

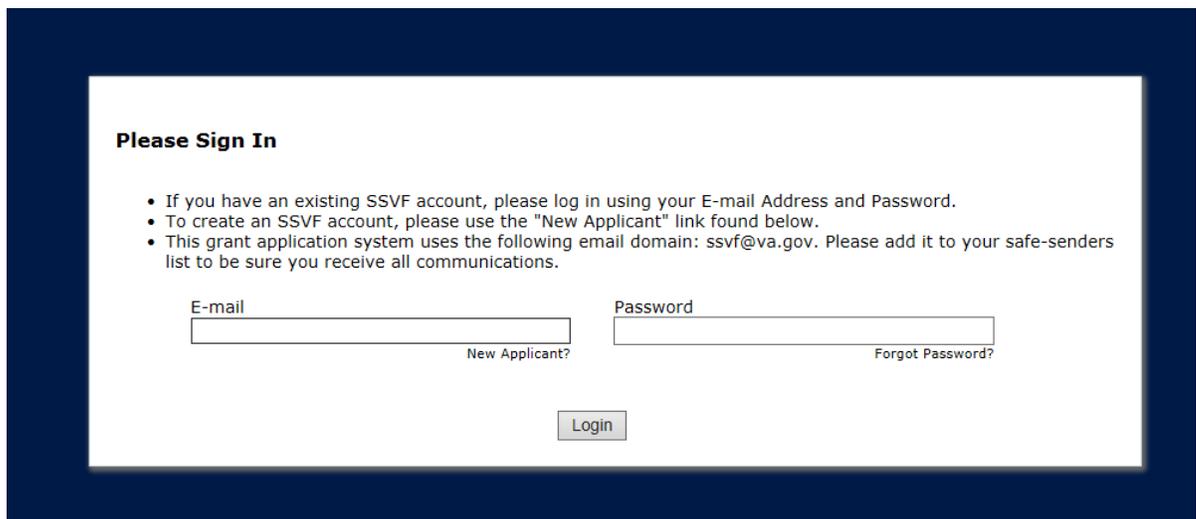
Supportive Services for Veteran Families (SSVF) *Grant Resolution Companion Guide*

In preparation for the FY 2017 SSVF grant term, the Program Office is collecting information from all grantees. The purpose of the Resolution is to verify key program components, update contact information, and verify the planned costs for new grant term. The information will be collected through the SSVF online grants management process (GIFTS). While completing the online form in GIFTS, please keep in mind that any significant changes being proposed by grantees must be processed separately, as part of the 2nd Quarter Program Change Request.

The *Grant Resolution Companion Guide* provides instructions to grantees for completing the sections of the Resolution form within the GIFTS system as well as instructions for completing requirements outside of the GIFTS system.

Logging In

1. To begin, the authorized GIFTS Account Holder for your agency should login to the grantee portal at: https://www.grantrequest.com/SID_2115/



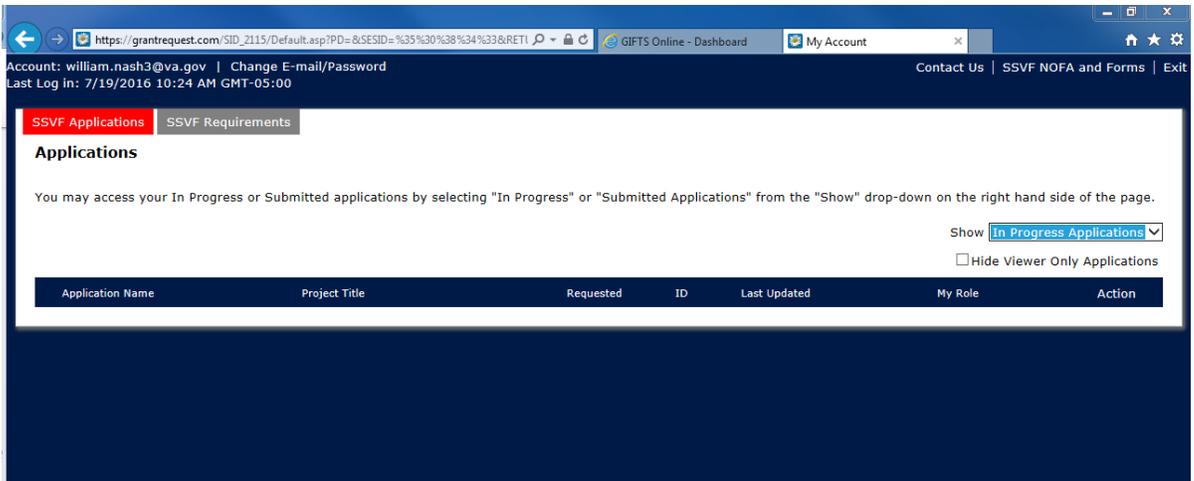
Please Sign In

- If you have an existing SSVF account, please log in using your E-mail Address and Password.
- To create an SSVF account, please use the "New Applicant" link found below.
- This grant application system uses the following email domain: ssvf@va.gov. Please add it to your safe-senders list to be sure you receive all communications.

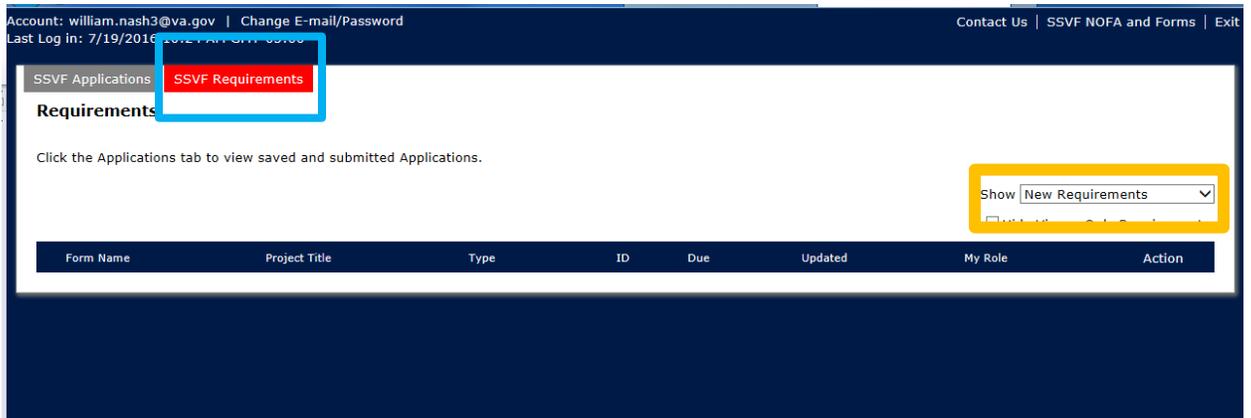
E-mail Password

New Applicant? Forgot Password?

2. Upon initial login, a view like the following will be shown that highlights items such as applications that have been started but not submitted. This is the default view for the program. Grantees should select the "SSVF Requirements" tab (shown below in gray) to access New Requirements or In Progress Requirements. The Resolution form can be located within the Requirements tab.



3. The default view after switching to the requirements section of the grantee portal shows all new requirements that have been published to the grantee’s account. These are requirements that have not been previously opened by the grantee.



4. Using the “Show” filter options in the right-hand portion of the screen will allow you to switch between views of New, In-Progress, and Submitted requirements. From the different views, you will be able to see what has been submitted, those currently waiting to be submitted, and those that have recently been assigned to the program. The layout will show the forms name, type, due date, and give a list of options that can be performed with the form.

