## TRC Tutorial: Self-registration for New Account

Our comprehensive continuing education library includes hundreds of online courses to meet your CE and training requirements.

To get started, go to the URL from a work computer https://pharmacist.therapeuticresearch.com/Home/PL or https://pharmacytech.therapeuticresearch.com/Home/PTL To setup a new VA account click the top-right corner with this button.

Please note: new users who had a previous non-VA account (through a previous employer, had an individual subscription, etc.) please self-register with a new VA account and then reach out to TRC Contact Us to merge your previous account to your new VA account (see below). Please include your new username and previous username in Step 3 of the Contact Customer Support section of the form.

Changing your email address in your previous account profile to your VA email address doesn't assign it as a VA account (access is still under your previous subscription). Once this is complete, previous accounts to a TRC Letter subscription will be invalid.


Once you are logged in, click on the "Go to CE \& Training" menu link. Follow the prompts to complete your CE/CME \& Training profile.

To add additional Licenses
Click on "Add License"


Select the License Country
Select the License State, Province, or Territory
Enter your license number (if required)
Select your renewal period.
Optional: Select any additional services you provide (i.e., Immunization)
Click "Save"

## Merge previous account to VA account

Go back to the Home page by hovering over Products select Pharmacist Letter or Technicians letter.


Click on "Help" drop link Select "Contact Us"
a trchealthcare brand
Pharmacist's Letter
Hospital

Products ${ }^{*}$

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| HOME | LETTER * | BROWSE v | PODCASTS | DRUG CHARTS * | FORUM - | HELP v |  | \& TRAINING |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| New! RxAdvanced: Diabetes Monitoring \& Management program provides pharmacists with to use technology and pattern management to achieve improved glycemic control. Learn Mor |  |  |  |  |  | User Support |  | / advise patients |
|  |  |  |  |  |  | Contact Us |  |  |

On the next page click "Customer Support"

## trchealthcare

## Contact Us

| Request a Quote | Request a Demo |
| :---: | :---: |
| Interested in a subscription for 2+ <br> users within the same <br> organization? | Get a 1:1 demo of TRC business <br> products (available for 2+ users <br> within the same organization). |
| Request a Quote | Questions about login, CE or CME, <br> account or billing, purchasing, <br> editorial, and other questions. |

Fill out the following information (see example below)

## Contact Customer Support

For assistance from the TRC Healthcare customer support team, please submit the form below.
*Full Name:
Test Users
Company:
Department of Veteran

"Email:
test@pletter.com

Phone:

Step 1: Please select your TRC Healthcare product:
*TRC Healthcare Product:
Pharmacist's Letter

Step 2: Please select from the options below:

I need assistance with:
I need assistance merging two or more Accounts

Step 3: Please provide detailed information regarding your request
*Question or Comment:
please merge my old account to my new account
New account: test9876
Old account: test1234
Company: TRC
Old Email: test1234@trchealthcare.com

