

**Department of Veterans Affairs Diversity Council (VADC)**

**1575 I Street, NW, ASAE West Conference Room – Lobby Level, Washington, DC**

**Conference Call #1 (800) 767-1750 and enter access number 79443**

**Wednesday, September 1, 2010**

**1:00 – 3:00 PM Eastern Time**

**Program Agenda**

**1:00 (5 min.) Welcome and Introductions**

* John U. Sepúlveda,

Assistant Secretary for Human Resources and Administration

* Introduction of David Williams, Director, Workforce Analysis (Georgia Coffey)
* Introduction of John Fuller, Diversity Program Manager (Carolyn Wong)

**1:05 (5 min.) Diversity Council Operations**

* Approval of June 2, 2010, VADC meeting minutes (Georgia Coffey)
* VADC Reference Binder Updates (Carolyn Wong)
* Updated Roster
* Secretary’s July 30, 2010, EEO, Diversity, and No FEAR Policy
* Reasonable Accommodations Q&A
* Centralized Accommodation Fund Memo and Application
* Guidance for Selective Placement Coordinators

**ACTION ITEMS**:

**1:10 (10 min.) Disability Issues** (Christy Compton)

* Draft Reasonable Accommodations Directive and Handbook – Status
* Targeted Disability Hiring – Employment Goal Two Percent

**1:20 (30 min.)** **Diversity & Inclusion Updates**

* Call for VA Diversity & Inclusion Performance Report FY 2010 &

Plan FY 2011 (Georgia Coffey)

* New EEO, Diversity and Conflict Management SES Performance Element (Georgia Coffey and Ralph Torres)
* SES Management Training (James Blockwood)
* August 26-27, Las Vegas, NV
* September 15 or 16, Alexandria, VA
* Puerto Rico Hiring Event and Workshops – October 6-7 (Tinisha Agramonte)

**1:50 (60 min.) Council Training** (John Fuller)

* Presentation by National Association of Diversity Councils

(Janice E. Bowman)

* 10 Point Checkup
* Council Training Proposals
* Discussion and Vote on Training Proposals

**For the good of the order**:

**2:50 (10 min.) Special Meeting of Diversity Council**:

* October 6, 2010, in VACO, Conference Room 830

Assessment 10 Point Checkup Review Webinar

**Next Regularly Scheduled Diversity Council Meeting**:

* December 1, 2010 tentatively in VACO, Conference Room 830
* Cultural Competencies in Health Care Training (Dr. Kennita Carter)
* OPM Federal Diversity and Inclusion Strategic Plan (Georgia Coffey)
* Other Training

**3:00 Meeting Adjourn**