



# Supportive Services for Veteran Families (SSVF) Webinar Series

## SSVF HMIS Data: Closing Out FY 2017 and Changes for FY 2018

September 21, 2017

[Link to Webinar Audio Recording](#)

# Webinar Format

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- Webinar will last approximately 90 minutes
- Participants' phone connections are muted due to the high number of callers
  - Questions can be submitted during the webinar using the Questions function
  - Due to time limitations, we will only be able to address questions that have broad applicability
  - Questions can be submitted at any time to [ssvfhmis@abtassoc.com](mailto:ssvfhmis@abtassoc.com)

# Presenters

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- Mary Schwartz, HMIS TA, Abt Associates
- Mark Silverbush, HMIS TA, Abt Associates

# Topics

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- Closing Out FY 2017 HMIS Data
- Final Uploads to the Repository for FY 2017
- FY 2018 Repository Uploads
- Changes to the HMIS Data Standards for FY 2018

# Closing Out FY 2017 Data

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- The final FY17 upload will reflect your grant performance for the year
- Only data exported from HMIS and uploaded to the Repository will be considered in evaluating grantee performance
- All data for FY17 must be entered into HMIS and exported by September 30 at the end of the day
  - All entries, all exits, all services, all financial assistance

# FY 2017 Data

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- SSVF data requirements for FY 2017 remain in effect until the final upload
- The final upload must be in the same HMIS CSV v5.1 format that you have been using all year

# FY 2017 Data

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- If you have not heard otherwise from your HMIS Vendor/Lead, HMIS Data Standards changes going into effect on Sunday, October 1 means that DATA ENTRY AND EXPORT must be complete on Saturday, September 30.
  - Has your HMIS vendor discussed something different with you? They may make both v5.1 and v6.1 available at the same time – or provide some other workaround to keep you from having to work on a Saturday. But if not, that's the job ahead of you.

# Grantee Responsibilities

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- Address any outstanding issues from your September upload now
- Get caught up on data entry now
- FY17 data entry must be complete and **exported on September 30**
- You are responsible for uploading complete HMIS data for FY17 in the HMIS CSV v5.1 format between September 25 and **October 9**
- Ensure that your HMIS administrator and/or vendor are aware of your reporting requirements



# What If?

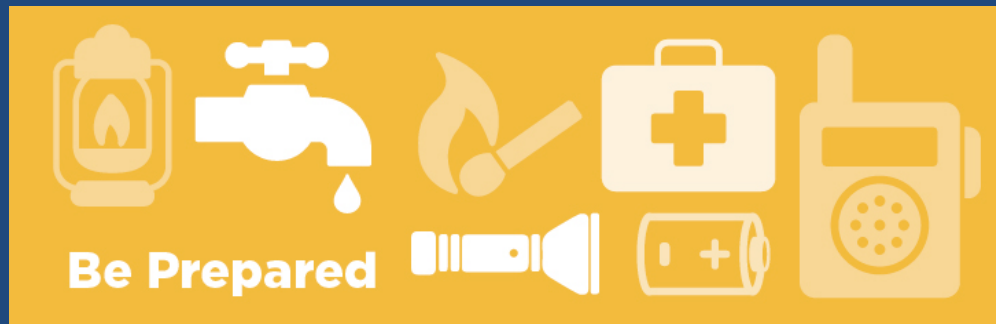
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- What if I try to upload on October 5 and I can't log into the Repository?
- What if there is a freak accident on September 30 and power is out in my whole city?
- What if my September 30 export generates Repository errors and I can't upload it?
- What if the person who does our exports is going on vacation / gets struck by lightning / wins the lottery and can't complete the upload?

# How to Avoid Year-End Disasters

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- The Repository will be open September 25-September 29 for testing of year end uploads
- Don't wait until September 30 to test your export/upload
- Create a backup plan



# Final FY 2017 Export/Upload Schedule

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## Required test upload...

Monday, September 25 – Thursday, September 29

- Repository open for testing of final FY 2017 exports / uploads.

## Upload twice more...

Friday, September 30

- Complete FY 2017 SSVF data must be entered into HMIS and exported by the end of the business day.

Saturday, October 1 – October 9

- Repository open for final upload of FY 2017 HMIS data.

# Upload Support

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- Test exports / uploads early next week
- HUD has communicated Repository requirements and schedule to HMIS vendors and HMIS administrators
- Daily email reminders from the SSVF Program Office
- Contact [ssvfhmis@abtassoc.com](mailto:ssvfhmis@abtassoc.com) with questions

# Changes to HMIS Data Standards

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- 3.6 Gender rewording
  - “Trans Female” (MTF or Male to Female)
  - “Trans Male” (FTM or Female to Male)
  - “Gender Non-Conforming” (i.e.: not exclusively male or female)
- 3.10 & 3.20 Redesigned
  - 3.10 – Project Start Date with criteria for each type of project and what it means to START in that program
  - 3.20 – Housing Move In Date expanded to all permanent project types (including RRH) to record date, sometimes after start date, when client moved into housing

# Changes to HMIS Data Standards (continued)

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- 3.12 Destination
  - Changed: Permanent housing (other than RRH) for formerly homeless persons
  - Added: Rental by client, with RRH or equivalent subsidy
- 4.1 Housing Status
  - Removed entirely
- 4.4 Non Cash Benefits
  - Removed responses:
    - Temporary Rent Assistance
    - Section 8, public housing, or rental assistance

# Changes to HMIS Data Standards (continued)

- Program Specific Data Elements renumbered

Name	Old Number	New Number
Veteran's Information	4.41	V1
Services Provided	4.14 D	V2
Financial Assistance	4.15 B	V3
Percent of AMI (SSVF Eligibility)	4.42	V4
Last Permanent Address	4.43	V5
VAMC Station Number	4.45	V6
SSVF HP Targeting Criteria	4.48	V7
Connection with SOAR (new requirement)	4.21	P4
Last Grade Completed	4.24	R4

# FY 2018 Uploads

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- New HMIS CSV version 6.1
- *If possible*, HMIS vendors will have access to the Repository to test new export procedures in the last week of October
- The Repository will open November 1 for grantee uploads
- In order for data to be included in VA reporting, it must be uploaded by November 9
- The Repository will re-open if necessary to resolve export / upload issues before December uploads



# Final FY 2017 Export/Upload Schedule

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(This is a duplicate of the earlier slide.)

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## Upload twice more...

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- Complete FY 2017 SSVF data must be entered into HMIS and exported by the end of the business day.

Saturday, October 1 – October 9

- Repository open for final upload of FY 2017 HMIS data.



**THANK YOU**  
for joining today's presentation

Questions may be submitted now via the chat  
function or at any time to  
[ssvfhmis@abtassoc.com](mailto:ssvfhmis@abtassoc.com)