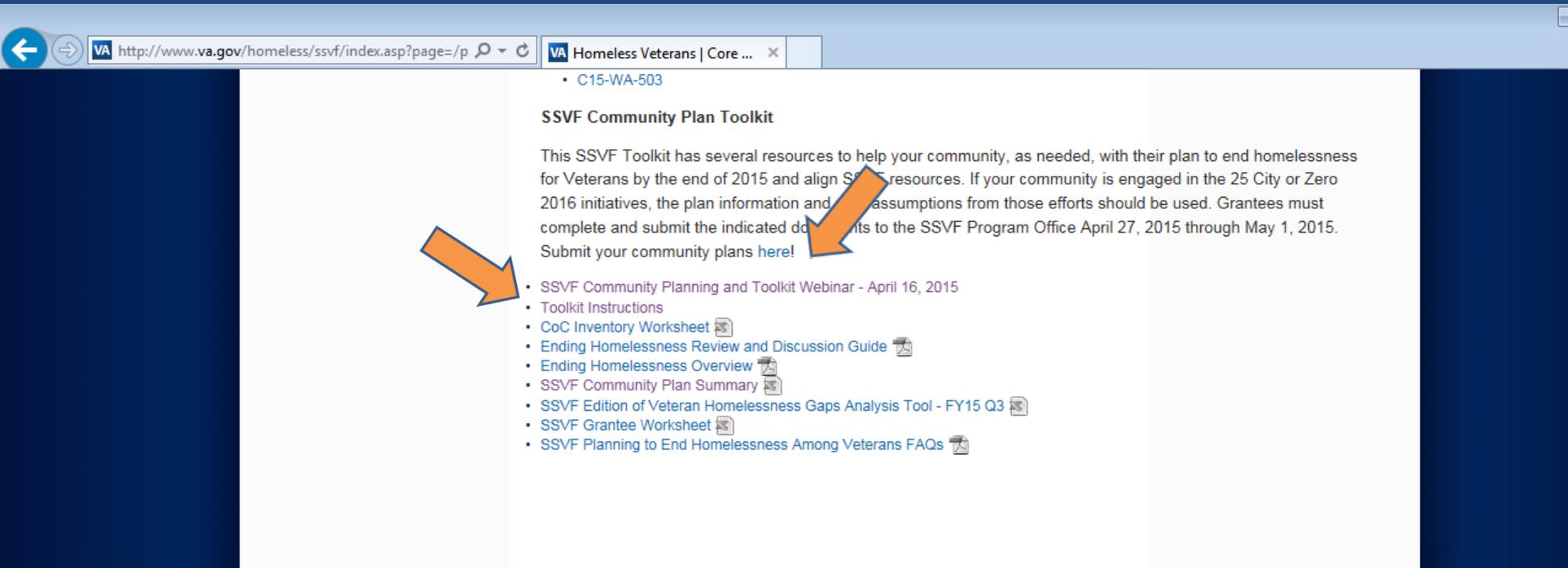
# Where do you submit?

- Go to SSVF University Community-Based Plans webpage and submit using the SSVF online tool!

The screenshot shows the U.S. Department of Veterans Affairs website. The browser address bar displays <http://www.va.gov/homeless/ssvf/index.asp>. The page header includes the VA logo, the text "U.S. Department of Veterans Affairs", and a search bar. A navigation menu contains links for Health, Benefits, Burials & Memorials, About VA, Resources, News Room, Locations, and Contact Us. Below the menu, there is a "I AM A..." dropdown menu with "Select One" and a list of categories: For Veterans, For Family Members & Spouses, For Employees, For Business, Forms & Publications, Jobs, Volunteer or Donate, and Public & Intergovernmental Affairs. The main content area is titled "Homeless Veterans" and features a breadcrumb trail "VA » About VA". Below this, there are three main sections: "Home", "Program Requirements", and "Practice Areas and Resources". The "Program Requirements" section is highlighted with an orange arrow. The "Practice Areas" section is also highlighted with an orange arrow. The "Practice Areas" section includes links for Outreach, Engagement & Admission; Assessment and Housing Plan; Participant Services, Financial; Participant Services, Non-Financial; and Landlord Supports. The "Overview" section includes links for Core Concepts; Fidelity Tools & Instructions; User Guides; Tools & Training Resources; SSVF Community-based Plans; New Staff Development; and Research. The "SSVF University" section is visible at the bottom of the page.