Note: If you have previously opened a form, it will no longer show up under the default “New” view and should be found by switching the show filter to “In-Progress”.

SSVF Applications		SSVF Requirements						
Requirements								
Click the Applications tab to view saved and submitted Applications.								
								Show In Progress Requirements ▾
<input type="checkbox"/> Hide Viewer Only Requirements								
Form Name	Project Title	Type	ID	Due	Updated	My Role	Action	
Corrective Action Plan	Delete this after testing	Monitoring Visit (UMP)	51888	05/24/2016	07/19/2016	Owner		
SSVF Program Change	Delete this after testing	Program Change	45270	04/14/2016	06/01/2016	Owner		

5. There are several options located in the “Action” column of the requirement (see below). In order from left to right, they allow for users to reassign or transfer the requirement to another account holder, allow for other account holders to be assigned “view only” access to this specific requirement, and allow users to send a copy of the requirement form to an email address for review or record keeping.

Form Name	Project Title	Type	ID	Due	Updated	My Role	Action
Corrective Action Plan	Delete this after testing	Monitoring Visit (UMP)	51888	05/24/2016	07/19/2016	Owner	

Completing the Resolution Requirement Form in GIFTS

Grantees must complete each section of the Resolution form and will be asked to attach corresponding documents prior to submitting to VA. Please note that grantees are required to complete a new SSVF Gap Analysis as part of the current community planning process. The SSVF Gap Analysis will NOT be submitted via GIFTS. Instructions regarding the SSVF Gap Analysis are provided later in this document and materials are also available on the SSVF University:

http://www.va.gov/homeless/ssvf/index.asp?page=/ssvf_university/community_coordination_and_plans.

Section 1: Contact Information for the SSVF Program

The SSVF Program Office maintains specific records of contacts related to organizations and grant awards. All contacts require First Name, Last Name, Position Title, Phone, and Email. It is important to note that the SSVF Program Office does not have a list-serve database for releasing newsletters or other announcements. Only the contacts identified below will be used for correspondence. Grantees are responsible for ensuring that additional SSVF program staff and/or subcontractor staff receive Program Office notifications.

Program's Physical Location

Please enter the mailing address of the most used office associated with your program. This will be the location for any site visits.

Agency Primary Contact

Grant agencies must have a Primary point of contact. This is usually the President/CEO. These contacts will receive the SSVF email updates and official correspondence such as Monitoring Visits notification and Funding MOAs. There is no option to be removed from these notifications. Complete all sections: Full Name, Title, Email and Telephone Number.

Grant Contact # 1

SSVF Grants must have a point of contact; this may be the same as the Agency Primary contact or is a separate individual who is the lead for the specific grant award. This contact person will receive the instructions for providing the SSVF Participant Survey to clients. This contact person would be the contact for the SSVF Regional Coordinator, and could serve as a backup if the agency primary contact were unavailable. This contact will receive the SSVF email updates. There is no option to be removed from these notifications. Complete all sections: Full Name, Title, Email and Telephone Number.

Grant Contact # 2

The SSVF Program Office will allow for one additional Grant Contact (#2) per grant. This contact will receive the SSVF email updates. There is no option to be removed from these notifications. Complete all sections: Full Name, Title, Email and Telephone Number.

SSVF Grants Management System Account Holder (GIFTS Account Holder)

The SSVF program's online grants management system (GIFTS) requires that each grant program has an Account Holder; this may be the Grant Contact #1. This contact will receive the SSVF email updates. There is no option to be removed from these notifications. Complete all sections: Full Name, Title, Email and Telephone Number. NOTE: The person completing this online form is the current Account Holder.

SSVF Program Intake Email address and Telephone Numbers

The SSVF Program Office requires that grantees provide an active Intake Email and Telephone Number for each SSVF program in order to support Veterans or community partners seeking services or information in their local community. This information will be posted on the SSVF Provider List on the SSVF website.

Section II: Program Information /Demographics

Most of the information provided below has been identified within your agency's renewal application that was submitted in response to the NOFA. It is important that you review each element and indicate any changes or errors. Additionally, if your grant was combined in FY17, ensure that the information below represents both grant awards, such as the total projected households and all counties served by both programs.

Projected Households to be Served

Please indicate the projected number of households to be served within this grant year, based off of the application submission. If the projection has changed, please provide a description as to the reason for the change.

Counties to be Served

Include all counties listed in your application, as well as any changes that have been approved by VA since the application was submitted. Please separate each county by a comma and fully type the official county name. Please refrain from using descriptions such as a "southern Sussex County or Portland Metro Area."

Community Types

Please indicate the community type(s) served (Urban, Rural, and Tribal) within your geographic service area. Include any additional community types that were added to your program since the application was submitted.

Continuum of Care (CoC)

Please select the corresponding CoCs from this list. Check all that apply. If you have expanded or removed services in any areas since the application submission, please ensure that all CoCs currently served by your grant program are selected. Note: HUD has recently consolidated some CoCs, so please ensure you have the correct CoC from the list.

Veterans Integrated Service Network (VISN)

Please select the VISN (s) to be served by your grant program. Check all that apply. Note that the VA has recently consolidated and restructured the VISNs, so please check with local Veterans Affairs Medical Center (VAMC) for accurate VISN. A map of the revised VISNs is available at: <http://www.va.gov/directory/guide/division.asp?dnum=1>

Veterans Affairs Medical Center (VAMC)

Please select the VAMC(s) that are in located within your program's service area. The first selection on your list should be the primary VAMC you serve. The primary VAMC is designated as the closest facility to your service area, or the facility most frequently used by SSVF clients. If your nearest VA facility is a Community Based Outpatient Clinic (CBOC) or a Community Resource and Referral Center (CRRC), please select the main VAMC under which that clinic or center operates.

Accreditation

Based on the prior application submission, the SSVF Program Office has your grant program marked as accredited. Note: A marked checked box is equivalent to a "yes". Furthermore, your application identified your accrediting agency as the Commission on Accreditation of Rehabilitation Facilities (CARF) in Employment and Community Services: Rapid Rehousing and Homeless Prevention standards or the Council on Accreditation (COA) in Supported Community Living. Grantees who have acquired program accreditation since the application submission will have an opportunity to submit this information in the upcoming NOFA.

Homelessness Prevention Targeting Threshold Score

Please provide your grant program's established Threshold Score(s), based off of the SSVF Homeless Prevention Eligibility and Targeting Threshold Score Form.

Please note that grantees serving a Balance of State CoC may consider more than one targeted threshold score. It may be most beneficial to have a score based on the community type served under SSVF, such as urban, rural, and/or tribal. If a single grantee is serving more than one CoC, grantees may consider having one targeted threshold score per CoC but cannot have more than one score per CoC (with the exception of the BoS CoC). It will be critical to establish a clear assignment of scores per CoC and/or per community type within the BoS CoC.

If you are sharing geography with other SSVF grantees, it is important that you work together as you develop your targeting threshold score. In addition, grantees will be receiving the SSVF Gap Analysis Tool for each CoC. It is important that the Rapid Rehousing (RRH) demand identified in the Gap Analysis reflects the priority for services in your community and that the Homelessness Prevention Threshold Score is designed to maximize resources for RRH.

