

VA



U.S. Department
of Veterans Affairs

SSVF FY 2022 NOFA

Information available at:
www.va.gov/homeless/ssvf

LINK to AUDIO



FY 22 SIMPLIFIED RE-FUNDING PROCESS

- The COVID-19 pandemic has imposed significant disruption for grantees
- The SSVF Program Office seeks to assure continuity and reduce grantee burden



FUNDING ELIGIBILITY

- Existing grantees only
- Three funding priorities
- No application required

**Submit Letter of Intent (LOI) and
supporting materials**

by

4pm EST on February 5, 2021



APPLICATION PRIORITIES 1, 2, & 3

1. 3-year awards for programs with appropriate accreditation from CARF, COA, or The Joint Commission
2. Annual renewal awards not included in #1
3. Shallow Subsidy awards seeking funding through September 30, 2023



AVAILABLE FUNDING

- Streamlined requirements also include the potential for a 10% award increase for Priority 1 and 2 grants; contingent on available funding
- Priority 3 awards up to amount award, stemming from December 5, 2019 NOFA



MATERIALS REQUIRED FOR SUBMISSION

- LOI
- Annual Budget
 - Minimum of 60% for RRH unless applicant has approved waiver
 - New: Priority 3 must spend a minimum of 40% on TFA
- If submitting as Priority 1, please provide proof of accreditation



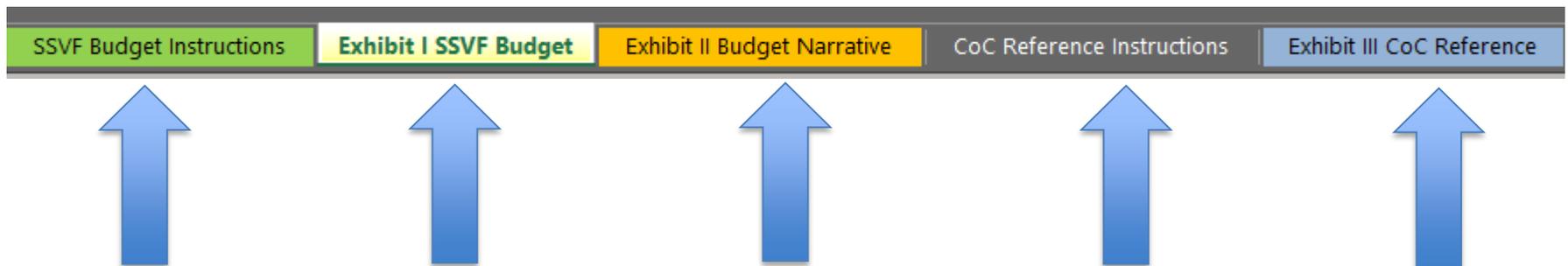
ACTIVATION OF FY 22 AWARDS

- FY22 Awards activated after 18-month budgets expended which includes all CARES funding and FY 21 awards
- Priority 1 & 2 grantees will likely activate FY 22 awards later in FY 22 (April 1, 2022 is an estimate)



SSVF EXHIBIT I-III WORKBOOK

- SSVF Exhibit I-III Instructions
 - Exhibit I: SSVF Budget Worksheet
 - Exhibit II: Budget Narrative Worksheet
 - CoC Reference Instructions
 - Exhibit III: CoC Reference Worksheet





SSVF EXHIBIT I-III WORKBOOK

- General Guidance:
 - Enter data into the yellow cells only
 - All other cells are locked
- Include your organization name and current award number at the top of the budget worksheet
- Do not attempt to unlock or modify this workbook
- Budget format is like CARES budget template in that the quarterly breakdown is no longer required.
- This file may be downloaded from: www.va.gov/homeless/ssvf.asp



EXHIBIT I: BUDGET WORKSHEET

Conditional Formatting

- Line 5 -which Priority you are submitting
 - LOI- current 3- year awards
 - Priority 1, 2 or 3
- Line 6- Organization Name
- Line 8- will fill in as Column H values are entered
- Line 67- Fringe Benefit will turn red if over 40% of Subtotal Salaries/Wages



