

Memorandum to Request Service Line Support for Research Projects at VAPHS

To: _____ Service: _____

From: _____

Re: ProSPECT ID# and Research Project Title: _____

1. I am the Principal Investigator for the above named research project. I would like to request the cooperation of the above indicated service line to accomplish the goals and objectives of this research project. We will recruit approximately _____ subjects per year for the next _____ year(s).

2. Below is a summary of the proposed research project:

3. Listing of procedures involving your service line:

4. The procedures listed above
are solely for the purposes of this research project
are not solely for the purposes of this research project

5. The cooperation of this service line will be acknowledged in the acknowledgement section of any publications that may arise from this study.

6. Please assess if the impact on your service line is acceptable by completing Page 2 of this memorandum, and return the completed memo to me. If you have any additional question, please feel free to contact me. This proposal will be submitted to the VAPHS IRB for review once your approval is obtained.

Principal Investigator's Signature and Date

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To: VAPHS Institutional Review Board (151-U)

Service:

From:

Re: Service Line Support for Research Project (described on Page 1 of this memorandum)

Service Line Determination (please select one):

I have reviewed the above proposal and have determined its impact will be of insignificant consequence to this service line, which is willing to provide support to the study without compensation.

I have reviewed the above proposal and, although it requires minor financial support, the service line is willing to provide support to the study without compensation.

I have reviewed the above proposal and determined it will be of significant cost to the service line. Financial reimbursement is requested at a per patient rate of:\$

Additional costs:

*Reimbursement of service lines cannot be made to an individual or an individual Veterans Research Foundation of Pittsburgh (VRFP) account.

I have reviewed the above proposal and determined that the service line is not able to accommodate the requested support for this project.

Other comment:

Service Line VP/Chief/Designee's Signature and Date