Grantees must attach a copy of the **SSVF Grantee HP Eligibility & Targeting Threshold Form** for their grant program. If your program is adopting more than one targeting threshold score, please only attached the Form for the lowest score being utilized. Please ensure that the attached Form includes a description of the additional targeting threshold scores that are being implemented within the grant program. The tool may be found at https://www.va.gov/homeless/ssvf/?page=/official_guide/forms.

Rapid Re-Housing Waiver

Please indicate if your SSVF program currently has an approved RRH waiver.

Do not use this form to indicate your program's intent to apply for a RRH waiver. The SSVF Program Office will assess the SSVF Gap Analysis in conjunction with those communities who have grantees with approved RRH waivers for SSVF.

Section III: Supportive Services

Please review the key supportive service listed below. *Indirect* indicates that the services will be provided by referrals or by another program that is not funded by SSVF. *Direct* indicates that services will be provided using SSVF funds. If you will be using SSVF funds and also referring

out for the service, please indicate *both*. Please confirm that you will not be providing health care and daily living services directly and only by referral (as direct provision is prohibited by Section 62.33 of the Final Rule). Please note that daily living services does not mean life skills.

Other Supportive Services

These questions relate to Temporary Financial Assistance (TFA). The services listed in this question would be provided directly by your organization with SSVF funds. It may be helpful to check all TFA categories to allow the ability to provide any of the services, should the need arise, regardless of whether your program experiences a low need for a specific category.

Subcontractor Services (if applicable)

Only complete this section if your application indicated that you will subcontract SSVF services for this grant and the projected budget includes costs associated with the subcontracted services. Use of subcontractors requires that grantees attach a signed and current MOU between your agency and the subcontractor. The online form allows for the submission of up to 10 subcontractor MOUs. All subcontractor agreements must be attached on the next page of this form prior to submitting in GIFTS. Please also identify the type of services being provided by subcontractor. Please refer to the type of supportive services listed in Section II as a reference for describing the type of subcontractor services being provided.

Section IV: Final Budget

This section requests summary information from the final budget approved by the SSVF Program Office. All grantees should be able to access the final approved budget within the GIFTS system by referring to the Submitted Requirement Form “Budget Submission.” Currently, there are no budget changes permitted within this Resolution Process. Please only enter the total dollar amounts for the three authorized HHS subaccounts in the Payment Management System (PMS).

- Administrative Costs correspond to cell G138 on the budget template
- Temporary Financial Assistance (TFA) corresponds to Cell G70 on the budget template
- Services include a total of the costs related to Personnel (Cell G68), Other than Non-Personnel (Cell G103), and Vehicles (Cell G15)
- Total Award corresponds to Cell G142 on the budget template and must match award amount announced by VA.

Specialist Services

Please indicate if you program is budgeting for any of the following positions with SSVF funds. Staff may be either hired directly by the lead grantee or by the subcontractor to provide SSVF services. Please indicate: No, Direct Staff, Subcontractor or Both (Direct Staff and Subcontractor)

SSVF Gap Analysis Tool

Please certify that you have reviewed and participated in the completion of your community's SSVF Gap Analysis Tool.

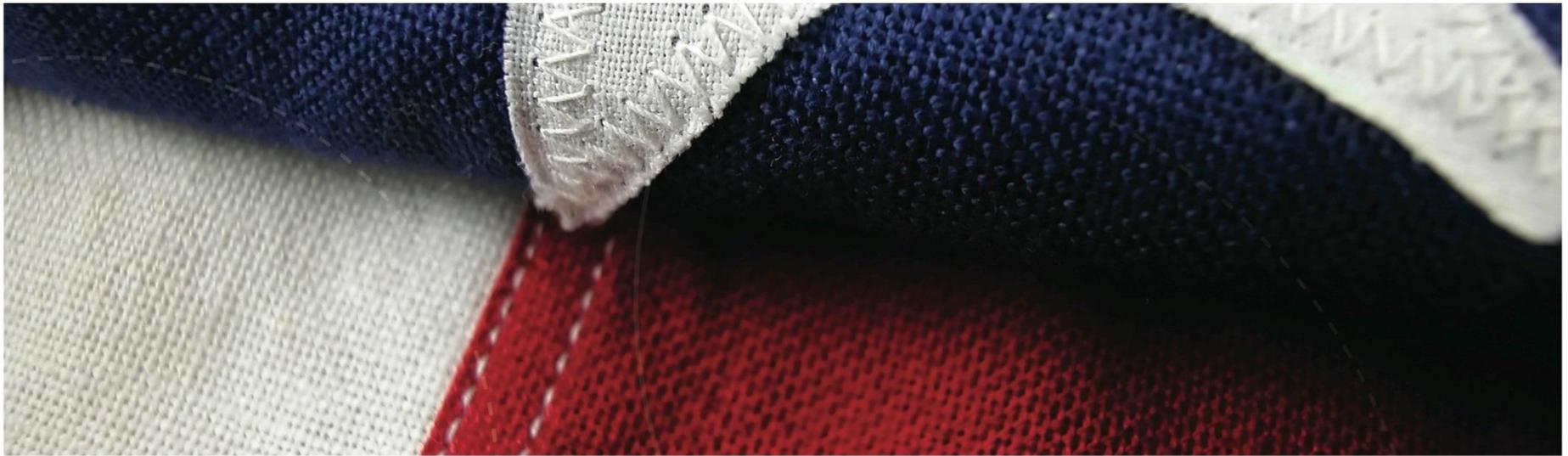
Refer to the instructions regarding the SSVF Gap Analysis Tool below, in order to meet this requirement. The SSVF Gap Analysis Tool is not to be submitted within this Resolution form. However, similar to previous community planning tools/surveys, the SSVF Program Office is requiring one (1) completed SSVF Gap Analysis Tool to be submitted per CoC. Additionally, the SSVF Program Office will provide instruction via webinar format on the components of the SSVF Gap Analysis Tool. The Instructions and Tool are also available at http://www.va.gov/homeless/ssvf/index.asp?page=/ssvf_university/community_coordination_and_plans.

- Please collaborate with any SSVF providers in your shared CoC to develop a joint submission.
- Completed Gaps Tools must be submitted to your SSVF Regional Coordinator via email.
- Please ensure that the Tool filename includes the CoC code (ex: AL-501).
- Please note we are not using GIFTS or SurveyMonkey, rather the Excel template must be submitted.

Your Regional Coordinator will review the submitted tools and forward to the Program Office for final assessment. The submission deadline for the SSVF Gap Analysis Tool is the same as the Resolution submission deadline. Please refer to the SSVF Gap Analysis Section at the end of this Companion Guide for more details.

Reviewing and Submitting the Resolution Form in GIFTS

Grantees should review the Resolution form prior to submitting to VA to ensure the required attachments and information is included. Upon VA's receipt of this online form and the required attachments, the SSVF Program Office will review the information for accuracy. After review and approval, the SSVF Program Office will provide grantees with the signed grant agreement between VA and agency.



VHA Homeless Programs SSVF Gap Analysis Tool FY2017

Overview

Visual Quick Start Guide

Version: 2016-10-10

Guidance on using the SSVF Gap Analysis Tool

- **Purpose of the SSVF Gap Analysis Tool**

- The purpose of the SSVF Gap Analysis Tool is to enable grantees to estimate local annual demand for homeless assistance, in particular SSVF RRH assistance, and assess gaps in their local communities, based upon official 2016 PIT Count data, HMIS, local active/by-name lists (BNL), and SSVF asset data.
- This tool parallels the CoC Gap Analysis Tool provided by the VHA Homeless Programs Office. The CoC version includes expanded explanations, enables modification of non-SSVF program assets and includes strategy development capabilities.
- Many of the assumptions included in this tool are based on national estimates or historical data. There are several sections that allow the user to modify the assumptions.
 - The SSVF Program Office recommends only modifying these assumptions if your community has sufficient/reliable data.

