This timeline presents the documents and suggested timeframes associated with each stage in the 7422 resolution process. Please note that the time periods set forth here are guidelines and are not intended to be determinative.

**Stage 1 – Local Informal Review**
- **Day 1**
  - Party claims 7422 in writing.
- **15 days**
  - Within 15 days after deciding the issue cannot be resolved locally, either party may request assistance from VISN and/or informal review from VACO LMR.
- **10 days**
  - Within 10 days after receiving request, opposing party may provide response to VISN and/or VACO LMR.

**Stage 2 – VACO Informal Review**
- **Stage 2 – VACO Informal Review**
  - Parties continue resolution efforts until either decides they cannot resolve the dispute. If a party requests VACO LMR review, LMR will send a “7422 Informal Advisory Letter” stating whether they believe the issue is/is not covered by a 7422 exclusion.
- **20 days**
  - Within 20 days after receiving “7422 Informal Advisory Letter,” either party may submit a formal request for a 7422 determination to the Secretary through VACO LMR.
- **20 days**
  - Within 20 days after receiving copy of the formal request, other party submits position paper through VACO LMR.

**Stage 3 – Formal 7422 Determination Request**
- **60 days**
  - Within 60 days from receipt of a complete formal request package, VACO LMR/OGC completes review.
- **30 days**
  - Within 30 days after receiving recommendation, Secretary makes determination.

**Documents**
- Email or letter requesting assistance with a copy to the other party
- Email or letter response with accompanying documentation as needed
- Formal request, accompanied by position papers and supporting documentation, with copy to the other party
- VACO LMR/OGC recommendation to the Secretary

**Timeframes**
- **Day 1**
- **15 days**
- **10 days**
- **End Stage 2**
- **20 days**
- **20 days**
- **60 days**
- **30 days**