



Skillsoft Learning Solutions

VA Library Network / Dept. of Veterans Affairs

Connie Mayts | Thursday, September 14, 2023

Agenda

- Introductions
- Content Overview
- Skillsoft Books
- Skillsoft Books Access via TMS or Direct Login
- Live Demonstration

Program Manager Capabilities

Areas of Expertise

- ✓ Consulting and Program Design
 - ✓ Learning Solution alignment and promotion
 - ✓ Marketing Strategy development
 - ✓ Blended Learning Design
 - ✓ Learning Governance
 - ✓ Evaluation and Value measurement
- Partner with you to achieve the learning and development objectives of the VA and gain maximum value from your Skillsoft investment
 - **Extends the reach of the HCSC team by acting as your ambassador to global business units**



As the program manager I am an adjunct member of the VA team to drive learning engagement, adoption and value



UPSKILLING THE GLOBAL WORKFORCE

OUR MISSION:

To create a future fit workforce skilled and ready for the jobs of tomorrow

OUR CLIENTS:

70% of the Fortune 1000

160 countries

Global enterprises

Government | SMB



ON-DEMAND: Courses | Microlearning | Books | Audiobooks
SKILL BUILDING: Certifications | Assessments | Labs | Test Prep
LIVE: Bootcamps | Live Events | Mentoring | Coaching
LEARNING PATHS: Role-based | Skill-based

WHAT MAKES SKILLSOFT CONTENT UNIQUE?

We deliver high-performance enterprise capability for a digital world.

Designed for the Global Enterprise

Supporting the diverse and complex needs of the modern global organization.



Leadership & Business



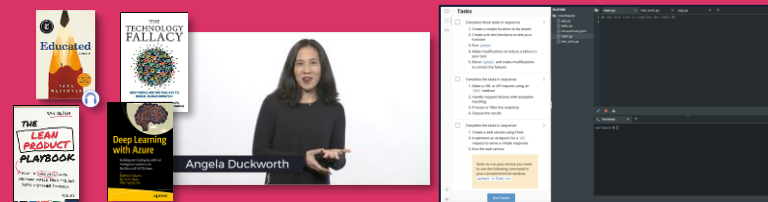
Tech & Dev



Compliance & Safety

Real World Application

Multi-modal resources accelerate skill transfer and career progression.



Unmatched coverage in key portfolio areas to drive specialized performance for the needs of the VA

Technology + Developer

- Data Science, Analytics AI/ML
- Cybersecurity, Networking, O/S,
- Cloud, Virtualization, Storage
- Programing, Web Dev, Full Stack
- Testing Automation, Quality
- Agile, DevOps Tools, Serverless
- Certification Prep
- Practice Labs

Leadership Development

- Leading Yourself – Mindfulness,, Agile, EI, Executive Presence, etc.
- Leading Teams – Coaching, Leading Change, Developing People, etc.
- Leading the Business – Digital Leadership, Vision, Innovation, Strategy, Influence, Critical Thinking

Workforce Safety & Compliance

- Federal/Legal Compliance – EEO & Preventing Discrimination, No FEAR Act, Telework for Government Employees, Workplace Harassment Prevention, Domestic Violence Awareness, Accessibility and WCAG Compliance, etc..
- Environmental Safety & Health Lockout/Tagout, Chemical Safety, HAZCOM, Fall Protection, etc.

Business Skills

Communication, Critical Thinking, Customer Service, Influence, Decision Making, Teamwork, Negotiation, Time Management, etc.

Productivity & Collaboration Tools

MS Teams, Office 365, G-Suite, Slack, iOS, Chrome, Power BI, MS Project, Tableau, Basecamp, OneDrive, etc.

Digital Transformation

Decision Science, Digital Customer Experience, Digital Experiences, Data Science, Agile, Digital Marketing, Virtual Work, RPA, IoT, Design Thinking, Customer Journey Mapping, UX/UI, Cloud, Mobile, Bus. Models, etc.