Guidance on using the SSVF Gaps Tool

- **Expectations:**

- Similar to previous community planning tools/surveys, 1 completed Gaps Tool should be submitted per CoC.
- Please collaborate with any SSVF providers in your shared CoC to develop a joint submission.
- Completed Gaps Tools must be submitted to your SSVF Regional Coordinator via email.
 - Please note we are not using GIFTS or SurveyMonkey
- Your Regional Coordinator will review the submitted tools and forward to the Program Office for final analysis.
- Completed tools are due no later than **November 14, 2016.**

Site Selection

Select your CoC

Veteran Homelessness Gap Analysis: FY2017

SUPPORTIVE SERVICES FOR VETERAN FAMILIES (SSVF) EDITION

CT-503: Bridgeport, Stamford, Norwalk/Fairfield County CoC

Version Beta 1

Select CoC

About

This abridged version of the Veteran Homelessness Gap Analysis Tool was developed for exclusive use by SSVF grantees. This abridged version enables grantees to assess gaps based on official 2016 PIT count data, local By Name Lists (BNL) and SSVF asset data, while holding other elements of the gap analysis constant. In order to support uniform requirements across all grantees, this abridged tool should be used by SSVF grantees for all CoCs.

Several CoCs have adopted the unabridged CoC Gap Analysis Tool provided by the VHA Homeless Programs Office. The unabridged version provides expanded explanations, enables modification of non-SSVF program assets and includes strategy development capabilities. In these CoCs, the SSVF Edition should be used in addition to the CoC Gap Analysis Tool.

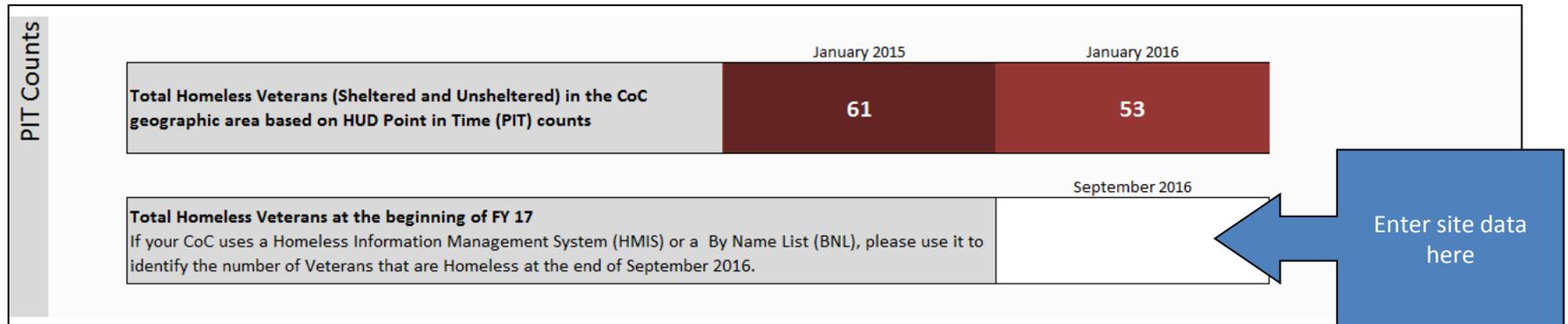
Programmatic support for this tool is available from the SSVF Program Office.

Technical Help is available from the VA Center for Applied Systems Engineering (VA-CASE)

TECH HELP

Use the selection menu under the title to select the CoC for your location.

PIT Count



If your CoC has more current, valid and reliable Veteran PIT count data (data from HMIS or local By Name List (BNL)) for your CoC enter the count for the total number of homeless Veterans for the beginning of FY2017 (i.e., total active literally homeless Veterans on 10/1/2016). **Please only include if your community has a validated/reliable BNL.** Otherwise, the data will default to the estimate from previous PIT count data submitted to HUD.

Inflow

Inflow	Default Inflow for the Standard Planning Scenario: Based on the change in PIT count between 2015-2016 and the number of PH placements during this period, we estimate the number of Veterans that enter homelessness.	Average Per Month for 2016 126.7	Per Year 1520
	Specific Estimates for your CoC: If your CoC uses a Homeless Information Management System (HMIS) or a By Name List (BNL), please use it to identify the Inflow	Average Per Month for 2016	Per Year

Enter site data here

If your CoC has more current, valid and reliable longitudinal Veteran count data (data from HMIS or local By Name List (BNL)) for multiple months in FY2016 for your CoC enter the average number of Veterans who entered homelessness each month during FY2016. Otherwise, the data will default to an estimate based on PIT count data and prior PH placement data.

Planning Scenario

Planning Scenario

The VA National Office utilized a default projected inflow developed by the United States Interagency Council on Homelessness (USICH), VA operational data, and HUD data to develop a standard planning scenario suitable for use in planning by most VA Medical Centers and CoCs. This is a planning scenario and NOT a forecast. You may provide your own inputs to customize the scenario if you have detailed HMIS data or analysis to support your inputs.

What proportion of homeless Veterans are chronically homeless?	Standard Planning Scenario	CoC Scenario
Proportion of Chronic	6.7%	
Proportion of Non-Chronic	93.3%	

← Enter site data here

What are the needs of non-chronic homeless Veterans?	Standard Planning Scenario	CoC Scenario
Needing RRH Only (with shelter and/or outreach)	37.5%	
Needing Other Residential Programs (with or without RRH assistance)	37.5%	
Self resolving (only shelter and/or outreach)	25.0%	

← Enter site data here

What proportion of homeless Veterans needing RRH are SSVF eligible?	Standard Planning Scenario	CoC Scenario
SSVF Eligible	98.0%	
Not SSVF Eligible (need non-VA)	2.0%	

