**VA Diversity Council (VADC) Meeting Minutes**

March 4, 2009, 1-2 pm

Omar Bradley Conference Room, VA Central Office

1. Mr. Willie Hensley, Acting Assistant Secretary for Human Resources and Administration, opens the meeting
2. VADC members and meeting attendees introduce themselves.
3. Acting Assistant Secretary for Human Resources and Administration, Willie Hensley, gives welcoming remarks and introduces the Deputy Assistant Secretary for Diversity and Inclusion, Georgia Coffey. Both are co-chairs of the VADC.
4. Ms. Coffey leads a discussion concerning studies conducted by the National Academy of Public Administration (NAPA).
5. Ms. Coffey discusses VA’s Diversity and Inclusion Strategic Plan as a plan that should be implemented agency-wide.
6. Carolyn Wong, Director of the Training and Communications team in the Office of Diversity and Inclusion (ODI), discusses the revised VADC Charter which requires further revisions. A new charter will be distributed for approval.
7. Ms. Coffey introduces Mike Dole, Director of the Workforce Analysis team in ODI.
8. Mr. Dole presents data on Hispanic women.
9. The Chief of Staff arrives and gives welcoming remarks. He mentions that he would like to see a VA recruitment video in Spanish that could be shown on television channels catering to Spanish-speaking communities.
10. Meeting adjourned.