

RESEARCH SERVICE SCIENTIFIC COMPUTING ORDER REQUEST

Investigator: _____ Contact person: _____

Item requested:

- Computer** *(desktop, laptop, etc)* Will VA network access be required? Yes No
- Hardware** *(memory, hard drive, etc.)* To be installed in a VA computer? Yes No
- Software** To be installed on a VA computer? Yes No

Specific details: *(brand, manufacturer, model number, specifications, version, operating system, etc.)*

Total estimated cost of this request: *(Note: orders over \$3500 must be coordinated by OIT)* \$ _____

Quote from a suggested supplier attached? Yes No

Justify the scientific need for the requested item: *(Must fit VA definition of "scientific computing" - hardware or software not otherwise normally provided by VA OIT, that is required to collect and analyze data, or operate specialized hardware)*

OIT RECOMMENDATION

- Request meets needs of Research scientific computing. This purchase is authorized using Research allocations. This acquisition will not be managed, supported, and/or inventoried by OIT. Research Service will maintain responsibility for managing, supporting, and/or inventorying hardware/software requested.
- Request meets needs of Research scientific computing. This purchase is authorized using Research allocations. This acquisition will be managed, supported, and/or inventoried by OIT. **HARDWARE** must meet OIT specifications. **SOFTWARE** must be listed as "approved" in the VA Technical Reference Model (<https://www.va.gov/TRM/>).
- Request meets needs of Research scientific computing but cannot be authorized using Research allocations. OIT must initiate the requested acquisition. Investigator must contact OIT to pursue this request.
- Request does not meet needs of Research scientific computing. This purchase cannot be authorized.

Signature of FCIO (or designee): _____