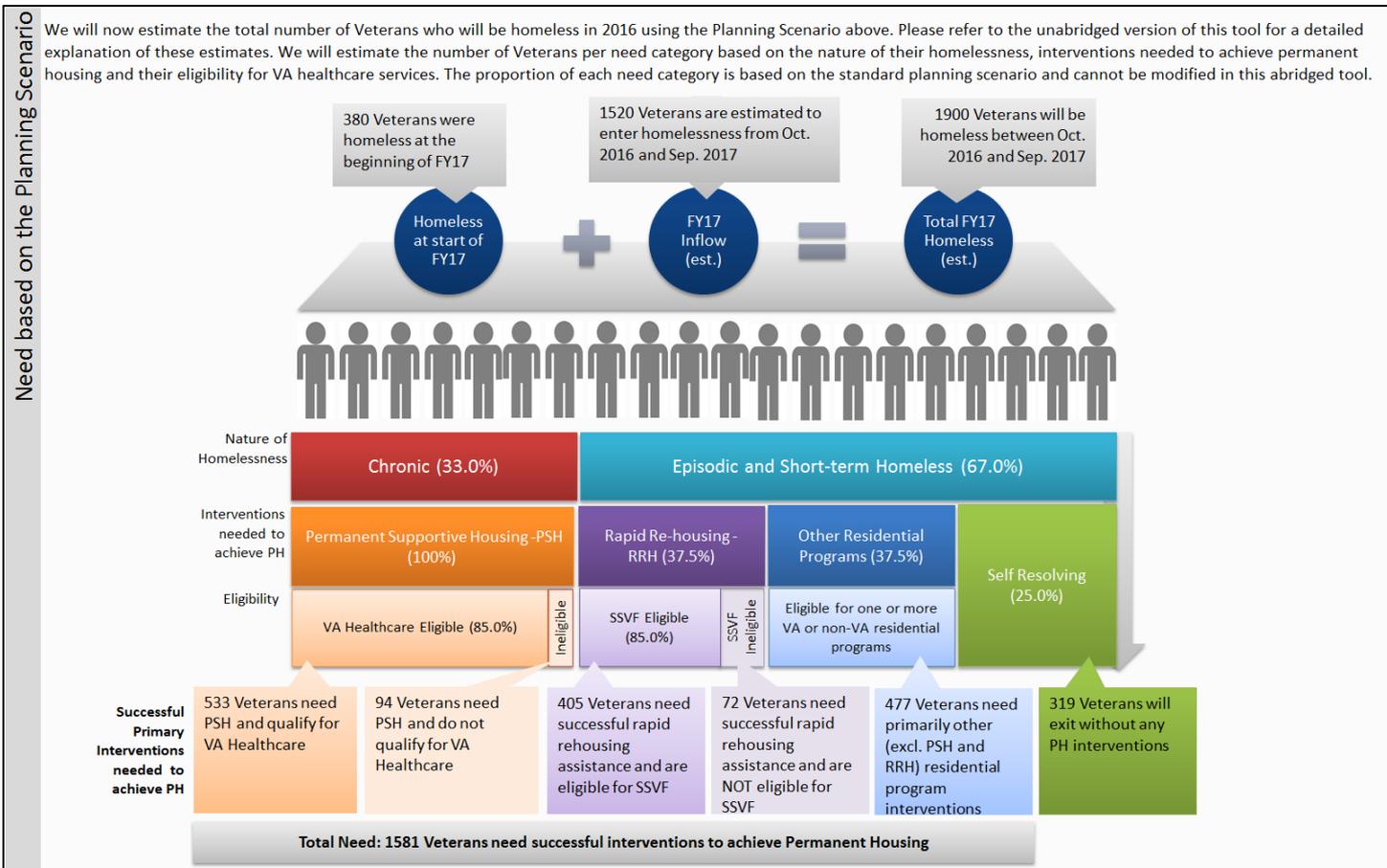
← Enter site data here

If your CoC has current, valid and reliable data for the characteristics of Veterans who are homeless in the CoC and the types of assistance needs they experience, enter them in this section. Otherwise, the data will default to national estimates. The “Needing RRH” estimate should reflect your assumption about the percent of Veterans who will only need RRH (with or without shelter or outreach assistance, but excluding those who will also need Other Residential Programs).

“Other Residential Programs” include GPD, HCHV contract beds, and CWT/TR beds.

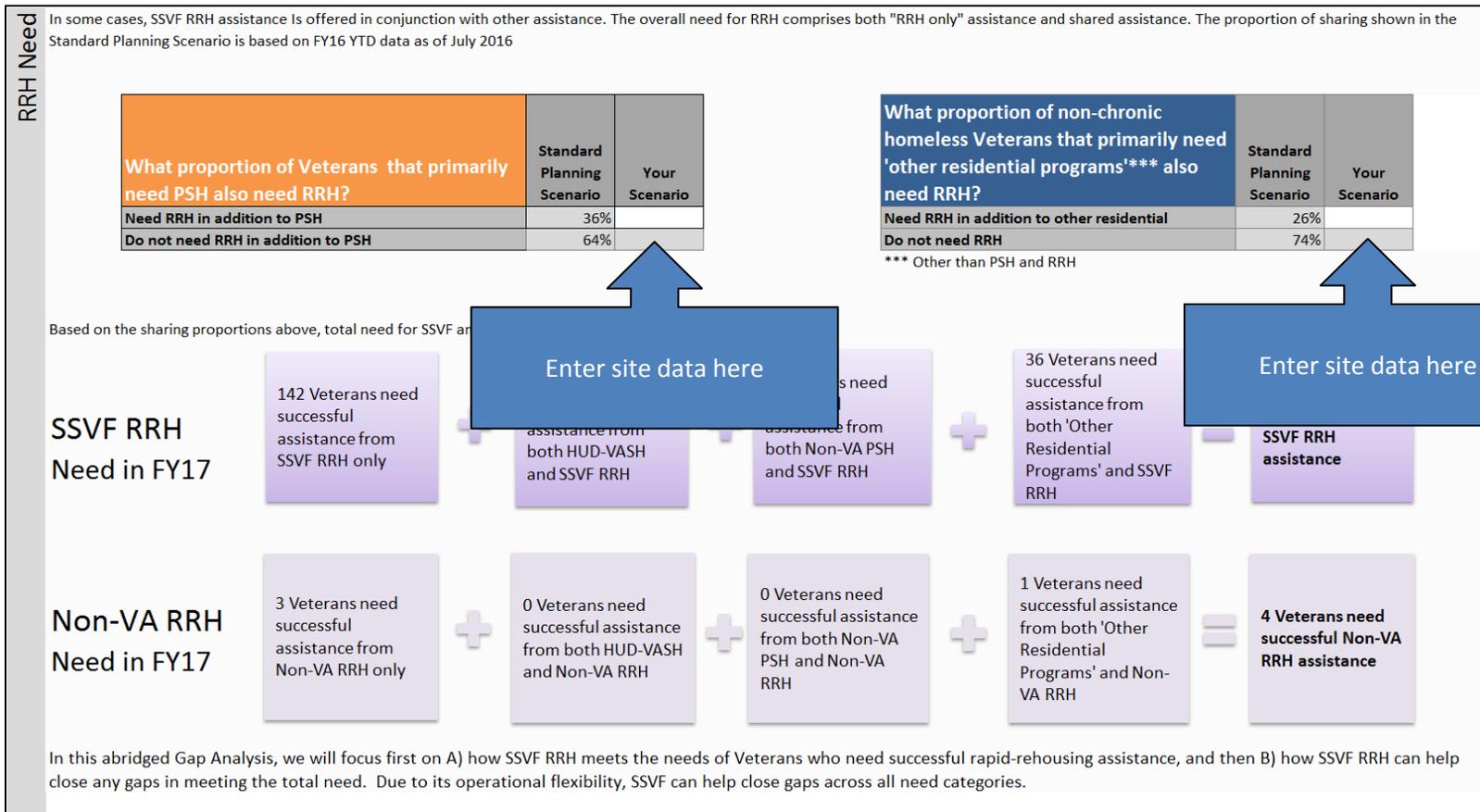
Please note: assumption totals must add up to 100%. Do not enter negative numbers or percentages greater than 100.

