## **RightFax-Installation**

 Check the program list to ensure that RightFax is not already installed. If RightFax is listed, it is installed, and installation is NOT necessary. You are ready to use RightFax. RightFax is already installed on all Citrix/CAG servers in VISN23 for remote access users.

Installing RightFax:

2. Double click on the "gold star" titled "MIN-GUI Executables" on the desktop.



3. Double click on the folder "MIN Shortcuts"

◯◯◯▽Д→ Network → v23.med.va.gov → apps → Goldstar → MIN →			✓  Search MIN		۶
Organize 🔻 Burn New folder				= •	?
📡 Downloads	*	Name	Date modified	Туре	Siz
Recent Places Nursing Education		📙 Clinical Procedures_CP Flowsheets	8/11/2015 2:22 PM	File folder	
Constant Descent		🌗 FBCS Live	11/22/2015 8:03 AM	File folder	
Scanned Documents		퉬 MIN Shortcuts	1/20/2017 8:57 AM	File folder	
🎳 scannea nursing student documents		퉬 Test Shortcuts	1/9/2017 9:15 PM	File folder	

4. Double click on the folder "Software Center"

rganize 🔻 🔳 Open Burn New folder					1
🗼 Downloads	*	Name	Date modified	Туре	
📃 Recent Places		📄 Orchestrator Login	7/1/2013 8:52 AM	Internet Shortcut	
鷆 Nursing Education		PATS PATS	12/19/2016 9:00 AM	Internet Shortcut	
Scanned Documents		PCMM CISS Portal Desktop	5/9/2016 9:51 AM	Internet Shortcut	
Scanned nursing student documents		🔊 PROQUIS Enterprise Document Viewer	6/3/2015 10:47 AM	Internet Shortcut	
		🔊 PROQUIS Enterprise	6/3/2015 10:47 AM	Internet Shortcut	
🗃 Libraries		🖻 R02-MIN Desktop	9/24/2014 8:39 AM	Citrix ICA Client	
Documents		🗊 Region 2 Citrix	9/29/2014 9:39 AM	Pinned Site Shortc	
J Music		📧 Scan Drive - Shortcut	7/20/2016 2:11 PM	Shortcut	
E Pictures		👼 Secure Print - Shortcut	9/24/2014 10:58 AM	Shortcut	
😽 Videos		🔝 Software Center	1/19/2017 10:06 AM	Shortcut	
		둸 Telecare - RDP	10/15/2015 6:03 PM	Shortcut	
Computer	Ε	🗃 TMS - Talent Management System	10/24/2012 10:22	Internet Shortcut	
🏭 OSDisk (C:)		🛃 TRM Plus	5/25/2015 2:56 PM	Shortcut	
🖵 VHAMINMcvayK (\\v23.med.va.gov\v23\min\PST) (P:)		🔊 Universal Backup Tool	12/15/2015 11:36	Shortcut	
🖵 vamc (\\v23.med.va.gov\v23\min\Services) (Q:)		🔊 VATAS Log In	10/17/2013 8:56 AM	Internet Shortcut	
Services (\\v23.med.va.gov\v23\min) (S:)		VCM MIN LIVE	10/14/2016 6:46 PM	Shortcut	
♀ VHAMINMcvayK (\\v23.med.va.gov\v23\min\Users) (U:)		🛃 VET LINK	10/1/2014 3:44 PM	Internet Shortcut	
LUG (\\v23.med.va.gov\V23\VISN 23\Services\VHA13FPC14\VISN23\VISN 23 E	duca	Veterans Health Library	12/16/2015 12:42	Internet Shortcut	
		💓 VistARO MIN	10/22/2014 12:19	Shortcut	
Network		🔊 VSE Simulator Tool	5/20/2016 12:08 PM	Internet Shortcut	
a		🔊 VSSC.med.va.gov	3/18/2013 10:41 AM	Internet Shortcut	
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5. Type in RightFax (all one word) in search bar and hit enter. Then click on ECT-RightFax 21.2.1.314

警 Software Center		– 🗆 X
US Department of Vete	erans Affairs	
Applications         1	All Required	×
<b>C</b> <u>U</u> pdates	<u>F</u> ilter: All <u>Sort by:</u> Most recent <del>•</del>	1≣ ⊞ ⊞
🔁 Operating Systems		
▶ Installation status		
Device compliance		
Cptions		
	ECT - RightFax 21.2.1.314	

6. Click "Install" button. \*If your screen does not offer an "Install" button; but offers "Uninstall" – RightFax is already on this computer.

US Department of Veterans Affairs					
Applications 2	Applications > Application details				
<b>C</b> Updates	<b></b>	ECT - RightEax 21 2 1 314			
C Operating Systems					
Installation status		Install			
G Device compliance					
Coptions		Status: Available Date published: Not specified			
		Restart required: <b>Might be required</b> Download size: <b>83 MB</b> Estimated time: <b>30 minutes</b> Total components: <b>1</b> Date Modified: <b>6/28/2022</b>			

7. Do not log off or restart computer until, installation is complete. You may minimize the screen to continue working. Once complete, this screen will appear:



8. Restart computer.