Multiple Modalities of Content



Watch



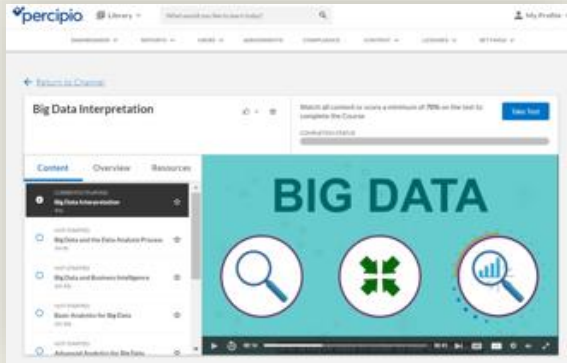
Read



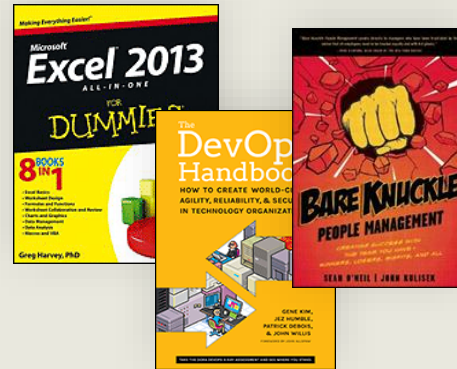
Listen



Practice



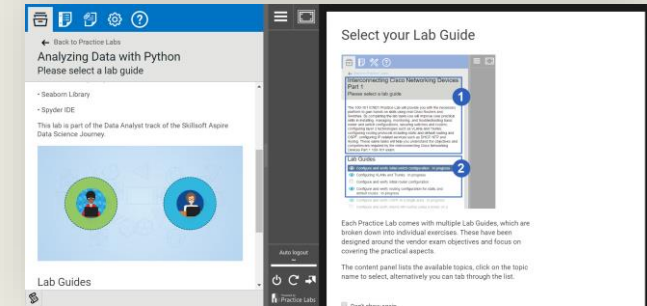
- Expert-driven, video-courses
- Hands-on Insights from real-world technologists
- Micro-learning for agile delivery
- Assessment and exam prep



- Thousands of books from the industry's leading technology publishers
- Access to code examples and other support resources
- Certification prep



- Industry's largest collection of audiobooks
- Relevant strategy and leadership titles



- Hands-on practice labs for both coding and infrastructure scenarios
- Live, virtual bootcamps
- Integrated mentoring and support

Course Design and Development: Brain Science Research

MODULAR



- Micro-sized content can be targeted to specific jobs, problems, and processes
- Short bursts for better retention
- Rapid acquisition of singular concepts

BEST-IN-CLASS VIDEO EXPERIENCE



- High-definition, studio-quality production
- Professional writers, animators, presenters
- High-quality text and graphics
- Instructional design techniques tightly connected to learning objectives

CAPTIVATING, ENGAGING AND FUN!



- High entertainment value through acting, 3D graphics, rapid motion
- Strong interest factor presentation significantly improves recall
- Not linear or overly programmatic in nature

CONTEXTUALIZED



- Real-world scenarios/storytelling
- Pragmatic issues, problems, situations

CUSTOM DESIGN APPROACH



- Emphasis on simplicity minimize friction/distraction
- Spotlight on content

SKILLSOFT BOOKS



WHICH LEARNERS CHOOSE BOOKS AND WHY

#1

Top modality choice for learning new skills

80%

of learners rely on books as part of their learning experience

85%

of IT learners use books for increased skills development

74%

of business learners use books for increased skills development



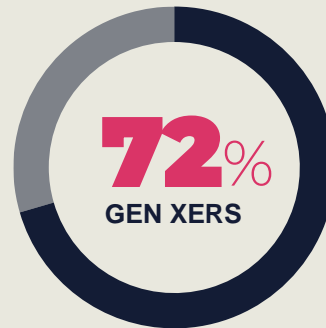
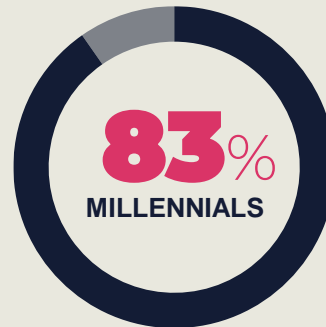
...**CONTENT CREDIBILITY** is important and complex.



...outcomes have **HIGH STAKES**, such as, **CERTIFICATIONS**.



...learners seek to **BALANCE** technical **SKILLS** with soft skills & leadership development.



PORTABLE



AUDIBLE



SEARCHABLE



DIGITAL

MAXIMUM CHOICE & FLEXIBILITY

digital books
audiobooks,
book summaries



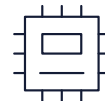
Leadership & Business



Technology & Developer



Productivity & Collaboration Tools



Engineering

BEST-IN-CLASS CONTENT

Supporting various learning styles

DIGITAL BOOKS



Thousands of popular business and finance books, spanning a broad spectrum of topics, from preeminent publishers and authors. Read or reference from any device.