Estimated Need



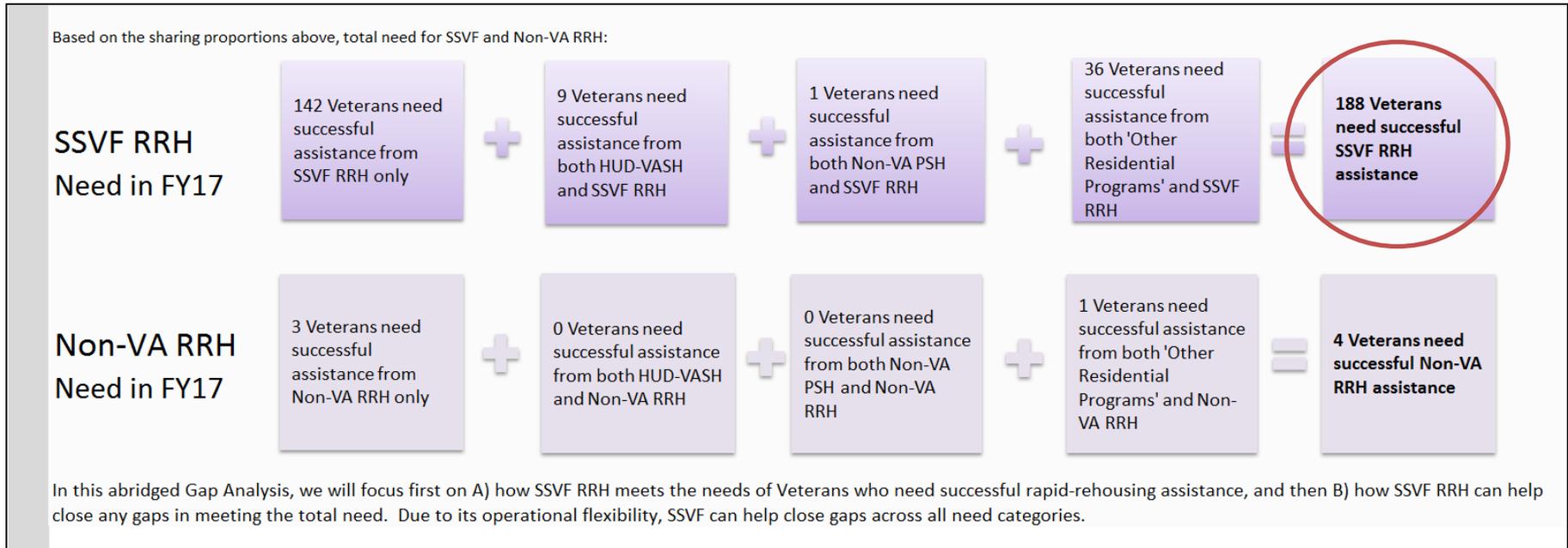
Based upon the parameters from the previous sections, the total needs for the CoC are broken down into separated categories. Note: the tool does not examine or assist in determining co-enrollment patterns between residential programs and PSH.

Rapid Re-housing Need



This section helps determine the proportion of Veterans who will need RRH plus other residential assistance and/or PSH assistance. Based on this and previously entered assumptions and data, the tool then provides total annual RRH estimates for SSVF and non-SSVF sources. If your site has current, valid and reliable data for the characteristics of Veterans in need of rapid re-housing in the grantee area, enter them in this section. Otherwise, the data will default to the national estimates.

Rapid Re-housing Need



This chart indicates the SSVF RRH and non-SSVF RRH need based on the assumptions in the previous tables. Use the total for SSVF RRH to inform your efforts to fill the gap (see next slide).

Assets

Assets

We will start by developing FY2017 projections of SSVF assistance to be offered by all SSVF grantees in this CoC. Please use the Worksheet below to aggregate this information for the CoC based on inputs from each grantee. These inputs should be based on both current performance and planned operational improvements to maximally leverage SSVF resources to end Veteran homelessness. We will use these inputs to estimate exits to permanent housing (PH) from SSVF RRH.

DO NOT PASTE DIRECTLY INTO THE WHITE INPUT CELLS BELOW. PLEASE TYPE OR USE EXCEL'S "PASTE AS VALUES" TOOL.

SSVF Projected Assistance		SSVF RRH				SSVF Prevention				Total SSVF	
Grant Number	Grant Number	FY16* Successful Housing Outcome %	FY17 Successful Housing Outcome %	FY17 RRH Veterans Served	FY17 RRH Veteran PHP**	FY16* Successful Housing Outcome %	FY17 Successful Housing Outcome %	FY17 RRH Veterans Served	FY17 RRH Veteran PHP**	FY 17 SSVF Veterans Served	FY 17 SSVF Veteran PHP**
Totals		---	---	0	0	---	---	0	0	0	0
13-GA-101	Action Ministries, Inc.	80.1%				92.3%				0	
13-GA-102	Decatur Cooperative Ministry, Inc.	80.1%				92.3%				0	
14-GA-188	Travelers Aid of Metropolitan Atlanta, Inc.	80.1%				92.3%				0	
14-GA-189	United Way of Metropolitan Atlanta	80.1%				92.3%				0	
C15-GA-500A	Project Community Connections	80.1%				92.3%				0	
C15-GA-500B	Travelers Aid of Metropolitan Atlanta	80.1%				92.3%				0	
										0	
										0	
										0	
										0	
										0	

This section is pre-populated with grantee name/ID for programs approved to serve the selected CoC in FY17 (based on P1 funding and FY17 awards). If you need to modify please contact SSVF@va.gov. Please estimate the total number of Veterans you plan to serve in RRH and Prevention for the entire fiscal year (Oct 2016 – Sept 2017). Estimates must match grant agreement/resolution information. **Communities are expected to close the RRH gap.** Where there is a high RRH need the prevention estimates should be lower. Please also use these estimates to guide your Prevention Threshold Score planning.

Assets

Assets

We will start by developing FY2017 projections of SSVF assistance to be offered by all SSVF grantees in this CoC. Please use the Worksheet below to aggregate this information for the CoC based on inputs from each grantee. These inputs should be based on both current performance and planned operational improvements to maximally leverage SSVF resources to end Veteran homelessness. We will use these inputs to estimate exits to permanent housing (PH) from SSVF RRH.

DO NOT PASTE DIRECTLY INTO THE WHITE INPUT CELLS BELOW. PLEASE TYPE OR USE EXCEL'S "PASTE AS VALUES" TOOL.

SSVF Projected Assistance		SSVF RRH				SSVF Prevention				Total SSVF	
Grant Number	Grant Number	FY16* Successful Housing Outcome %	FY17 Successful Housing Outcome %	FY17 RRH Veterans Served	FY17 RRH Veteran PHP**	FY16* Successful Housing Outcome %	FY17 Successful Housing Outcome %	FY17 RRH Veterans Served	FY17 RRH Veteran PHP**	FY 17 SSVF Veterans Served	FY 17 SSVF Veteran PHP**
Totals		---	---	0	0	---	---	0	0	0	0
13-GA-101	Action Ministries, Inc.	80.1%				92.3%			0		
13-GA-102	Decatur Cooperative Ministry, Inc.	80.1%				92.3%			0		
14-GA-188	Travelers Aid of Metropolitan Atlanta, Inc.	80.1%				92.3%			0		
14-GA-189	United Way of Metropolitan Atlanta	80.1%				92.3%			0		
C15-GA-500A	Project Community Connections	80.1%				92.3%			0		
C15-GA-500B	Travelers Aid of Metropolitan Atlanta	80.1%				92.3%			0		
									0		
									0		
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									0		

If you have more current, valid and reliable data for the performance measures of the listed grantees, enter them in this section. **Otherwise please enter the successful housing outcome %'s provided in the FY16 historical column.** FY16 placement %'s are based on SSVF Repository Uploads from 10/2015 through 7/2016.

Assets

Now, we will also consider the contribution of Non-VA Rapid Re-housing providers.

