

EXECUTIVE SUMMARY

VA IQ# NA
(01/25/2013)

VLER Cost Estimates for conferences for FY2013

Attached is the cost estimate matrix for conferences planned for the remainder of FY13 in direct support of the VLER mission. Planning assumptions included maximum use of virtual conferencing capabilities, selection of local central to majority of participants to reduce need for travel and limit on participation to mission critical employees. There are no conferences planned that will include 50 or more employees or exceed the \$20,000 cost threshold.

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APPROVED BY:

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Virtual Lifetime Electronic Record