AUDIO-BOOKS



Audiobook usage is exploding. Skillsoft delivers the most high-profile audiobooks for learners and offers the largest audiobooks collection of any corporate learning provider. Listen anywhere on any device.

SKILLSOFT SUMMARY PRODUCT



Over 1,000 exclusive 4 to 6-page summaries and reviews of bestselling business books and top Skillsoft business books. Summaries distill key concepts and conclude with insights and best practices. Downloadable as PDF and MP3 audio.

LEADERSHIP & BUSINESS BOOKS

Helping business professionals sharpen their business acumen, gain inspiration and learn about the traits for success and crucial business lessons learned. Thousands of best-in-class business Digital Books, Audiobooks and Skillsoft Summary Products from well-respected thought leaders and executives in the world.



CURATED CONTENT FROM LEADING PUBLISHERS

200+ Reputable Partners

Hand-picked Titles to Supplement Video-based Courses In 100+ Topical Channels

WILEY



KoganPage

MIT Sloan
Management Review

Berrett-Koehler
Publishers

BrillianceAudio

Project
Management
Institute.

OXFORD
UNIVERSITY PRESS

rb digital



ALMUZARA

Mc
Graw
Hill
Education

CAREER
PRESS



BLACKSTONE
PUBLISHING

atd
Association for
Talent Development

GABAL

H
HODDER &
STOUGHTON

BLOOMSBURY



PRINCETON
UNIVERSITY
PRESS



CRC Press
Taylor & Francis Group

HARPERCOLLINS
LEADERSHIP



Center for
Creative Leadership

- Leadership Foundations
- Business Processes
- Developing as a Leader
- Innovation & Creativity
- Project Management Essentials
- Operations Management
- Global Strategy
- Communication Essentials
- Marketing Essentials
- Digital Marketing/ Social Media
- Financial Analysis & Essentials

- Supply Chain
- Decision Making
- Ethics, Integrity, & Trust
- Selling Essentials
- Strategic Planning & Execution
- Essential Customer Service Skills
- Growth Strategy
- Competition
- Leading Change
- Operational Excellence
- Coaching

TECHNOLOGY & DEVELOPER BOOKS

Enabling technology and developer professionals at all levels to advance their skills, solve problems and stay on the leading edge of technology.



A BROAD AND DEEP CONTENT COLLECTION

100+ REPUTABLE PARTNERS

WILEY



SPRINGER NATURE



rockynook



Apress®



BLEEDING EDGE PRESS
Publishing at the speed of technology



HAND-PICKED TITLES TO SUPPLEMENT VIDEO-BASED COURSES IN 200+ TOPICAL CHANNELS

Software Development
Java
Networking
Cybersecurity & Security
Data Science
Oracle Database Administration
Big Data
Information Security Operations
Python
SAS
JavaScript
Cloud Basics
Cisco
C#
Web Design
Machine Learning & Artificial Intelligence

HTML5 & CSS3
SQL Database Administration
Predictive Analytics
Internet of Things
Software Testing
ASP.NET
Android Development
Agile Development
SAP
UX Design
Secure Programming
iOS Development
Enterprise Architecture
Server Core Concepts
Information Systems Auditing

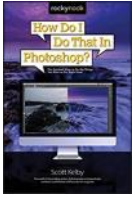
PRODUCTIVITY & COLLABORATION TOOLS BOOKS

Preparing every person with the skills to navigate today's digital technologies.



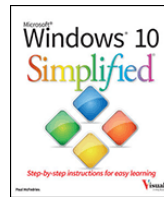
THE FIRST LINE OF SUPPORT FOR EVERYDAY QUESTIONS

PHOTOSHOP



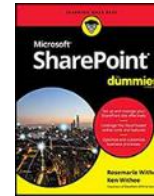
How Do I Do That in Photoshop? The Quickest Ways to Do the Things You Want to Do, Right Now!

