

MEMORANDUM OF UNDERSTANDING

THE FOLLOWING CONSTITUTES a National Agreement between the Department of Veterans Affairs (VA) and the National Association of Government Employees (SEIU/NAGE) regarding use of Personal Printers **USE OF PERSONAL PRINTERS, POLICY DIRECTIVE.**

1. The Department will identify and provide to NAGE National and Locals, in writing all parameters and criteria used to determine underutilized multifunction devices (MFD) and personal printers as stated in Office of Information and Technology's Personal Printer Policy.
2. NAGE Locals will be notified prior to any multi-functional device (MFD) or personal printers being removed or relocated within the Department. NAGE Locals may request results of any audit and the benchmark being used to identify underutilized MFD or personal printers.
3. The Department will continue to provide MFD or personal printers to NAGE Locals consistent with Article 59 - Use of Official Facilities of the Master Agreement and existing Local agreements.
4. The employees may utilize the grievance process consistent with Article 44 of the Master Agreement if they do not agree with the Departments decision to remove MFD's or personal printers from the worksite.
5. Employees who qualify under the Reasonable Accommodation criteria or the American Disability Act as amended may request to utilize MFD's or personal printers at the worksite. Members of the Reasonable Accommodation Committee will be trained on the criteria of this policy.
6. NAGE reserves its rights under Article 10 of the Master Agreement to bargain at the local level prior to implementation of USE OF PERSONAL PRINTERS, POLICY DIRECTIVE.
7. NAGE National and Local Presidents shall be provided a copy of this signed MOU within 15 calendar days of signing.
8. A signed copy of this MOU shall be posted on the Office of Labor Management Relations (LMR) website within 15 calendar days of signing this agreement.

Clements, Michael
J.

Digitally signed by Clements, Michael J.
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ou=InternalStaff, cn=Clements, Michael J.
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Michael J. Clements, LMR, Consultant
For the Department of Veterans Affairs

May 5th, 2014

Date



Mark D. Bailey, SR., National Representative
For the National Association of Government
Employees

5-6-14

Date