# Where do you submit?

- Go to SSVF University Community-Based Plans webpage and submit using the SSVF online tool!
- [http://www.va.gov/homeless/ssvf/index.asp?page=/practice\\_areas\\_and\\_resources/overview/ssvf\\_community\\_based\\_plans](http://www.va.gov/homeless/ssvf/index.asp?page=/practice_areas_and_resources/overview/ssvf_community_based_plans)



The screenshot shows a web browser window with the URL [http://www.va.gov/homeless/ssvf/index.asp?page=/practice\\_areas\\_and\\_resources/overview/ssvf\\_community\\_based\\_plans](http://www.va.gov/homeless/ssvf/index.asp?page=/practice_areas_and_resources/overview/ssvf_community_based_plans). The page title is "Homeless Veterans | Core ...". Below the title, there is a link for "C15-WA-503". The main heading is "SSVF Community Plan Toolkit". The text below the heading reads: "This SSVF Toolkit has several resources to help your community, as needed, with their plan to end homelessness for Veterans by the end of 2015 and align SSVF resources. If your community is engaged in the 25 City or Zero 2016 initiatives, the plan information and assumptions from those efforts should be used. Grantees must complete and submit the indicated documents to the SSVF Program Office April 27, 2015 through May 1, 2015. Submit your community plans [here!](#)". Two orange arrows point to the word "here!" and the list of resources below. The list of resources includes: "SSVF Community Planning and Toolkit Webinar - April 16, 2015", "Toolkit Instructions", "CoC Inventory Worksheet", "Ending Homelessness Review and Discussion Guide", "Ending Homelessness Overview", "SSVF Community Plan Summary", "SSVF Edition of Veteran Homelessness Gaps Analysis Tool - FY15 Q3", "SSVF Grantee Worksheet", and "SSVF Planning to End Homelessness Among Veterans FAQs".

# Where do you submit?

- You will be asked to enter your SSVF online username (email) and password
- Create a new one if submitting for the first time.

www.grantrequest.com/SID\_2115/?SA=AM grantrequest.com

Contact Us | SSVF NOFA a

**Please Sign In**

- If you have an account, please log in using your E-mail Address and Password.
- To create an account, please use the "New Applicant" link found below.
- This grant application system uses the following email domain: ssvf@va.gov. Please add it to your safe-senders list to be sure you receive all communications.

E-mail  Password

[New Applicant?](#) [Forgot Password?](#)



# Where do you submit?

- Complete required information online. Browse and attach SSVF Community Plan Summary

The screenshot shows a web browser window with the URL [https://www.grantrequest.com/SID\\_2115/?SA=SNA](https://www.grantrequest.com/SID_2115/?SA=SNA). The browser tab is titled "Community Plan Submissi...". The page has a navigation bar with three steps: "1 Page 1", "2 Attachments", and "3 Review My Application". The main content area is titled "Page 1" and includes a "Printer Friendly Version | E-mail Draft" link. A red asterisk indicates required information. The form includes a dropdown menu for "Continuum of Care Name" with the text "<Select One>". Below it is a text input field for "Continuum of Care Code" and a checkbox labeled "Check this box if this is an update to the SSVF Community Plan submitted in February 2015." with a Facebook icon. At the bottom, there are text input fields for "First Name", "Last Name", and "E-mail".

**Page 1** Printer Friendly Version | E-mail Draft

\* Required before final submission

**SSVF Community Plan Submission**

**Please Note: All attachments must be submitted in the Excel version. Other file types will be returned to sender.**

\* Continuum of Care Name  
<Select One>

\* Continuum of Care Code  Check this box if this is an update to the SSVF Community Plan submitted in February 2015.  