WINDOWS END USER



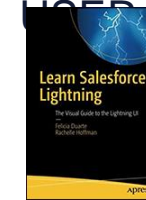
Windows 10 Simplified

SHAREPOINT END USER



SharePoint 2019 For Dummies

SALESFORCE END USER



Learn Salesforce Lightning: The Visual Guide to the Lightning UI

EXCEL



Power Excel with MrExcel: 617 Excel Mysteries Solved

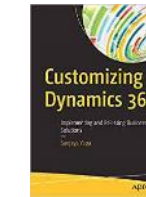


PRODUCTIVITY

COLLABORATION

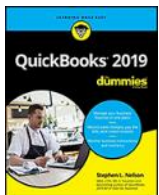
HAND-PICKED TITLES TO SUPPLEMENT VIDEO-BASED COURSES IN 95+ TOPICAL CHANNELS

MICROSOFT DYNAMICS 365



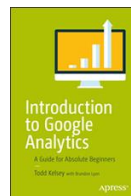
Customizing Dynamics 365: Implementing and Releasing Business Solutions

QUICKBOOKS



QuickBooks 2019 for Dummies

GOOGLE ANALYTICS FOR MARKETERS



Introduction to Google Analytics: A Guide for Absolute Beginners

MICROSOFT TEAMS



Mastering Microsoft Teams: End User Guide to Practical Usage, Collaboration, and Governance

PROJECT



Microsoft Project 2019 for Dummies

ENGINEERING BOOKS

Providing engineers and technicians with trusted, web-based content that empowers them to advance their knowledge, find ideas and technologies to aid their work and solve challenges on the job.



ROBUST, RELEVANT TOPICAL COVERAGE

Aerospace



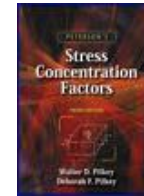
Fundamentals of Kalman Filtering: A Practical Approach, Fourth Edition

Electronics



Digital Integrated Circuit Design Using Verilog and SystemVerilog

Mechanical



Peterson's Stress Concentration Factors, Third Edition

Manufacturing



Lean Assembly: The Nuts and Bolts of Making Assembly Operations Flow

Plant Design & Operation

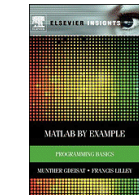


Process Plant Layout, Second Edition



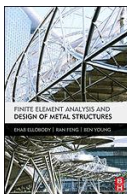
Hand-picked titles featured in 27 topical channels

Computer Tools



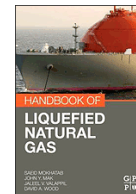
Matlab by Example: Programming Basics

Civil Fields



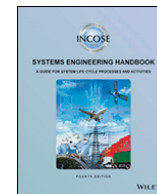
Finite Element Analysis and Design of Metal Structures

Oil & Gas



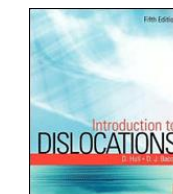
Handbook of Liquefied Natural Gas

Systems Engineering



INCOSE Systems Engineering Handbook: A Guide for System Life Cycle Processes and Activities, Fourth Edition

Materials Science



Introduction to Dislocations, Fifth Edition

skillsoft▶▶

Skillsoft OFF THE SHELF.

A virtual book club for
the modern learner



WHY BOOK CLUBS MATTER

Let's take a minute to think of the obvious benefits of launching a business book club...

1

Foster...

the practice of
reading and
learning

2

Start...

a provocative
discussion

3

Get teams...

talking and
listening to each
other

4

Apply...

ideas and
concepts to
your business

THE SOLUTION—SKILLSOFT OFF THE SHELF.

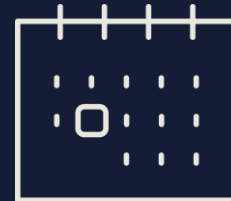
HAND SELECTED TITLES

- Key titles chosen from the Skillsoft library
- Offers a relevant and meaningful learning experience



MONTHLY BOOK SELECTIONS

- Learners can add the ebook, audiobook, or book summary to their playlist
- Flexibility to read or listen at their convenience



FACILITATOR'S GUIDE

- Helps organizations support their own virtual book club discussions
- Readers can apply the book's ideas and elevate the conversation



OFF THE SHELF. BOOK OF THE MONTH

skillsoft.com/off-the-shelf

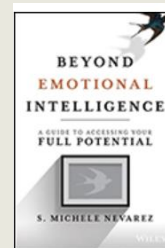
SEPTEMBER 2023

The screenshot shows the Skillsoft website's navigation bar with links for Solutions, Products, Partners, Resources, and Company. There are buttons for 'REQUEST A DEMO' and 'FREE AC'. Below the navigation bar, there are three featured book cards:

- PREPAREDNESS MONTH**
SEPTEMBER 2023
Being adequately prepared for natural disasters, public health
- EMOTIONAL INTELLIGENCE MONTH**
SEPTEMBER 2023
Working and leading with emotional intelligence is crucial
- MONTHLY SELECTIONS**
UPDATED MONTHLY
Each month we feature one of our most popular titles on

BEYOND EMOTIONAL INTELLIGENCE

by S. Michele Nevarez | Gildan Media, © 2022



In *Beyond Emotional Intelligence*, renowned educator and leadership expert S. Michele Nevarez delivers a powerful guide to building ingrained mental habits to help us achieve desired outcomes, improve our relationships, and live in alignment with our values. You'll discover how to use the author's 12 Self-Discoveries to get to know yourself and stop getting in your own way. You'll retrain your mind to develop new patterns of thought and behavior that will serve you better as you achieve your life goals.

DISCUSSION QUESTIONS

Skillsoft Books

Access via TMS or Direct Login

Access Books from TMS

TALENT MANAGEMENT SYSTEM

My Learning Admin

My Learning

Your Talent Profile is Incomplete

OVERDUE

415 DAYS OVERDUE	Skillsoft Level 1 Eval For Course Managing the Stress of Organizational Change Business Impact video	START SURVEY >
379 DAYS OVERDUE	Skillsoft Level 1 Eval For Course Attracting and Retaining Talent	START SURVEY >
352 DAYS OVERDUE	Skillsoft Level 1 Eval For Course The Angry Caller: What's Your Plan?	START SURVEY >
352 DAYS OVERDUE	Skillsoft Level 1 Eval For Course Acting Decisively Business Challenge Series Video	START SURVEY >

Find Learning

30086 Go

Browse all courses

Links

- Enterprise Service D...
- Options and Settings
- Record Learning
- Reports
- Skillsoft Books**
- TMS Resources
- VA Mandatory Traini...
- VAKN Calendar
- VHA Desktop Library

Featured

➤ Skillsoft Books can be found in My Learning

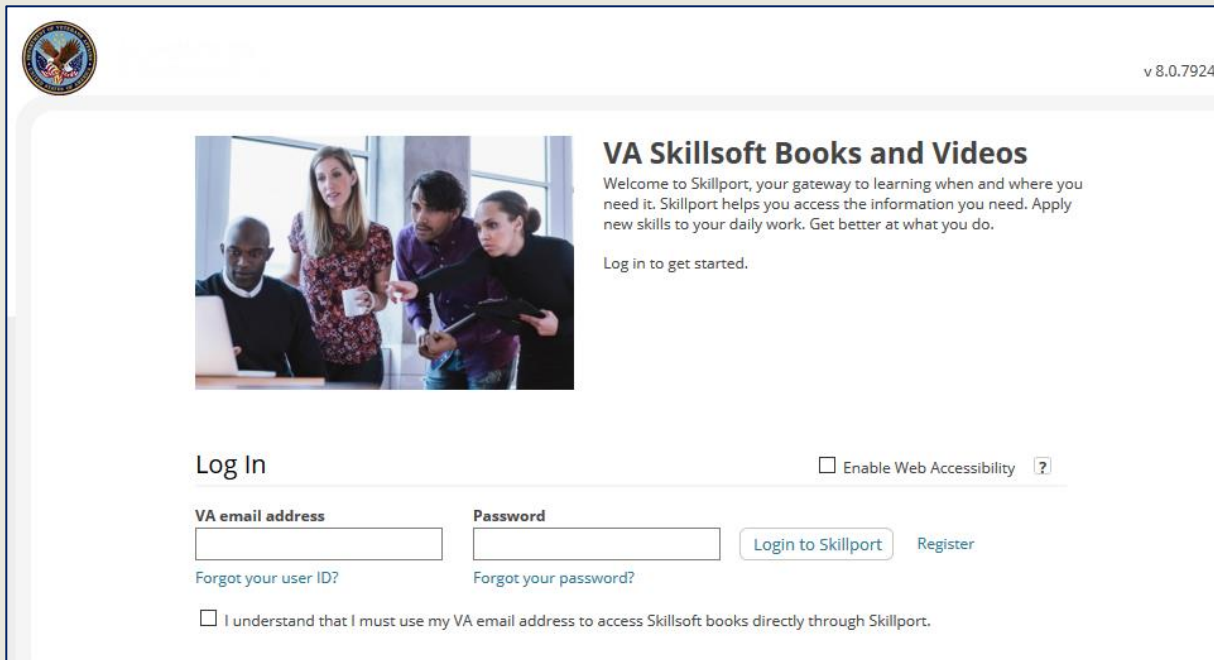
➤ Search by TMS ID: Type in "30086" or "Skillsoft Books"

