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| **I. Research Integrity Officer (RIO) Appointment** |
| ***Requirement*** | **🗸****N/A** | ***Date*****(MM/DD/YYYY)** | ***Reference******VHA Directive 1058.02*** | ***Comments*** |
| 1. | The VA medical facility Director appointed, in writing, an individual to serve as RIO. |  | *(enter date of appointment)* | §5.f.(3) |  |
| 2. | The individual appointed as the RIO is employed by the VA facility where the individual serves as RIO. |  |  | §5.f.(3) |  |
| 3. | The individual appointed as the RIO has experience conducting research or providing research administrative oversight. |  |  | §5.f.(3) |  |
| 4. | The individual appointed as the RIO has sufficient institutional authority to be able to fulfill the required responsibilities of the position. |  |  | §5.f.(3) |  |
| 5. | Facility personnel notify the ORO Research Misconduct Officer (RMO) of RIO personnel changes within 30 days of the change being made. |  |  | §5.f.(3)(b) |  |
| 6. | The RIO is familiar with the policies and procedures in VHA Directive 1058.02. |  |  | §5.g.(1) |  |