Non-VA RRH Projected Assistance	FY17 Successful Housing Outcome %	FY17 Non-VA RRH Veterans Served	FY17 Non-VA RRH Veteran PHP
All Non-VA RRH Providers			

Lastly we will also consider the contribution of other VA and Non-VA programs such as HUD-VASH, DCHV - Domiciliary Care for Homeless Veterans, and CWT/TR - Community Work Transition Residential Programs (GPD - Grant and Per Diem, HCHV - Health Care for Homeless Veterans, and other VA PSH and VA Residential Programs). PH Placements from these programs are based on projected FY17 beds and historical performance. For additional details, please review the unclassified data. The projected PH placements from non-RRH programs cannot be directly compared to RRH programs to understand the total gap in the CoC.

Enter site data here

Non-RRH Projected Assistance	Veteran PHP
Total PH Placements from HUD-VASH, Non-VA PSH and 'Other Residential Programs'. Excludes and PH Placements shared with SSVF RRH and Non-VA RRH	254

If your CoC has actual data for non-VA funded Rapid Re-housing providers in the grantee area, enter them in this section. Otherwise, the data will default to the national averages.

Close the Gaps

Gaps

Finally, we will compare the Need to PH Placements Possible to identify the Gap and Potential Excess. SSVF RRH PH Placements are defined as exits to PH from SSVF RRH.

Need Category	Programs meeting Need	Need (Veterans needing successful assistance from Need graphic)	PH Placements Possible with Assets (from Assets table)	Gap in meeting Need (Need - PH Placements Possible)	Potential Excess PH Placements (PH Placements Possible - Need)
SSVF RRH Need	PH placements from SSVF RRH (Includes both "RRH Only" and Shared interventions)	417	0	417	0
Non-VA RRH Need	PH placements from Non-VA RRH (Includes both "RRH Only" and Shared interventions)	9	0	9	0
Total Need	All Programs - HUD-VASH, SSVF RRH, VA Res. Pgms., and Non-VA (In need of any interventions - PSH, RRH, and Other)	782	254	528	0

CLOSE GAPS

Grantees should use estimates of gap and potential excess (shown above) to target some of their assistance to CoCs that have gaps in meeting need.

Grantees should target their resources such that:

- a) **Primarily:** All gaps in meeting SSVF RRH Need are closed to the maximum extent possible in all CoCs served by each grantee and
- b) **Secondly:** All gaps in meeting Total Need are closed to the maximum extent possible in all CoCs served by each grantee

NOTE: You have gaps in meeting the Total Need and SSVF RRH Need

Gaps remaining notification

This section displays the remaining gaps in coverage between the projected number of Veterans requiring services and the projected number of assets available. **Grantees are expected to allocate resources to close all SSVF RRH gaps in their communities.**

Submission

Submit When multiple grantees serve a CoC, a lead grantee should be designated to make the submission for that CoC. Please identify the lead grantee and a Point of Contact (POC).

Lead Grantee for CoC	
Point of Contact Name	
Point of Contact Email	

Before submitting the tool, please ensure that all gaps are closed to the maximum extent possible.

Enter grantee contact information in this section

Enter the contact information for the lead grantee before submitting this worksheet.

Please refer to additional submission guidance provided by the SSVF Program Office.

Veteran Homelessness Gap Analysis: FY2017



SUPPORTIVE SERVICES FOR VETERAN FAMILIES (SSVF) EDITION

Version 6.0 RC1

AK-500: Anchorage CoC

Select
CoC

About

This abridged version of the Veteran Homelessness Gap Analysis Tool was developed for exclusive use by SSVF grantees with their community partners. This abridged version enables grantees to assess demand and gaps related to SSVF rapid re-housing (RRH) based on official 2016 PIT count data, local By Name Lists (BNL) and/or Homeless Management Information System (HMIS) data, and SSVF asset data, while holding other elements of the gap analysis constant. In order to support uniform requirements across all grantees, this abridged tool should be used by SSVF grantees for every CoC. Please see [LINK] for additional information and instructions.

Several CoCs are utilizing the unabridged CoC Gap Analysis Tool provided by the VHA Homeless Programs Office. The unabridged version provides expanded explanations, enables modification of non-SSVF program assets and includes strategy development capabilities. In these CoCs, the SSVF Edition should be used in conjunction with the CoC Gap Analysis Tool.

Programmatic support for this tool is available from the SSVF Program Office.
 Technical Help is available from the VA Center for Applied Systems Engineering (VA-CASE)

TECH HELP

PIT Counts

	January 2015	January 2016
Total Homeless Veterans (Sheltered and Unsheltered) in the CoC geographic area based on Point in Time (PIT) count data submitted to HUD.	130	89
Total Homeless Veterans at the beginning of FY 17 If your CoC has comprehensive HMIS and/or BNL data, please use it to identify the total unduplicated number of unsheltered and sheltered Veterans (actual or estimated) in the CoC as of September 30, 2016.	September 2016	

Inflow

	Average Per Month for 2016	Per Year
Default Inflow for the Default Projected Inflow VA estimate of average monthly and total annual inflow (number of Veterans who will enter homelessness) based on the change in PIT count between 2015-2016 and the number of permanent housing (PH) placements during this period.	8.5	102
CoC Estimates Using HMIS and/or BNL Data: If your CoC has comprehensive HMIS and/or BNL data, please use it to identify the <i>average</i> number of newly homeless Veterans presenting to your local system in 2016.	Average Per Month for 2016	Per Year

Veteran Homelessness Gap Analysis: FY2017



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Planning Scenario

The VA National Office utilized a default projected inflow developed by the United States Interagency Council on Homelessness (USICH), VA operational data, and HUD data to develop a standard planning scenario suitable for use in planning by most VA Medical Centers and CoCs. This is a planning scenario and NOT a forecast. You may provide your own inputs to customize the scenario if you have detailed HMIS data or analysis to support your inputs.

What proportion of homeless Veterans are chronically homeless?	Standard Planning Scenario	CoC Scenario
Proportion of Chronic	6.7%	
Proportion of Non-Chronic	93.3%	

What are the needs of non-chronic homeless Veterans?	Standard Planning Scenario	CoC Scenario
Needing RRH Only (with shelter and/or outreach)	37.5%	
Needing Other Residential Programs (with or without RRH assistance)	37.5%	
Self resolving (only shelter and/or outreach)	25.0%	

What proportion of homeless Veterans needing RRH are SSVF eligible?	Standard Planning Scenario	CoC Scenario
SSVF Eligible	98.0%	
Not SSVF Eligible (need non-VA)	2.0%	

