**Research Recruitment PHONE SCRIPT TEMPLATE -**

**to be used after sending letter or after initial contact by clinician who has a clinical relationship with the patient.**

State as applicable:

*Hello! My name is <name>. I am calling from the VA Portland Health Care System. Is this <name of participant>?*

*Did you receive a letter from Dr. <name> about our research study, <title of study>?*

OR

*I understand Dr. <name of clinician> talked with you about our research study, <title of study> and you said it would be alright for us to call. Is that correct?*

If they never received the letter or do not recall talking about the research with their clinician:

*May we send you a letter about this research?* If they say “Yes,”

*Thank you! Is this your correct mailing address (read address)? If you are interested after reading the letter, please let us know and we will call again.*

If they received the letter, but did not return a response:

*Are you interested in hearing more about the research?* If yes, give a brief explanation and give them an opportunity to ask questions. The scope of telephone contacts with the subject is limited to topics outlined in IRB-approved protocols and informed consent forms.

State the following:

*Please feel free to call the Research Administration Office at 503-220-8262, extension 55122, if you would like to verify that this is approved research at the VA Portland Health Care System.*

If they indicate they are not interested, thank them and end the call.

Do not ask for any personal information other than confirmation of their mailing address.