**Enter the contact information for the person submitting the plan, on behalf of the community.**

First Name  Last Name

E-mail

# When do you submit?

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- All materials due by July 1<sup>st</sup>.
- Online form is closed until June 24<sup>th</sup>
- Online form will be open for submissions during the following dates:  
June 24 – July 1

# Missing Community Plans?

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- There were close to 100 communities (CoCs) that did not submit any materials on May 2<sup>nd</sup>.
- These communities are required to submit the entire SSVF Toolkit, including attachments, using the online form on SSVF University.
- List of missing CoCs is provided on the SSVF University.
- SSVF Program Office is reaching out to all grantees identified as serving those CoCs but please be proactive!

# Missing Community Plans?

**This list is included  
in the July 2015  
Instructions for  
Submitting Updates  
to the SSVF  
Community Plans.**

**\*Please verify!**

AL-501	FL-503	IL-503		TN-512
CA-500	FL-507	IL-504	MI-519	TX-503
CA-501	FL-512	IL-507	MT-500	TX-603
CA-507	FL-513	IL-513	ND-500	TX-604
CA-509	FL-516	IL-515	NV-502	TX-624
CA-510	FL-600	IL-516	NY-501	UT-503
CA-511	FL-601	KS-507	NY-504	UT-504
CA-512	FL-603	KY-501		VA-513
CA-513	FL-604	LA-500	NY-517	VI-500
CA-514	FL-606	LA-501	OK-500	
CA-515	GA-503	LA-503	OK-501	
CA-517	GA-507	LA-504	OK-502	
CA-520	HI-500	LA-506	OK-505	
CA-521	ID-501	LA-507	OK-506	
CA-524	IL-500	LA-508	OK-507	
CA-525		MA-503	OR-506	
CA-526		MA-511	PA-502	
CA-608		MA-513	TN-504	
		MA-516	TN-507	
		MA-520	TN-509	



# SSVF Toolkit for Ending Homelessness Among Veterans

# **SSVF Toolkit**

## **for End Homelessness Among Veterans**

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- 1. Ending Homelessness Among Veterans Overview*
- 2. Ending Homelessness Among Veterans Review and Discussion Guide*
- 3. CoC SSVF Inventory Worksheet (blue)*
- 4. SSVF Grantee Worksheet (green)*
- 5. SSVF Edition of Veteran Homelessness Gaps Analysis Tool FY15 Q3*
- 6. SSVF Community Plan Summary*

# Initial Community Plan Instructions

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## MAY SUBMISSION INSTRUCTIONS TO COMMUNITIES:

The lead grantee for each CoC must submit the following Excel documents to the SSVF Program Office between April 27, 2015 and May 1, 2015 at [SSVF@va.gov](mailto:SSVF@va.gov):

1. SSVF Community Plan Summary
2. SSVF Edition of Veteran Homelessness Gaps Analysis Tool FY15 Q3
3. CoC SSVF Inventory Worksheet (not applicable if only one grantee is serving the CoC)

\* Any SSVF Grantee Worksheets should be saved for future discussion with SSVF Regional Coordinators.

# When do you submit?

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- Missing communities may use the same online form to submit the full SSVF Community Plan Toolkit materials.
- All materials due by July 1<sup>st</sup>.
- Online form is closed until June 24<sup>th</sup>
- Online form will be open for submissions during the following dates:  
June 24 – July 1



# Support from VA Regional Coordinators and Technical Assistance

# Ongoing Technical Assistance

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- Periodic check-in calls to review progress
- Additional remote support from Regional Coordinator and/or TA staff as needed
  - Examples:
    - Help facilitate or participate in local planning meeting
    - Assist with demand and SSVF resource analysis
    - Support further integration of SSVF in 25 City initiative or Mayor's Challenge efforts
    - Provide system-wide training to facilitate adherence to best practices, program integration, etc.
- SSVF University
- Future regional meetings

# Additional Questions?

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## SSVF Program Office

### Phone:

1-877-737-0111

### Email:

ssvf@va.gov

### Website:

[www.va.gov/HOMELESS/ssvf.asp](http://www.va.gov/HOMELESS/ssvf.asp)

Includes link to ***SSVF University***

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**THANK YOU!!**