➤ Click on the **Skillsoft Books** link in the Links section

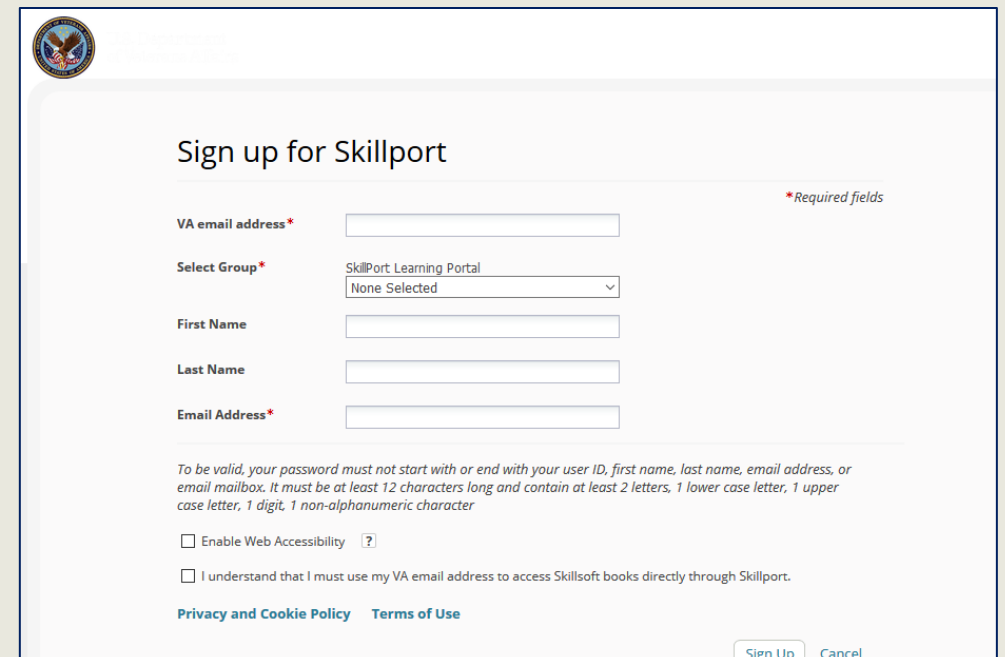
Direct Access to Skillport Site

Go to <https://valo.skillport.com> and select 'Register'

- Must have a valid va.gov address to register
- Select **VA Skillsoft Books and Videos** as your Group
- Temporary password will be sent to you, and you will change to something you can remember



The screenshot shows the landing page for VA Skillsoft Books and Videos. It features a header with the VA logo and the version number v 8.0.7924. The main content area includes a photo of four people in a meeting, a heading "VA Skillsoft Books and Videos", and a welcome message: "Welcome to Skillport, your gateway to learning when and where you need it. Skillport helps you access the information you need. Apply new skills to your daily work. Get better at what you do." Below this is a "Log in to get started." link. The "Log In" section contains fields for "VA email address" and "Password", with "Forgot your user ID?" and "Forgot your password?" links. There are "Login to Skillport" and "Register" buttons, and a checkbox for "Enable Web Accessibility". At the bottom, there is a checkbox for "I understand that I must use my VA email address to access Skillsoft books directly through Skillport."



The screenshot shows the "Sign up for Skillport" registration form. It includes the VA logo and the version number v 8.0.7924. The form has a heading "Sign up for Skillport" and a note "*Required fields". The fields are: "VA email address*" (text input), "Select Group*" (dropdown menu with "SkillPort Learning Portal" and "None Selected" options), "First Name" (text input), "Last Name" (text input), and "Email Address*" (text input). Below the fields is a password requirement note: "To be valid, your password must not start with or end with your user ID, first name, last name, email address, or email mailbox. It must be at least 12 characters long and contain at least 2 letters, 1 lower case letter, 1 upper case letter, 1 digit, 1 non-alphanumeric character". There are checkboxes for "Enable Web Accessibility" and "I understand that I must use my VA email address to access Skillsoft books directly through Skillport.". At the bottom, there are links for "Privacy and Cookie Policy" and "Terms of Use", and "Sign Up" and "Cancel" buttons.

