U.S. Department of Veterans Affairs
Veterans Health Administration

OAA Office of Academic Affiliations
Passion to learn. Power to heal.

Department of Veterans Affairs Psychology Postdoctoral Resident or Advanced Fellow Verification Agreement

Date:

Department of Veterans Affairs (VA) Medical Center:

Prospective Psychology Postdoctoral Resident or Advanced Fellow:

Academic Program Director of Clinical Training (or equivalent):

Dean of Graduate School (or equivalent):

VA Psychology Program Director:

Designated Education Officer:

VA Psychology postdoctoral residents and advanced fellows must complete all academic requirements of their doctoral degree from a program that is accredited by the American Psychological Association (APA), Canadian Psychological Association (CPA), or Psychological Clinical Science Accreditation System (PCSAS) prior to their matriculation into the postdoctoral residency or advanced fellowship program. VA program directors are responsible for verifying that requirements have been met prior to completing the onboarding process. Consistent with APPIC Postdoctoral Guidelines, this verification includes ensuring receipt of "a diploma or a letter from the Director of graduate studies verifying the completion of all degree requirements pending institution graduation ceremony."

The Office of Academic Affiliations expects each program to document compliance with these requirements for each psychology postdoctoral resident and advanced fellow in their program using this verification agreement. **If such verification is not provided, the resident/advanced fellow will not be eligible to start the postdoctoral program.**

To be completed by the prospective psychology postdoctoral resident or advanced fellow:
I certify and attest that the following items have been completed. I understand my responsibility to provide a copy of my diploma or a verification letter from my graduate studies institution to the VA Program Director **prior to starting my training at the VA.**

- ☐ All classes have been fully completed
- ☐ Dissertation/final project has been defended
- ☐ Dissertation/final project revisions completed
- ☐ Dissertation/final project filed with school (if applicable)
- ☐ Successful completion of internship

☐ No remaining items need to be completed for degree conferral

_____ _____
Prospective Postdoctoral Psychology Resident or Advanced Fellow Date

To be completed by the prospective psychology postdoctoral resident or advanced fellow's graduate school.

I certify and attest that the following items have been completed for the prospective postdoctoral resident or advanced fellow listed above. I will ensure a copy of the resident/advanced fellow's diploma or a verification letter is provided to the VA Program Director **prior to the training start date**. **Note:** If such verification letter/diploma is not provided, the resident/advanced fellow will not be eligible to start the postdoctoral program.

- ☐ All classes have been fully completed
- ☐ Dissertation/final project has been defended
- ☐ Dissertation/final project revisions completed
- ☐ Dissertation/final project filed with school (if applicable)
- ☐ Successful completion of internship
- ☐ No remaining items need to be completed for degree conferral

_____ _____
Academic Program Director of Clinical Training (or equivalent) Date

_____ _____
Dean of Graduate School (or equivalent) Date

I attest that I have received and reviewed all required documentation and that the resident or advanced fellow listed has met all criteria to be eligible to start their postdoctoral program. All documentation required above, including this attestation will be kept on file for a minimum of seven years.

_____ _____
VA Psychology Program Director Date

I attest that I have received and reviewed all required documentation and that the resident listed has met all criteria to be eligible to start their post-doctoral program. All documentation required above, including this attestation will be kept on file for a minimum of seven years.

_____ _____

Designated Education Officer Date