Veteran Homelessness Gap Analysis: FY2017



SUPPORTIVE SERVICES FOR VETERAN FAMILIES (SSVF) EDITION

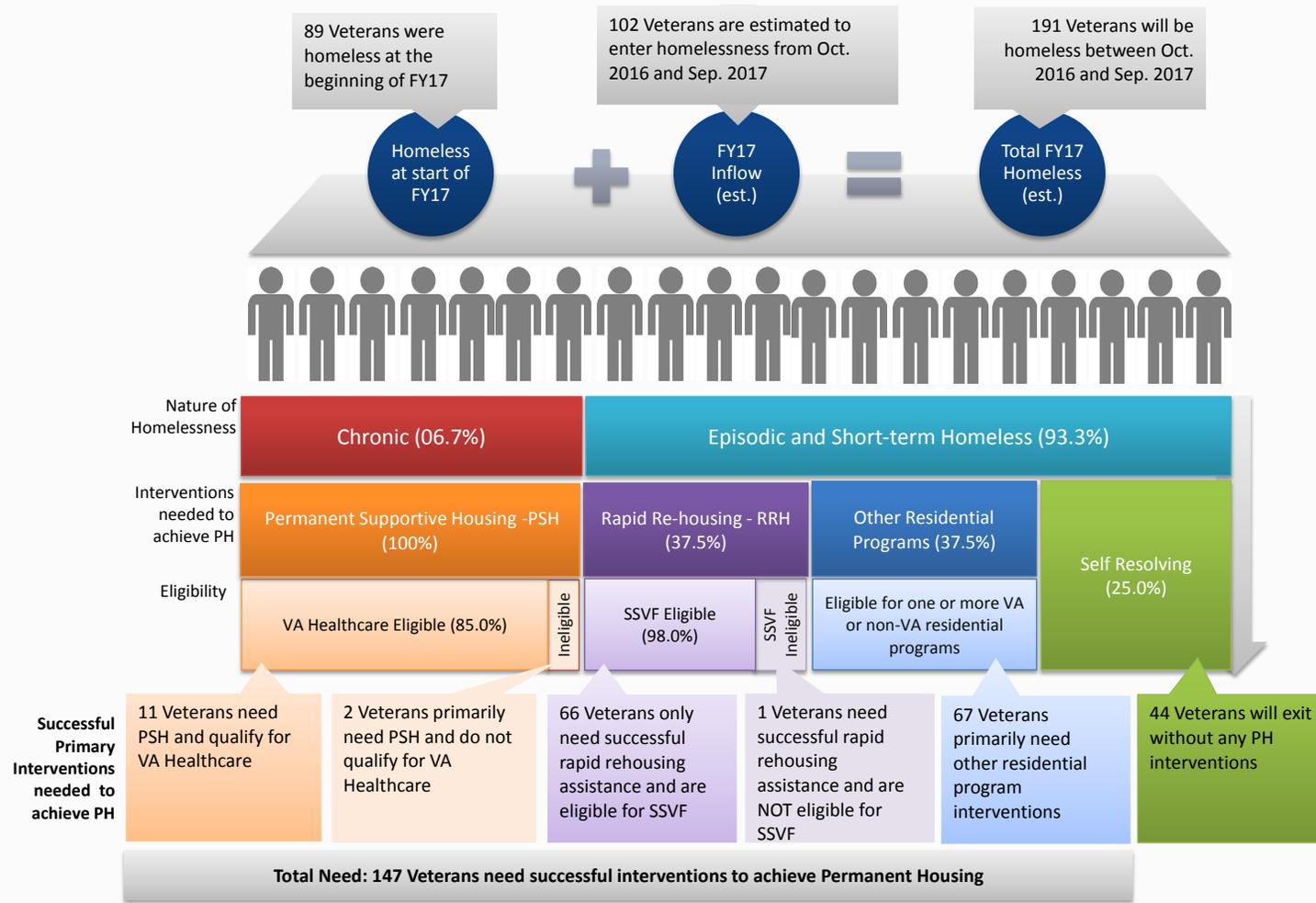
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Need based on the Planning Scenario

We will now estimate the total number of Veterans who will be homeless in FY2017 using the Planning Scenario above. Please refer to the unabridged version of this tool for a detailed explanation of these estimates. We will estimate the number of Veterans per need category based on the nature of their homelessness, interventions needed to achieve permanent housing and their eligibility for VA healthcare services.



Veteran Homelessness Gap Analysis: FY2017



RRH Need

In some cases, SSVF RRH assistance is offered in conjunction with other assistance. The overall need for RRH comprises both "RRH only" assistance and shared assistance. The proportion of sharing shown in the Standard Planning Scenario is based on FY16 YTD data as of July 2016

What proportion of Veterans that primarily need PSH also need RRH?	Standard Planning Scenario	Your Scenario
Need RRH in addition to PSH	24%	
Do not need RRH in addition to PSH	76%	

What proportion of non-chronic homeless Veterans that primarily need 'other residential programs'*** also need RRH?	Standard Planning Scenario	Your Scenario
Need RRH in addition to other residential programs	29%	
Do not need RRH	71%	

*** Other than PSH and RRH

Based on the sharing proportions above, total need for SSVF and Non-VA RRH:



In this abridged Gap Analysis, we will focus first on A) how SSVF RRH meets the needs of Veterans who need successful rapid-rehousing assistance, and then B) how SSVF RRH can help close any gaps in meeting the total need. Due to its operational flexibility, SSVF can help close gaps across all need categories.

Veteran Homelessness Gap Analysis: FY2017



AK-500: Anchorage CoC

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Now, we will also consider the contribution of Non-VA Rapid Re-housing providers.

Non-VA RRH Projected Assistance		FY17 Successful Housing Outcome %	FY17 Non-VA RRH Veterans Served	FY17 Non-VA RRH Veteran PHP
All Non-VA RRH Providers				

Lastly we will also consider the contribution of other VA and Non-VA programs such as HUD-VASH, non-VA PSH and VA Residential Programs (GPD - Grant and Per Diem, HCHV - Health Care for Homeless Veterans, DCHV - Domiciliary Care for Homeless Veterans, and CWT/TR - Compensated Work Therapy/Transitional Residence). The estimated PH Placements from these programs are based on projected FY17 beds and historical performance. For additional details, please review the unabridged CoC Gap Analysis.

The projected PH placements from non-RRH programs cannot be changed in this tool. It is shown as a reference point and to understand the total gap in the CoC.

Non-RRH Projected Assistance	FY17 Non RRH Veteran PHP
Total PH Placements from HUD-VASH, Non-VA PSH and 'Other Residential Programs'. Excludes and PH Placements shared with SSVF RRH and Non-VA RRH	60

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Gaps Finally, we will compare the Need to PH Placements Possible to identify the Gap and Potential Excess. SSVF RRH PH Placements are defined as exits to PH from SSVF RRH.

Need Category	Programs meeting Need	Need (Veterans needing successful assistance from Need graphic)	PH Placements Possible with Assets (from Assets table)	Gap in meeting Need (Need - PH Placements Possible)	Potential Excess PH Placements (PH Placements Possible - Need)
SSVF RRH Need	PH placements from SSVF RRH (Includes both "RRH Only" and Shared interventions)	88	3	85	0
Non-VA RRH Need	PH placements from Non-VA RRH (Includes both "RRH Only" and Shared interventions)	1	0	1	0
Total Need	All Programs - HUD-VASH, SSVF RRH, VA Res. Pgms., and Non-VA (In need of any interventions - PSH, RRH, and Other)	147	63	84	0

CLOSE GAPS

Grantees should use estimates of gap and potential excess (shown above) to target some of their assistance to CoCs that have gaps in meeting need.

Grantees should target their resources such that:

- a) **Primarily:** All gaps in meeting SSVF RRH Need are closed to the maximum extent possible in all CoCs served by each grantee and
- b) **Secondly:** All gaps in meeting Total Need are closed to the maximum extent possible in all CoCs served by each grantee

NOTE: You have gaps in meeting the Total Need and SSVF RRH Need

Veteran Homelessness Gap Analysis: FY2017



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This tool was developed by the VHA Homeless Programs National Office in partnership with the VA Center for Applied Systems Engineering (VA-CASE)