VA Home Page

The screenshot shows the VA Home Page interface. At the top, there is a dark blue header with the U.S. Department of Veterans Affairs logo and text: "U.S. Department of Veterans Affairs Click here for home". To the right of the logo are icons for "Learning Plan" and "The Library". Further right, there are links for "Enable Web Accessibility" and "What is Web Accessibility?". A search bar labeled "Search Content" is present, along with a "Content Language" dropdown set to "English (US)" and a "My Profile" link.

On the left side, there is a "Quick Links" section with the following items:

- My History
- 24x7 Learning Resources
- Support
- Admin

Below the quick links is an "Upcoming Events" section with a "Live Events" button and a green badge showing the number "5".

The main content area features a large image of a person working on a laptop. To the right of the image is a "Welcome to VA Skillsoft Learning Resources" section. The text reads: "As a VA employee, you are a leader who brings top-level service to veterans and their families. We encourage you to use this extensive online library for your professional and personal growth. Content is available in a variety of formats to meet your learning style - including books, videos, summaries, and audio recordings. You can find content on business skills, leadership, IT, desktop applications, safety compliance, and much more. Easily find content through the Library or Search Content features above." Below this text is a link: "Technical Difficulties? Click Here to Email Skillsoft Learning Resources Support".

How to find Books and Videos:

- **The Library**
- **Featured Topics**
- **Search Content**

Home Page Features

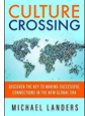
Featured Content

Featured Content



BOOK
Cultural Intelligence: Surviving and Thriving in the Global Village
Audio Book: 5 Hours, 29 Minutes
Publisher: Berrett-Koehler Audio © 2017

DETAILS



BOOK
Culture Crossing: Discover the Key to Making Successful Connections in the New Global Era
Book: 208 Pages
Publisher: Berrett-Koehler Publishers © 2017

LAUNCH



BOOK
How to Work with and Lead People not Like You: Practical Solutions for Today's Diverse Workplace
Book: 160 Pages
Publisher: John Wiley & Sons © 2017

LAUNCH

Recommended for You

Recommended for You



BOOK
Office 2016 For Seniors For Dummies
John Wiley & Sons © 2016



BOOK
Leading When There's Too Much Change
Association for Talent Development © 2016



BOOK
Excel Sales Forecasting for Dummies, 2nd...
John Wiley & Sons © 2016

Recommended for You

Recently Viewed

Recently Viewed



BOOK
Your Excel Survival Ki...
Publisher: Holy Macro! Books © 2016
Viewed: Jul 16, 2018 3:29 PM EDT

LAUNCH



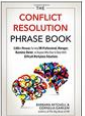
BOOK
The Serious Business...
Publisher: Berrett-Koehler Publishers © 2018
Viewed: Jun 28, 2018 12:09 PM EDT

LAUNCH



VIDEO
Microsoft Office 2016...
Publisher: Skillsoft: Ireland Limited © 2016
Viewed: Jun 19, 2018 9:30 AM EDT

LAUNCH



BOOK
The Conflict Resoluti...
Publisher: Career Press © 2017
Viewed: Jun 7, 2018 11:42 AM EDT

LAUNCH

Browse Views

U.S. Department of Veterans Affairs
Click here for home

Learning Plan

The Library

Content Language: English (US) ▾ You are browsing all of the English (US) language content in the Library. To access content in another lan

VA Skillsoft Library

- Business Skills
- Productivity & Collaboration Tools
- Government
- IT Skills
- Certification
- Compliance

Skillsoft Aspire

Business Continuity

VA Featured Books and Videos

- Business Continuity
- Remote Work Environment
- Communications
- MS Teams
- Healthcare
- Lean & Six Sigma
- Servant Leadership
- ACHE Board of Governors Study Set
- Customer Service
- Teamwork
- Windows 10


Two Browse Views:

- ❖ VA Skillsoft Library
- ❖ VA Featured Books and Videos

Category example – Microsoft 365


- IBM for End Users
- IBM Notes
- Microsoft Office 2003
- Microsoft Office 2007
- Microsoft Office 2010
- Microsoft Office 2013
- Microsoft Office 2016
- Microsoft Office 2019
- Microsoft Office 365
- Microsoft Office 97 and 2000
- Microsoft Office for Mac 2008
- Microsoft Office for Mac 2011