EXHIBIT I: BUDGET WORKSHEET

Conditional Formatting

- Line 70- TFA will turn red if over 50% of the overall award
 - Note for P3 this may turn red but may be submitted
- Line 73 to 75
 - All Training (VA and Other)
 - Accreditation (CARF/COA/TJC)
 - No requirement to allocate funds to these line items
- Line 140 - Admin must be less than 10% of overall budget
 - will turn red if it exceed this



SSVF EXHIBIT I-III WORKBOOK

Do not use prior versions

VA's Supportive Services for Veteran Families Program

Exhibit I: Applicant Budget - SSVF Grant Funds Budget

****NOTE:** Enter information into yellow cells only. All other cells are protected and should not be modified. Please submit original template provided by the SSVF Program Office; DO NOT copy and paste this spreadsheet into a new Excel workbook.

Proposed Funding Information:	NOFA Funding Priority	
Name of Organization:		
FY 2021 Award Number		
Total Grant Funds Requested:	\$0.00	
Application Fiscal Year:	FY 2022	

Program Expenses	% of Total SSVF Grant	SSVF Grant Funds Total Amount	SSVF Grant Funds
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I. Provision and Coordination of Supportive Services (Minimum of 90% of Total SSVF Grant Amount)

1. Personnel/Labor	# FTE	% FTE	Base Annual Salary/Wage			
Title and Organization				#DIV/0!	\$	-
				#DIV/0!	\$	-
				#DIV/0!	\$	-
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EXHIBIT I BUDGET TEMPLATE

Conditional Formatting →

		# of Vehicles			
4. Vehicle Lease Cost:		1	2%	\$ 7,675.00	\$ 1,900.00
Actual Lease Cost:		1	2%	\$ 7,200.00	\$ 1,800.00
Maintenance/Mileage Cost:			0%	\$ 475.00	\$ 100.00
<i>Subtotal Provision and Coordination of Supportive Services</i>		99%		\$ 330,900.00	\$ 330,900.00
II. Administrative Expenses (Maximum of 10% of Total SSVF Grant Amount)					
			1%	\$ 4,000.00	\$ 4,000.00
			0%	\$ -	\$ -
			0%	\$ -	\$ -
			0%	\$ -	\$ -
			0%	\$ -	\$ -
			0%	\$ -	\$ -
<i>Subtotal Administrative Expenses</i>		1.19%		\$ 4,000.00	\$ 4,000.00
Grand Total		64.65%		\$ 334,900.00	\$ 334,900.00
% of Total SSVF Grant				100.0%	100.0%

Conditional Formatting →



EXHIBIT II: BUDGET NARRATIVE WORKSHEET

VA's Supportive Services for Veteran Families Program

Exhibit II: Budget Narrative

Proposed Funding Information:

Name of Organization:	0
FY 2021 Award Number	0
Total Grant Funds Requested:	\$518,000.00
Application Fiscal Year:	FY 2022

Program Expenses			% of Total SSVF Grant	SSVF Grant Funds Total Amount	Detailed Narrative Justification	
I. Provision and Coordination of Supportive Services (Minimum of 90% of Total SSVF Grant Amount)						
1. Personnel/Labor	#	%	Base Annual			
Title and Organization	FTE	FTE	Salary/Wage			
Case Managers	4	100%	\$ 30,000.00	23%	\$ 120,000.00	
Housing Specialists	4	100%	\$ 30,000.00	10%	\$ 120,000.00	
Program Managers	1	100%	\$ 40,000.00	8%	\$ 40,000.00	



Enter detailed explanation for each line item (yellow cells)



EXHIBIT II: BUDGET NARRATIVE WORKSHEET

- Must provide budget narrative within the VA provided Excel template
- Linked to Exhibit I Budget Worksheet
- Enter detailed narrative explanations for all line items listed on Exhibit I.
- Justifications are required for all line items, including administrative direct and indirect costs.



CONTACT INFORMATION

- For questions regarding the NOFA applications, email ssvf@va.gov
- Submit Letter of Intent (LOI) and materials by 4pm EST on February 5, 2021
- Grant renewal materials may be accessed via the following link: www.va.gov/homeless/ssvf