Books Videos



[The Ultimate LinkedIn Messaging Guide: How to Use Written, Audio, Video and InMail Messages to Start More Conversations and Increase Sales, 2nd Edition](#) LAUNCH

By: Daniel Disney
Book: 304 Pages




[Transitioning to Microsoft Power Platform: Building Integrated Cloud Applications with Power Automate](#)

By: David Ding
Book: 516 Pages


Microsoft Office 365

Books Videos




[Microsoft Office 365 for Advanced Business Users: Manage Video Content and Delve](#) LAUNCH

By: Pierre Devereux
Duration: 4 Minutes



[Microsoft Office 365 for Advanced Business Users: Spotlighting Videos and Channels](#) LAUNCH

By: Pierre Devereux
Duration: 2 Minutes

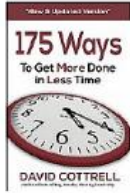



[Microsoft Office 365 for Advanced Business Users: Using Permissions to](#) LAUNCH

Books – Chapters To Go

Provides learner the ability to download books chapters

- 15 chapter-level downloads are refreshed every 90 days on the anniversary of the user's first login
- Available in PDF, Kindle-ready mobi or e-PUB file formats
- Includes the email, organization name, notes, bookmarks and other personalization
- Formatted for printing or offline reading
- Subject to the same terms of use as the normal Skillsoft Books user agreement




175 Ways to Get More Done in Less Time! New & Updated Version
by David Cottrell
CornerStone Leadership Institute. (c) 2014. Copying Prohibited.

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Lin@skillsoft.com

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Skillsoft Learning App

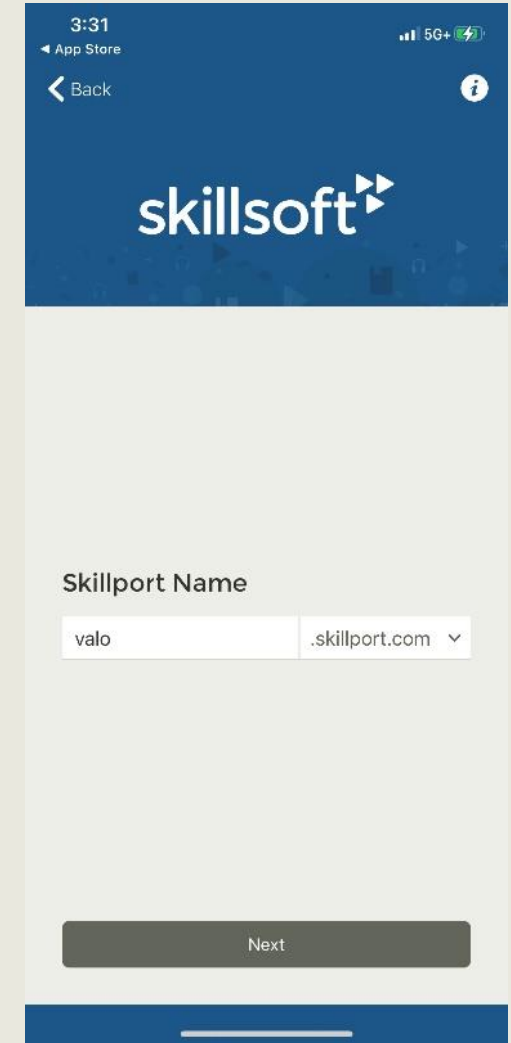
Access Skillport directly from your personal device!

1) Install the Skillsoft Learning App on your smartphone from the appropriate app store (Apple or Google Play)

2) Sign into the Learning App:

- **Enter the VA Skillport Books site name (valo) and tap Next.**
- Enter your VA email address and password. Note that passwords are case-sensitive.
- Tap **Sign In**.

Note: You must be a registered user with a valid VA email address on the Skillsoft Books site in order to use the Learning App. If not, go directly to <https://valo.skillport.com> from your computer to self-register.



The screenshot shows the Skillsoft Learning App interface. At the top, there is a blue header with the Skillsoft logo. Below the header, the screen is white with a form for signing in. The form has a label "Skillport Name" and two input fields: one for the site name (containing "valo") and one for the domain (containing ".skillport.com"). At the bottom of the form, there is a dark grey button labeled "Next". The top of the screen shows the time "3:31", "App Store", "5G+", and a battery icon.

Live Demonstration

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